

DISTRICT OF HIGHLANDS
REGULAR COUNCIL AGENDA
MONDAY, FEBRUARY 21, 2000 - 7:30 P.M.
CALEB PIKE HOUSE
1589 MILLSTREAM ROAD

1. PETITIONS AND DELEGATIONS

- a) Capital Regional District Regional Planning Committee
Re: Capital Region's Growth Strategy Project
(MARK HORNELL IN ATTENDANCE) Pg. 1
- b) The Royal Canadian Legion, Prince Edward Branch #91
Re: Moving of War Memorial & Naming of Streets After Veterans
(DAVE MUNRO IN ATTENDANCE) Pg. 3
- c) Schwalbe Cycling Club
Re: Petition/Request for Permission to Hold Bicycle Races
(CHRISTINE CONDRON IN ATTENDANCE) Pg. 5
- d) Orca Environmental & Capital Regional District
Re: 1965 Millstream Road (Millstream Meadows)
(BRYAN IMBER, ORCA; MIKE WILLIAMS AND
SEAMUS MCDONNELL, CRD) Separate
Enclosure
- e) Western Forest Products
REZONING APPLICATION RZ-02-99
LOCATION: WFP HIGHLANDS SOUTH (1900 BLOCK
MILLSTREAM ROAD)
(BOB FLITTON, WFP AND DANNY CARRIER,
J.E. ANDERSON IN ATTENDANCE) Pg. 13 &
Separate
Enclosure

2. ADOPTION OF THE MINUTES

- a) Minutes of the Public Hearing Held
February 7, 2000 Pg. 17
- b) Minutes of the Regular Council Meeting Held
February 7, 2000 Pg. 19
- c) Minutes of the Special Council Meeting Held
February 17, 2000 Pg. 39

3. BUSINESS ARISING FROM THE MINUTES

- a) Development Variance Permit Application DVP-02-00
APPLICANT: Hilton Gillies and Linda McMahon
LOCATION: 612 Stewart Mountain Road
(MS. LINDA MCMAHON IN ATTENDANCE) Separate
Enclosure

- b) Development Variance Permit Application DVP-01-00
APPLICANT: Kevin Elsom; OWNER: Western Forest
Products Ltd. Separate
Enclosure

- c) Trails Advisory Committee
Re: Terms of Reference Pg. 41

4. REPORTS

- a) Committee Reports
 - i) Administration and Finance
 - ii) Environment
 - iii) Parks and Recreation
 - Parks and Recreation Advisory Committee
Re: Minutes of the Meeting Held
February 14, 2000 Pg. 47
 - Parks and Recreation Advisory Committee
Re: Recommendation re CRD Parks Master Plan Separate
Enclosure
 - Parks and Recreation Advisory Committee
Re: Twinflower Park Riding Ring Separate
Enclosure
 - Parks and Recreation Advisory Committee
Re: Highland Parks and Recreation Master Plan Separate
Enclosure
 - iv) Protective Services
 - Letter from Diana MacLaren
Re: Request for Appointment to the Protective
Services Advisory Committee Pg. 51
 - v) Transportation and Public Works
 - vi) Planning and Zoning

- b) Mayor's Report

5. CORRESPONDENCE

- a) Letter from Eric Herbert
Re: Recent Roadwork – Millstream Road/Millstream
Lake Road Intersection Pg. 53
- b) Letter from the Chair of the Board, Simon Fraser Health Region
Re: Support for WCB Regulation Pg. 55

6. BY-LAWS

- a) Bylaw No. 133, “*District of Highlands Municipal Office
Reserve Fund Expenditure By-Law No. 133, 2000*” Pg. 59
- b) Bylaw No. 134, “*District of Highlands Parks Reserve Fund
Expenditure By-Law No. 134, 2000*” Pg. 63
- c) Bylaw No. 135, “*District of Highlands Municipal Office
Reserve Fund Expenditure By-Law No. 135, 2000*” Pg. 67
- d) Bylaw No. 136, “*Revenue Anticipation Borrowing
Bylaw No. 136, 2000*” Pg. 71

7. NEW BUSINESS

- a) The Heritage Tree Society
Re: Heritage Tree Certificate Pg. 77
- b) Capital Regional District – Building Inspection Division
Re: Permits Issued for the District of Highlands
In January, 2000 Pg. 81
- c) Capital Regional District – Bylaw Enforcement Division
Re: Section 700 Notice on Title
207 Ross-Durrance Road
736 Emma Dixon Drive Pg. 85
- d) Memorandum from the Deputy Clerk
Re: Employee Policy – Parental Leave Pg. 89
- e) Memorandum from the Deputy Clerk
Re: Municipal Liability Insurance Pg. 91
- f) Staff Report
Corporate Priorities Pg. 93

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Pg. 4

- g) Memorandum from Administration
Re: Carry Forward of 1999 Vacation Time Pg. 105

8. OTHER BUSINESS

- a) Memorandum from the Deputy Clerk
Re: Advisory Committee Terms of Reference Pg. 107
- b) Letter from the Garry Oak Ecosystems Recovery Team
Re: Request for Letter of Support Pg. 109

9. ADJOURNMENT

- a) Memorandum from the Deputy Clerk
Re: Resolution for In-Camera Meeting Pg. 117