

DISTRICT OF HIGHLANDS  
REGULAR COUNCIL AGENDA  
TUESDAY, AUGUST 7, 2001 - 7:30 P.M.  
EAST FIRE HALL  
3613 WOODRIDGE PLACE

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1. PETITIONS AND DELEGATIONS

a) Capital Regional District Parks

Re: Land Acquisition Fund

(JEFF WARD IN ATTENDANCE)

Pg. 1

b) Rezoning Application RZ-03-00

APPLICANT/OWNER: Province of BC

LOCATION: Frontage on Millstream Road in 1900 Block

(GEORGE PENFOLD AND GARRY MARTIN

IN ATTENDANCE)

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c) Potential Emergency Program Vehicle

Re: Short Bodied School Bus

(EMERGENCY COORDINATOR AND/OR

DEPUTY EMERGENCY COORDINATOR IN ATTENDANCE)

Pg. 9

2. ADOPTION OF THE MINUTES

a) Minutes of the Regular Council Meeting held July 16, 2001 Pg. 15

b) Minutes of the Special Council Meeting held July 30, 2001 Pg. 29

3. BUSINESS ARISING FROM THE MINUTES

a) Development Variance Permit Application DVP-07-01 Pg. 31

Development Permit Application DP-08-01

OWNER/APPLICANT: First National Properties Ltd./

Michael Schmitz

LOCATION: 700 Block Caleb Pike Road

(MICHAEL SCHMITZ IN ATTENDANCE)

b) Letter from Gerda and John Alderson, dated July 30, 2001

Re: 746 Caleb Pike Road

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4. REPORTS

a) Committee Reports

i) Administration and Finance

ii) Environment

iii) Parks and Recreation

iv) Protective Services

- Protective Services Advisory Committee

Re: Minutes of the Meeting held July 18, 2001

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- Memorandum from Officers Highlands Fire Department

Re: Assessment of Fire Department Response Times  
in the District of Highlands

Pg. 41

- Memorandum from the Emergency Coordinator

Re: Comments on Insurer's Advisory Organization Inc.'s  
Municipal Consulting Services Report

Pg. 47

- Memorandum from the Protective Services Advisory  
Committee Re: requesting Council send letters to  
North Highlands residents regarding the level of fire  
protection in the area

Pg. 49

- Memorandum from the Protective Services Advisory  
Committee Re: that blind corners be brought  
up to Class "C" standard.

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- Memorandum from the Protective Services Advisory  
Committee Re: that blind corners be removed and/or  
improved.

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- Memorandum from the Protective Services Advisory  
Committee Re: sprinkler systems

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v) Transportation and Public Works

- Roads Advisory Committee

Re: Minutes of Meeting held June 21, 2001

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vi) Trails

- Trails Advisory Committee

Re: Minutes of Meeting held July 24, 2001

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vii) Planning and Zoning

b) Mayor's Report

5. CORRESPONDENCE

- a) Letter from Deanna Henry  
Re: Restructuring of the Switchback on Munn Road Pg. 63
- b) Letter from the BC SPCA  
Re: Community Consultation for the state of Animal Welfare  
Needs Across British Columbia Pg. 65

6. BYLAWS

- a) "Highlands Zoning Amendment Bylaw No. 159, 2001" Pg. 69
- b) "CREST Members' Agreement Bylaw No. 162, 2001"  
PLEASE BRING COPY OF AGREEMENT AND BYLAW  
FROM JULY 16, 2001 MEETING Pg. 71
- c) "West Shore Parks and Recreation Commission  
Bylaw No. 164, 2001"  
PLEASE BRING COPY OF AGREEMENT FROM  
JULY 30, 2001 SPECIAL COUNCIL MEETING Pg. 81

7. NEW BUSINESS

- a) Capital Regional District Monthly Bylaw Enforcement  
Summary - to June 2001 Pg. 83
- b) Letter from the Chair, Greater Victoria Public Library Board  
Re: Contracts for Service to Tsawout and Songhees Reserve  
Residents Pg. 93
- c) Highlands Bulletin Board System (BBS) Status Report Pg.  
99
- d) Letter from the Capital Regional District  
Re: Willis Point Official Community Plan - Notice of Intent  
Pg. 103
- e) Resignation of Karen Partridge from the Roads Advisory  
Committee and the Trails Advisory Committee Pg.  
107
- f) Letter from KPMG Chartered Accountants  
Re: Assessment of 2000 Audit and Financial Statements Pg. 109
- g) Building Report for July, 2001  
Pg. 113
- h) Letter from West Shore Chamber of Commerce  
Re: West Shore Regional Development Committee  
Pg. 115

i) Revenue and Expense Summary Report as of July 31, 2001 Pg. 119

8. OTHER BUSINESS

a) Staff report from Planning Technician, Kevin Key  
Re: School Site Acquisitions Pg. 127

9. ADJOURNMENT

a) Resolution re In Camera Meeting Pg. 133  
District of Highlands - Regular Council Agenda  
Tuesday, August 7, 2001  
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