

**DISTRICT OF HIGHLANDS**  
**REGULAR COUNCIL AGENDA**  
**TUESDAY, MAY 20, 2003 - 7:30 P.M.**  
**CALEB PIKE HOUSE**  
**1589 MILLSTREAM ROAD**

---

**1. PETITIONS AND DELEGATIONS**

- a) Development Variance Permit Application DVP-11-03  
OWNER/APPLICANT: Dave and Cheryl Bennett  
LOCATION: Lot 23, Sections 29 and 35, Highland District, Plan 39439 Pg. 1
- b) Development Variance Permit Application DVP-12-03  
OWNER/APPLICANT: George Fisher  
LOCATION: Lot 19, Sections 30 and 31, Highland District,  
Plan VIP74674 Pg. 11
- c) Development Variance Permit Application DVP-13-03  
OWNER/APPLICANT: Michael Volk  
LOCATION: Lot 16, Sections 30 and 72, Highland District, Plan VIP74674  
(MICHAEL VOLK IN ATTENDANCE) Pg. 17

**2. ADOPTION OF THE MINUTES**

- a) Minutes of the Committee of the Whole Meeting  
held April 29, 2003 Pg. 25
- b) Minutes of the Regular Meeting held May 5, 2003 Pg. 29
- c) Minutes of the Special Council Meeting held May 14, 2003 Pg. 39
- d) Minutes of the Public Hearing held May 14 2003 SEPERATE ENCLOSURE

**3. BUSINESS ARISING FROM THE MINUTES**

**4. REPORTS**

- a) Committee Reports
- i) Administration and Finance
- Administration and Finance Advisory Committee  
Re: Minutes of the Meetings held April 1, April 17 and  
May 13, 2003 Pg. 41
- ii) Environment
- iii) Parks, Trails and Recreation
- iv) Protective Services
- v) Roads

vi) Planning and Zoning

b) Mayor's Report

**5. CORRESPONDENCE**

a) Letter from the Solicitor General and Letter from the Solicitor  
General and President of UBCM  
Re: Restructuring of Police Financing Pg. 47

**6. BYLAWS**

a) "Highlands Official Community Plan Amendment Bylaw No. 194, 2003"  
"Highlands Zoning Amendment Bylaw No. 195, 2003"  
Re: Rezoning Application RZ-04-02 (Kingco 2000 Ltd.) Pg. 51

b) "Highlands Zoning Amendment Bylaw No. 201, 2003"  
Re: Floor Area Requirements – RR4 Zone Pg. 67

**7. NEW BUSINESS**

a) Capital Regional District Monthly Bylaw Enforcement Summary –  
March 2003 Pg. 69

b) Letter from the Provincial Emergency Program  
Re: 2003/2004 JEPP Application – Emergency Plan Update Pg. 77

c) Memorandum from the Planning Technician  
Re: Development Permit DP-21-02B to Authorize Tree-cutting/  
Removal for Fuel-break at Highlands Estates Phase I Pg. 81

d) Memorandum from the Deputy Clerk  
Re: Letter from the Minister of Community, Aboriginal and Women's  
Services – Board of Variance Appointments Pg. 85

e) Memorandum from the Planning Technician  
Re: Servicing Within Bear Mountain Drive – LGB9 Bear Mountain  
Partnership  
  
Memorandum from the Planning Technician  
Re: Temporary Lift Station – LGB9 Bear Mountain Partnership Pg. 87

**8. OTHER BUSINESS**

**9. ADJOURNMENT**

a) Resolution to Convene In-Camera Meeting Pg. 105