

**DISTRICT OF HIGHLANDS
REGULAR COUNCIL MEETING
AGENDA
February 21, 2005 AT 7:00 P.M.**

**CALEB PIKE HOUSE
1589 MILLSTREAM ROAD**

1. APPROVAL OF THE AGENDA

2. ADOPTION OF THE MINUTES

- a) Minutes of the Special Council Meeting held on February 3, 2005 Pg. 1
Recommended Action: Adoption as circulated.
- b) Minutes of the Regular Council Meeting held on February 7, 2005 Pg. 3
Recommended Action: Adoption as circulated.
- c) Minutes of the Regular Council Meeting held on January 17, 2005 Pg. 15
Recommended Action: Adoption as circulated.

3. INTRODUCTION OF LATE ITEMS

4. PETITIONS AND DELEGATIONS

5. UNFINISHED BUSINESS

- a) Report – Municipal Clerk Pg. 27
Re: Agreement and Masterplan – Highlands Parks and Recreation Association
Recommended Action: As per Report
- b) Report – Municipal Clerk Pg. 41
Re: Agreement and Masterplan - Highlands Heritage Park Society
Recommended Action: As per Report

6. REPORTS OF COMMITTEES, COMMITTEE OF THE WHOLE & COMMISSIONS

- a) Committee Reports
 - i) Advisory Planning Commission
 - ii) Capital Regional Board
 - iii) CREST
 - iv) Emergency Planning Committee
 - v) Greater Victoria Family Court Committee
 - vi) Inter-Municipal Committee on Disability Issues
 - vii) Western Communities Policing Advisory Committee
 - viii) West Shore Parks and Recreation Society's Board of Directors

- b) Mayor's Report
 - i) Greater Victoria Public Library Board
 - ii) CRD Arts Committee

7. CORRESPONDENCE

- a) Letter – School District No. 62 (Sooke) (0490-23) Pg. 53
Re: School Crossing Guards
Recommended Action: Receive for Information
- b) Letter – Capital Regional District (File No. 0470-02) Pg. 65
Re: Capital Regional Community Energy Plan – Invitation to
Join the Project Steering Committee
- c) Letter – Ministry of Children and Family Development (File No. 0410-25) Pg. 69
Re: Funding Applications – Child Care in Multi-cultural and aboriginal Communities
- d) Letter – Capital Regional District (File No. 0470-02) Pg. 71
Re: CRD Board Housing Trust Fund Bylaw Working Committee
Recommended Action: Receive for Information

8. BYLAWS

- a) Bylaw No. 250, “Juan de Fuca Recreation Centre Fees and Charges Amendment Bylaw No. 250, 2005” Pg. 79
Recommended Action: Adoption
- b) Bylaw No. 251, “Council Procedure Bylaw No. 251, 2005” Pg. 85
Recommended Action: First Third Readings

9. NEW BUSINESS

- a) Report – Municipal Clerk Pg. 99
Re: Website – Maintenance
Recommended Action: As per Report
- b) Report – Municipal Clerk (File No. 8100-20) Pg. 101
Re: Request from Schwalbe Cycling Club for use of Roadways for Bicycle Events
Recommended Action: Approval
- c) Building Report for January, 2005 (File No. 0650-20) Pg. 105
Recommended Action: Receive for Information
- d) Report – Monthly Animal Control Report Pg. 107
Recommended Action: Receive for Information

10. ADJOURNMENT

- a) Resolution to Convene to In-Camera Meeting
Recommended Action: Adjourn the Regular Meeting and that the meeting be closed to the public and convened to "In-Camera" under Section 90 of the Community Charter to deal with matters relating to the following:

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Personnel issue