

**DISTRICT OF HIGHLANDS  
REGULAR COUNCIL MEETING  
AGENDA  
April 4, 2005 AT 7:00 P.M.**

**CALEB PIKE HOUSE  
1589 MILLSTREAM ROAD**

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• **COUNCIL MEMBERS – PLEASE BRING MASTER CRD PARKS PLAN TO MEETING**

**1. APPROVAL OF THE AGENDA**

**2. ADOPTION OF THE MINUTES**

- a) Minutes of the Regular Council Meeting held on March 7, 2005 Pg. 1  
**Recommended Action: Adoption as circulated.**
- b) Minutes of the Committee of the Whole Meeting (Policies and Priorities) Pg. 13  
held on March 14, 2005  
**Recommended Action: Adoption as circulated.**
- c) Minutes of the Committee of the whole Meeting (Policies and Priorities) Pg 15  
held on March 29, 2005  
**Recommended Action: Adoption as circulated.**

**3. INTRODUCTION OF LATE ITEMS**

**4. PETITIONS AND DELEGATIONS**

- a) UVIC – Community Relations – Mr. Martin Segger (File No. 0490-21) Pg. 17  
Re: 2004 UVIC Report

**5. UNFINISHED BUSINESS**

- a) Report – Municipal Planner Pg. 19  
Re: Swimming Pool Definition
- b) Report – Municipal Planner (File No. 6480-03) Pg. 23  
Re: OCP and Regional Context Statement

**6. REPORTS OF COMMITTEES, COMMITTEE OF THE WHOLE & COMMISSIONS**

- a) Committee Reports
  - i) Advisory Planning Commission
  - ii) Capital Regional Board
  - iii) CREST
  - iv) Emergency Planning Committee
  - v) Greater Victoria Family Court Committee
  - vi) Inter-Municipal Committee on Disability Issues
  - vii) Western Communities Policing Advisory Committee

- viii) West Shore Parks and Recreation Society's Board of Directors
- ix) Soba Waste Advisory Committee

b) Mayor's Report

- i) Greater Victoria Public Library Board
- ii) CRD Arts Committee

**7. CORRESPONDENCE**

- a) Letter – Inter-municipal Advisory committee on Disability Issues (File No. 0360-40)  
Re: Westshore Information and Services Fair  
**Recommended Action:** Receive for Information Pg. 27
- b) Letter -Union of British Columbia Municipalities (File No. 6750-01)  
Re: Survey on Local Government Participation in Economic Development  
**Recommended Action:** Receive for Information Pg. 29
- c) Letter -Dorothy Sullivan (File No. 0630-01)  
Re: Canada's Challenge – Official Bilingualism and French Power  
**Recommended Action:** Receive for Information Pg. 39
- d) Letter -B.C. Hydro (File No. 5500-10)  
Re: Launch of 2005 Open Call for Power website  
**Recommended Action:** Receive for Information Pg. 45
- e) Letter -Grant Funding – Provincial Government (File No. 1855-01)  
**Recommended Action:** Receive for Information Pg. 47
- f) Letter -Hallmark Society (File No. 2550-01)  
Re: Annual Hallmark Society Awards Night – May 3, 2005 Pg. 51
- g) Letter -City of Victoria (File No. 8310-01)  
Re: Notice of Motion – Urban Transportation System  
**Recommended Action:** Receive for Information Pg. 53
- h) Letter -Royal Canadian Mounted Police (File No. 1850-02)  
Re: Request for Annual Crime Prevention and Bike Patrol Budget  
**Recommended Action:** Consideration of Request for Funding Pg. 55
- i) Letter -Capital Regional District Parks (File No. 6130-05)  
Re: Capital Regional District Parks Master Plan Pg. 59  
**(COUNCIL - PLEASE BRING PARKS MASTER PLAN PREVIOUSLY DISTRIBUTED)**

- j) Letter – Village of Belcarra (File No. 5280-26)  
Re: Riparian Area Regulation – Request for Time Extension  
**Recommended Action:** Receive for Information Pg. 61
- k) Resolution – Municipal Finance authority of British Columbia (File No. 0400-05)  
Re: Variable Tax Rate System  
**Recommended Action:** Receive for Information Pg. 63
- l) Letter – Social Planning and Research Council of B.C. (File No. 0400-20)  
Re: Community Social Planning Network of BC  
**Recommended Action:** Receive for Information Pg. 65
- m) Letter – Marcie McLean (HDCA) (File No. 0400-08)  
Re: Landscaping of Municipal Hall Lands  
**Recommended Action:** Receive for Information Pg. 67
- n) Letter – Debra King (File No.5360-02)  
Re: Juan de Fuca Lacrosse Association – Direct Access Gaming Grant  
**Recommended Action:** Provide Letter of Support Pg. 69

## 8. BYLAWS

- a) Report – Municipal Clerk (File No. 3730-01) Pg. 71  
Board of Variance Bylaw No. 248, 2005  
**Recommended Action:** First three readings
- b) Report – Municipal Clerk (File No. 0655-20) Pg. 97  
CRD Amendment Bylaw “Animal Regulation and Impounding Bylaw No. 1, 1986”  
**Recommended Action:** Approval
- c) Report – Municipal Clerk Pg. 103  
“Building Regulation Amendment Bylaw No. 252, 2005”  
Re: Regulation of Sprinklering  
**Recommended Action:** First three readings
- d) “The District of Highlands General Local Government Election Bylaw No. 253, 2005”  
**Recommended Action:** First three readings Pg. 107

## 9. NEW BUSINESS

- a) Report – Building Inspector Pg. 109  
Re: Speed Limit on Munn Road  
**Recommended Action:** Staff prepare amendment to Bylaw No. 36  
extending the 30 km speed zone from Fork Lake Road, east to Talon Ridge.
- b) Report – Building Inspector Pg. 113  
Re: Development Variance Permit Application No. DVP-02-05  
**Recommended Action:** As per report

- c) Report – Building Inspector Pg. 121  
Re: Development Variance Permit Application No. DVP-03-05  
**Recommended Action:** As per Report
- d) Report – Building Inspector Pg. 133  
Re: Development Variance Permit Application No. DVP-04-05  
**Recommended Action:** As per Report
- e) Report – Municipal Clerk (File No. 4200-19) Pg. 139  
Re: 2005 Municipal Election  
**Recommended Action:** As per Report
- f) Report – Monthly Animal Control Reports for February, 2005 (File No. 0655-20) Pg. 143  
**Recommended Action:** Receive for Information
- g) Report – Monthly RCMP Mayor’s Report for January 2005 (File No. 7500-24) Pg. 151  
**Recommended Action:** Receive for Information
- h) Report – Monthly RCMP Mayor’s Report for February 2005 (File No. 7500-24) Pg. 153  
**Recommended Action:** Receive for Information
- i) Report – Monthly Building Report for February, 2005 (File No. 3800-01) Pg. 155  
**Recommended Action:** Receive for Information
- j) Report – Building Inspector Pg. 157  
Re: Proposed Entrance into Highlands Estates Phase 4  
**Recommended Action:** Approval
- k) Report – Municipal Planner (File No. 5280-26) Pg. 161  
Re: Riparian Areas Regulation Implementation date of March 31, 2005  
**Recommended Action:** Not to use March 31, 2005 Implementation Date
- l) Report – Municipal Planner (File No. 5450-01) Pg. 189  
Re: Request for New Road Name (Talon Ridge Drive)  
**Recommended Action:** Approval of Talon Ridge Drive for New Road Name

**10. ADJOURNMENT**

- a) Resolution to Convene to In-Camera Meeting Pg. 191  
Recommended Action: Adjourn the Regular Meeting and that the meeting  
be closed to the public and convened to “In-Camera” under Section 90 of the  
Community Charter to deal with matters relating to the following:  
  
Legal and Personnel issues