

**DISTRICT OF HIGHLANDS
REGULAR COUNCIL MEETING
AGENDA
May 2, 2005 AT 7:00 P.M.**

**CALEB PIKE HOUSE
1589 MILLSTREAM ROAD**

1. APPROVAL OF THE AGENDA

2. ADOPTION OF THE MINUTES

- a) Special Council Minutes of the of April 18, 2005 Pg. 1
Recommended Action: Adoption as circulated.
- b) Regular Council Meeting held on April 18, 2005 Pg. 3
Recommended Action: Adoption as circulated.
- c) Minutes of the Committee of the Whole Meeting (Policies and Priorities) Pg. 23
held on April 19, 2005
Recommended Action: Adoption as circulated.
- d) Minutes of the Committee of the Whole Meeting (Policies and Priorities) Pg. 27
held on April 25, 2005
Recommended Action: Adoption as circulated.

3. INTRODUCTION OF LATE ITEMS

4. PETITIONS AND DELEGATIONS

5. UNFINISHED BUSINESS

- a) Report – Building Inspector Pg. 29
Re: Development Variance Permit Application No. DVP-05-05
Recommended Action: Approval
- b) Report – Building Inspector Pg. 33
Re: Development Variance Permit Application DVP-06-05
Recommended Action: Approval
- c) Report – Planner Pg. 41
Re: OCP Amended Timeline
Recommended Action: Approval
- d) Report – Administrator Pg. 45
Re: Five Year Projection
Recommended Action: Approval
- e) Report – Municipal Clerk Pg. 65
Re: Draft Policy for Ross-Durrance Road
Recommended Action: Approval

6. REPORTS OF COMMITTEES, COMMITTEE OF THE WHOLE & COMMISSIONS

a) Committee Reports

- i) Advisory Planning Commission Pg. 69
Report - Planner
Re: Minutes of the Meeting held April 20, 2005
- ii) Capital Regional Board
- iii) Community Energy Planning Steering Committee
- iv) CREST
- v) Emergency Planning Committee
- vi) Greater Victoria Family Court Committee
- vii) Inter-Municipal Committee on Disability Issues
- viii) Solid Waste Advisory Committee
- ix) Western Communities Policing Advisory Committee
- x) West Shore Parks and Recreation Society's Board of Directors

b) Mayor's Report

- i) Greater Victoria Public Library Board
- ii) CRD Arts Committee

7. CORRESPONDENCE

Correspondence to receive for Information:

- a) Letter – Canadian Forces Pg. 75
Re: Letter of Appreciation for Contribution
- b) Letter – Municipal Finance Authority Pg. 81
Re: MFA Leasing Program Dividend
- c) Letter – City of Burnaby Pg. 83
Re: Request for Public Inquiry into the Investigation of the Air India Bombing
- d) Letter – Capital Regional District Parks Pg. 85
Re: CRD Parks 2004 Annual Report
- e) Letter- Ron Mitchell Pg. 87
Re: Highland Estates Entrance
- f) Letter- Pattie Whitehouse Pg. 89
Re: Highland Estates Entrance

Correspondence Requiring a Recommendation:

- g) Letter – Les Allen Pg. 91
Re: 641 Millstream Lake Road

8. BYLAWS

- a) "District of Highlands Bylaw No. 36 to Regulate Roads and Traffic Amendment Bylaw No. 256, 2005"
Recommended Action: Adoption Pg. 93
- b) "Tax Rates Bylaw No. 258, 2005"
Recommended Action: Give First Three Readings. Pg. 95
- c) "Five Year Financial Plan Bylaw No. 259, 2005"
Recommended Action: Give First Three Readings. Pg. 97
- d) "Highlands Official Community Plan Amendment Bylaw No. 261, 2005"
Recommended Action: Give First Two Readings Additional Item
- e) "District of Highlands Zoning Amendment Bylaw No. 262, (Bear Mountain), 2005"
Recommended Action: Give First Two Readings Additional Item
- f) Report – Planner
Re: Referrals for OCP Amendment and Rezoning Application – Bear Mountain
Recommended Action: Please see Report Pg. 101

9. NEW BUSINESS

- a) Report – Municipal Clerk Pg. 103
Re: Regular Council Meeting of May 16, 2005
Change of Location to School House
Recommended Action: Approval
- b) RCMP Monthly Mayor's Report for March, 2005 Pg. 107
Recommended Action: Receive for Information
- c) Report – Administrator Pg. 109
Re: Committee Referrals
Recommended Action: Request Direction from Council
- d) Report – Building Inspector Pg. 111
Re: Monthly Building Report
Recommended Action: Receive for Information

10. ADJOURNMENT

- a) Resolution to Convene to In-Camera Meeting Pg. 113
Recommended Action: Adjourn the Regular Meeting and that the meeting be closed to the public and convened to "In-Camera" under Section 90 of the Community Charter to deal with matters relating to the following:

Legal Issues