

**DISTRICT OF HIGHLANDS
REGULAR COUNCIL MEETING
AGENDA
August 2, 2005 AT 7:00 P.M.**

**CALEB PIKE HOUSE
1589 MILLSTREAM ROAD**

1. APPROVAL OF THE AGENDA

2. ADOPTION OF THE MINUTES

- a) Minutes of the Regular Council Meeting dated July 4, 2005 Pg. 1
Recommended Action: Adoption
- b) Minutes of the Special Meeting of Council dated July 11, 2005 at 6:00 p.m. Pg. 25
Recommended Action: Adoption
- c) Minutes of the Special Meeting of Council dated July 11, 2005 at 10:35 p.m. Pg. 27
Recommended Action: Adoption
- d) Minutes of the Special Meeting of Council dated July 13, 2005. Pg. 29
Recommended Action: Adoption
- e) Minutes of the Special Meeting of Council dated July 25, 2005 Pg. 31
Recommended Action: Adoption
- f) Minutes of the Committee of the Whole Meeting dated July 11, 2005 Pg. 33
Recommended Action: Adoption

3. INTRODUCTION OF LATE ITEMS

4. PETITIONS AND DELEGATIONS

5. UNFINISHED BUSINESS

- a) Development Variance Permit Application DVP-07-05 Pg. 39
Recommended Action: Issuance
- b) Memorandum – Municipal Planner Pg. 41
Re: Resolution to refer OCP to Advisory Committees and APC
Recommended Action: Refer OCP to Advisory Committees and to APC
- c) Memorandum – Bob McMinn Pg. 43
Re: Mound Jump Park in Twinflower Park
Recommended Action: As per memorandum
- d) Letter – Darren Hutchinson, Quintech Pg. 45
Re: Funding
- e) Council Meetings – Caleb Pike School House Separate Enclosure
Re: Parking and Walkway
Recommendation: As per Report

6. REPORTS OF COMMITTEES, COMMITTEE OF THE WHOLE & COMMISSIONS

a) Committee Reports

- i) Advisory Planning Commission
- ii) Capital Regional Board
- iii) Community Energy Planning Steering Committee
- iv) CREST
- v) Emergency Planning Committee
- vi) Greater Victoria Family Court Committee
- vii) Inter-Municipal Committee on Disability Issues
- viii) Solid Waste Advisory Committee
- ix) Western Communities Policing Advisory Committee
- x) West Shore Parks and Recreation Society's Board of Directors

b) Mayor's Report

- i) Greater Victoria Public Library Board
Request from Langford Re: funds for Consultant
- ii) CRD Arts Committee

7. CORRESPONDENCE

Correspondence to receive for Information:

- a) Letter – Vancouver Island Health Authority Pg. 49
Re: 2005 Capital Regional District Nutritious Food Baskets
- b) E-Mail – City of North Vancouver Pg. 53
Re: Support the Supporters Project
- c) Letter – District of Metchosin Pg. 55
Re: Request for Extension for Regional Context Statement
- d) Letter – Gunter Schnarr and Waltrault Schnarr Pg. 59
Re: Request to reduce minimum land area for subdivision to 20 acres.
- e) Letter – Capital Regional District Parks Pg. 61
Re: Regional Park and Trail Designations in Highlands
- f) Letter – Minister of Environment Pg. 65
Re: Streamside Protection Regulations
- g) Letter – Municipal Finance Authority Pg. 73
Re: District's Share of MFA Dividend for Leasing

Correspondence requiring Action:

- h) Letter – Capital Regional District Pg. 75
Re: CRD Juan de Fuca Electoral Area Governance

8. BYLAWS

- a) “Highlands Zoning Amendment Bylaw No. 265, 2005” Pg. 87
Recommended Action: Adoption (Requires Lifting from the Table)
- b) “Highlands Zoning Amendment Bylaw No. 275, 2005 (Woodridge) Pg. 89
Recommended Action: First and Second Reading and proceed to Public Hearing.
- c) “Fire Protection Specified Area Amendment Bylaw No. 266, 2005” Pg. 93
Recommended Action; First, Second and Third Reading and notify property owners and advertise in the local paper.
- d) “Fire Protection Specified Area Amendment Bylaw No. 267, 2005” Pg. 99
Recommended Action; First, Second and Third Reading and notify property owners and advertise in the local paper.
- e) “Fire Protection Specified Area Amendment Bylaw No. 268, 2005” Pg. 101
Recommended Action; First, Second and Third Reading and notify property owners and advertise in the local paper.
- f) “Fire Protection Specified Area Amendment Bylaw No. 269, 2005” Pg. 103
Recommended Action; First, Second and Third Reading and notify property owners and advertise in the local paper.
- g) “Fire Protection Specified Area Amendment Bylaw No. 270, 2005” Pg. 105
Recommended Action; First, Second and Third Reading and notify property owners and advertise in the local paper.
- h) “Fire Protection Specified Area Amendment Bylaw No. 271, 2005” Pg. 107
Recommended Action; First, Second and Third Reading and notify property owners and advertise in the local paper.
- i) “Fire Protection Specified Area Amendment Bylaw No. 272, 2005” Pg. 109
Recommended Action; First, Second and Third Reading and notify property owners and advertise in the local paper.
- j) “Fire Protection Specified Area Amendment Bylaw No. 274, 2005” Pg. 111
Recommended Action; First, Second and Third Reading and notify property owners and advertise in the local paper.

9. NEW BUSINESS

- a) Monthly RCMP Mayor's Report for May, 2005 Pg. 113
Recommended Action: Receive for Information
- b) Report – Monthly CRD Animal Control Reports Pg. 115
Recommended Action: Received for Information
- c) Report – Building Report for July, 2005 Pg. 125
Recommended Action: Received for Information
- d) Budget Variance Report – July 21, 2005 Pg. 127
Recommended Action: Receive for Information
- e) Report – Municipal Clerk Pg. 135
Re: Bank Signing Authority
Recommended Action: As per report
- f) Report – Municipal Clerk Pg. 137
Re: Sale of 1981 International Chassis Fire Truck
Recommended Action: Accept Bid from Capital City Paving
- g) Report – Municipal Planner Pg. 141
Re: City of Langford Regional Context Statement Referral
Recommended Action: Receive for Information

10. ADJOURNMENT