

**DISTRICT OF HIGHLANDS
REGULAR COUNCIL MEETING AGENDA
May 7, 2007 at 7:00 P.M.**

**CALEB PIKE HOUSE
1589 MILLSTREAM ROAD**

1. APPROVAL OF THE AGENDA

2. PETITIONS AND DELEGATIONS

3. ADOPTION OF THE MINUTES

- a) Minutes (**Adopted**) of the Community Centre Task Force Adhoc Committee dated Feb 27/07
Recommended Action: Receive for Information Pg. 1
- b) Minutes (**Draft**) of the Community Infrastructure & Services Select Committee, dated March 28/07
Recommended Action: Receive for Information Pg. 9
- c) Minutes of the Regular Council Meeting dated April 16, 2007
Recommended Action: Adoption Pg. 13
- d) Minutes of the Committee of the Whole Meeting dated April 16, 2007
Recommended Action: Adoption Pg. 19
- e) Minutes (**Draft**) of the Fiscal & Environmental Select Committee dated April 25, 2007
Recommended Action: Receive for Information Pg. 21
- f) Report of the Public Hearing, OCP Bylaw No. 277, 2005, dated April 23, 2007
Recommended Action: Adoption Pg. 29
- g) Minutes of the Committee of the Whole Meeting dated April 30, 2007
Recommended Action: Adoption Pg. 35
- h) Minutes of the Special Council Meeting dated April 30, 2007
Recommended Action: Adoption Pg. 37

4. REPORTS OF COMMITTEES, COMMITTEE OF THE WHOLE & COMMISSIONS

- a) Committee Reports
 - i) Advisory Planning Commission (Cllr. Brotherston)
 - ii) CRD Arts Committee (Cllr. Fall)
 - iii) Community Energy Planning Steering Committee (Cllr. Williams)
 - iv) Emergency Planning Committee (Cllr. Fall)
 - v) Greater Victoria Family Court Committee (Cllr. Mahovlich)
 - vi) Greater Victoria Public Library Board (Cllr. Kadar)
 - vii) Inter-Municipal Committee on Disability Issues (Cllr. Kadar)
 - viii) Solid Waste Advisory Committee (Cllr. Kadar)
 - ix) Western Communities Policing Advisory Committee (Cllr. Mendum)
 - x) Groundwater Task Force (Cllr. Mahovlich)

- b) Mayor's Report
 - i) CRD Committees
 - ii) CREST
 - iii) West Shore Parks and Recreation Society's Board of Directors
 - iv) West Shore Economic and Development Association

5. **RATIFICATION OF COMMITTEE RECOMMENDATIONS**

- a) From the Community Infrastructure & Services Select Committee dated March 28, 2007

Municipal Flag

Committee Members made the following comments:

- Concern about the cost.
- Mixed reception: some in favour, some not.
- Would like to see more logos and designs.
- Should put the proposed design up at meetings (e.g. OCP Public Hearing) and it should be shown in the Municipal Newsletter
- No support for a motto; it was thought that you could not please a community which is so divided.

Road Signs / Road Maintenance

The Committee recommends that Council identify the significant road maintenance problems throughout the district and assess the total cost of repairs.

The Committee recommends that Council undertake a reshouldering program to protect the road edges from further degradation.

Emergency Preparedness

The Committee recommends that Council undertake a review of what problems occurred in the Emergency Preparedness system, what steps are being taken to correct them, and what information needs to go out to the public about personal and municipal emergency preparedness.

- b) From the Fiscal and Environmental Select Committee dated April 25, 2007

Draft Budget Leaflet

THAT the FESC advises Council that they are willing to prepare a draft summary of the adopted District of Highlands Budget 2007-2011 (5 Year Financial Plan) as a Budget Leaflet for inclusion with the Property Tax Notices for Council's consideration.

6. **INTRODUCTION OF LATE ITEMS**

7. **UNFINISHED BUSINESS**

8. **CORRESPONDENCE**

Correspondence to Receive for Information

- a) Letter from Ida Chong, Minister of Community Services, dated April 13, 2007
RE: Information on the 2007 Grant Allocations under the Small Community Grant and an update on other Infrastructure Programs Pg. 39
- b) Letter from Councillor Judy Brownoff, received April 19, 2007
RE: Bike to Work Week – May 28 to June 3, 2007 Pg. 43
- c) Letter from Tracey Arthur, Acting City Clerk, City of Langley
RE: City of Langley 2007 Resolution-re – Funding-Fraser River Debris Trap, to be included for consideration at the AGM and Convention. Pg. 45

Correspondence Requiring Action:

- d) Letter from Charlayne Thornton-Joe, Canada Day Celebration Organizer, City of Victoria, dated April 12, 2007
RE: 2007 Canada Day Celebration- request for support Pg. 51
- e) Letter from Sherri Bourne, Director of Gaming, JDFLA, dated April 1, 2007
RE: Letter of Support-Application for Direct Access Funds for JDFLA Pg. 57
- f) Letter from Dale Mumford, Business & Community Relations Officer, Ford Rodd Hill, dated Apr 3/07
RE: Request for funding assistance in delivery of Canada Day Celebrations – Western Communities Pg. 59
- g) Letter from Hy Freedman, Chair, CREST
RE: Summary and News Release on the technical assessment done on the CREST system Pg. 61

9. **BYLAWS**

- a) Memo from Planner to CAO, dated April 26, 2007
RE: Proposed OCP Bylaw No. 277 Pg. 69
- b) Memo from CAO, dated May 2, 2007
RE: Five Year Financial Plan Bylaw No. 297
2007 Tax Rates Bylaw No. 298 Pg. 75

10. **NEW BUSINESS**

- a) Memo from Building Inspector to CAO, dated April 27, 2007
RE: RUZ amendment proposal for 708 Skyview Place Pg. 91
- b) Memo from Building Inspector, dated May 1, 2007
RE: Building Report for April 2007 Pg. 99

11. **ADJOURNMENT**

- a) Adjourn the Regular Council Meeting.