



## DISTRICT OF HIGHLANDS

### NOTICE OF REGULAR COUNCIL MEETING

**Monday, August 13, 2007 @ 7:00 P.M.  
School House, 1589 Millstream Road**

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## **A G E N D A**

### **1. APPROVAL OF THE AGENDA**

### **2. PETITIONS AND DELEGATIONS**

- a) Mr. Ross Tennant, Three Point Properties, proposed Bamberton Development pg. 1

### **3. ADOPTION OF THE MINUTES**

#### **Adopt:**

- a) Regular Meeting of Council – July 9, 2007 pg. 10  
RECOMMENDED ACTION: Adoption

#### **Receive:**

### **4. REPORTS OF COMMITTEES, COMMITTEE OF THE WHOLE & COMMISSIONS**

#### **a) Committee Reports**

- i) Advisory Planning Commission (Cllr. Brotherston)
- ii) CRD Arts Committee (Cllr. Fall)
- iii) Community Energy Planning Steering Committee (Cllr. Williams)
- iv) Emergency Planning Committee (Cllr. Fall)
- v) Greater Victoria Family Court Committee (Cllr. Mahovlich)
- vi) Greater Victoria Public Library Board (Cllr. Kadar)
- vii) Inter-Municipal Committee on Disability Issues (Cllr. Kadar)
- viii) Solid Waste Advisory Committee (Cllr. Kadar)
- ix) Western Communities Policing Advisory Committee (Cllr. Mendum)
- x) Groundwater Task Force (Cllr. Mahovlich)
- xi) CREST (Cllr. Fall)
- xii) CRD Water (Cllr. Brotherston)
- xiii) Juan de Fuca Water (Cllr. Brotherston)

#### **b) Mayor's Report**

- xiv) CRD Board
- xv) CRD Committees
- xvi) West Shore Parks and Recreation Society's Board of Directors
- xvii) West Shore Economic and Development Association

**5. RATIFICATION OF COMMITTEE RECOMMENDATIONS**

**6. INTRODUCTION OF LATE ITEMS**

**7. UNFINISHED BUSINESS**

- a) **Memo – Chief Administrative Officer – July 16, 2007** pg. 24  
RE: COMMUNITY INFRASTRUCTURE AND SERVICES SELECT COMMITTEE DATE  
**Recommended Action:** Receive
- b) **Memo – Deputy Corporate Officer – July 19, 2007** pg. 25  
RE: CLARIFICATION OF GRANT IN AID FOR CHILDREN'S FESTIVAL.  
**Recommended Action:** Council Clarification
- c) **Letter – Highlands District Community Association – August 8, 2007** pg. 26  
RE: EMERGENCY PREPARDNESS FORUM  
**Recommended Action:** Approve \$1500.00 Budget Request
- d) **Letter – Highlands District Community Association – August 8, 2007** pg. 27  
RE: RESPONDING TO COUNCIL'S REFERRAL ON IMPUT FOR UTILIZATION OF TOURISM FUNDING.

**8. CORRESPONDENCE**

**Correspondence to Receive for Information**

**Correspondence Requiring Action:**

- a) Letter from Gas Tax/Public Transit Management Services Advising of Approval of \$233,811.00 for Groundwater Monitoring Program. pg. 30  
**Recommended Action:** Receive
- b) UBCM Small Talk Forum Submission Form. Pg. 31  
**Recommended Action:** Council forward any discussion items
- c) Letter from the CRD regarding Parks Land Acquisition Fund. Pg. 33  
**Recommended Action:** Invite CRD Staff to Council Meeting.

**9. BYLAWS**

**10. NEW BUSINESS**

- a) Building Official Report for July 2007 pg. 48  
**Recommended Action:** Receive for Information
- b) Memorandum from the Planner regarding Draft Rural Saanich Local Area Plan. Pg. 50  
**Recommended Action:** Approve Recommendation.

- c) Memorandum from the Planner regarding West Nile Funding. Pg. 52  
**Recommended Action:** Approve Recommendation
- d) Memorandum from the CAO regarding Local Assistant Fire Commissioner Inspections. Pg. 63  
**Recommended Action:** Approve Recommendation
- e) Memorandum from Building Inspector regarding Development Variance Permit Application pg. 68  
from Dave Bennett – 1515 Millstream Road.  
**Recommended Action:** Approve Recommendation

## **11. ADJOURNMENT**

- a) Adjourn the Regular Council Meeting.