



# DISTRICT OF HIGHLANDS

## NOTICE OF REGULAR COUNCIL MEETING

**Monday, October 1, 2007 @ 7:00 P.M.  
School House, 1589 Millstream Road**

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### **A G E N D A**

#### **1. APPROVAL OF THE AGENDA**

#### **2. PETITIONS AND DELEGATIONS**

- a) BUILDING BYLAW VIOLATION – 1515 MILLSTREAM ROAD pg. 1

#### **3. ADOPTION OF THE MINUTES**

##### **Adopt:**

- a) Regular Meeting of Council – September 17, 2007 pg. 2  
RECOMMENDED ACTION: Adoption

##### **Receive:**

- b) *DRAFT* Fiscal and Environmental Select Committee  
RECOMMENDED ACTION: Receive pg. 10

#### **4. REPORTS OF COMMITTEES, COMMITTEE OF THE WHOLE & COMMISSIONS**

##### **a) Committee Reports**

- i) Advisory Planning Commission (Cllr. Brotherston)
- ii) CRD Arts Committee (Cllr. Fall)
- iii) Community Energy Planning Steering Committee (Cllr. Williams)
- iv) Emergency Planning Committee (Cllr. Fall)
- v) Greater Victoria Family Court Committee (Cllr. Mahovich)
- vi) Greater Victoria Public Library Board (Cllr. Kadar)
- vii) Inter-Municipal Committee on Disability Issues (Cllr. Kadar)
- viii) Solid Waste Advisory Committee (Cllr. Kadar)
- ix) Western Communities Policing Advisory Committee (Cllr. Mendum)
- x) Groundwater Task Force (Cllr. Mahovich)
- xi) CREST (Cllr. Fall)
- xii) CRD Water (Cllr. Brotherston)
- xiii) Juan de Fuca Water (Cllr. Brotherston)

##### **b) Mayor's Report**

- xiv) CRD Board
- xv) CRD Committees
- xvi) West Shore Parks and Recreation Society's Board of Directors
- xvii) West Shore Economic and Development Association

## 5. **RATIFICATION OF COMMITTEE RECOMMENDATIONS**

### a) **FISCAL AND ENVIRONMENTAL– SEPTEMBER 12, 2007**

- 1) TRACKING OF REFERRALS FROM COUNCIL TO OUR COMMITTEE pg. 17

That the FESC requests clear resolutions from Council in their direction to the Committee. (For example: to Committee for recommendations/report/input/information. If council is seeking feed back, then what is the timeframe expectation?)

- 2) LETTER DATED JUNE 27, 2007, FROM ASSOCIATION OF BC FOREST PROFESSIONALS RE: NOMINATE YOUR COMMUNITY TO BE THE 2008 FOREST CAPITAL OF BC (REFERRAL FROM COUNCIL) pg. 18

That the FESC receive the letter from the Association of BC Forest Professionals for information and, that the committee does not support nominating the District of Highlands.

- 3) COMMITTEES' MEETING DATES: pg. 19

That the FESC recommends to Council that the two Select Committees avoid holding their meetings on the same regular scheduled meeting night.

## 6. **INTRODUCTION OF LATE ITEMS**

## 7. **UNFINISHED BUSINESS**

- a) **Memo – Chief Administrative Officer – September 27, 2007** pg. 20  
RE: FUNDING REQUEST PACIFIC CENTRE FAMILY SERVICES ASSOCIATION  
**Recommended Action:** forward to FESC for recommendation

- b) **Letter – Brent A. Molnar – City of Langford – September 27, 2007** pg. 30  
RE: SERVICE AREA ESTABLISHMENT (HIGHLANDS) – SERVICE OUTSIDE THE MUNICIPALITY  
**Recommended Action:** provide Council direction

## 8. **CORRESPONDENCE**

### *Correspondence to Receive for Information*

- a) Letter – WEDA – Phase 1 Project Final Report pg. 31  
b) Letter – WEDA – West Shore Sport Tourism Facility Analysis pg. 41

### *Correspondence Requiring Action:*

- c) Letter – Victoria Chinese Commerce Association pg. 75  
**Recommended Action:** Refer to Budget  
d) Letter from CRD – Management Program For Onsite Systems pg. 86  
**Recommended Action:** Approve voluntary Participation

**9. BYLAWS**

**10. NEW BUSINESS**

- a) Building Official Report for July 2007

pg. 90

**Recommended Action:** Receive for Information

**11. ADJOURNMENT**

- a) Adjourn the Regular Council Meeting and that the meeting be closed to the public and convene in “In-Camera” under Section 90 (1)(f) of the Community Charter for consideration of Bylaw Enforcement