



**DISTRICT OF HIGHLANDS
MINUTES OF THE
REGULAR COUNCIL MEETING**

**Monday, January 25, 2010 @ 7:30pm
SCHOOL HOUSE, 1589 MILLSTREAM ROAD**

PRESENT:

Mayor
Councillors

Jane Mendum
Allen Dobb
Diane Gill
Sigurd Johannesen
Marcie McLean
Karel Roessingh
Ken Williams

To Council
February 1, 2010

IN ATTENDANCE:

Chief Administrative Officer
Planner
A/ Corporate Officer
3 members of the public

Chris Coates
Laura Beckett
Tina Neurauter

1. APPROVAL OF THE AGENDA

MOTION: 030/ 2010
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR DOBB

That the agenda be approved.

CARRIED

2. PETITIONS AND DELEGATIONS

- a) West Shore Parks and Recreation – Cameron Reid
RE: WEST SHORE PARKS AND RECREATION 2010 BUDGET

Mr. Cameron Reid, Manager of Finance, West Shore Parks and Recreation and Mr. Les Bjola, Chair, West Shore Parks and Recreation Society were in attendance at the meeting to present the proposed 2010 Budget and answer any questions of Council.

Mr. Reid presented Council with a review of the proposed operating budget, explaining the proposed 5.11% increase, which will result in requisition about of \$165, 467, an increase of \$7,087 from 2009. Mr. Reid then reviewed the program registration changes and pass holder changes, from 2008 to 2009; 2009 major repairs and maintenance , and the proposed major repairs and maintenance for 2010.

Council members then asked specific line item questions regarding the proposed 2010 budget.

3. ADOPTION OF THE MINUTES

a) Council - January 11, 2010

MOTION: 031 / 2010
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR GILL

That the Council minutes of January 11, 2010 be adopted as amended: Page 2, Motion 004/2010 – change motion to read “...numbered c) though g)...; Page 7, Motion 010/ 2009 – change 2009 to 2010; Page 7, Motion 011/2010 – change the motion to read “....FURTHER THAT staff request more information and clarification from School District 62 in relation to exploring the development of a joint school site with a park and playfield in Highlands; AND Page 10, under Rise and Report – put a “s” on the end of Paul Reynold and place the word “Services” before the word “Select”.

CARRIED

b) Committee of the Whole – January 18, 2010

MOTION: 032 / 2010
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR GILL

That the Committee of the Whole minutes of January 18, 2010 be adopted as amended: Page 4, first motion moved by Marcie McLean, removed the word “immediately” from the second line.

CARRIED

c) Special Council – January 18, 2010

MOTION: 033 / 2010
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR GILL

That the Special Council minutes of January 18, 2010 be adopted.

CARRIED

- d) Community Centre Task Force – January 7, 2010
- e) Capital Regional District Board CoTW – January 13, 2010
- f) Capital Regional Hospital District Board – January 13, 2010
- g) Capital Regional District Board – January 13, 2010

MOTION: 034 / 2010
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR JOHANNESSEN

That the minutes lettered d) through g) be received.

CARRIED

4. REPORTS OF COMMITTEES, COMMITTEE OF THE WHOLE & COMMISSIONS

a) Committee Reports

i) **Councillor Allen Dobb**

CRD Arts –meeting held January 13, 2010 – discussed was the work plan for the remainder of 2010 resulting from the strategic planning session. A new Chair (Vicky Saunders) and Vice-Chair (David Screech) were assigned.

ii) **Councillor Diane Gill**

CISC – the meeting scheduled for January 27, 2010 is cancelled due to lack of agenda items.

CRD Solid Waste – Blue Box sub-committee meeting held January 14, 2010 discussed picking up organics in the blue box; CRD Solid Waste discussed land application of bio-solids.

iii) **Councillor Sigurd Johannesen**

CCTF – next meeting scheduled on February 4, 2010

Victoria Youth & Family Court - meeting held on Wednesday, January 20, 2010 – review of Terms of Reference (a number of amendments made), accepted by CRD now to be forwarded to municipalities to accept.

West Shore Policing – no meeting

Emergency Planning – seeking date for 2010

iv) **Councillor Marcie McLean**

FESC - Special meeting held on January 20, 2010 – working on comments regarding BC Ocean and Coastal Strategy and the Cosmetic Pesticides Consultation. Chair and Vice-Chair remain the same. Meetings will continue to be held on the 1st Wednesday of the month at 7:30pm.

IACDI –meeting held on January 21, 2010 – Councillor Dobb attended on behalf of Councillor McLean. Presentation from the Community Living BC, information will be left at the Municipal Hall and perhaps added to Newsletter; Colwood Centennial Celebrations discussed; upgrade to Langford's Centennial Park and transit exchange needs discussed (hopeful to meet with transit authority).

v) **Councillor Karel Roessingh**

APC – nothing to report

CREST – effectiveness of VHF in rural communities discussed opposed to a 700MH system in urban areas (Victoria would like).

GWTF - will be meeting shortly, review Phase 2 recommendations and make recommendations for Phase 3

Library Board – meets Tuesday, January 26, 2010.

Water Commission – water quantity and quality is very good; rates for consumption will be discussed in the near future

- vi) **Councillor Ken Williams**
WSP&R –Inaugural meeting held on January 21. Two new members were introduced, Moralea Milne for Metchosin and David Screech for View Royal. Les Bjola will remain as Chair. Newly elected were: Vice-Chair, David Saunders; Secretary Treasurer, Shaun Wysiiecki; Vice-Chair, Finance, David Screech, Ken Williams, Arnie Hamilton and Terry Young. Canadian Forces presented the Board with a request to hold the Canadian National Soccer Championships at the WSP&R. The Lawn Bowling League presented the Board with a cheque for \$7,000. Other items discussed were: the meeting scheduled; how to honour former Directors; staff subsidy programs; BC transit grants for staff; and a Boot Camp for Directors to discuss Board Procedures.
- vii) **Mayor's Report**
CRD BOARD –meeting held on Wednesday, January 13, 2010 – changes were requested on procedures of supplementary agendas; increase in Park Acquisition requisition was supported.
- CRD Planning and Transportation** – Highlands Revised Regional Context Statement on Agenda – recommendation to accept
- JDF Water** – no meeting scheduled
- Mayor Mendum reported that eight new probationary volunteer firefighters have joined the department.

5. **RATIFICATION OF COMMITTEE RECOMMENDATIONS**

- a) *COMMITTEE OF THE WHOLE – January 18, 2010*
- i) Sustainability Task Force Presentation
RE: FINAL REPORT and RECOMMENDATIONS (0360-43)

MOTION: 035 / 2010

MOVED BY: COUNCILLOR ROESSINGH

SECONDED: COUNCILLOR JOHANNESSEN

1. *THAT Council adopt the "roadmap" provided in the report as a guideline in concept.*
2. *THAT both the Sustainability Task Force Report and Phase 2 Groundwater Report be referred back to staff to form recommendations in relation to the Strategic Plan update process and implementation opportunities.*
3. *THAT the Sustainability Task Force report be referred to the Community Infrastructure and Services Select Committee, the Fiscal and Environmental Select Committee and the Advisory Planning Commission for information purposes.*
4. *THAT the task force members: Andrew Fall, Allan Dobb, Greg Nuk, Bob Flitton, Eric Bonham, Warren Lee, Ann Baird, Bob McMinn, and Dave Mackas be formally thanked and recognized for the fine work they have done, especially the forty-two (42) recommendations and the excellent road map provided.*

CARRIED

6. INTRODUCTION OF LATE ITEMS**7. UNFINISHED BUSINESS**

- a) West Shore Parks and Recreation

RE: WEST SHORE PARKS AND RECREATION SOCIETY 2010 BUDGET**MOTION: 036 / 2010****MOVED BY: COUNCILLOR WILLIAMS****SECONDED: COUNCILLOR JOHANNESEN**

That the West Shore Parks and Recreation Society 2010 Budget be referred to a future Council meeting.

CARRIED

- b) Memo – L. Beckett, Planner, January 7, 2010

RE: DEVELOPMENT VARIANCE PERMIT DVP-08-09 (771 Hanbury Place)**MOTION: 037/ 2010****MOVED BY: COUNCILLOR JOHANNESEN****SECONDED: COUNCILLOR WILLIAMS**

THAT notification be issued for the proposed issuance of Development Variance Permit DVP-08-09 pertaining to: Strata Lot 9, Sections 4 and 5, Range 4W, Highland District, Strata Plan VIS6034, Together with an Interest in the Common Property in Proportion to the Unit Entitlement of the Strata Lot as Shown on Form V That would vary Section 6.13.3 (10) of Zoning Bylaw 100 as follows: 6.13.3 (10) An *accessory building or structure* is permitted within a “front yard”, and shall not be sited within 25m of the *front lot line* and shall not be sited within 5m of the *side lot line*, AND That would amend Development Variance Permit DVP-02-09 to read: Section 6.13.3 (8) The total *floor area* of a *dwelling unit* shall not exceed 390 square metres. Section 6.13.3 (15) The total *floor area* of all *accessory buildings and structures* shall not exceed 100 square metres.

CARRIED

8. CORRESPONDENCE

- a) UBCM Member Notice - January 11, 2010

RE: ADDITION OF SPECIES TO THE SPECIES AT RISK ACT NOTICE (5280-12)**MOTION: 038/ 2010****MOVED BY: COUNCILLOR JOHANNESEN****SECONDED: COUNCILLOR ROESSINGH**

THAT this correspondence be forwarded to the Fiscal and Environmental Select Committee for comments prior to the February 15, 2010 Council meeting.

CARRIED

- b) Letter – Building Canada Fund – January 15, 2010
RE: PROJECT #26443 – MILLSTREAM ROAD UPGRADE (1855-15)

MOTION: 039/ 2010
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR DOBB

THAT this correspondence be received and forwarded to the 2010 budget discussions.

CARRIED

9. BYLAWS
nil

10. NEW BUSINESS

- a) Report – L. Beckett, Planner, January 20, 2010
RE: WEST NILE VIRUS – 2009 REPORTING (1840-02)

MOTION: 040/ 2010
MOVED BY: COUNCILLOR DOBB
SECONDED: COUNCILLOR ROESSINGH

THAT this report be received for information.

CARRIED

- b) Report – L. Beckett, Planner, January 20, 2010
**RE: INVITATION FOR EARLY INPUT – TOWN OF VIEW ROYAL OFFICIAL
RE: COMMUNITY PLAN (OCP) REVIEW**(6480-02)

MOTION: 041/ 2010
MOVED BY: COUNCILLOR JOHANNESSEN
SECONDED: COUNCILLOR ROESSINGH

THAT staff, on behalf of Council, advise the Town of View Royal that the District of Highlands appreciates the opportunity for the early input but Council will monitor the process of the Town of View Royal Official Community Plan review and comment when opportunities present themselves in the future.

CARRIED

11. ADJOURNMENT

MOTION: 042/ 2010
MOVED BY: COUNCILLOR JOHANNESSEN
SECONDED: COUNCILLOR ROESSINGH

That the meeting adjourn at 9:06pm.

CARRIED

Mayor

A/ Corporate Officer