



DISTRICT OF HIGHLANDS MINUTES OF THE COUNCIL MEETING

Monday, January 9, 2012, @ 7:00pm
SCHOOL HOUSE, 1589 MILLSTREAM ROAD

PRESENT:

Mayor
Councillors

Jane Mendum
Allen Dobb
Diane Gill
Sigurd Johannesen
Marcie McLean
Ken Williams

To Council
January 23, 2012

ABSENT:

Councillor

Karel Roessingh

IN ATTENDANCE:

Chief Administrative Officer
Corporate Officer
Planner
7

Chris Coates
Tina Neurauter
Laura Beckett
members of the public

1. APPROVAL OF THE AGENDA

MOTION: 001 / 2012
MOVED BY: COUNCILLOR MCLEAN
SECONDED: COUNCILLOR WILLIAMS

That the agenda be approved.

CARRIED

2. PETITIONS AND DELEGATIONS

a) Presentation to Val Fletcher

Mayor Mendum presented Mr. Val Fletcher, retired Emergency Program Coordinator, with a District of Highlands Community Service Medal and an appreciation plaque for the many years Mr. Fletcher spent as the District's Emergency Program Coordinator. It was not uncommon for Mr. Fletcher to routinely exceed the expectations of the position. Mr. Fletcher was especially thanked for his work on the 'Emergency Response and Recovery Plan', the 'District of Highlands Wildfire Protection Plan' and for organizing the H.E.L.P. (Highlands Emergency Local Preparedness).

3. ADOPTION OF THE MINUTES

a) Special Council – December 12, 2011

MOTION: 002 / 2012
MOVED BY: COUNCILLOR MCLEAN
SECONDED: COUNCILLOR DOBB

That the Special Council minutes of December 12, 2011 be ADOPTED.

CARRIED

- b) Capital Regional District Board Minutes – December 14, 2011
- c) Capital Regional District Hospital Board Minutes – December 14, 2011

MOTION: 003 / 2012
MOVED BY: COUNCILLOR WILLIAMS
SECONDED: COUNCILLOR MCLEAN

That the CRD Board and Hospital Board minutes of December 14, 2011 be RECEIVED.

CARRIED

4. REPORTS OF COMMITTEES & COMMISSIONS

a) Committee Reports

- i) **Councillor Allen Dobb**
CRD Arts – next meeting Wednesday, January 11, 2012
Heritage Task Force
Sustainable Strategy Advisory Committee
- ii) **Councillor Diane Gill**
Community Infrastructure Services Select Committee – next meeting Wednesday, January 25, 2012
CRD Solid Waste Advisory – no meeting scheduled until February
- iii) **Councillor Sigurd Johannesen**
CCTF – have not met
Emergency Planning – have not met
GVYJC – have not met
Community Policing – have not met
JDF Water Commission – proposal to move meetings to the first Wednesday of the month
- iv) **Councillor Marcie McLean**
FESC – next meeting Wednesday, January 18, 2012
IACDI - next meeting Thursday, January 19, 2012 at Colwood City Hall
- v) **Councillor Karel Roessingh - absent**
- vi) **Councillor Ken Williams**
WSPRS – next meeting Thursday, January 19, 2012
- vii) **Mayor's Report**
CRD Board – next meeting Wednesday, January 11, 2012.
Mayor Mendum then reported on:
 - West Shore Magazine requesting articles for next edition
 - Fire Department advertising for new volunteers (12 mnth. training program offered, requires 3 or 4 volunteers to start)

5. RATIFICATION OF COMMITTEE RECOMMENDATIONS**6. INTRODUCTION OF LATE ITEMS****7. UNFINISHED BUSINESS**

- a) Memo – C.C. Coates, CAO – January 4, 2011(5400-03)
RE: REQUEST FOR STREET LIGHT AT HANNINGTON ROAD AND MILLSTREAM

MOTION: 004 / 2012
MOVED BY: COUNCILLOR WILLIAMS
SECONDED: COUNCILLOR GILL

That Council AUTHORIZE staff to engage a Traffic Safety Consultant to review the intersection for non-daylight safety issues CARRIED

8. CORRESPONDENCE

- a) Letter – Insp. Kevin Violot, OIC, RCMO – December 1, 2011(1700-16)
RE: REQUEST FOR WEST SHORE ANNUAL CRIME PREVENTION FUNDING

MOTION: 005 / 2012
MOVED BY: COUNCILLOR MCLEAN
SECONDED: COUNCILLOR WILLIAMS

That the annual request for West Shore Crime Prevention Funding be forwarded to the Grant In Aid requests.

CARRIED

- b) Letter – R. Maxwell, Peninsula Ag. Commission – December 13, 2011(0110-20)
RE: POTENTIAL SUPPORT for LOW LYING SAANICH PENINSULA FARMS

MOTION: 006 / 2012
MOVED BY: COUNCILLOR JOHANNESSEN
SECONDED: COUNCILLOR MCLEAN

That the letter from the Peninsula Agricultural Commission regarding potential support for low lying Saanich Peninsula farms be RECEIVED.

CARRIED

- c) Letter – Minister de Jong – December 14, 2011
RE: BC AMBULANCE & SMART METRES (0410-45)

MOTION: 007 / 2012
MOVED BY: COUNCILLOR WILLIAMS
SECONDED: COUNCILLOR GILL

That staff respond to Minister de Jong thanking the Minister for the update and requesting more specific information regarding ambulances response times in the District of Highlands and informing Minister de Jong of Councils continued concern regarding further changes to the number of ambulances available in the West Shore.

CARRIED

- d) Letter – BC Community Living Action Group – December 23, 2011
RE: REQUEST COUNCIL RESOLUTION (0110-20)

MOTION: 008 / 2012
MOVED BY: COUNCILLOR DOBB
SECONDED: COUNCILLOR GILL

That the letter from BC Community Living Action Group be RECEIVED.

CARRIED

- e) Letter – Seamus McGrath – January 4, 2012
RE: PERMISSION FOR TOURdeVICTORIA, JUNE 24, 2012 (8100-20)

MOTION: 009 / 2012
MOVED BY: COUNCILLOR DOBB
SECONDED: COUNCILLOR GILL

That Council grant permission to TourdeVictoria to use the roads within the District of Highlands on June 24, 2012 for the TourdeVictoria Event.

CARRIED

9. **BYLAWS**

- a) Memo – T. Neurauter, C/ Officer – January 5, 2012 (3900-200/335)
RE: SUBDIVISION OR DEVELOPMENT OF LAND BYLAW AMENDMENT

MOTION: 010 / 2012
MOVED BY: COUNCILLOR DOBB
SECONDED: COUNCILLOR GILL

That District of Highlands Subdivision or Development of Land Bylaw No. 154, 2001, Amendment Bylaw No. 2 (Industrial Way Road Standard and CRD Water Standard) Bylaw No. 334, 2012 be given FIRST READING.

CARRIED

MOTION: 011 / 2012
MOVED BY: COUNCILLOR DOBB
SECONDED: COUNCILLOR GILL

That District of Highlands Subdivision or Development of Land Bylaw No. 154, 2001, Amendment Bylaw No. 2 (Industrial Way Road Standard and CRD Water Standard) Bylaw No. 334, 2012 be given SECOND READING.

CARRIED

MOTION: 012 / 2012
MOVED BY: COUNCILLOR DOBB
SECONDED: COUNCILLOR GILL

That District of Highlands Subdivision or Development of Land Bylaw No. 154, 2001, Amendment Bylaw No. 2 (Industrial Way Road Standard and CRD Water Standard) Bylaw No. 334, 2012 be given THIRD READING.

CARRIED

10. NEW BUSINESS

- a) Memo – C. Leek – December 14, 2011

RE: 1327 Millstream RD/ BUILDING WITHOUT A PERMIT

MOTION: 013 / 2012
MOVED BY: COUNCILLOR DOBB
SECONDED: COUNCILLOR JOHANNESEN

That until such time as a valid and subsisting Building Permit(s) for work can be issued the Corporate Officer of the District of Highlands file a Notice with the Land Title and Survey Authority of BC stating that a Resolution has been made under Section 57 of the Community Charter by the Council relating to the property legally described as Lot 2, Section 27, Highland District, Plan 43581, Parcel Identifier 003-830-870 having a civic address of 1327 Millstream Road, and that further information respecting the Resolution may be inspected at the District Office during regular office hours.

CARRIED

- b) Memo – T. Neurauter, C/Officer - November 10, 2011

RE: MEETING SCHEDULE - 2012 (0570-01)

MOTION: 014 / 2012
MOVED BY: COUNCILLOR GILL
SECONDED: COUNCILLOR MCLEAN

That the proposed 2012 Council meeting calendar be APPROVED.

CARRIED

- c) Memo – L. Beckett, Planner - December 14, 2011

RE: UPDATED TRAFFIC IMPACT ASSESSMENT – RZ-04-11

MOTION: 015 / 2012
MOVED BY: COUNCILLOR MCLEAN
SECONDED: COUNCILLOR DOBB

That the Update Traffic Impact Assessment for Rezoning Application RZ-04-11 be RECEIVED.

CARRIED

- d) Memo – L. Beckett, Planner - December 15, 2011

RE: FOREST HEALTH REPORT – RZ-02-11

(Council received this correspondence in December 2012)

RECOMMENDATION: That Council RECEIVE the Forest Health Report

MOTION: 016 / 2012
MOVED BY: COUNCILLOR MCLEAN
SECONDED: COUNCILLOR DOBB

That the Forest Health Report for Rezoning Application RZ-02-11 be RECEIVED.

CARRIED

- e) Memo – L. Beckett, Planner - January 5, 2012
RE: DEVELOPMENT VARIANCE PERMIT – DVP-04-11 – 270 DURRANCE RD

MOTION: 017 / 2012
MOVED BY: COUNCILLOR DOBB
SECONDED: COUNCILLOR GILL

THAT notification be issued for the proposed issuance of Development Variance Permit DVP-01-11 pertaining to: Lot 1, District Lot 62, Highland District, Plan VIP60926 (“207 Ross Durrance Road”) That would vary Section 7.2.3 (7) of Zoning Bylaw 100 FROM: (7) The total *floor area* of all *accessory buildings* on a *lot* shall not exceed 275 square metres and no single *accessory building* shall exceed 100 square metres in *floor area*. TO: (7) The total *floor area* of all *accessory buildings* on a *lot* shall not exceed 275 square metres and no single *accessory building* shall exceed 148.64 square metres in *floor area*.

CARRIED

- f) Memo – L. Condon, Admin. Assistant – January 3, 2012 (3800-01)
RE: BUILDING REPORT – DECEMBER, 2011

MOTION: 018 / 2012
MOVED BY: COUNCILLOR MCLEAN
SECONDED: COUNCILLOR DOBB

That the December Building Report be RECEIVED.

CARRIED

11. ***IN CAMERA***

MOTION: 019 / 2012
MOVED BY: COUNCILLOR JOANNESEN
SECONDED: COUNCILLOR DOBB

That Council move In Camera at 7:50pm to discuss items pursuant to the Community Charter, specifically Section 90 (1) (a) personal information about an identifiable individual who holds or is being considered for a position appointed by the municipality.

CARRIED

Council reconvened from In Camera at 7:55pm.

12. RELEASE OF IN CAMERA RESOLUTIONS

The public was advised the following January 9, 2012 In Camera Council motions were released from In Camera status:

MOTION: 020 / 2012
MOVED BY: COUNCILLOR GILL
SECONDED: COUNCILLOR JOHANNESSEN

COMMITTEE APPOINTMENTS

That Warren Lee, Patria Cummins, Elaine Limbrick and Vicky Husband be reappointed to the Fiscal and Environment Select Committee;

That Fred York and Allan Roger be reappointed to the Community Infrastructure and Services Committee; and

That staff continue advertising on the website and Highlands New for vacant positions on all necessary committees.

CARRIED

13. ADJOURNMENT

MOTION: 021 / 2012
MOVED BY: COUNCILLOR JOHANNESSEN
SECONDED: COUNCILLOR WILLIAMS

That the Council meeting of January 9, 2012 adjourn at 7:56pm.

CARRIED

MAYOR

CORPORATE OFFICER