

**TERMS OF REFERENCE  
COMMUNITY CENTRE TASK FORCE**

**(Approved by Council February 5, 2007)**

**1.1 Committee Name**

The committee name is changed from the Community Hall Task Force to the **Community Centre Task Force**.

**1.2 Committee Membership**

The present Community Hall Task Force committee will continue as the Community Centre Task Force committee.

**1.3 Budget**

The present budget will be amended by the committee to include additional planning and design work required, and shall be presented to Council for approval. The budget will include costs for public information materials and costs to prepare concept plans and sketches.

**1.4 Community Centre Vision**

The committee will undertake to reflect the will and wishes of the Highland community when considering a community centre. It will produce a vision based on a review of previous surveys, findings from other community centers, and the identification of potential uses. The vision will be presented to Council and the public for comment.

**1.5 Objectives**

The committee will study the feasibility of establishing a community centre in the Highlands. It will undertake the following tasks:

- Determine the appropriate mix of uses, including community social, cultural and recreational uses, municipal buildings and commercial uses
- Determine land and servicing requirements
- Define access and parking requirements
- Identify and evaluate potential sites for a community centre
- Prepare conceptual options for site layout and buildings
- Provide an estimate of land, buildings and site development costs
- Identify development phasing options
- Identify capital funding options
- Identify operations and maintenance funding options
- Identify possible implications for other community lands and facilities
- Identify implementation steps