

ADVISORY PLANNING COMMISSION

Minutes of the Advisory Planning Commission meeting held Wednesday, January 11th, 1995 at the Langford Firehall #4 at 7:32 p.m.

PRESENT:

Carol Lester, Chair

William Carrilho (7:45 p.m.)

Val Fletcher

Job Kuijt

Marcie McLean

Al Pellett

Peter Robbins

Bill Vogel, Councillor (7:32 p.m. to 9:20 p.m.)

IN ATTENDANCE:

Bruce Woodbury, Administrator

Dawn Scott, Deputy Clerk

1. ADOPTION OF THE MINUTES

- a) Minutes of the Advisory Planning Commission Meeting Held September 28th, 1994:

MOTION 1/95 MOVED BY PETER ROBBINS

SECONDED BY MARCIE MCLEAN

That the Minutes of the Advisory Planning Commission Meeting held September 28th, 1994, BE ADOPTED.

CARRIED

- b) Minutes of the Advisory Planning Commission Meeting Held November 23rd, 1994:

MOTION 2/95 MOVED BY MARCIE MCLEAN

SECONDED BY AL PELLETT

That the Minutes of the Advisory Planning Commission meeting held November 23rd, 1994, BE CORRECTED AS FOLLOWS:

Page 1 - Change Rod Glover, President to Rod Glover, Chair; AND,
Page 3 - Replace the first line under Option 3 with the following:

- Lot 1 the same and Lots 2 - 7 have been modified

AND THAT the minutes as corrected BE ADOPTED.

CARRIED

c) Minutes of the Advisory Planning Commission Meeting Held December 7th, 1994:

MOTION 3/95 MOVED BY VAL FLETCHER

SECONDED BY MARCIE MCLEAN

That the Minutes of the Joint Meeting of the District of Highlands Advisory Committees held December 7th, 1994, BE ADOPTED.

CARRIED

2. Planning Proposals - Official Community Plan - Terms of Reference:

In response to a query from the Chair, the Administrator provided an overview of the role and job description of the Planning Technician noting that interviews had been conducted and that the position would be offered to the top candidate in the near future.

A similar overview was provided of the Planning Consultants role and copies of Planning Proposals for the Official Community Plan received from the following were distributed to members of the Advisory Planning Commission for review:

- Rabnett Makaroff Planning Consultant Ltd.;
- UMA Engineering Ltd.;
- Westland Resource Group; AND,
- Michelle Cloghesy, Landscape Architect.

A letter from Lanarc Consultants Ltd. dated January 3rd, 1995 advising that due to time constraints they were unable, at this time, to submit a proposal, was received for informational purposes.

Val Fletcher offered to provide a matrix/evaluation form for ranking to be distributed to each member of the Commission by mail.

Discussion ensued and it was suggested that the ranking of planning proposals could be discussed at the meeting scheduled for January 25th, 1995.

It was further noted that in future Advisory Planning Commission meetings would be scheduled as follows:

- one meeting per month to review the Official Community Plan; AND,
- one meeting per month to review development proposals.

In response to a further query regarding applicants for the Planning Technician's position the Administrator advised that approximately 25 applications had been received, many from well qualified candidates, and that a short list of four had been interviewed and rated. The Administrator further noted that he would be offering the position to the top candidate in the near future who may or may not accept the job due to the salary being offered. The Administrator also noted that if the top candidate did not accept the position he would continue to offer the position to the candidates in rating order until acceptance and that the accepting candidate would likely commence employment within one month after acceptance.

The Administrator further advised that he would inform members of the Advisory Planning Commission which candidate was hired.

3. Advisory Planning Commission Appointments:

The Chair noted that some appointments to the Advisory Planning Commission were due to expire at the end of March, 1995, noting that, members should decide whether they would be willing to accept a further appointment for a two year term and advise either the Chair or the Administrator of their decision.

The Administrator noted that a report may be presented to Council on January 16th, 1995 recommending appointments to December, 1996 and that he would contact members after that date.

Councillor Vogel left the meeting at 9:20 p.m.

Job Kuijt advised that due to time constraints related to his job and travel required he would be unable to accept a further appointment and advised that he felt it would be best if someone else was appointed to replace him. Mr. Kuijt noted that he would pursue volunteering for the community in other areas as time would permit.

4. General Discussion/Update on Development Re:

- Western Forest Products East;
- Western Forest Products North; AND,
- Ministry of Environment, Lands & Parks

The Administrator provided an update relative to the aforementioned development proposals and responded to queries.

It was noted that staff, Advisory Committees and the Citizen Advisory Committee reports regarding the Western Forest Products East proposal would be considered at the next Advisory Planning Commission meeting scheduled for January 25th, 1995 and that the Administrator would confirm the size of the property (acreage from the Assessment Roll).

Discussion ensued regarding the Western Forest Products East development and it was agreed that those members of the Advisory Planning Commission available would meet at Al Pellett's - 3975 Munn Road, on Saturday, January 21st, 1995 at 1:00 p.m. to view and/or walk the property proposed for development.

5. Adjournment:

MOTION 4/95 MOVED BY AL PELLETT

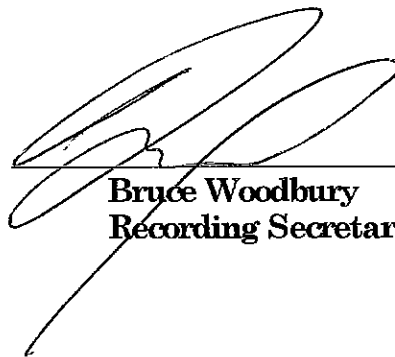
SECONDED BY JOB KUIJT

That the Advisory Planning Commission meeting held Wednesday, January 11th, 1995, BE ADJOURNED at 10:35 p.m.

CARRIED



Carol Lester, Chair



Bruce Woodbury
Recording Secretary