

District of Highlands
Community Hall Task Force Adhoc Committee
Minutes – DRAFT
December 5, 2006 – 7:00 pm
Caleb Pike School House, 1598 Millstream Road

In attendance:

Michael Bocking, Chair
Marcie McLean, Note Taker
Bob McMinn
Verna Ford
Kent Willner

Absent:

Elaine Limbrick, Recording Secretary
Bob Flitton
Muriel Sibley

1. Approval of the Agenda

Moved by: Bob McMinn
Seconded: Kent Willner

THAT the agenda be approved.

CARRIED

2. Adoption of the minutes of November 7, 2006

Moved by: Kent Willner
Seconded: Bob McMinn

THAT the minutes of November 7, 2006 be adopted.

CARRIED

NOTE: Discussion occurred around the topic of some Carried Motions and Amendments from Carried Motions not appearing in past minutes.

The Chair suggested the member make copies of those cases and provide to the Chair.

3. Community Hall, Preliminary Design Sketches

The Committee looked over the sketch perspectives for a Highlands Community Hall, seven pages in total, and had a lengthy discussion.

It was noted and discussed that since the winter storms of 2006, a Community Hall might also serve as a potential Emergency Shelter. Discussion ensued surrounding types and sizes of generators, possibility of some showers and wood heat. It was agreed that the "Use of an Emergency Shelter" would be added to the page of listings for "Potential Community Hall Uses".

There appeared to be some general satisfaction with the concept of the preliminary design sketches, however, some other options were mentioned regarding wording and layout on the potential café, caretaker's suite, and an electrical room location, and best uses of space.

Discussion occurred surrounding the size of drawings, sketches and coloured perspectives for the public Open House.

It was also suggested that the drawings be taken through a building code review.

4. Community Hall Survey Questionnaire

The Chair handed out a "Draft Survey" to the Committee. Discussion ensued on questions and methods to - gauge amount of support for a Community Hall Facility; to gauge most desirable location and reason(s) and to gauge amount of household use and participation in listed potential activities. Are the potential listed rental activities acceptable? Are there "other" potential activities that the Committee has missed?

The Questionnaire will seek volunteers and ways and means that they might assist. The survey will provide space for additional comments from the public.

The Chair advised that a Draft Survey will be provided for the Committee to review and provide comment on prior to it being copied for the public.

A suggestion was made which had Committee support, that if possible the final version of the survey/questionnaire be posted on the Highlands website that could be responded to "on-line". The Chair said he would check with Chris Coates on this idea.

The Chair advised that the Public Open House on the Community Hall is confirmed for Sunday, February 25, 2007 from 1 – 4 p.m. at the Caleb Pike School House. Set up for the Open House will be on that morning.

Materials to be displayed and provided were discussed.

5. Next Meeting

It was discussed that the next Committee meeting should occur early in January. Tuesday, January 9, 2007 was suggested for an additional meeting. The Chair will confirm the January 9, 2007 meeting date.

6. Adjournment

The meeting adjourned at 9:40 p.m.

Michael Bocking, Chair