

DISTRICT OF HIGHLANDS

COMMUNITY INFRASTRUCTURE AND SERVICES SELECT COMMITTEE

Minutes of Meeting held on March 28, 2007
at Caleb Pike House, 1589 Millstream Road at 7 p.m.

PRESENT: Bob Flitton
Laurain Mills
Evelyn Samuel
Fred York

COUNCIL LIAISON Councillor Ken Brotherston

ABSENT: Elaine Limbrick
Libby McMinn
Tara Parkinson

STAFF IN ATTENDANCE: Laura Beckett, Municipal Planner

1. APPROVAL OF THE AGENDA

MOTION:

MOVED BY: FRED YORK

SECONDED: LAURAIN MILLS

THAT the agenda be approved as amended to include the topics of road signs, road maintenance, policing, liaison with Fire Department, Emergency Planning, and new meeting time.

CARRIED

2. ADOPTION OF THE MINUTES

a) Minutes of the Meeting held on June 28, 2006.

MOTION:

MOVED BY: BOB FLITTON

SECONDED: FRED YORK

THAT the Minutes of the Meeting of June 28, 2006 be adopted as circulated.

CARRIED

3. UPDATE FROM COUNCIL LIAISON/STAFF-Laura Beckett

- With the new CAO, it is hoped that the committee will be more active.
- The revised OCP is moving forward with a public hearing on April 23 at 7:00 p.m. in the West Fire Hall. There will be a drop in information meeting on Sunday, April 15 from 2-4 p.m. at the School House.
- Council has approved a strategic plan which states priorities for its work this term. Staff will forward a copy of the strategic plan to committee members.

- Highlands has applied for four grants:
 - *\$30,000 from Spirit Squares for planning of the community centre. 50/50 share
 - *\$150,000 from Spirit Squares for upgrading Twin Flower Park ball field. 50/50 share.
 - *\$157,000 from Towns for Tomorrow to upgrade Bellamy Bridge. 20 DoH/80 Prov. Govt. share.
 - *80,000 from Local Motion to create a Munn Road Trail. 50/50 share
- The 2007 Municipal Budget is in process. There will be a COW on April 10 dedicated to the budget.
- Bear Mountain KPMG Report will be presented on April 2nd at the Council Meeting. It will be an accounting audit of projected revenues to DoH expected from the Bear Mountain development
- Vokes Report on the Fire Department has developed a set of recommendations after extensive consultation. Once Council has received this report, it will come to the CISAC committee for discussion.

4. **UNFINISHED BUSINESS**

4.1 **Municipal Flag**

Committee Members made the following comments:

- Concern about the cost.
- Mixed reception: some in favour, some not.
- Would like to see more logos and designs.
- Should put the proposed design up at meetings (e.g. OCP Public Hearing) and it should be shown in the Municipal Newsletter
- No support for a motto; it was thought that you could not please a community which is so divided.

MOTION:

MOVED BY: BOB FLITTON

SECONDED: FRED YORK

THAT the above comments be forwarded to Council.

CARRIED

STAFF LAURA BECKETT TOOK OVER AS CHAIR

5. **NEW BUSINESS**

5.1 **Appointment of Chair**

Bob Flitton was appointed Chair by acclamation.

5.2 **Appointment of Vice Chair**

Fred York was appointed Vice Chair by acclamation.

5.3 **Appointment of Recording Secretary**

Evelyn Samuel was appointed Recording Secretary by acclamation.

BOB FLITTON TOOK OVER AS CHAIR

5.4 Road Signs

Concern was expressed by committee members about a number of obsolete, inappropriate, or dangerous signs (e.g. on power poles) up in the district.

Does Council have a Sign Policy?

Fred York has offered to call those people he knows who have inappropriate signs up and ask them to take them down.

5.5 Road Maintenance

A number of roads are showing significant wear, potholes, and shoulder degradation. Specific instances were mentioned between the Municipal Hall and the Industrial Park; around Hatcher Swamp; other roads throughout the Highlands. It is the committee's understanding that Langford has an agreement with the developer to repave the road at the Highlands' boundary, but they have to wait for warmer weather.

Highlands received a consultant's report last year that the roads are in reasonable condition, but given the extreme weather of 2006/07 winter, significant damage has been done.

MOTION:

MOVED BY: EVELYN SAMUEL

SECONDED: LAURAIN MILLS

THAT the Committee recommends that Council identify the significant road maintenance problems throughout the district and assess the total cost of repairs.

CARRIED

MOTION:

MOVED BY: FRED YORK

SECONDED: LAURAIN MILLS

THAT the Committee recommends that, in the meantime, Council undertake a reshouldering program to protect the road edges from further degradation.

CARRIED

5.6 Stewart Mountain Road Street Light

The Chair informed the Committee that the street light for the school bus pickup location at Stewart Mountain Road (which the Committee recommended) has been installed.

5.7 Policing the Highlands

Committee members are concerned at the number of robberies and burglaries in the Highlands where there is no follow-up by the police, in spite of various evidence presented to them. Committee members are also concerned that the residents of the Highlands don't know what to do in these cases. It was noted that Councillor Jane Mendum sits on the Police Board.

MOTION:

MOVED BY: LAURAIN MILLS

SECONDED: FRED YORK

THAT the Committee invite Inspector Jim Faulkner, from the Westshore RCMP Detachment to attend a meeting to discuss the lack of response, how residents can get a better response, and what we can do in such cases.

CARRIED

5.8 Highlands Fire Department

Committee members recommend that they have a liaison from the Fire Department attend every meeting in order for the Committee to have a good working knowledge of the Fire Department's needs and issues. Once the Committee has discussed the Voke's Report, they will be in a better position to discuss and comment on Fire Department concerns.

MOTION:

MOVED BY: EVELYN SAMUEL

SECONDED: LAURAIN MILLS

THAT the Committee members schedule visits to the two Highlands' Fire Halls during practice nights after reading the Voke's Report. The Chair will co-ordinate.

CARRIED

MOTION:

MOVED BY: EVELYN SAMUEL

SECONDED: FRED YORK

THAT the Committee recommends that Council undertake a review of what problems occurred in the Emergency Preparedness system, what steps are being taken to correct them, and what information needs to go out to the public about personal and municipal emergency preparedness.

CARRIED

6. ADJOURNMENT

MOTION:

MOVED BY: FRED YORK

THAT the meeting adjourn at 8:25 p.m.

CARRIED