

DISTRICT OF HIGHLANDS
COMMUNITY INFRASTRUCTURE AND SERVICES
SELECT COMMITTEE

Minutes of Meeting held on May 23, 2007
at Caleb Pike House, 1589 Millstream Road at 7:30 p.m.

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| <u>PRESENT:</u> | Bob Flitton Elaine Limbrick Libby McMinn Fred York |
| <u>COUNCIL LIAISON</u> | Councillor Ken Brotherston |
| <u>ABSENT:</u> | Laurain Mills Tara Parkinson Evelyn Samuel |
| <u>STAFF IN ATTENDANCE:</u> | Laura Beckett, Planner |

The Highlands Infrastructure and Services Committee met last evening. The latter portion of the meeting involved interesting visits to the West and East fire halls. The following was generally discussed during the visits:

- Fire truck replacement cycle;
- Sprinkler requirements at Bear Mountain;
- Upgrading of fire halls. More information is required. It would be beneficial to have an Engineer inspect both halls to prioritize rebuilding.
- Age composition of the volunteers: specifically that there are 8 members 50 years of age or older. Difficulty in finding affordable housing in the Highlands is a factor;
- There are many motor vehicle incident calls in the 1800 block of Millstream Road.
- Both halls respond to all incidents due to the limited availability of the volunteers, particularly during the days.

Evelyn Samuel, Recording Secretary, was unable to make the meeting at the last minute and forwarded her apology this morning.

The next meeting of the committee will be Wednesday, June 20. Future committee meetings are to be scheduled for the third Wednesday of each month at the Caleb Pike Hall of the School House.

Tara Parkinson was not in attendance. As she has missed 3 consecutive meetings, it was suggested an email be sent to her to determine her future intentions with respect to membership. That message was sent this morning.

The original membership of the committee was 10 members. This has been reduced with the discontinued memberships of Lyle Ferguson, Alan Philip and Frank Hiebert.

Tara Parkinson's recent non-attendance has effectively resulted in a membership of 6 members. Council Brotherston asked at the meeting if the committee membership should be increased. The response was yes. There was also discussion that it may serve the committee well to invite a member of the Highlands' Firefighters Association to participate. There as concern expressed as to the time commitment this might require of a HFFA member.

A resolution was passed to adopt the agenda on a motion made by Libby McMinn, seconded by Fred York.

Laura Beckett reported progress in hiring a new staff person, that a Committee of the Whole Meeting regarding the KPMG Bear Mountain report is scheduled for June 11 and that a Committee of the Whole Meeting regarding the OCP will be scheduled for late June.

Laura provided details of the CRD Planning Committee meeting and will forward further information to the committee. Laura was to see if she could determine what happened to committee packages left in the box at the municipal office.

A resolution was passed to request Council to have appropriate signage installed at the Mansell corner (1800 block Millstream) and to suggest the filling of the deep depression at the corner, provided the area is adequately replanted to maintain the natural edge of road right-of-way. Motion made by Fred York and seconded by Elaine Limbrick.

Matters to be included in the agenda for the next meeting are:

1. Adoption of the March 28, 2007 minutes of the committee.
2. Follow up to a request for information on road maintenance problems and cost of repairs.
3. Committee Review of the Chief Administrative Officers financial report dated May 2, 2007. (If you require a copy, please advise)
4. The implications of the water infrastructure issues as they pertain to the CRD public hearing scheduled for late June.
5. The need for action with respect to speeding motorcycles.
6. Consideration of a letter from Burnaby with respect to oil spills and responsibility therefore, provided a response will be timely.

Bob Flitton, Chair