



**DISTRICT OF HIGHLANDS
COMMUNITY INFRASTRUCTURE AND SERVICES
SELECT COMMITTEE**

Minutes of Meeting held on October 17, 2007
School House, 1589 Millstream Road at 7:30 p.m.

PRESENT: Bob Flitton-Chair
Elaine Limbrick
Libby McMinn
Tara Parkinson
Laurain Mills
Eleanor Rayner
Evelyn Samuel—Recording Secretary
Fred York

COUNCIL LIAISON ABSENT Councillor Ken Brotherston

ABSENT: Andy Stewart

STAFF: Laura Beckett, Planner

1. APPROVAL OF THE AGENDA

**MOVED: ELAINE LIMBRICK
SECONDED: FRED YORK**

THAT the agenda be approved as distributed.

CARRIED

2. ADOPTION OF THE MINUTES

Minutes of the Meeting held on June 20, 2007.

**MOVED: ELEANOR RAYNER
SECONDED: TARA PARKINSON**

THAT the Minutes of the Meeting of June 30, 2007 be adopted as distributed.

CARRIED

3. UPDATE FROM COUNCIL LIAISON/STAFF—Laura Beckett

a) Follow-up to Committee’s recommendations:

Local Government Infrastructure Planning Grant Program

Council has supported the lower Millstream Road trail and the storm water feasibility study, as recommended by the Committee. The District was too late for the current application date, but will apply in 2008.

b) Information from Council:

1. Council has approved signing on to the BC Climate Change Charter which addresses climate change. This is now on Council’s “Strategic Priorities” list.
2. Council has added a “Sustainability Checklist” to their “Strategic Priorities” list.

MOVED: EVELYN SAMUEL

SECONDED: LIBBY MCMINN

THAT the Committee would like clarification as to the purpose and implications of the BC Climate Change Charter and the Sustainability Checklist.

CARRIED

c) Meetings at UBCM

Mayor Cardinal, Councillor Williams, and CAO Coates attended the following meetings:

1. Bill 32 Assessment Act. This bill has passed. It requires property owners of fractionally-owned accommodation units to identify the proportion of time that units are used for residential purposes versus commercial (rental) purposes. Fractionally-owned units will then be assessed and taxed proportionately between residential and commercial rates.
2. BC Hydro—Winter Storm/Power Outage Response: Hydro staff was in attendance and related that Hydro has some initiatives underway to improve communications, identify hazards in advance, and take preventative measures.
3. Licensing of Groundwater Wells: A meeting with Honourable Barry Penner, Minister of Environment was held to discuss Council’s letter to the Minister requesting licensing of groundwater wells, particularly high-volume wells. The government is currently examining the Groundwater Protection Regulation, but that process is not far along.

d) Community Centre Task Force

Council has sent out a flyer to all households to ask for suggestions as to an appropriate site for the Community Centre. The intention is to identify properties that may be available.

- e) Langford Request for Sewer Pipe Diversion Through Highlands
A request has been received from Langford to route a Langford sewer line through the Hannington Road area of the Highlands, back into Langford. This would eliminate the need for a large pumping station to pump sewage uphill on Langford lands. Highlands Council has not made a decision as yet.

- f) Highlands Community Flag
A flag with a white background and the District name on it has been approved by Council. Anyone may fly the flag. Flags will be available for purchase, likely at the Municipal Hall.

- g) Water Storage Tank on Highland Park Terrace
Council approved a contract to replace a water storage pond with a 20,000 gallon water storage tank.

- h) Groundwater Survey
So far consultants have reviewed all the available background material and conducted a survey of selected streams (on the same day) in Highlands to provide a base line.

- i) Highlands Green Map Project
The District has allocated \$15,000 to the Green Map Project from it's Tourism Funding from UBCM.

- j) Fireworks Bylaw
Passed in June. Fireworks will be allowed in the Highlands on only one day (October 31 from 5-10 p.m.). A \$10.00 permit is required from the Fire Chief. Fireworks are restricted to those 18 or over.

- k) Official Community Plan
Adopted September 17, 2007.

- l) Regional Growth Strategy Amendment
This went to CRD member municipalities on October 10 for ratification. There is a window of 120 days to receive replies.

4. UNFINISHED BUSINESS

a) Committee Meeting Date

MOVED: ELEANOR RAYNER

SECONDED: FRED YORK

THAT the Community Infrastructure and Services Select Committee return the date of the Committee meetings to the fourth Wednesday of every month (except July and August).

CARRIED

b) Road Signs and Maintenance:

*Signs have been installed near 1883 Millstream Road with arrows showing sharp curve. The Committee recommended adding a north-bound direction arrow and pickets with reflectors along the ditch side of the road and other safety measures, including possible filling in of the large ditch.

*A twice-yearly thorough inspection of Highlands roads is now scheduled. The consultant will prepare a full road rehabilitation plan and will oversee the contractor's work. Work needed:

- Lost Lake Road: safety signs and physical changes to the road.
- Lorimer: some changes recommended.
- Curve near 1883 Millstream: more safety signs and possible physical changes.

*The District is planning a comprehensive crack-sealing program for 2008.

MOVED: FRED YORK

SECONDED: TARA PARKINSON

THAT the DOH Council consider inviting the road consultant to come to a Community Infrastructure and Services Select Committee meeting to discuss road maintenance and upgrading.

CARRIED

c) Speeding Motorcycles

Council sent a letter to Inspector Falkner of the RCMP resulting in increased enforcement. There has been a noticeable improvement for which the Committee thanks Council and the RCMP.

d) Roadside Cleanup

Although HDCA organizes its annual roadside clean up campaign in the spring, garbage quickly accumulates and the Committee would like to see more regular roadside clean up.

MOVED: ELEANOR RAYNER
SECONDED: LIBBY MCMINN

THAT the DoH Council be requested to endorse the Community Infrastructure and Services Select Committee proposing an initiative program to encourage community groups (such as Scouts and Guides) to clean up the roadsides on a regular basis.

CARRIED

5. NEW BUSINESS

a) Private property culvert poses potential danger to DoH roads

A culvert on private property in the Millstream Lake Road area is rusting and nearly collapsed. Bob Flitton will forward information on the issue to appropriate authorities.

b) Illegal Dumping

DoH by-law 36 (Roads & Traffic) in Section 6.13 expressly forbids refuse or litter to be deposited upon any public place in the Municipality. DoH has a ticketing by-law. The fine for dumping is \$100. There is a fine of \$10,000 for by-law infraction, but this would require having to go to court. The burden of proof remains difficult in either case.

MOVED: FRED YORK
SECONDED: LAURINE MILLS

THAT DoH be requested to post signs that dumping is illegal and subject to a fine of up to \$10,000.

CARRIED

6. ADJOURNMENT

MOVED: ELAINE LIMBRICK

THAT the meeting adjourn at 9:05 p.m.

CARRIED

Bob Flitton, Chair

Evelyn Samuel, Secretary