



**DISTRICT OF HIGHLANDS  
COMMUNITY INFRASTRUCTURE AND SERVICES  
SELECT COMMITTEE**

Minutes of Meeting held on November 28, 2007  
School House, 1589 Millstream Road at 7:30 p.m.

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**PRESENT:** Bob Flitton-Chair of the Meeting  
Eleanor Rayner  
Evelyn Samuel—Recording Secretary  
Andy Stewart  
Fred York

**COUNCIL LIAISON** Councillor Ken Brotherston

**ABSENT:** Elaine Limbrick  
Libby McMinn  
Tara Parkinson  
Laurain Mills

**STAFF IN ATTENDANCE:** Chris Coates, CAO

The meeting was called to order at 7:30 p.m. The Chair made note that Libby McMinn has resigned from the Committee. Appreciation was expressed for her contribution.

**1. APPROVAL OF THE AGENDA**

**MOTION:**

**MOVED: ELEANOR RAYNER**

**SECONDED: FRED YORK**

**THAT** the agenda be approved as distributed.

CARRIED

**2. ADOPTION OF THE MINUTES**

Minutes of the Meeting held on October 17, 2007.

**MOTION:**

**MOVED: FRED YORK**

**SECONDED: ELEANOR RAYNER**

**THAT** the Minutes of the Meeting of October 17, 2007 be adopted as distributed.

CARRIED

**3. UPDATE FROM COUNCIL LIAISON/STAFF—Chris Coates, CAO**

- a) The Fiscal and Environmental Select Committee has recommended that Council establish a climate change task force for the Highlands.
- b) Regional Growth Strategy (RGS): the Committee received a copy of the staff report on the RGS Amendment Process and other Highlands and CRD documents relevant to the process.
- c) Road Repairs: The guard rails on the bridge on Millstream Road (at the Y junction) will be repaired in December. A car accident damaged the guard rails. DoH has a claim in with ICBC.

**4. UNFINISHED BUSINESS**

- a) Follow-up to Committee's recommendations:
  - i) Clarification as to the purpose and implications of the BC Climate Change Charter and the Sustainability Checklist.

Council has approved that the Community Infrastructure and Services Select Committee and the Fiscal and Environmental Select Committee be informed that the BC Climate Change Charter and the Sustainability Checklist will be on a future Committee of the Whole agenda and they will be invited to attend that meeting.
  - ii) Committee Meeting Date

Council has approved that the Community Infrastructure and Services Select Committee return the date of the Committee meetings to the fourth Wednesday of every month (except July and August).
  - iii) Road Signs and Maintenance

Council has approved the road consultant to attend a Community Infrastructure and Services Select Committee meeting to discuss road maintenance and upgrading after the fall inspections are complete. Committee members particularly wanted to include signage, reflectors, centre line reflectors on Munn, Millstream, and Millstream Lake Roads; and the ditch on Millstream Lake.

Evelyn Samuel requested an update on the two corners on Millstream Lake Road which were to have been improved for the sake of the fire truck, which is presently unable to negotiate these corners without maneuvering back and forth. The CAO will provide an update.
  - iv) Volunteer Appreciation

Council has asked the Community Infrastructure and Services Committee to provide recommendations on a long-term volunteer recognition program.

b) Unsafe Corner—1800 block Millstream Road

The CAO reported that there has been no change which could have resulted in the current rash of accidents. Previous signage has followed standard road guidelines. A traffic camera was operated for three hours; no problems were recorded. Most of the accidents have been driver error. DoH is trying to manage roads which were never intended to fhigh traffic and high speed. This will be discussed with the road consultant.

c) Roadside Cleanup: Council has referred the Committee's motion about roadside cleanup back to the Committee for clarification as to how this would be organized and supervised.

Discussion was held around what other municipalities are doing, the liabilities of the district for people/companies doing roadside cleanup; etc.

The CAO offered to research comparisons with other municipalities, costs. etc. and report back to the Committee.

d) Illegal Dumping: Council has referred the Committee's motion regarding illegal dumping to staff for a report. The Committee will see the report in due course. It was noted that there is a large cost to individual taxpayers who have to deal with illegal dumps on their property, and many individuals pick up garbage on the roadside as they walk by.

5. NEW BUSINESS

a) Volunteer Recognition Program

With Council's direction, the Committee will undertake to make recommendations for a Volunteer Recognition Program (next meeting's agenda). Suggestions include an annual, on-going program/event. It could include stipends for volunteers such as the Volunteer Firefighters or an award event.

b) Regional Growth Strategy

Information and website links were received by the Committee for information. Highlands request for an amendment has gone to all member municipalities for comments. There is a 120 day period during which comment will be received. If a municipality does not respond, it is deemed to be in favour of the amendment.

6. ADJOURNMENT

The meeting adjourned at 8:25 p.m.

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Bob Flitton, Chair

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Evelyn Samuel, Secretary