

DISTRICT OF HIGHLANDS MINUTES OF THE INAUGURAL COUNCIL MEETING Tuesday,
December 7, 1993 Time: 7:20 pm

ISABELLE READER THEATRE Spencer Junior Secondary School

The Minister of Municipal Affairs Darlene Marzari, Deputy Minister Ken McLeod, MLA Rick Kasper, MLA Andrew Petter, Judge Judith Kay, Bruce Woodbury, Evelyn Samuel and the Council-Elect were led into the theatre by piper Allan Turnball.

The Meeting was called to order by MLA Rick Kasper who acknowledged the presence of honoured guests, provided greetings and introduced the Master of Ceremonies Evelyn Samuel.

The Master of Ceremonies provided greetings and introduced The Honourable Darlene Marzari, Minister of Municipal Affairs. The Minister of Municipal Affairs gave an opening address to the assembled guests and Council-Elect.

Genny Holt was called on by the Master of Ceremonies to provide the invocation.

Her Honour Judge Judith Kay administered oaths of office to the Council-Elect.

The Minister of Municipal Affairs thanked Her Honour Judge Kay and presented the Official Letters Patent incorporating the District of Highlands, a cheque for the special incorporation grant and a gift from the Province of British Columbia to Mayor McMinn. Mayor McMinn accepted the Letters Patent, cheque and gift and extended thanks on behalf of the Council and the people of Highlands.

The Mayor and Councillors assumed their chairs of office.

Mayor McMinn acknowledged The Honourable Andrew Petter, MLA who presented greetings and congratulations to Council and the people of the Highlands.

Mayor McMinn acknowledged Mr. Rick Kasper, MLA who presented greetings and congratulations.

Mayor McMinn called upon representatives from the people of Highlands whose spokespersons, Jim Barclay, Job Kuijt, Marcie McLean and Isabelle Osborn, presented greetings and words of advice.

Mayor McMinn acknowledged Mayor Young of the District of Langford who presented greetings on behalf of his municipality.

Mayor McMinn acknowledged Mayor Burgbusch of the City of Colwood who presented greetings on behalf of his municipality.

Mayor McMinn acknowledged Mayor Ranns of the District of Metchosin who presented greetings on behalf of his municipality.

Mayor McMinn read his Inaugural Address (copy attached).

Council Committees

Mayor McMinn established the following Standing Committees and appointed the following members of Council to serve as Chair:

Administrative and Finance Committee	- Councillor Williams
Environment Committee	- Councillor Revelle
Parks and Recreation Committee	- Councillor Joy
Protective Services Committee	- Councillor Johnson
Transportation and Public Works Committee	- Councillor Roessingh
Planning and Zoning Committee	- Councillor Vogel

Place of Meeting

MOTION 1/93 Moved by Councillor Johnson, seconded by Councillor Joy and resolved that, approval be given to holding of this Council Meeting at the Isabelle Reader Theatre. CARRIED

CRD Representative

MOTION 2/93 Moved by Councillor Joy seconded by Councillor Revelle and resolved that, Mayor McMinn be appointed as the District of Highlands Representative on the Board of the Capital Regional District and that Councillor Roessingh be appointed as Alternate Representative. CARRIED

Approving Officer

MOTION 3/93 Moved by Councillor Revelle seconded by Councillor Roessingh and resolved that, Bruce Woodbury be appointed as the Approving Officer. CARRIED

Auditors

MOTION 4/93 Moved by Councillor Roessingh seconded by Councillor Vogel and resolved that, the firm of Ernst and Young be appointed as municipal auditors. CARRIED

Bank

MOTION 5/93

Moved by Councillor Vogel seconded by Councillor Williams and resolved that, the Royal Bank be appointed as the financial institution for the District of Highlands. CARRIED

Signing Officers

MOTION 6/93 Moved by Councillor Joy seconded by Councillor Johnson and resolved that, Mayor McMinn, Councillor Williams and Bruce Woodbury be appointed as the bank signing authorities.
CARRIED

Provisional Budget

MOTION 7/93 Moved by Councillor Johnson seconded by Councillor Williams and resolved that, the provisional budget for 1994 be deferred to the January 4, 1994 Council Meeting. CARRIED

Liability Insurance

MOTION 8/93 Moved by Councillor Joy seconded by Councillor Revelle and resolved that, municipal liability insurance coverage be obtained from the Municipal Insurance Association.
CARRIED

BYLAWS:

Council Procedure Bylaw No.1, 1993

MOTION 9/93 Moved by Councillor Revelle seconded by Councillor Roessingh and resolved that, Council Procedure Bylaw No.1, 1993 be read a first, second and third time. CARRIED

Council Indemnity Bylaw No. 2, 1993

MOTION 10/93 Moved by Councillor Roessingh seconded by Councillor Vogel and resolved that, Council Indemnity Bylaw No. 2, 1993 be read a first, second and third time. CARRIED

Officers Bylaw No. 3, 1993

MOTION 11/93 Moved by Councillor Vogel seconded by Councillor Williams and resolved that, Officers Bylaw No. 3, 1993 be read a first, second and third time. CARRIED

Tax Exemption Bylaw No. 4, 1993

MOTION 12/93 Moved by Councillor Williams seconded by Councillor Johnson and resolved that, Tax Exemption Bylaw No. 4, 1993 be read a first, second and third time. CARRIED

Reserve Fund Establishment Bylaw No. 5, 1993

MOTION 13/93 Moved by Councillor Johnson seconded by Councillor Revelle and resolved that, Reserve Fund Establishment Bylaw No. 5, 1993 be read a first, second and third time. CARRIED

Vancouver Island Regional Library District Agreement Bylaw No. 6, 1993

MOTION 14/93 Moved by Councillor Revelle seconded by Councillor Roessingh and resolved that, Vancouver Island Regional Library District Agreement Bylaw No. 6, 1993 be read a first, second and third time.
CARRIED

Mayor McMinn informed the audience that Council is interested in hearing resident's opinions about continuing with library services from the Vancouver Island Regional Library or exploring of other options. He asked that interested persons contact a Council Member within the next two weeks to express their views.

Officer and Peace Officer Bylaw No. 7, 1993

MOTION 15/93 Moved by Councillor Roessingh seconded by Councillor Williams and resolved that, Officer and Peace Officer Bylaw No. 7, 1993 be read a first, second and third time. CARRIED

Acting Mayor

MOTION 16/93 Moved by Councillor Vogel seconded by Councillor Williams and resolved that, the following Councillors be appointed as Acting Mayor for the periods shown:

December	- Councillor Johnson
June	- Councillor Joy
January	- Councillor Joy
July	- Councillor Johnson
February	- Councillor Revelle
August	- Councillor Revelle
March	- Councillor Roessingh
September	- Councillor Roessingh
April	- Councillor Vogel
October	- Councillor Vogel
May	- Councillor Williams
November	- Councillor Williams

Administrative Appointments

MOTION 17/93

Moved by Councillor Williams seconded by Councillor Johnson and resolved that, Bruce Woodbury be appointed as Acting Administrator, Clerk, Treasurer and Collector. CARRIED

MOTION 18/93

Moved by Councillor Johnson seconded by Councillor Revelle and resolved that, Bill Smith be appointed as Building Inspector and that Miles Drew and Bruce Woodbury be appointed as Bylaw Enforcement Officers. CARRIED

Judge Kay to administered the oath of office and oath of allegiance to Bruce Woodbury.

Appreciation

Mayor McMinn, assisted by Councillors Roessingh, Vogel and Williams presented gifts of appreciation to the Minister of Municipal Affairs and the two MLA's.

Special Council Meeting

Mayor McMinn informed those present that the next Council Meeting will take place at 7:30 pm on Monday, December 13, 1993 at the Caleb Pike house.

Thanks

MOTION 19/93 Moved by Councillor Joy seconded by Councillor Roessingh and resolved that, letters of thanks and appreciation be sent to the various dignitaries that provided greetings and gifts. CARRIED

ADJOURNMENT:

MOTION 20/93 Moved by Councillor Revelle seconded by Councillor Joy and resolved that, the Meeting be adjourned at 9:00 pm. CARRIED

Mayor McMinn

Clerk B Woodbury

Mayor McMinn extended an invitation to all assembled to join the Council for refreshments in the central mall of Spencer School.

Prior to leaving the theatre a group of residents performed a humorous skit entitled "Being Councillor".