

Minutes of the Regular Council Meeting of the District of Highlands held in the Caleb Pike House, 1589 Millstream Road on Monday, August 15th, 1994 at 7:35 p.m.

PRESENT: Mayor R.G. (Bob) McMinn, Chairman

Councillor Joy  
Councillor Revelle  
Councillor Roessingh  
Councillor Williams

IN ATTENDANCE: Bruce Woodbury and Dawn Scott

1. PETITIONS AND DELEGATIONS

Nil

2. ADOPTION OF THE MINUTES

a) Regular Council Meeting Held Monday, August 2nd, 1994:

MOTION 385/94 MOVED BY COUNCILLOR REVELLE  
SECONDED BY COUNCILLOR ROESSINGH AND RESOLVED THAT:  
The Minutes of the Regular Council Meeting held Tuesday,  
August 2nd, 1994, be adopted as circulated.

CARRIED

3. BUSINESS ARISING FROM THE MINUTES

a) Meeting with the District Highways Manager, Ministry  
of Transportation and Highways Re: Pot Holes - Munn Road:

Councillor Roessingh advised that subsequent to the directive of Council generated at the Regular Council meeting held August 2nd, 1994, he and the Administrator had attended a meeting with the District Highways Manager, Ministry of Transportation and Highways and a representative of Victoria Highway Maintenance to facilitate a discussion of items for completion prior to termination of the Highways Maintenance Contract effective September 18th, 1994.

Councillor Roessingh further advised that the District Highways Manager had indicated that the maintenance contract would be fulfilled.

Discussion ensued relative to pot holes and it was agreed that a list of pot holes would be retained and monitored until repaired to ensure that the terms of the contract were met prior to termination.

b) Building Contract - with the Capital Regional District:

MOTION 386/94 MOVED BY COUNCILLOR JOY  
SECONDED BY COUNCILLOR REVELLE AND RESOLVED THAT:

Staff send a letter to the Capital Regional District indicating that the District of Highlands intends to renew the contract for Building Inspection and Permit service with the proviso that full recovery of inspection fees be considered as a part of the new contract.

CARRIED

#### 4. REPORTS

##### a) Committee Reports

##### i) Administration and Finance:

Councillor Williams, Chair advised that he had spoken to Councillor Blackwell of the District of Langford regarding Fire Hall No. 4 and indicated that the District of Highlands hoped to arrange a meeting in the near future to continue negotiations.

##### ii) Environment:

Ramona Scott, Chair of the Environment Advisory Committee was in attendance to respond to any queries of Council regarding the following reports from the Environment Advisory Committee.

##### 1) CRD Solid Waste Management - Final Report Oak Bay Co-Collection Pilots:

(1) MOTION 387/94 MOVED BY COUNCILLOR REVELLE  
SECONDED BY COUNCILLOR JOY AND RESOLVED THAT:

Ways to facilitate reduction of waste should be the main focus in the District of Highlands AND, roadside pickup service should not be provided by the municipality, as recommended in a report from the Environment Advisory Committee dated August 9th, 1994.

CARRIED

(2) MOTION 388/94 MOVED BY COUNCILLOR REVELLE  
SECONDED BY COUNCILLOR JOY AND RESOLVED THAT:

The Municipal Recycling Coordinator solicit input from Highlands' residents regarding ways for the municipality to undertake the collection and/or processing of our own recyclables, as recommended in a report from the Environment Advisory Committee dated August 9th, 1994.

CARRIED

##### 2) Application for Funding from the Environment Youth Team Program:

MOTION 389/94 MOVED BY COUNCILLOR REVELLE  
SECONDED BY COUNCILLOR ROESSINGH AND RESOLVED THAT:

The application for funding from the Environment Youth Team Program (BC E-Team), for two interns to work in the municipality on the following two projects:

(1) to continue with the Geographical Information Systems (GIS) mapping program begun this summer by the Co-op student, in particular undertaking the collection and entering of physical and ecological data which will help in developing our Official Community Plan and environmental educational brochures for new and existing Highlands residents; AND,

(2) to assist the Municipal Recycling Coordinator to obtain input from residents, plan activities and programs, and prepare educational materials,

BE APPROVED IN PRINCIPLE, as recommended in a report from the Environment Advisory Committee dated August 9th, 1994.

CARRIED

3) MELP/Waste Management Act:

MOTION 390/94 MOVED BY COUNCILLOR REVELLE  
SECONDED BY COUNCILLOR WILLIAMS AND RESOLVED THAT:

An amendment to the Waste Management Act BE ENDORSED to include Option 1 proposed in the discussion paper "Private Sewage Disposal Facilities" to change the current permit system to require that all permits for the liquid waste discharges, other than discharges from one single or double-unit dwelling be held by a local government either as sole permittee or as co-permittee with a private (non-governmental) person, as recommended in a report from the Environment Advisory Committee dated August 9th, 1994.

CARRIED

4) Battery Recycling:

The Chair of the Environment Advisory Committee requested that the reference to fuels contained in the recommendation of the report dated August 9th, 1994 be deleted, noting that the Minister of Environment, Lands and Parks was working to develop further industry stewardship programs to address other types of household hazardous waste including flammables/solvents, pesticides, pharmaceuticals and batteries.

(1) MOTION 391/94 MOVED BY COUNCILLOR REVELLE  
SECONDED BY COUNCILLOR ROESSINGH AND RESOLVED

THAT: A recycling newsletter, being drafted by the Recycling Coordinator and which will include information relative to the operation and location of hazardous waste return facilities to be located within the Capital Regional District commencing September, 1994, (waste paint facility operational by September, 1994 and used batteries facility available by April, 1995), REQUESTING that residents store hazardous

waste materials until the facilities are available to return the materials, BE DISTRIBUTED in the next District or Community newsletter mailout, as recommended in a report from the Environment Advisory Committee dated August 9th, 1994.

CARRIED

(2) MOTION 392/94 MOVED BY COUNCILLOR REVELLE  
SECONDED BY COUNCILLOR ROESSINGH AND RESOLVED

THAT: Council send a letter to the Minister of Environment, Lands and Parks commending him on the recently announced Post-Consumer Paint Stewardship Program Regulation which is designed to shift the burden of responsibility from the taxpayer to those who produce paint products, following the "polluter pay" principle, as recommended in a report from the Environment Advisory Committee dated August 9th, 1994.

CARRIED

- 5) Letter from Willi Boepple Re: Moss-Picking  
Lawnmower Noise and Dogs Attacking Goats:

MOTION 393/94 MOVED BY COUNCILLOR REVELLE  
SECONDED BY COUNCILLOR JOY AND RESOLVED THAT:

(1) the establishment of a Highlands volunteer mediation group BE APPROVED IN PRINCIPLE to assist with resolving disputes between neighbours; AND THAT,

(2) Willi Boepple BE ADVISED by letter that the Environment Advisory Committee is investigating the feasibility of setting up a volunteer mediation group which would assist with communications between disputing parties with the goal of resolving the dispute,

as recommended in a report from the Environment Advisory Committee dated August 9th, 1994.

MOTION 394/94 MOVED BY COUNCILLOR REVELLE  
SECONDED BY COUNCILLOR JOY AND RESOLVED THAT:  
MOTION 393/94 BE AMENDED TO INCLUDE THAT the Environment Advisory Committee BE DIRECTED to develop Terms of Reference for a volunteer mediation group to assist with resolving disputes between neighbours, for presentation to Council for consideration in the near future.

CARRIED

MOTION 393/94 AS AMENDED:

CARRIED

- 6) Canadian Biodiversity Strategy:

MOTION 395/94 MOVED BY COUNCILLOR REVELLE  
SECONDED BY COUNCILLOR JOY AND RESOLVED THAT:

(1) The questionnaire completed by the Environment Advisory Committee BE SUBMITTED as the District of

Highlands' endorsement of the Draft Canadian Biodiversity Strategy to Kelly Orr, Ministry of Environment, Lands and Parks, as recommended in a report from the Environment Advisory Committee dated August 9th, 1994.

CARRIED

MOTION 396/94 MOVED BY COUNCILLOR REVELLE  
SECONDED BY COUNCILLOR JOY AND RESOLVED THAT:

(2) Staff BE DIRECTED to obtain additional copies of the Draft Canadian Biodiversity Strategy to loan to residents AND FURTHER THAT notification be given to residents when copies are available, as recommended in a report from the Environment Advisory Committee dated August 9th, 1994.

CARRIED

Councillor Revelle advised that the next meeting of the Environment Advisory Committee was scheduled for August 24th, 1994 at 7:30 p.m.

iii) Parks and Recreation:

Councillor Joy, Chair provided an overview of discussions at the Parks and Recreation Advisory Committee meeting held Tuesday, August 9th, 1994, noting that recommendations from the committee would be presented for consideration at the next Council meeting.

Councillor Joy noted that regular meetings of the Parks and Recreation Advisory Committee had been scheduled for the second Wednesday of every month, that he would continue to act as the Recording Secretary, and that Doug Andrew had been appointed Chair.

iv) Protective Services:

In the absence of Councillor Johnson, Chair, Mayor McMinn advised that the Fire Services Advisory Committee had met on Wednesday, August 10th, 1994.

The Administrator reiterated the contents of a letter from the Fire Chief, Highlands Fire Department dated August 14th, 1994 entitled Request for Budget Money to Initiate the Highlands Fire Department and a report from the Administrator dated August 15th, 1994 entitled Fire Advisory Committee, distributed as handouts.

(1) MOTION 397/94 MOVED BY COUNCILLOR REVELLE  
SECONDED BY COUNCILLOR ROESSINGH AND RESOLVED THAT:

Notice be given to the Eastern Highlands Volunteer Fire Society that pursuant to clause 18(c) of the Agreement dated December 16th, 1992 and enacted under authority of CRD By-Law No. 2086 the Agreement is to be terminated effective October 16th, 1994, as recommended in a report from the Administrator dated August 15th, 1994.

CARRIED

(2) MOTION 398/94 MOVED BY COUNCILLOR WILLIAMS  
SECONDED BY COUNCILLOR JOY AND RESOLVED THAT: An amount of \$400,000.00 be immediately budgeted and financing be arranged for acquisition of fire fighting apparatus and equipment, as requested in a letter dated August 14th, 1994 from Barry Ford, Fire Chief and, as recommended in a report from the Administrator dated August 15th, 1994.

CARRIED

Councillor Joy expressed concern due to the extreme fire hazard, noting that there had been no substantial rain for 45 days.

MOTION 399/94 MOVED BY COUNCILLOR JOY  
SECONDED BY COUNCILLOR REVELLE AND RESOLVED THAT: Staff BE DIRECTED to undertake to prepare announcements, in collaboration with Fire Chiefs from other municipalities, of the extreme fire hazard conditions, AND THAT notices BE PLACED on mail boxes in the District of Highlands.

CARRIED

v) Transportation and Public Works:

Councillor Roessingh, Chair advised that the Roads Advisory Committee had met on Tuesday, August 9th, 1994 and had prepared and delivered suggestions pertaining to By-Law No. 17 to the Advisory Planning Commission.

Councillor Roessingh further advised that a sub-committee had been formed to review road design and self regulatory roads and that the Roads Advisory Committee had scheduled regular meetings for the first and third Thursdays of each month at the Caleb Pike House.

vi) Planning and Zoning:

In the absence of Councillor Vogel, Chair, Mayor McMinn advised that the Advisory Planning Commission were conducting a detailed review of By-Laws 17, 18 and 19 and would be meeting again on Wednesday, August 17th, 1994.

b) Mayor's Report:

Mayor McMinn provided an overview of discussions at a recent meeting of the CRD General Municipal Services committee.

## 5. CORRESPONDENCE

a) Letter of Response from the Premier, Province of British Columbia

Re: Bill 26 - Waste Management Amendment Act:

MOTION 400/94 MOVED BY COUNCILLOR ROESSINGH

SECONDED BY COUNCILLOR WILLIAMS AND RESOLVED THAT:

The letter of response dated August 5th, 1994 from the Premier, Province of British Columbia regarding Bill 26 - Amendments to the Waste Management Act (generated subsequent to a directive of Council at the Regular Council Meeting held July 18th, 1994), BE RECEIVED AND FILED, as recommended in a report from the Administrator dated August 10th, 1994.

CARRIED

- b) Letter from the Highlands Firefighters Association  
Re: Maintenance Costs - East Highlands Fire Hall:

MOTION 401/94 MOVED BY COUNCILLOR REVELLE  
SECONDED BY COUNCILLOR ROESSINGH AND RESOLVED THAT:

The cost of \$25.00 per month to maintain the East Highlands Fire Hall to provide use for Council Meetings on the first Monday of each month, BE APPROVED for payment to the Highlands Firefighters Association, as requested in a letter from the President dated May 21st, 1994.

CARRIED

6. BY-LAWS

Nil

7. NEW BUSINESS

Nil

8. OTHER BUSINESS

Nil

9. ADJOURNMENT:

MOTION 402/94 MOVED BY COUNCILLOR JOY

SECONDED BY COUNCILLOR WILLIAMS AND RESOLVED THAT:

The Regular Meeting of Council held Monday, August 15th, 1994, BE ADJOURNED at 9:20 p.m.

CARRIED

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Robert G. (Bob) McMinn, Mayor  
Woodbury, Administrator

Bruce