

DISTRICT OF HIGHLANDS

REGULAR COUNCIL MEETING

Minutes of the Regular Council Meeting held Monday, May 1st, 1995  
at the East Highlands Firehall, 3613 Woodridge Place at 7:30 p.m.

PRESENT: Councillor Kevin Williams, Acting-Mayor, Chair  
Councillor Johnson  
Councillor Joy  
Councillor Roessingh  
Councillor Vogel

IN ATTENDANCE: Bruce Woodbury, Administrator  
Dawn Scott, Deputy Clerk

1. PETITIONS AND DELEGATIONS

a) North Highlands Neighbourhood Coalition Re: By-Law No.  
38 - Fire Protection Specified Area Amendment By-Law No.  
38, 1995:

Muriel Sibley addressed Council on behalf of the North Highlands Neighbourhood Coalition and reiterated the contents of their letter previously submitted objecting to expansion of the West Highlands Fire Protection Area to include the area being developed by Western Forest Products in the north Highlands.

Ms. Sibley advised that residents were concerned that a new development would be a priority for fire protection before long-time residents who were very desirous of the service.

Discussion ensued and Councillor Johnson and the Administrator advised that providing fire protection to the residents of the North Highlands Neighbourhood Coalition (Durrance Road), had been a priority but that it was felt that the service should not be offered until the appropriate fire fighting equipment had been purchased, information regarding costs (tax implications), and response time could be provided to offer the residents the facts required to base a decision on.

It was also noted that the Fire Protection Advisory Committee had been concerned and had discussed the matter regularly at their meetings. It was further noted that tests to determine the response time to the area would be conducted as soon as possible since the new mini-pumpers had just gone into service effective April 30th, 1995, and that budget implications would be determined within the next week.

Ms. Sibley noted that had members of the Coalition known that inclusion of the Durrance Road area in the fire protection area

was a priority for the District, they likely would not have objected to the By-Law nor asked to appear at the Council meeting, and noted the need for better communication.

MOTION 196/95 MOVED BY COUNCILLOR JOY  
SECONDED BY COUNCILLOR ROESSINGH AND RESOLVED THAT:  
A PETITION BE CIRCULATED to determine the number of residents on Durrance Road in favour of the District of Highlands expanding the West Highlands Fire Protection Area to provide fire protection to residents in that area.

CARRIED

2. ADOPTION OF THE MINUTES

- a) Minutes of the Regular Council Meeting Held Tuesday, April 18th, 1995:

MOTION 197/95 MOVED BY COUNCILLOR VOGEL  
SECONDED BY COUNCILLOR ROESSINGH AND RESOLVED THAT:  
The Minutes of the Regular Council Meeting held Tuesday, April 18th, 1995, be adopted as circulated.

CARRIED

3. BUSINESS ARISING FROM THE MINUTES

- a)Municipal Recycling Coordinator:

A report from the Administrator dated April 28th, 1995, advising that Mandy Schuttinga had been appointed to the position of Municipal Recycling Coordinator was received for informational purposes.

4. REPORTS

- a) Committee Reports  
i) Administration and Finance

Councillor Williams, Chair advised that the Administration and Finance Advisory Committee had met twice last week and were scheduled to meet again on Tuesday evening May 2nd, 1995 to facilitate discussion of the budget prior to presentation to Council at a Special Council Meeting which would be scheduled in the near future.

- ii) Environment

Councillor Roessingh, Acting-Chair advised that the next meeting of the Environment Advisory Committee was scheduled for Tuesday, May 2nd, 1995.

-Western Forest Products North: Declaration of Building Scheme and Conservation Covenant:

MOTION 198/95 MOVED BY COUNCILLOR ROESSINGH  
SECONDED BY COUNCILLOR VOGEL AND RESOLVED

THAT: The report from the Environment Advisory Committee dated May 1st, 1995 entitled Western Forest Products North: Declaration of Building Scheme and Conservation Covenant, BE REFERRED TO STAFF for review and preparation of a report for Council's consideration in the near future, as recommended in a report from the Administrator dated April 27th, 1995.

CARRIED

iii) Parks and Recreation

Councillor Joy provided an overview of items under consideration by the Parks and Recreation Advisory Committee noting that the next meeting was scheduled for May 10th, 1995.

- Minutes of the Parks and Recreation Advisory Committee Meetings Held March 14th and April 12th, 1995:

MOTION 199/95 MOVED BY COUNCILLOR JOY  
SECONDED BY COUNCILLOR ROESSINGH AND RESOLVED

THAT: The Minutes of the Parks and Recreation Advisory Committee meetings held March 14th and April 12th, 1995, BE RECEIVED FOR INFORMATIONAL PURPOSES, as recommended in a report from the Administrator dated April 27th, 1995.

CARRIED

iv) Protective Services

Councillor Johnson advised that the two new mini-pumpers had arrived and had been put into service on April 30th, 1995 and that the next meeting of the Fire Protection Advisory Committee was scheduled for May 24th, 1995.

v) Transportation and Public Works

- Roads Advisory Committee  
Minutes of the Meeting Held April 6th, 1995:

MOTION 200/95 MOVED BY COUNCILLOR ROESSINGH  
SECONDED BY COUNCILLOR JOY AND RESOLVED THAT:

The Minutes of the Roads Advisory Committee

meeting held April 6th, 1995, BE RECEIVED FOR INFORMATIONAL PURPOSES, as recommended in a report from the Administrator dated April 27th, 1995.

CARRIED

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Councillor Roessingh, Chair advised that the next meeting of the Roads Advisory Committee had been scheduled for May 4th, 1995, and provided an overview of discussions at previous meetings.

vi) Planning and Zoning

Councillor Vogel, Chair advised that the Advisory Planning Commission had met on Wednesday, April 26th, 1995, noting that Carol Lester had been re-elected Chair and that Kerry Sutton (newly appointed), had been elected as Vice-Chair.

-Western Communities and Sooke Water District

Liaison Committee:

Councillor Vogel provided a report dated April 28th, 1995 which summarized information from a recent meeting of the Western Communities and Sooke Water District Liaison Committee which he had attended on April 27th, 1995. Councillor Vogel noted that as an associate member, the District of Highlands would receive agendas for future meetings and the minutes from all meetings.

b) Mayor's Report

Nil

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5. CORRESPONDENCE

a) Letter from the Executive Secretary, Child Find British Columbia

Re: Permission to Canvass - Door-to-Door - Christmas Card Campaign:

MOTION 201/95 MOVED BY COUNCILLOR JOHNSON

SECONDED BY COUNCILLOR JOY AND RESOLVED THAT:  
Child Find British Columbia BE GRANTED PERMISSION to canvass door-to-door in the District of Highlands in conjunction with their Christmas Card Campaign from May 29th to December 4th, 1995, as requested in a letter dated April 18th, 1995 from the Executive Secretary, Child Find British Columbia and, as recommended in a report from the Administrator dated April 27th, 1995.

CARRIED

- b) Letter from the Chairman, Scouts Canada, Greater Victoria Region Re: Request for Permission to Hold a Scouts Apple Day:

MOTION 202/95 MOVED BY COUNCILLOR ROESSINGH  
SECONDED BY COUNCILLOR VOGEL AND RESOLVED THAT:  
Scouts Canada, Greater Victoria Region BE GRANTED PERMISSION to hold a Scouts Apple Day in the District of Highlands on Saturday, October 14th, 1995 between 10:00 a.m. and 4:30 p.m., as requested in a letter from the President, Scouts Canada, Greater Victoria Region, and as recommended in a report from the Administrator dated April 27th, 1995, AND THAT the President BE ADVISED that canvassing should not take place on the travelled portion of the road.

CARRIED

Councillor Johnson recorded as opposed.

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- c) Letter from the Chairman, Greater Victoria Public Library  
Re: Western Communities Service Plan:

MOTION 203/95 MOVED BY COUNCILLOR ROESSINGH  
SECONDED BY COUNCILLOR JOHNSON AND RESOLVED THAT:  
The letter dated April 25th, 1995 from the Chairman, Greater Victoria Public Library providing clarification on the proposed three year bridging period for the Western Communities Service Plan, BE RECEIVED FOR INFORMATIONAL PURPOSES, as recommended in a report from the Administrator dated April 27th, 1995.

CARRIED

6. BY-LAWS

Nil

7. NEW BUSINESS

Nil

8. OTHER BUSINESS

a) District of Highlands - Financial Statements to December 31st, 1994:

MOTION 204/95 MOVED BY COUNCILLOR ROESSINGH  
SECONDED BY COUNCILLOR JOY AND RESOLVED THAT:  
The District of Highlands Financial Statements to  
December 31st, 1994 prepared by Ernst & Young, BE  
RECEIVED FOR INFORMATIONAL PURPOSES, as recommended in a  
report from the Administrator dated April 27th, 1995.

CARRIED

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b) Advisory Planning Commission - Application for  
Appointment:

MOTION 205/95 MOVED BY COUNCILLOR ROESSINGH  
SECONDED BY COUNCILLOR VOGEL AND RESOLVED THAT:  
David J. Osborn BE APPOINTED to the Advisory Planning  
Commission for a one year term expiring March 31st,  
1996, as requested in a letter dated April 24th, 1995.

CARRIED

ADJOURNMENT:

MOTION 206/95 MOVED BY COUNCILLOR JOHNSON  
SECONDED BY COUNCILLOR JOY AND RESOLVED THAT:  
The Regular Council Meeting held Monday, May 1st, 1995,  
BE ADJOURNED at 8:30 p.m.

CARRIED

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Councillor Kevin Williams, Acting-Mayor,  
Bruce Woodbury, Administrator Chair