

DISTRICT OF HIGHLANDS
REGULAR COUNCIL MEETING

Minutes of the Regular Council meeting held Monday, December 16th, 1996 at the Caleb Pike House, 1589 Millstream Road at 7:33 p.m.

PRESENT: Mayor R.G. (Bob) McMinn, Chair
Councillor Cardinal
Councillor Johnson
Councillor Robertson
Councillor Taylor
Councillor Vogel
Councillor Yolland

IN ATTENDANCE: Dawn Scott, Deputy Clerk

AGENDA

MOTION 578/96 MOVED BY COUNCILLOR JOHNSON
SECONDED BY COUNCILLOR VOGEL AND RESOLVED THAT:
The Agenda BE AMENDED AND THAT Item 8. j) - Municipal Recycling Coordinator Re: 1996 Fourth Quarter Summary Report (Highlands) and the 1996 Annual Summary Report BE CONSIDERED as Item 1. c) under the Petitions and Delegations Section.

CARRIED

1. PETITIONS AND DELEGATIONS

- a) Agriculture Strategy for the Saanich Peninsula,
Steering Committee - Ken Travis In Attendance:

Since a representative from the Agriculture Strategy for the Saanich Peninsula Steering Committee was not in attendance the aforementioned item was not considered.

- b) Highlands Dreams and Decisions (1996) Project Update
Sheila Mackay, Healthy Communities Coordinator In Attendance:

Sheila Mackay, Healthy Communities Coordinator was in attendance and provided an overview of the Highlands Dreams & Decisions (1996) Project Update dated December 16th, 1996.

Ms. Mackay advised that the 1997 funding application funding had been approved and that the cheque was forthcoming in the near future.

Ms. Mackay provided information relative to future plans for the project and responded to queries of Council.

A Member of Council noted the need for the municipality to consider a longer term legacy for the project and the level of support the municipality is prepared to invest to maintain the program since it is an integral part of the community.

- j) Municipal Recycling Coordinator Re: 1996 Fourth Quarter
Summary Report (Highlands) and 1996 Annual Summary Report:

The Mayor introduced the Municipal Recycling Coordinator to the newly elected Members of Council.

Ms. Schuttinga responded to queries and advised that she was open to any suggestions Council might have related to the recycling program in the District of Highlands.

MOTION 579/96 MOVED BY COUNCILLOR JOHNSON
SECONDED BY COUNCILLOR VOGEL AND RESOLVED THAT:
The Municipal Recycling Coordinator's 1996 Fourth Quarter Summary Report (Highlands) dated December 7th, 1996, BE RECEIVED FOR INFORMATIONAL PURPOSES.

CARRIED

MOTION 580/96 MOVED BY COUNCILLOR TAYLOR
SECONDED BY COUNCILLOR CARDINAL AND RESOLVED THAT:
The Municipal Recycling Coordinator's 1996 Annual Summary Report dated December 7th, 1996, BE RECEIVED FOR INFORMATIONAL PURPOSES, as recommended in a report from the Administrator dated December 11th, 1996.

CARRIED

2. ADOPTION OF THE MINUTES

- a) Minutes of the Inaugural Council Meeting and the Regular Council Meeting Held November 4th, 1996:

MOTION 581/96 MOVED BY COUNCILLOR VOGEL
SECONDED BY COUNCILLOR YOLLAND AND RESOLVED THAT:
The minutes of the Inaugural Council meeting and the Regular Council meeting held November 4th, 1996, BE RECEIVED FOR INFORMATIONAL PURPOSES.

CARRIED

3. BUSINESS ARISING FROM THE MINUTES

- a) Re-Appointment of Auditor:

MOTION 582/96 MOVED BY COUNCILLOR YOLLAND
SECONDED BY COUNCILLOR ROBERTSON AND RESOLVED THAT:
The firm of KPMG Peat Marwick Thorne BE APPOINTED as the Auditors for the District of Highlands, as recommended in a report from the Administrator dated December 5th, 1996.

CARRIED

4. REPORTS

- a) Committee Reports
 - i) Administration and Finance

Councillor Robertson advised that the OCP "Mapping Our Future" scenarios were considered at the Administration and Finance Advisory Committee meeting held Tuesday, December 10th, 1996.

Councillor Robertson noted that due to the many implications, the Advisory Committee would further discuss the matter at the meeting scheduled for Monday, January 13th, 1996 and provide a statement to the OCP Steering Committee after that, noting with concern that the deadline for input was prior to that date.

Councillor Robertson expressed concern due to the time lines and suggested that the process be slowed down.

ii) Environment

Councillor Vogel advised that the Environment Advisory Committee had met on Thursday, December 12th, 1996 and that they were scheduled to meet again on Tuesday, January 7th, 1996 at 7:30 p.m. at the Tyshynski residence.

iii) Parks and Recreation

Councillor Cardinal provided an overview of discussions at the Parks and Recreation Advisory Committee meeting held December 11th, 1996 at the Chairs residence (Don Benn).

Councillor Cardinal further noted that the next meeting was scheduled for Wednesday, December 18th, 1996 at the Caleb Pike House at 7:00 p.m. to discuss their response to the OCP "Mapping Our Future" scenarios.

- Parks and Recreation Advisory Committee

Re: Minutes of the Meeting Held November 20th, 1996:

MOTION 583/96 MOVED BY COUNCILLOR YOLLAND

SECONDED BY COUNCILLOR JOHNSON AND RESOLVED THAT: The minutes of the Parks and Recreation Advisory Committee meeting held November 20th, 1996, BE RECEIVED FOR INFORMATIONAL PURPOSES, as recommended in a report from the Administrator dated December 11th, 1996.

CARRIED

iv) Protective Services

- Protective Services Advisory Committee

Re: Minutes of the Meeting Held November 26th, 1996:

MOTION 584/96 MOVED BY COUNCILLOR JOHNSON

SECONDED BY COUNCILLOR ROBERTSON AND RESOLVED THAT: The minutes of the Protective Services Advisory Committee meeting held November 26th, 1996, BE RECEIVED FOR INFORMATIONAL PURPOSES, as recommended in a report from the Administrator dated December 11th, 1996.

CARRIED

- Installation of "No Post" Cement Barriers

West Side of Millstream Road Across from
1617 Millstream Road (Schuttingas):

MOTION 585/96 MOVED BY COUNCILLOR JOHNSON
SECONDED BY COUNCILLOR VOGEL AND RESOLVED THAT: JBR Highway Consulting
Ltd. BE REQUESTED to provide a report on options to resolve concerns related
to the corner on the west side of Millstream Road, (across from 1617
Millstream Road) as recommended in a report from the Administrator dated
December 11th, 1996, subsequent to a recommendation from the Protective
Services Advisory Committee dated November 26th, 1996 recommending that "no
post" cement barriers be installed.

CARRIED

- v) Roads and Transportation

Councillor Taylor advised that the Roads Advisory Committee would be
meeting on December 19th, 1996 at 7:30 p.m. at the Caleb Pike House and would
be discussing a five year schedule for road resurfacing.

- vi) Planning and Zoning

Councillor Yolland provided an overview of the OCP process which
included two "open houses" recently held and which were quite successful with
a significant number of residents attending. He further advised that 80
survey responses had been received and would be analyzed in the near future,
noting that there would be more time for input as a part of the scenario and
that the major concern was getting enough community input.

Elliot Gose was in attendance and advised that he had received a fair
amount of support for a suggestion that the process not be rushed at the last
OCP Steering Committee meeting, and noted that he would bring the subject up
again at the next meeting.

- b) Mayor's Report

- Mayor McMinn advised that subsequent to discussions, he would act
as the liaison to the Library Advisory Committee rather than Councillor
Taylor.

- Mayor McMinn advised that he had been appointed as the Chair of
the CRD Roundtable for the Environment and was also appointed to the Regional
Planning and Environment Committees.

- Mayor McMinn recommended that Advisory Committees establish a
schedule of meetings with consideration given to ensuring as much as possible
that meeting dates did not conflict with other committees to allow Members of
Council to attend meetings as observers.

Discussion ensued regarding meeting dates and it was agreed that Council
liaisons would provide staff with meeting schedules which staff would

consolidate and distribute. A Member of Council noted that the meetings were public and that as much as possible should be arranged at a public venue.

5. CORRESPONDENCE

a) Letter from the President, Canadian Home Builder's Association -
Victoria Re: Housing Affordability - Offer to Meet With Council:

MOTION 586/96 MOVED BY COUNCILLOR JOHNSON
SECONDED BY COUNCILLOR ROBERTSON AND RESOLVED THAT:
Representatives of the Canadian Home Builders' Association of
Victoria, BE EXTENDED AN INVITATION to attend a Regular Council meeting in the
future to facilitate a discussion of housing affordability, as requested in a
letter from the President, Canadian Home Builders' Association received
December 4th, 1996, and as recommended in a report from the Administrator
dated December 11th, 1996.

CARRIED

b) Letter from the Western Communities RCMP Auxiliary
Association President and the Inspector, Officer In Charge, Western
Communities Detachment Re: Request for a Grant-In-Aid in
Support of the Western Communities RCMP Auxiliary Association:

MOTION 587/96 MOVED BY COUNCILLOR JOHNSON
SECONDED BY COUNCILLOR YOLLAND AND RESOLVED THAT:
The letter dated December 2nd, 1996 from the Western Communities RCMP
Auxiliary Association President and the Inspector, Officer In Charge, Western
Communities Detachment requesting a grant-in-aid in support of the Western
Communities RCMP Auxiliary Association, BE REFERRED to the Administration and
Finance Advisory Committee for review in conjunction with 1997 budget
discussions, as recommended in a report from the Administrator dated December
6th, 1996.

CARRIED

c) Letter from the Inspector, Officer In Charge, Western Communities
Detachment of the RCMP Re: Request for a Grant-In-Aid in Support
of the Western Communities Crime Prevention/Community & School
Liaison Programs:

MOTION 588/96 MOVED BY COUNCILLOR JOHNSON

SECONDED BY COUNCILLOR VOGEL AND RESOLVED THAT:
The letter dated November 20th, 1996 from the Inspector, Officer In
Charge, Western Communities Detachment of the Royal Canadian Mounted Police

requesting a grant-in-aid in support of the Western Communities Crime Prevention/Community & School Liaison Programs, BE REFERRED to the Administration and Finance Advisory Committee for consideration in conjunction with 1997 budget discussions.

MOTION 589/96 MOVED BY COUNCILLOR TAYLOR
SECONDED BY COUNCILLOR VOGEL AND RESOLVED THAT:

Motion 588/96 BE AMENDED TO INCLUDE that the letter dated November 20th, 1996 from the Inspector, Officer In Charge, Western Communities Detachment of the Royal Canadian Mounted Police requesting a grant-in-aid in support of the Western Communities Crime Prevention/Community & School Liaison Programs ALSO BE REFERRED to the Roads Advisory Committee for investigation of the status of the speed watch program previously proposed for the District.

CARRIED

MAIN MOTION: CARRIED

- d) Letter from the Mayor, District of Logan Lake
Re: Downtown Revitalization Program:

MOTION 590/96 MOVED BY COUNCILLOR VOGEL
SECONDED BY COUNCILLOR YOLLAND AND RESOLVED THAT:

The letter dated December 2nd, 1996 from the Mayor, District of Logan Lake requesting support by way of a letter of protest to the Provincial Government regarding the decision to eliminate the Downtown Revitalization Program, BE RECEIVED FOR INFORMATIONAL PURPOSES, as recommended in a report from the Administrator dated December 6th, 1996.

CARRIED

- e) Letter of Response from the Minister of Municipal Affairs
Re: Bill 26 - Contaminated Sites Legislation and Proposals by the City of
New Westminster on Contaminated Sites Remediation Liability:

MOTION 591/96 MOVED BY COUNCILLOR JOHNSON
SECONDED BY COUNCILLOR TAYLOR AND RESOLVED THAT:

That the letter of response from the Minister of Municipal Affairs dated December 3rd, 1996 relating to Bill 26 - Contaminated Sites Legislation and proposals by the City of New Westminster on contaminated sites remediation liability, subsequent to a directive generated at the Regular Council meeting held November 4th, 1996, BE RECEIVED FOR INFORMATIONAL PURPOSES, as recommended in a report from the Administrator dated December 6th, 1996.

CARRIED

- f) Letter from the Chairman, Flower Day Committee Victoria Chapter, Amyotrophic Lateral Sclerosis Society of British Columbia
Re: Permission to Conduct a "Tag Day":

MOTION 592/96 MOVED BY COUNCILLOR JOHNSON
SECONDED BY COUNCILLOR VOGEL AND RESOLVED THAT:

The Victoria Chapter, Amyotrophic Lateral Sclerosis Society of British Columbia BE GRANTED PERMISSION for the Flower Day Committee to conduct a "Tag Day" in the District of Highlands on Saturday, June 7th, 1997, as requested in

a letter from the Chairman, Flower Day Committee dated November 29th, 1996, as recommended in a report from the Administrator dated December 5th, 1996.

CARRIED

- g) Letter from the Chairman of The Board, Capital Regional District Re: CRD Regional Growth Strategy Consultation Plan:

Discussion ensued relative to the above-noted and it was agreed that when the "Growth Implications Report" was available, (scheduled for circulation to Councils subsequent to submission to the CRD Board in January, 1997) it would be circulated to all Advisory Committees.

MOTION 593/96 MOVED BY COUNCILLOR VOGEL

SECONDED BY COUNCILLOR TAYLOR AND RESOLVED THAT:

The letter dated November 25th, 1996 from the Chairman of the Board, Capital Regional District including a copy of the CRD Regional Growth Strategy Consultation Plan, BE RECEIVED FOR INFORMATIONAL PURPOSES, as recommended in a report from the Administrator dated December 6th, 1996.

CARRIED

- h) Letter from the Committee Chairperson, The E&N Railway Steering Committee Re: Request for Letter of Support for the Study and Plan to Move on to Phase Two - Development of a Business and Operational Plan:

MOTION 594/96 MOVED BY COUNCILLOR VOGEL

SECONDED BY COUNCILLOR JOHNSON AND RESOLVED THAT:

A LETTER OF SUPPORT for the study and plan to move on to phase two - development of a business and operational plan BE SUBMITTED to the E&N Railway Steering Committee as requested in a letter from the Committee Chairperson dated November 25th, 1996, as recommended in a report from the Administrator dated December 6th, 1996.

CARRIED

- i) Letter from the Project Manager, Vancouver Island Multiple Sclerosis Society

Re: Carnation Campaign:

MOTION 595/96 MOVED BY COUNCILLOR VOGEL

SECONDED BY COUNCILLOR JOHNSON AND RESOLVED THAT:

The request to conduct a Carnation Campaign in the District of Highlands on the Mother's Day Weekend, May 9th and 10th, 1997, BE APPROVED as requested in a letter from the Project Manager, Vancouver Island Multiple Sclerosis Society dated December 5th, 1995, as recommended in a report from

the Administrator dated December 9th, 1996.

CARRIED

6. BY-LAWS

Nil

7. NEW BUSINESS

- a) Municipal Insurance Association of British Columbia
Re: 1997 Assessments:

MOTION 596/96 MOVED BY COUNCILLOR ROBERTSON
SECONDED BY COUNCILLOR VOGEL AND RESOLVED THAT:
The Municipal Insurance Association of British Columbia's 1997
Assessments totalling \$7,841.00, BE AUTHORIZED FOR PAYMENT, as recommended in
a report from the Administrator dated December 5th, 1996.

CARRIED

- b) Union of British Columbia Municipalities (UBCM)
Re: Invoice for 1997 Annual Dues:

MOTION 597/96 MOVED BY COUNCILLOR JOHNSON
SECONDED BY COUNCILLOR CARDINAL AND RESOLVED THAT:
The Union of B.C. Municipalities invoice for the 1997 annual dues in
the amount of \$655.42, BE AUTHORIZED FOR PAYMENT, as recommended in a report
from the Administrator dated December 6th, 1996.

CARRIED

8. OTHER BUSINESS

- a) Advisory Committee Reappointments:

Administration and Finance Advisory Committee

MOTION 598/96 MOVED BY COUNCILLOR ROBERTSON
SECONDED BY COUNCILLOR TAYLOR AND RESOLVED THAT:
Val Fletcher BE REAPPOINTED to the Administration and Finance Advisory
Committee for a further two year term expiring December, 1998, subsequent to a
report from the Administrator dated December 9th, 1996.

CARRIED

Environment Advisory Committee

MOTION 599/96 MOVED BY COUNCILLOR VOGEL
SECONDED BY COUNCILLOR CARDINAL AND RESOLVED THAT:
The following BE REAPPOINTED to the Environment Advisory Committee for
a further two year term expiring December, 1998,

Marcie McLean Marlene Tyshynski

subsequent to a report from the Administrator dated December 9th,
1996.

Discussion ensued regarding advisory committee mandates and it was

suggested that Terms of Reference be developed for each committee.

CARRIED

Parks and Recreation Advisory Committee

MOTION 600/96 MOVED BY COUNCILLOR CARDINAL
SECONDED BY COUNCILLOR VOGEL AND RESOLVED THAT:

The following BE REAPPOINTED to the Parks and Recreation Advisory
Committee for a further two year term expiring December, 1998,

Don Benn Marian Taylor

subsequent to a report from the Administrator dated December 9th,
1996.

CARRIED

Roads Advisory Committee

MOTION 601/96 MOVED BY COUNCILLOR TAYLOR
SECONDED BY COUNCILLOR VOGEL AND RESOLVED THAT:

The following BE REAPPOINTED to the Roads Advisory Committee for a
further two year term expiring December, 1998,

John Chew Paul Curtis
Jane Mendum Hans Waelti

subsequent to a report from the Administrator dated December 9th,
1996.

CARRIED

A Member of Council suggested that Advisory Committee meetings be
extensively publicized with meeting dates, times and venues conveyed to all
Advisory Committees and it was noted that the intent of the information
telephone line proposed for January, 1997 was to provide such information to
the general public.

Further discussion ensued and it was agreed that Advisory Committees
should be informed when someone wants to make a presentation or speak to the
committee so that the information could be included in the agenda.

Paul Reynolds, in gallery attendance suggested that there should also
be more joint Advisory Committee meetings in future.

- b) Letter from the Community Policing Advisory Committee
Western Communities Re: Security Alarm Systems - False Alarms:

MOTION 602/96 MOVED BY COUNCILLOR YOLLAND
SECONDED BY COUNCILLOR CARDINAL AND RESOLVED THAT:

The report from the Administrator dated December 6th, 1996 entitled
Letter from the Community Policing Advisory Committee, Western Communities Re:
Security Alarm Systems - False Alarms, BE RECEIVED FOR INFORMATIONAL PURPOSES.

CARRIED

- c) Greater Victoria Intermunicipal Committee
Re: Appointment of a Council Representative and an Alternate:

MOTION 603/96 MOVED BY COUNCILLOR VOGEL
SECONDED BY COUNCILLOR TAYLOR AND RESOLVED THAT:

1. Councillor Robertson BE APPOINTED as the District of Highlands' representative on the Greater Victoria Intermunicipal Committee; AND THAT,
2. Councillor Johnson BE APPOINTED as the District of Highlands' ALTERNATE representative on the Greater Victoria Intermunicipal Committee,

subsequent to a report from the Administrator dated December 5th, 1996.

CARRIED

- d) Greenways Technical Consultant
Re: Extension of Work Term:

MOTION 604/96 MOVED BY COUNCILLOR CARDINAL
SECONDED BY COUNCILLOR VOGEL AND RESOLVED THAT:

The Greenways Technical Consultant's work term BE EXTENDED BY TWO WEEKS to February 7th, 1996, as recommended in a report from the Administrator dated December 6th, 1996, subsequent to a report from the Greenways Technical Consultant (undated), entitled Extension of Work-Term.

CARRIED

- e) Western Communities and Sooke Water District Liaison
Committee Re: Appointment of a Council Representative and an Alternate:

MOTION 605/96 MOVED BY COUNCILLOR TAYLOR
SECONDED BY COUNCILLOR YOLLAND AND RESOLVED THAT:

1. Councillor Vogel BE APPOINTED as the District of Highlands' representative on the Western Communities and Sooke Water District Board Liaison Committee; AND THAT,
2. Mayor McMinn BE APPOINTED as the District of Highlands' alternate representative on the Western Communities and Sooke Water District Board Liaison Committee,

subsequent to a report from the Administrator dated December 5th, 1996.

CARRIED

- f) Intermunicipal Advisory Committee on Disability Issues Re:
Appointment
of a Council Representative, an Alternate and a Community
Representative:

MOTION 606/96 MOVED BY COUNCILLOR CARDINAL

SECONDED BY COUNCILLOR ROBERTSON AND RESOLVED THAT:

1. Councillor Vogel BE APPOINTED as the District of Highlands' representative on the Intermunicipal Advisory Committee on Disability Issues for a one year term expiring December 31st, 1997;

2. Councillor Yolland BE APPOINTED as the District of Highlands' ALTERNATE representative on the Intermunicipal Advisory Committee on Disability Issues for a one year term expiring December 31st, 1997; AND THAT

3. Marnie Essery BE APPOINTED as the District of Highlands' community representative on the Intermunicipal Advisory Committee on Disability Issues for a one year term expiring December 31st, 1997,

subsequent to a report from the Administrator dated December 5th, 1996.

CARRIED

g) Local Government Organization for Treaty Negotiations
on Vancouver Island Re: Appointment of a Council Representative:

MOTION 607/96 MOVED BY COUNCILLOR VOGEL
SECONDED BY COUNCILLOR YOLLAND AND RESOLVED THAT:
Councillor Johnson BE APPOINTED as the District of Highlands' representative on the Local Government Organization for Treaty Negotiations on Vancouver Island, subsequent to a report from the Administrator dated December 6th, 1996.

CARRIED

h) Official Community Plan Steering Committee
Re: Resignation & Advertising for Appointments to Fill Vacancies:

MOTION 608/96 MOVED BY COUNCILLOR YOLLAND
SECONDED BY COUNCILLOR VOGEL AND RESOLVED THAT:

1. The letter of resignation dated December 9th, 1996 from Edie Jordan from the Official Community Plan Steering Committee, BE ACCEPTED with regret; AND THAT

2. Staff BE DIRECTED to advertise and seek applications to fill the two vacant positions on the Official Community Plan Steering Committee,

as recommended in a report from the Administrator dated December 9th, 1996.

CARRIED

i) Submission from Michael Carson
Re: Proposal for a Central Access Site for Regional
and Provincial Parks in the Durrance Lake Area:

MOTION 609/96 MOVED BY COUNCILLOR TAYLOR
SECONDED BY COUNCILLOR JOHNSON AND RESOLVED THAT:
The final, revised version of the report dated November 26th, 1996 received from Michael Carson and entitled "Proposal for a Central Access Site

for Regional and Provincial Parks in the Durrance Lake Area", BE RECEIVED FOR INFORMATIONAL PURPOSES, as recommended in a report from the Administrator dated December 11th, 1996.

Michael Carson was in attendance and responded to queries of Council related to the proposal.

CARRIED

- j) Municipal Recycling Coordinator Re: 1996 Fourth Quarter Summary Report (Highlands) and 1996 Annual Summary Report:

See recording above under the Petitions and Delegations Section item 1. c).

- k) OCP Steering Committee
Re: Report of Meeting Held November 27th, 1996:

MOTION 610/96 MOVED BY COUNCILLOR VOGEL
SECONDED BY COUNCILLOR ROBERTSON AND RESOLVED THAT:
The Summary of the OCP Steering Committee meeting of November 27th, 1996, BE RECEIVED FOR INFORMATIONAL PURPOSES, as recommended in a report from the Planning Technician dated December 11th, 1996.

CARRIED

9. ADJOURNMENT

MOTION 611/96 MOVED BY COUNCILLOR JOHNSON
SECONDED BY COUNCILLOR VOGEL AND RESOLVED THAT:
The Regular Council meeting held Monday, December 16th, 1996, BE ADJOURNED at 10:15 p.m.

CARRIED

R.G. (Bob) McMinn, Mayor Bruce Woodbury, Administrator