

DISTRICT OF HIGHLANDS
REGULAR COUNCIL MEETING

Minutes of the Regular Council meeting held Monday, May 5th, 1997 at the East Highlands Fire Hall, 3613 Woodridge Place at 7:33 p.m.

PRESENT: Mayor R.G. (Bob) McMinn, Chair
Councillor Cardinal
Councillor Johnson
Councillor Robertson
Councillor Taylor
Councillor Vogel
Councillor Yolland

IN ATTENDANCE: Bruce Woodbury, Administrator
Dawn Scott, Deputy Clerk

AGENDA

MOTION 252/97 MOVED BY COUNCILLOR VOGEL
SECONDED BY COUNCILLOR YOLLAND AND RESOLVED THAT:
The agenda BE AMENDED BY THE ADDITION of the following:

Item 7. c) - Letter from Karen and Bruce Cherry
Re: Concerns - Intersection of Millstream Lake and
Munn Roads.

CARRIED

1. PETITIONS AND DELEGATIONS

Nil

2. ADOPTION OF THE MINUTES

a) Minutes of the Regular Council Meeting Held Monday, April 21st,
1997:

MOTION 253/97 MOVED BY COUNCILLOR VOGEL
SECONDED BY COUNCILLOR JOHNSON AND RESOLVED THAT:
The minutes of the Regular Council meeting held Monday, April 21st,
1997, be adopted as circulated.

CARRIED

3. BUSINESS ARISING FROM THE MINUTES

a) Letter from the Chair, Regional Planning Committee Capital Regional
District Re: Island Outlook: A Discussion Paper on the Implications of Growth
in the Capital Region:

Discussion ensued and concerns noted relative to the Discussion Paper
on the Implications of Growth in the Capital Region as follows:

- objectionable assumption and expectation that Victoria had to provide
housing for everyone who came here;

- the Official Community Plans should provide reasonable numbers for expansion in growth;
- the District of Highlands Official Community Plan projection for growth is significantly less than capacity;
- concern that goals for the City in terms of environment have not been established.

MOTION 254/97 MOVED BY COUNCILLOR JOHNSON
 SECONDED BY COUNCILLOR VOGEL AND RESOLVED THAT:

Mayor McMinn, Councillors Vogel and Taylor PREPARE A RESPONSE to the Island Outlook: A Discussion Paper on the Implications of Growth in the Capital Region as requested in a letter dated April 9th, 1997 from the Chair, Regional Planning Committee, AND THAT the response BE PRESENTED FOR CONSIDERATION AT A SPECIAL COUNCIL MEETING ON MONDAY, MAY 12TH, 1997, at the Caleb Pike House at 7:00 p.m., to meet the timeline for response of May 16th, 1997, subsequent to a directive of Council generated at the Regular Council meeting held April 21st, 1997.

CARRIED

- b) Organizational Workshop Re:
 - i) Roles & Responsibilities Guidelines
 - ii) Effective Governance Guidelines
 - iii) Standard Council Committee Terms of Reference
 - iv) Establishing Council Committees
 - v) Work Program Updates

MOTION 255/97 MOVED BY COUNCILLOR VOGEL
 SECONDED BY COUNCILLOR YOLLAND AND RESOLVED THAT:

A Committee of the Whole meeting BE ARRANGED on MONDAY, MAY 26TH, 1997 at the Caleb Pike House at 7:00 p.m. to specifically discuss the recommendations from the Organizational Workshop, as recommended in a report from the Administrator dated April 30th, 1997, subsequent to a directive generated at the Regular Council meeting held April 21st, 1997.

CARRIED

4. REPORTS

- a) Committee Reports
 - i) Administration and Finance
 - Communications Advisory Sub-Committee
- Minutes of the Meeting Held February 25th, 1997:

MOTION 256/97 MOVED BY COUNCILLOR ROBERTSON
 SECONDED BY COUNCILLOR JOHNSON AND RESOLVED THAT: The minutes of the Communications Advisory Sub-Committee meeting held February 25th, 1997, BE RECEIVED FOR INFORMATIONAL PURPOSES, as recommended in a report from the Administrator dated April 30th, 1997.

CARRIED

Councillor Robertson advised that responsibility for the Municipal Update Line had been taken over by Les Allen from Paul Curtis subsequent to the last Communications Advisory Committee meeting held April 29th, 1997.

Councillor Robertson further advised that BC Tel could not provide statistics related to the number of calls to the line as previously indicated since they did not have the equipment on the Island.

Discussion ensued relative to options to obtain the information (i.e. call display), and a Member of Council noted that the implementation of the line had not increased public attendance at Council meetings.

Lynda Middlestead, member of the Communication Advisory Sub-Committee in attendance offered to do a random telephone survey to get an indication of public interest in the Municipal Update Line.

Councillor Robertson noted that the Administration and Finance Advisory Committee meeting scheduled for May 12th, 1997 would be cancelled to accommodate a Special Meeting of Council to facilitate budget discussions.

- 1997 Budget Recommendations:

MOTION 257/97 MOVED BY COUNCILLOR YOLLAND
SECONDED BY COUNCILLOR JOHNSON AND RESOLVED THAT: A Special Council Meeting BE ARRANGED for MONDAY, MAY 12TH, 1997 at the CALEB PIKE HOUSE AT 7:00 P.M. to discuss the 1997 BUDGET and 1ST 3 READINGS of the Budget By-Law Nos. 87, 88 and 89.

CARRIED

MOTION 258/97 MOVED BY COUNCILLOR YOLLAND
SECONDED BY COUNCILLOR ROBERTSON AND RESOLVED THAT: A Special Council Meeting BE ARRANGED FOR WEDNESDAY, MAY 14TH, 1997 at the CALEB PIKE HOUSE AT 7:00 P.M. to accommodate ADOPTION of the Budget By-Laws, (By-Law Nos. 87, 88 and 89) as required pursuant to the terms of Section 273 of the Municipal Act.

CARRIED

MOTION 259/97 MOVED BY COUNCILLOR YOLLAND
SECONDED BY COUNCILLOR JOHNSON AND RESOLVED THAT: Discussion of 1997 Budget Recommendations BE TABLED until the end of the meeting.

CARRIED

- ii) Environment

Nil

- iii) Parks and Recreation

- Parks and Recreation Advisory Committee
Minutes of the Meeting Held March 10th, 1997:

MOTION 260/97 MOVED BY COUNCILLOR CARDINAL
SECONDED BY COUNCILLOR VOGEL AND RESOLVED THAT: The minutes of the Parks and Recreation Advisory Committee meeting held March 10th, 1997, BE RECEIVED FOR INFORMATIONAL PURPOSES, as recommended in a report from the Administrator dated April 28th, 1997.

CARRIED

iv) Protective Services

- Protective Services Advisory Committee
Minutes of the Meeting Held March 19th, 1997:

MOTION 261/97 MOVED BY COUNCILLOR JOHNSON
SECONDED BY COUNCILLOR ROBERTSON AND RESOLVED THAT: The minutes of the Protective Services Advisory Committee meeting held March 19th, 1997, BE RECEIVED FOR INFORMATIONAL PURPOSES, as recommended in a report from the Administrator dated April 28th, 1997.

CARRIED

Councillor Johnson advised and encouraged attendance at an Emergency First Aid course scheduled for Saturday, May 10th, 1997 from 9:00 a.m. to 5:00 p.m. at the West Fire Hall in conjunction with Emergency Preparedness Week.

v) Transportation and Public Works

- Roads Advisory Committee Minutes of the Meeting Held April 24th, 1997:

MOTION 262/97 MOVED BY COUNCILLOR TAYLOR
SECONDED BY COUNCILLOR VOGEL AND RESOLVED THAT: The minutes of the Roads Advisory Committee meeting held April 24th, 1997, BE RECEIVED FOR INFORMATIONAL PURPOSES, as recommended in a report from the Administrator dated April 28th, 1997.

CARRIED

- "No Parking" Signs - End of Lost Lake Road
Request from Wayne McKay:

MOTION 263/97 MOVED BY COUNCILLOR TAYLOR
SECONDED BY COUNCILLOR VOGEL AND RESOLVED THAT: "No Parking" signs(s) BE INSTALLED at the end of Lost Lake Road, as requested by Wayne McKay, as recommended by the Roads Advisory Committee at the meeting held April 24th, 1997, subsequent to a directive of Council generated at the Regular Council meeting held April 7th, 1997.

Discussion ensued and concerns expressed due to the small area versus the costs for installation of the sign and the potential for setting a precedent.

It was noted that the request had been generated in response to the increased number of hikers parking on the road and it was agreed that the first step may be the responsibility of the resident (i.e. his own sign and/or speaking to people).

DEFEATED

Councillors Johnson, Yolland, Cardinal and Robertson recorded as opposed.

- Current WFP Road Construction:

MOTION 264/97 MOVED BY COUNCILLOR TAYLOR
SECONDED BY COUNCILLOR () AND RESOLVED THAT:

Council consider contacting the West Coast Eco Youth Alliance regarding the area presently under road construction, to determine their interest in salvaging native plants in advance of construction of the proposed right-of-way, as recommended in a report from the Roads Advisory Committee dated April 24th, 1997.

Members of Council expressed concern since the road construction was nearing completion. The Administrator noted that information regarding the West Coast Eco Youth Alliance had been provided to the Roads Advisory and Environment Advisory Committees as well as developers including Western Forest Products.

Motion failed due to the lack of a seconder.

- Weight Restrictions on Ross-Durrance Road and Millstream Lake Road:

MOTION 265/97 MOVED BY COUNCILLOR TAYLOR

SECONDED BY COUNCILLOR JOHNSON AND RESOLVED THAT: The recommendation from the Roads Advisory Committee generated at the meeting held April 24th, 1997 relative to weight restrictions on Ross-Durrance Road and Millstream Lake Road, BE REFERRED TO STAFF for consideration in conjunction with the previous referral from Council on May 6th, 1996 (Motion 207/96), as recommended in a report from the Administrator dated April 30th, 1997.

CARRIED

- Letter from the Parks Technician, CRD Parks
Re: Mount Work Regional Park, No Parking
Areas on Ross-Durrance Road:

MOTION 266/97 MOVED BY COUNCILLOR TAYLOR

SECONDED BY COUNCILLOR VOGEL AND RESOLVED THAT: "No Parking" signs BE RE-ESTABLISHED on Ross-Durrance Road in the vicinity of Mt. Work Park, as recommended by the Roads Advisory Committee in a report dated April 28th, 1997 subsequent to a meeting held April 24th, 1997.

In response to a query from the Administrator, Councillor Taylor advised that the number of signs and their location would be left to the discretion of the Administrator who indicated that 10 to 15 signs would likely be required.

The Administrator provided background information, noting that the request for signage had been generated in response to residents concerns related to parties (expressed at a meeting including the RCMP and a representative from CRD Parks on August 9th, 1995), that CRD Parks had installed signs but had removed them since they were not prepared to enforce and tow vehicles.

Further discussion ensued regarding the costs of signage and suggestions were noted regarding public/private partnership (i.e. residents and municipality) for costs to install signage, and CRD assuming costs for installation of signs with the District responsible for enforcement costs.

DEFEATED

MOTION 267/97 MOVED BY COUNCILLOR TAYLOR

SECONDED BY COUNCILLOR VOGEL AND RESOLVED THAT: The recommendation that "No Parking" signs be re-established on Ross-Durrance Road in the vicinity of Mt. Work Park, recommended by the Roads Advisory Committee at a meeting held April 24th, 1997 (contained in a report dated April 28th, 1997), BE REFERRED TO STAFF to determine, in consultation with the RCMP and CRD Parks, whether a problem still exists in the area and if so the magnitude of the problem.

CARRIED

vi) Planning and Zoning

Councillor Yolland advised that the Official Community Plan process was continuing with the Steering Committee meeting regularly and working hard to ensure that comments from Advisory Committees and residents are given due consideration.

b) Mayor's Report

- Infrastructure Grant Application:

MOTION 268/97 MOVED BY COUNCILLOR JOHNSON

SECONDED BY COUNCILLOR VOGEL AND RESOLVED THAT:

Subsequent to provision of new information to Council, STAFF BE INSTRUCTED to submit an application, as quickly as possible, for an Infrastructure Grant of \$66,000.00 to be used for upgrading and paving of a portion of Munn Road which is an inter-municipal connection, as recommended in a report from Mayor McMinn dated April 30th, 1997.

In response to a query the Administrator advised that he hoped to complete and submit the application this week and that with the detail required it would take him approximately 2 1/2 days to prepare the application.

CARRIED

The Administrator noted that 1/3rd of the municipality's share of approximately \$33,000.00 subsequent to approval of the Infrastructure Grant Application would need to be added to the 1997 budget.

5. CORRESPONDENCE

a) Letter from the President, Western Communities Arts Council Re: Request for Endorsement:

MOTION 269/97 MOVED BY COUNCILLOR VOGEL

SECONDED BY COUNCILLOR JOHNSON AND RESOLVED THAT:

The Western Communities Arts Council BE ENDORSED as requested in a letter from the President dated April 10th, 1997, and as recommended in a report from the Administrator dated April 30th, 1997.

CARRIED

b) Letter from the Mayor, District of North Vancouver

Re: Freedom of the Press:

MOTION 270/97 MOVED BY COUNCILLOR YOLLAND

SECONDED BY COUNCILLOR ROBERTSON AND RESOLVED THAT:

The letter from the Mayor, District of North Vancouver dated April 9th, 1997 entitled "Freedom of the Press", BE RECEIVED FOR INFORMATIONAL PURPOSES, as recommended in a report from the Administrator dated April 28th, 1997.

CARRIED

c) Letter of Thanks from Gail Cliff

Re: Installation of Gate at Woodridge Place and Blue Valley Road:

MOTION 271/97 MOVED BY COUNCILLOR YOLLAND

SECONDED BY COUNCILLOR TAYLOR AND RESOLVED THAT:

That the letter of thanks from Gail Cliff dated April 11th, 1997, for the installation of the gate at Woodridge Place and Blue Valley Road, BE RECEIVED FOR INFORMATIONAL PURPOSES AND COPIED TO CAPITAL REGIONAL DISTRICT PARKS, as recommended in a report from the Administrator dated April 28th, 1997.

CARRIED

d) Letter from George Abbott, MLA (Shuswap), Official

Opposition Municipal Affairs Critic Re: Negative

Impacts of Bill 2 - Budget Measures Implementation Act:

MOTION 272/97 MOVED BY COUNCILLOR JOHNSON

SECONDED BY COUNCILLOR ROBERTSON AND RESOLVED THAT:

The letter dated April 29th, 1997 from George Abbott, MLA (Shuswap), Official Opposition Municipal Affairs Critic, regarding the negative impacts of Bill 2, Budget Measures Implementation Act, BE RECEIVED FOR INFORMATIONAL PURPOSES, as recommended in a report from the Administrator dated April 28th, 1997.

CARRIED

6. BY-LAWS

Nil

7. NEW BUSINESS

a) Letter from Dr. D. H. Purdon

Re: Scrap Metal Dump on Munns Road:

MOTION 273/97 MOVED BY COUNCILLOR VOGEL

SECONDED BY COUNCILLOR JOHNSON AND RESOLVED THAT:

The letter from Dr. D.H. Purdon dated April 15th, 1997, BE REFERRED to the Chief By-Law Enforcement Officer for a background report relative to the scrap metal dump on Munns Road as soon as possible, as recommended in a report from the Administrator dated April 30th, 1997.

CARRIED

b) Complaints from Rob Thompson

Re: Rock Retaining Wall on T. Christensen Property Westridge Place:

MOTION 274/97 MOVED BY COUNCILLOR TAYLOR
SECONDED BY COUNCILLOR ROBERTSON AND RESOLVED THAT:

The stacked boulder and soil fill slope constructed on Mr. Todd Christensen's property located at 3020 Westridge Place, Lot 11, Plan 22584, Section 22, Highland Land District, and located approximately 50 meters south east of Westridge Place at the hairpin corner of his driveway BE DECLARED A NUISANCE pursuant to Section 936 of the Municipal Act and FURTHER THAT, Mr. Christensen BE DIRECTED AND ORDERED TO CARRY OUT THE FOLLOWING WORKS FOR COMPLETION WITHIN THREE (3) WEEKS:

that the stacked boulder wall and fill slope be re-constructed in compliance with standard engineering practices for the site conditions and with due consideration of the potential hazards to the adjacent property and structures and said re-construction be designed and construction carried out under the supervision of a professional engineer qualified in the geotechnical field AND FURTHER that the professional engineer be required to approve and certify that the wall and/or fill slope do not constitute a hazard,

as recommended in a report from the Administrator dated May 5th, 1997, subsequent to a letter from Robert Thompson dated April 21st, 1997.

It was noted that, should the property owner not comply with the directive that Council could, and were prepared to undertake the work and charge the costs to the property owners taxes.

The Administrator noted that should the property owner not comply with the directive, Council would be advised and requested to authorize staff to have the work carried out on behalf of the Municipality.

CARRIED

c) Letter from Karen and Bruce Cherry

Re: Concerns - Intersection of Millstream Lake and Munn Roads:

MOTION 275/97 MOVED BY COUNCILLOR YOLLAND
SECONDED BY COUNCILLOR TAYLOR AND RESOLVED THAT:

The letter dated May 4th, 1997 from Karen and Bruce Cherry expressing concern regarding the intersection at Millstream Lake and Munn Roads, BE DEFERRED FOR DISCUSSION AT THE REGULAR COUNCIL MEETING SCHEDULED FOR TUESDAY, MAY 20TH, 1997.

CARRIED

8. OTHER BUSINESS

a) Municipal Recycling Coordinator

1997 First Quarter Summary Report (Highlands):

MOTION 276/97 MOVED BY COUNCILLOR ROBERTSON
SECONDED BY COUNCILLOR JOHNSON AND RESOLVED THAT:

The Municipal Recycling Coordinator's 1997 First Quarter Summary

Report (Highlands) received April 18th, 1997, BE RECEIVED FOR INFORMATIONAL PURPOSES, as recommended in a report from the Administrator dated April 28th, 1997.

CARRIED

Mayor McMinn left the Council Chamber at 9:23 p.m. due to a perceived conflict of interest and Councillor Yolland assumed the Chair.

- b) Application Referral from the Forest Land Commission
Applicant: McMinn Location: Sections 19, 20 & 76:

Council considered the following items distributed as handouts in conjunction with the above-noted application:

- a letter from the applicants dated May 5th, 1997; and,
- a memo from Councillor Vogel (undated).

Discussion ensued regarding the application and the following points and concerns were noted:

- a management plan would be reasonable as long as it does not say you can cut trees;
- tax implications for the municipality if the application is successful;
- what benefit is there to the municipality and is there some potential detriment, what we may see for the land may be curtailed;
- designation would support green space philosophy;
- do not see the advantage given the intent and broad picture of the OCP to maintain green space with clustering and all sorts of scenarios;
- precedent may be set by approving the application creating further tax implications;
- concern regarding effects on the tax base - assessed value would be considerably lower;
- designation would allow the owners to extract trees in any way pursuant to the terms of the Forest Land Act not the District's tree management by-law.

MOTION 277/97 MOVED BY COUNCILLOR ROBERTSON

SECONDED BY COUNCILLOR VOGEL AND RESOLVED THAT:

The Forest Land Commission BE ADVISED that the District of Highlands DOES NOT SUPPORT Application #20/61 (McMinn) of Sections 19 except Plan 12033, 20 and 76 all in the Highland Land District FOR DESIGNATION AS FOREST LAND RESERVE, as requested in a letter from the General Manager dated December 9th, 1996, and as recommended in a report from the Planning Technician dated April 30th, 1997 subsequent to a directive generated at the Regular Council meeting held January 20th, 1997 (Motion 40/97).

CARRIED

Councillor Taylor recorded as opposed.

Mayor McMinn returned to the Council Chamber at 9:45 p.m and assumed the Chair.

Council recessed at 9:45 p.m. and the Regular Council Meeting resumed at 9:55

p.m.

REGULAR COUNCIL MEETING
9:55 P.M.

1997 Budget Recommendations:

MOTION 278/97 MOVED BY COUNCILLOR JOHNSON
SECONDED BY COUNCILLOR ROBERTSON AND RESOLVED THAT:
Motion 259/97 tabling 1997 budget recommendations and discussions, BE
LIFTED FROM THE TABLE.

CARRIED

The Administrator recommended restricting discussions to large items, noting that school tax rates had been received and on the whole school property taxes had not increased.

The Administrator further noted the following:

- bottom line increase if Fire Protection areas were combined would be:

West Highlands, School District No. 62 - just over 4% for an average property with little change in the assessed value; and,

East Highlands, School District No. 61 - 2%.

- percentages would shift if you started talking about just municipal tax increases;
- proposed decrease in expenditures had not yet been conveyed to the Fire Department nor the Protective Services Advisory Committee who may be quite concerned about some of the issues;
- concerned that with nothing from reserves, taxes would increase substantially.

Discussion ensued regarding the demands versus the politically acceptable tax increase and varying points and concerns were noted.

It was agreed that a 5% bottom line tax increase would be acceptable.

MOTION 279/97 MOVED BY COUNCILLOR TAYLOR
SECONDED BY COUNCILLOR ROBERTSON AND RESOLVED THAT:
\$33,000.00 BE AUTHORIZED as an expenditure AND INCLUDED in the 1997 Budget
SUBJECT to approval of an Infrastructure grant request for \$66,000.00 for Munn Road, subsequent to the directive generated by motion 268/97.

CARRIED

Mayor McMinn noted that the Recreation budget would have to be amended to include the installation of a porta potty at Eagles Lake as directed by Council.

9. ADJOURNMENT

MOTION 280/97 MOVED BY COUNCILLOR VOGEL

SECONDED BY COUNCILLOR ROBERTSON AND RESOLVED THAT:
The Regular Council meeting held Monday, May 5th, 1997 BE ADJOURNED at
10:35 p.m.

CARRIED

Mayor R.G. (Bob) McMinn Bruce Woodbury, Administrator