

DISTRICT OF HIGHLANDS
REGULAR COUNCIL MINUTES

Minutes of the Regular Council meeting held Monday, December 21st, 1998
at the Caleb Pike House, 1589 Millstream Road at 7:30 p.m.

PRESENT: Mayor R.G. (Bob) McMinn, Chair
Councillor Cardinal
Councillor Robertson
Councillor Taylor
Councillor Vogel
Councillor Yolland (arr. 7:35)

IN ATTENDANCE: Bruce Woodbury, Administrator
Dawn M. Scott, Deputy Clerk

AGENDA

MOTION 687/98 MOVED BY COUNCILLOR VOGEL
SECONDED BY COUNCILLOR CARDINAL AND RESOLVED THAT:
Item 3. b) - Contract for Animal Control Services, BE REMOVED from
the agenda.

The Administrator advised that he had not had time to complete the report
which would be presented for consideration at the Regular Council meeting
scheduled for January 18th, 1998.

CARRIED

1. PETITIONS AND DELEGATIONS

a) Letter from Stuart MacNaughton
Re: DVP-05-98 LOCATION: Tammy Place:

Mr. MacNaughton was in attendance to state his position and provide an
overview of his written submission relative to his request for a
Development Variance Permit which had been denied at the Regular
Council meeting held November 2nd, 1998.

Discussion ensued and Mr. MacNaughton and the Administrator
responded to queries of Council and the following points were noted:

Councillor Yolland entered the Council Chamber at 7:35 p.m.

- he has lived on the subject property for 11 years;
- he had, through the Land Title office checked the number of
properties which would be affected which totalled three as outlined
his letter;
- he could acquire more property;
- the specification in the zoning by-law which was adopted in 1998
relative to hydro easement was an arbitrary figure.

MOTION 688/98 MOVED BY COUNCILLOR CARDINAL

SECONDED BY COUNCILLOR ROBERTSON AND RESOLVED THAT: The request to initiate an amendment to Section 6.1.4(2)(b) of Highlands Zoning By-Law No. 100, 1998, as proposed by Mr. Stuart MacNaughton in correspondence dated November 24th, 1998, BE TABLED, to provide the applicant the opportunity to apply for a variance to Section 6.1.4(2)(b) to the Highlands Zoning By-Law No. 100, 1998, subsequent to a report from the Planning Technician dated December 15th, 1998.

CARRIED

- b) Rezoning Application RZ-03-98
APPLICANT: Kingco Developments Ltd.
LOCATION: 2010 Millstream Road:

Mr. Ron King was in attendance and provided an overview of the proposed rezoning application notes of which are attached hereto and forming a part of the minutes. Mr. King distributed copies of a booklet entitled "River's Crossing" which outlined the proposal for the development.

Councillor Yolland provided the rationale for the concerns of the Advisory Planning Commission.

Mr. King responded to queries of Council and the following points were noted:

- he wanted to be up front and had provided information regarding the logging proposed which was simply to clear the areas for development not the rest of the property;
- the smallest lot size proposed is .4 acres which could be changed to .5 and which could be worked out in a detailed review;
- in response to a suggestion from a Member of Council, Mr. King advised that he would be willing to enter into covenants or conservation zoning on those portions of undeveloped land;
- he had advised the Advisory Planning Commission the proposal for RV camping was removed and replaced with tent camping by groups such as boy scouts/teens which he felt was consistent with use for the retreat centre;
- the total residences proposed was 18 plus three existing and staff quarters within the retreat area (25 residences);

In response to further discussion, Mr. King noted that the area to the south of the property would have higher density and that he had presented what he thought was a compromise, noting that he wanted to preserve the ambiance of the property and that it was possible to increase the lot size area.

Mr. King further noted that as a development, this could not go ahead due to the potential to lose money due to the costs of the property.

MOTION 689/98 MOVED BY COUNCILLOR VOGEL
SECONDED BY COUNCILLOR TAYLOR AND RESOLVED THAT:
Rezoning Application RZ-03-98 pertaining to Section 4, Range 4, West and Part of Section 4, Range 3 West, Highland District submitted by Kingco Developments Ltd. on behalf of Langford

Poultry Farm Ltd. subject to amendments at the Regular Council meeting held December 7th, 1998, BE DENIED, as recommended in a report dated December 16th, 1998 from the Advisory Planning Commission for the reasons as outlined and contained therein.

TIED VOTE: DEFEATED

Councillors Cardinal, Robertson and Yolland recorded as opposed.
Mayor McMinn, Councillors Vogel and Taylor recorded as in favour.

MOTION 690/98 MOVED BY COUNCILLOR YOLLAND
SECONDED BY COUNCILLOR ROBERTSON AND RESOLVED
THAT: Highlands Zoning Amendment By-Law No. 116, 1999, BE
GRANTED FIRST READING.

TIED VOTE: DEFEATED

Councillors Cardinal, Robertson and Yolland recorded as in favour.
Mayor McMinn, Councillors Vogel and Taylor recorded as opposed.

Further discussion ensued relative to the proposal.

MOTION 691/98 MOVED BY COUNCILLOR VOGEL
SECONDED BY COUNCILLOR CARDINAL AND RESOLVED
THAT: Rezoning Application RZ-03-98 (By-Law Nos. 115 and 116),
BE DEFERRED for consideration at a Special Council meeting to
be arranged in early January, 1999 when all Members of Council
are in attendance.

Diane Hoel, 665 Blacktail Road - was in attendance in support of the proposal which had originated with her interest in the school which had since been withdrawn from the application. Mrs. Hoel noted that not all developments in the Highlands were large properties, that she lived on approximately .88 or .98 acres and that houses on Jayhawk Place were under the power lines. Ms. Hoel noted that she would like the opportunity to provide the above-noted information at a Public Hearing where the wishes of the community could be expressed, and that in her opinion, the public should be provided the opportunity for input into the proposed development at 2010 Millstream Road.

CARRIED

Councillor Cardinal advised that he was scheduled to leave for Wales on January 4th, 1999 and would be away for approximately one month but that it may be possible to change his arrangements to accommodate a meeting on that date when Councillor Johnson could be in attendance.

It was agreed that staff would contact Councillor Johnson in Maui to determine exactly when she would be returning, provide the information to Councillor Cardinal prior to notification of a Special Council meeting being distributed.

c) Rezoning Applications RZ-04-98 and RZ-05-98

APPLICANTS: Tom Gardner and Doug Turner
LOCATION: Woodridge Place (Eagles Lake):

The Mayor advised that Mr. Turner had contacted him and advised that he and Mr. Gardner would not likely be in attendance.

MOTION 692/98 MOVED BY COUNCILLOR CARDINAL
SECONDED BY COUNCILLOR TAYLOR AND RESOLVED THAT:
Rezoning Applications RZ-04-98 and RZ-05-98 pertaining to Lot
2, Plan 28502, Sections 22 and 39 and to Lot B, Plan 34216, Section
39, Highland District submitted by Tom Gardner and Doug
Turner, BE DEFERRED AND REFERRED TO STAFF to offer
assistance to the applicant's should they choose to revise the
applications and submit them to Council at a Regular Council
meeting in the future, as recommended in a report from the
Planning Technician dated December 17th, 1998.

Councillor Yolland provided an overview of the Advisory Planning
Commission's discussions relative to the proposal. Further discussion
ensued and concerns noted.

MOTION 693/98 MOVED BY COUNCILLOR TAYLOR
SECONDED BY COUNCILLOR YOLLAND AND RESOLVED
THAT: MOTION 692/98 BE AMENDED to reflect that the
applications be submitted to Council AT THE REGULAR
COUNCIL MEETING SCHEDULED FOR FEBRUARY 1ST, 1999.

CARRIED

MAIN MOTION AS AMENDED: CARRIED

MOTION 694/98 MOVED BY COUNCILLOR YOLLAND
SECONDED BY COUNCILLOR ROBERTSON AND RESOLVED
THAT: Item 7. e) - Development Permit Application DP-08-98 and
Development Variance Permit Application DVP-10-98, BE
CONSIDERED NEXT ON THE AGENDA.

CARRIED

7. e) Development Permit Application DP-08-98
Development Variance Permit Application DVP-10-98
APPLICANT: Barry/John Duch
LOCATION: 686 Caleb Pike Road:

MOTION 695/98 MOVED BY COUNCILLOR VOGEL
SECONDED BY COUNCILLOR CARDINAL AND RESOLVED
THAT:

1. Development Permit Application No. DP-08-98 pertaining

to Strata Lot 3, Strata Plan 1877, Sections 35 and 29,
Highland District for a driveway and dwelling unit BE
DEFERRED FOR CONSIDERATION AT THE REGULAR
COUNCIL MEETING SCHEDULED FOR JANUARY 18TH,
1999 in conjunction with consideration of Development
Variance Permit Application DVP-10-98;

2. Public notification be distributed for the proposed January 18th, 1999 issuance of Development Variance Permit No. DVP-10-98 pertaining to Strata Lot 3, Strata Plan 1877, Sections 35 and 29, Highland District that would vary Zoning By-Law No. 100 in:
 - a. Section 3.8(8)(a)(i) by reducing the minimum centre line radius of a driveway from 12 metres to 8 metres; AND,
 - b. Section 3.8(8)(a)(vi) by increasing the distance from the main entrance of the proposed dwelling to a turn-around for an emergency vehicle from 30 metres to 60 metres; AND THAT,
3. the applications BE REFERRED to the Fire Chief for comment and recommendations to be submitted to Council for consideration on January 18th, 1999,

subsequent to a report from the Planning Technician dated December 17th, 1998.

CARRIED

MOTION 696/98 MOVED BY COUNCILLOR VOGEL
SECONDED BY COUNCILLOR ROBERTSON AND RESOLVED
THAT: The following items BE CONSIDERED NEXT ON THE
AGENDA:

7. c) - Development Variance Permit No. DVP-11-98
APPLICANT: Steven Ward and Teresa Bilach
LOCATION: 615 Stewart Mountain Road; AND,
7. d) - Development Variance Permit DVP-12-98
APPLICANT: Ken Petrini and Tracy Monk
LOCATION: 607 Stewart Mountain Road.

CARRIED

7. c) Development Variance Permit No. DVP-11-98
APPLICANT: Steven Ward and Teresa Bilach
LOCATION: 615 Stewart Mountain Road:

Mr. Steven Ward was in attendance and in response to a query advised that the home based business (accounting practice) might generate 10

cars per year since he went to see most of his clients.

MOTION 697/98 MOVED BY COUNCILLOR ROBERTSON
SECONDED BY COUNCILLOR CARDINAL AND RESOLVED
THAT: PUBLIC NOTIFICATION BE DISTRIBUTED for the
proposed January 18th, 1999 issuance of Development Variance
Permit No. DVP-11-98 pertaining to Lot 16, Plan VIP66845,
Sections 21 and 34, Highland District that would vary Zoning By-Law No. 100 in Section
6.5.3(7) by requiring that the total floor
area of a dwelling unit shall not exceed 440 square metres, only
over the general area shown as "house" on Plan A, as
recommended in a report from the Planning Technician dated
December 18th, 1998.

The Administrator noted that the zoning by-law contained restrictions on
the number of vehicles coming to and from home based businesses.

Mr. Ward provided an overview of the rationale for the request for
variance and in response to a concern from a Member of Council,
Councillor Cardinal advised that, in his opinion, the issue would be
addressed by notification to residents.

Further discussion and concerns were noted and the Administrator
advised that a report, in conjunction with the request for variance at the
Regular Council meeting scheduled for January 18th, 1999 would include
information on the number of variances approved and what the variances
were for on Stewart Mountain Road.

CARRIED

7. d) Development Variance Permit DVP-12-98
APPLICANT: Ken Petrini and Tracy Monk
LOCATION: 607 Stewart Mountain Road:

MOTION 698/98 MOVED BY COUNCILLOR CARDINAL
SECONDED BY COUNCILLOR TAYLOR AND RESOLVED THAT:
PUBLIC NOTIFICATION BE DISTRIBUTED for the proposed
January 18th, 1999 issuance of Development Variance Permit No.
DVP-12-98 pertaining to Lot 15, Plan VIP66845, Sections 21 and
34, Highland District that would vary Zoning By-Law No. 100 in
Section 6.5.3(7) by requiring that the total floor area of a dwelling
unit shall not exceed 360 square metres, only over the general
area shown as "house" on Plan A, as recommended in a report
from the Planning Technician dated December 18th, 1998.

A Member of Council noted he had the same concerns regarding DVP-12-98 concerns as
previously stated in conjunction with consideration of item

7. c). - DVP-11-98.

CARRIED

2. ADOPTION OF THE MINUTES

- a) Minutes of the Regular Council Meeting Held

December 7th, 1998:

MOTION 699/98 MOVED BY COUNCILLOR ROBERTSON
SECONDED BY COUNCILLOR CARDINAL AND RESOLVED
THAT: The minutes of the Regular Council meeting held
December 7th, 1998, be adopted as circulated.
CARRIED

3. BUSINESS ARISING FROM THE MINUTES

a) Council Policies Re: Review:

MOTION 700/98 MOVED BY COUNCILLOR VOGEL
SECONDED BY COUNCILLOR CARDINAL AND RESOLVED THAT:
NO AMENDMENTS OR DELETIONS BE MADE to the Council Policies
distributed for review at the Regular Council meeting held December
7th, 1998, pursuant to the terms of Policy No. Section II - 104, as
recommended in a report from the Deputy Clerk dated December 1st,
1998.

CARRIED

b) Contract for Animal Control Services:

Item 3. b) was removed from the agenda by motion 687/98 above.

4. REPORTS

a) Committee Reports

i) Administration and Finance

Councillor Robertson advised that although she could not be in attendance, the Administration and Finance Advisory Committee had met on December 14th, 1998 and submitted their report relative to item 8. d) - Capital Rehabilitation Program for Newly Incorporated Territory Fiscal Year 1999/2000. Councillor Robertson also noted that the minutes from the meeting would be presented for consideration at the Regular Council meeting scheduled for January 18th, 1999.

Councillor Robertson further noted that the next meeting of the Administration and Finance Advisory Committee was scheduled for January 11th, 1999 at the Caleb Pike House at 7:30 p.m.

ii) Environment

- Letter from Jane Seed
Re: Regrets - Unable to Renew Term
on the Environment Advisory Committee:

MOTION 701/98 MOVED BY COUNCILLOR VOGEL

SECONDED BY COUNCILLOR TAYLOR AND RESOLVED THAT: The letter dated December 7th, 1998 from Jane Seed advising that she is unable to renew her term on the Environment Advisory Committee, BE RECEIVED WITH REGRET, as recommended in a report from the Deputy Clerk dated December 14th, 1998.

CARRIED

- Environment Advisory Committee
Re: New Municipal Building Location
and Environmental Concerns:

MOTION 702/98 MOVED BY COUNCILLOR VOGEL SECONDED BY COUNCILLOR CARDINAL AND RESOLVED THAT: The ENVIRONMENTAL IMPACT STUDY conducted on the municipal office site BE REFERRED TO THE ENVIRONMENT ADVISORY COMMITTEE FOR COMMENT IF THEY THINK THERE ARE GERMAINE ISSUES FOR THEM TO ADDRESS RELATED TO THE IMPACT ON THE NATURAL ENVIRONMENT EXCLUDING the proposed driveway access which was limited AND the siting of the Municipal Office which has been established, subsequent to a request from the committee dated December 14th, 1998, and subsequent to a report from the Deputy Clerk dated December 15th, 1998.

MOTION 703/98 MOVED BY COUNCILLOR CARDINAL SECONDED BY COUNCILLOR YOLLAND AND RESOLVED THAT: MOTION 702/98 BE AMENDED TO INCLUDE THAT: Comments from the Environment Advisory Committee BE SUBMITTED FOR CONSIDERATION AT THE REGULAR COUNCIL MEETING SCHEDULED FOR FEBRUARY 1ST, 1999.

CARRIED

MAIN MOTION AS AMENDED: CARRIED

iii) Parks and Recreation

- Parks and Recreation Advisory Committee
Re: Highland Heritage Park Society
1999 Annual Master Plan:

MOTION 704/98 MOVED BY COUNCILLOR CARDINAL SECONDED BY COUNCILLOR ROBERTSON AND RESOLVED THAT: The Highland Heritage Park Society's 1999 Annual Master Plan BE APPROVED, as recommended in a report from the Deputy Clerk dated December 14th, 1998.

CARRIED

- Parks and Recreation Advisory Committee
Re: Minutes of the Meeting Held December 14th, 1998:

MOTION 705/98 MOVED BY COUNCILLOR CARDINAL
SECONDED BY COUNCILLOR ROBERTSON AND
RESOLVED THAT: The minutes of the Parks and
Recreation Advisory Committee meeting held December
14th, 1998, BE RECEIVED FOR INFORMATIONAL
PURPOSES, as recommended in a report from the Deputy
Clerk dated December 18th, 1998.

CARRIED

Councillor Cardinal advised that 122 responses to the Recreation
Survey had been received and that Lynn Harris had won the gift
certificate.

Councillor Cardinal further noted that Alan Phillip was
arranging to have the responses summarized.

Councillor Cardinal advised that the next meeting of the Parks
and Recreation Advisory Committee was scheduled for January
11th, 1999 at the West Fire Hall at 7:30 p.m.

iv) Protective Services

- Protective Services Advisory Committee
Re: RCMP - Total Crime Budget:

MOTION 706/98 MOVED BY COUNCILLOR ROBERTSON
SECONDED BY COUNCILLOR TAYLOR AND RESOLVED
THAT: The report dated November 29th, 1998 from the
Protective Services Advisory Committee recommending
that Council approve funding for the RCMP total crime
budget of \$640.00 plus \$200.00 for the bicycle patrol, BE
DEFERRED FOR CONSIDERATION IN CONJUNCTION
WITH 1999 BUDGET DISCUSSIONS, subsequent to a
report from the Deputy Clerk dated December 9th, 1998.

CARRIED

- Protective Services Advisory Committee
Re: Neighbourhood Watch:

MOTION 707/98 MOVED BY COUNCILLOR CARDINAL
SECONDED BY COUNCILLOR VOGEL AND RESOLVED
THAT: The report from the Protective Services Advisory
Committee dated November 29th, 1998 entitled
Neighbourhood Watch advising that Angela and Ken Faris
were seriously considering taking on the Neighbourhood
Watch Liaison Program and the Community Committee
Liaison for the District of Highlands, BE RECEIVED FOR
INFORMATIONAL PURPOSES, as recommended in a

report from the Deputy Clerk dated December 9th, 1998.

CARRIED

v) Transportation and Public Works

Councillor Taylor advised that since the next regularly scheduled meeting of the Roads Advisory Committee was December 24th, 1998, the meeting had been cancelled and that the next meeting of the committee would be as usual in January, 1999.

Councillor Taylor advised that a Committee of the Whole meeting would be arranged in the New Year along with the Roads Consultant and any residents interested in attending to facilitate discussion of proposals for road work.

He further advised that notification of the meeting would be distributed through a bulk mail out and postings on mail boxes to encourage those interested to attend the meeting.

vi) Planning and Zoning

- Advisory Planning Commission

Re: Minutes of the Meeting Held December 16th, 1998:

MOTION 708/98 MOVED BY COUNCILLOR YOLLAND
SECONDED BY COUNCILLOR ROBERTSON AND
RESOLVED THAT: The minutes of the Advisory Planning
Commission meeting held December 16th, 1998, BE
RECEIVED FOR INFORMATIONAL PURPOSES, as
recommended in a report from the Planning Technician
dated December 18th, 1998.

CARRIED

Councillor Yolland expressed concern due to the length of time being taken to deal with the Western Forest Product's Highlands

South application and suggested that extra Advisory Committee meetings may be required to move the process along.

The Administrator suggested that, in future, time lines be indicated when items are referred to advisory committees.

The Mayor suggested that advisory committees report to the Advisory Planning Commission on the above-noted application by mid-January, 1999.

b) Mayor's Report

Nil

5. CORRESPONDENCE

- a) Letter from the City Clerk, City of North Vancouver Re: Local Minibus Shuttle Service in the City of North Vancouver:

MOTION 709/98 MOVED BY COUNCILLOR VOGEL
SECONDED BY COUNCILLOR ROBERTSON AND RESOLVED THAT:
The letter dated November 25th, 1998 from the City Clerk, City of North Vancouver regarding a resolution to varying agencies including UBCM municipalities for support for a Local Minibus Shuttle Service in the City of North Vancouver, BE RECEIVED FOR INFORMATIONAL PURPOSES, as recommended in a report from the Deputy Clerk dated December 15th, 1998.

CARRIED

- b) Letter from Christopher Causton, Member, Capital Regional District's Finance & Administration Committee Re: Proposal for a Regional Police Firearms Training Facility:

MOTION 710/98 MOVED BY COUNCILLOR YOLLAND
SECONDED BY COUNCILLOR VOGEL AND RESOLVED THAT:
The letter dated November 27th, 1998 from Christopher Causton, Member, Finance & Administration Committee, Capital Regional District regarding the proposal for a Regional Police Firearms Training Facility, BE RECEIVED FOR INFORMATIONAL PURPOSES, AND THAT STAFF, ON COUNCIL'S BEHALF, respond to the letter advising that funding for the proposal should be on a "user pay" basis included in budgets as a police function, subsequent to a report from the Deputy Clerk dated December 14th, 1998.

CARRIED

- c) Letter from the District Coordinator, Muscular Dystrophy Association of Canada Re: Awards to B.C. and Yukon Fire Departments for Outstanding Contributions to the Association:

MOTION 711/98 MOVED BY COUNCILLOR VOGEL
SECONDED BY COUNCILLOR TAYLOR AND RESOLVED THAT:
The letter dated November 19th, 1998 from the District Coordinator, Muscular Dystrophy Association of Canada advising that awards had been presented for outstanding contributions made to the Association during the fiscal year 1997/98 to fire departments (including the Highlands Fire Department as part of the Lower Vancouver Island Group), at the annual B.C. and Yukon Fire Fighters Seminar hosted by the Association in October, 1998, BE RECEIVED FOR INFORMATIONAL PURPOSES, as recommended in a report from the Deputy Clerk dated December 14th, 1998.

CARRIED

- d) Letter Addressed to the Premier, Province of British Columbia from the Mayor, Village of Lumby Re: Opposition to the Burning of Diseased Timber Which May Be Harvestable:

MOTION 712/98 MOVED BY COUNCILLOR VOGEL
SECONDED BY COUNCILLOR CARDINAL AND RESOLVED THAT:
The letter dated November 30th, 1998 addressed to the Premier, Province of British Columbia from the Mayor, Village of Lumby strongly opposing the burning of diseased timber which may be harvestable, in the interest of protecting merchantable fibre supply and the economic strength of British Columbia's resource dependent communities, BE RECEIVED FOR INFORMATIONAL PURPOSES, as recommended in a report from the Deputy Clerk dated December 15th, 1998.

CARRIED

- e) Letter from J.W. van Barneveld and C. Cantwell
Re: Current Road Development in 5000 Block of Munn Road:

MOTION 713/98 MOVED BY COUNCILLOR TAYLOR
SECONDED BY COUNCILLOR VOGEL AND RESOLVED THAT:
The letter dated December 13th, 1998 from J.W. van Barneveld and C. Cantwell regarding the Current Road Development in the 5000 Block of Munn Road, BE RECEIVED FOR INFORMATIONAL PURPOSES, as recommended in a report from the Deputy Clerk dated December 17th, 1998.

Councillor Taylor advised that he had extended an invitation to one of the writers of the above-noted letter to submit an application for appointment to the Roads Advisory Committee but noted that the letter had not yet been received.

Mayor McMinn advised that he would respond to the letter on Council's behalf.

CARRIED

- f) Letter from Michele Rempel Re: Western Forest Products Ltd. Rezoning Application RZ-06-98
LOCATION: 1900 Block Millstream Road (Highlands South):

MOTION 714/98 MOVED BY COUNCILLOR CARDINAL
SECONDED BY COUNCILLOR ROBERTSON AND RESOLVED THAT:
The letter dated October 12th, 1998 and attachments contained therein from Michele Rempel expressing opposition to Rezoning Application RZ-06-98 submitted by Western Forest Products Ltd. for the property located in the 1900 block of Millstream Road (Highlands South), BE RECEIVED FOR INFORMATIONAL PURPOSES, as recommended in a report from the Deputy Clerk dated December 17th, 1998.

CARRIED

6. BY-LAWS

- a) By-Law No. 117 - Greater Victoria Public Library
Operating Agreement Authorization By-Law No. 117, 1998:

MOTION 715/98 MOVED BY COUNCILLOR VOGEL
SECONDED BY COUNCILLOR CARDINAL AND RESOLVED THAT:
The Greater Victoria Public Library Operating Agreement
Authorization By-Law No. 117, 1998, BE ADOPTED.

CARRIED

- b) By-Law No. 118 - Provisional Budget By-Law No. 118, 1999:

MOTION 716/98 MOVED BY COUNCILLOR VOGEL
SECONDED BY COUNCILLOR TAYLOR AND RESOLVED THAT:
Provisional Budget By-Law No. 118, 1999, be granted first reading.

The Administrator responded to queries of Council relative to the provisional budget and varying suggestions were noted.

CARRIED

MOTION 717/98 MOVED BY COUNCILLOR VOGEL
SECONDED BY COUNCILLOR TAYLOR AND RESOLVED THAT:
Provisional Budget By-Law No. 118, 1999, be granted second reading.

CARRIED

A Member of Council requested that due to concerns of a Member of Council, in future, staff when at all possible endeavour to prepare By-Laws for presentation of first two readings at one meeting, third reading at a second meeting and adoption at a third meeting.

MOTION 718/98 MOVED BY COUNCILLOR TAYLOR
SECONDED BY COUNCILLOR VOGEL AND RESOLVED THAT:
Third reading of Provisional Budget By-Law No. 118, 1999, BE
PRESENTED FOR CONSIDERATION AT THE SPECIAL COUNCIL
MEETING BEING ARRANGED IN EARLY JANUARY, 1999.

CARRIED

MOTION 719/98 MOVED BY COUNCILLOR CARDINAL
SECONDED BY COUNCILLOR ROBERTSON AND RESOLVED THAT:
Provisional Budget By-Law No. 118, 1999 AND THE BACKGROUND
INFORMATION BE REFERRED TO THE ADMINISTRATION AND
FINANCE ADVISORY COMMITTEE, AND THAT THE COMMITTEE BE
REQUESTED TO PROVIDE COMMENTS FOR PRESENTATION AT

THE REGULAR COUNCIL MEETING SCHEDULED FOR FEBRUARY 1ST, 1999, subsequent to a report from the Deputy Clerk dated December 17th, 1998.

CARRIED

7. NEW BUSINESS

- a) Letter from the Chairman of the Board, Capital Regional District Re: Regional Growth Strategy Development and Weighting of Evaluation Criteria:

MOTION 720/98 MOVED BY COUNCILLOR VOGEL SECONDED BY COUNCILLOR CARDINAL AND RESOLVED THAT: Staff, on Council's behalf, BE DIRECTED to write to the Chairman of the Board, Capital Regional District and advise that the District of Highlands HAS NO COMMENTS in response to the letter dated December 9th, 1998 and information attached thereto entitled Development and Weighting of Regional Growth Strategy, Preliminary Evaluation Criteria dated December, 1998, as recommended in a report from the Deputy Clerk dated December 15th, 1998.

CARRIED

- b) Request for a Frontage Exemption for Subdivision
APPLICANT: Hugh Shilling and Linda McMillan
LOCATION: Munn Road:

MOTION 721/98 MOVED BY COUNCILLOR VOGEL SECONDED BY COUNCILLOR CARDINAL AND RESOLVED THAT: The Remainder of Lot 2, Section 6, Plan 33412, Highland District as proposed in a subdivision to facilitate a lot line adjustment, BE EXEMPTED from the 10% frontage requirement in the proposed subdivision involving these lands, as substantially shown on Plan 1 attached to the report from the Planning Technician dated December 15th, 1998.

CARRIED

- c) Development Variance Permit No. DVP-11-98
APPLICANT: Steven Ward and Teresa Bilach
LOCATION: 615 Stewart Mountain Road:

See recording of Item 7. c) above.

- d) Development Variance Permit DVP-12-98
APPLICANT: Ken Petrini and Tracy Monk
LOCATION: 607 Stewart Mountain Road:

See recording of Item 7. d) above.

- e) Development Permit Application DP-08-98
Development Variance Permit Application
DVP-10-98 APPLICANT: Barry/John Duch
LOCATION: 686 Caleb Pike Road:

See recording of item 7.e) above.

8. OTHER BUSINESS

- a) Capital Regional District, Building Inspection
Division Re: Building Permits Issued, November 1998:

MOTION 722/98 MOVED BY COUNCILLOR CARDINAL
SECONDED BY COUNCILLOR TAYLOR AND RESOLVED THAT:
The report from the Capital Regional District, Building Inspection
Division regarding Building Permits Issued for the District of
Highlands for November, 1998, BE RECEIVED FOR
INFORMATIONAL PURPOSES, as recommended in a report from the
Deputy Clerk dated December 15th, 1998.

CARRIED

- b) Union of B.C. Municipalities Re: 1999 Annual Dues:

MOTION 723/98 MOVED BY COUNCILLOR VOGEL
SECONDED BY COUNCILLOR CARDINAL AND RESOLVED THAT:
The 1999 UBCM Annual Dues of \$786.11 BE AUTHORIZED FOR
PAYMENT, as recommended in a report from the Deputy Clerk dated
December 16th, 1998.

CARRIED

- c) Advisory Committee Reappointments:

MOTION 724/98 MOVED BY COUNCILLOR ROBERTSON
SECONDED BY COUNCILLOR CARDINAL AND RESOLVED THAT:
The following BE REAPPOINTED to the Administration and Finance
Advisory Committee for a further two year term expiring December
31st, 2000:

Vicki Plant Tim Whitfield

subsequent to a report from the Administrator dated December 17th,
1998.

CARRIED

MOTION 725/98 MOVED BY COUNCILLOR VOGEL
SECONDED BY COUNCILLOR ROBERTSON AND RESOLVED THAT:
The following BE REAPPOINTED TO THE ENVIRONMENT
ADVISORY COMMITTEE for a further two year term expiring
December 31st, 2000:

Marcie McLean Marlene Tyshynski

subsequent to a report from the Administrator dated December 17th,
1998.

CARRIED

MOTION 726/98 MOVED BY COUNCILLOR TAYLOR
SECONDED BY COUNCILLOR VOGEL AND RESOLVED THAT:
The following BE REAPPOINTED TO THE PARKS AND
RECREATION ADVISORY COMMITTEE for a further two year term
expiring December 31st, 2000:

Don Benn Marian Taylor

subsequent to a report from the Administrator dated December 17th,
1998.

CARRIED

MOTION 727/98 MOVED BY COUNCILLOR CARDINAL
SECONDED BY COUNCILLOR ROBERTSON AND RESOLVED THAT:
The following BE REAPPOINTED TO THE PROTECTIVE SERVICES
ADVISORY COMMITTEE for a two year term expiring December 31st,
2000:

Mandy Schuttinga

subsequent to a report from the Administrator dated December 17th,
1998.

CARRIED

MOTION 728/98 MOVED BY COUNCILLOR CARDINAL
SECONDED BY COUNCILLOR TAYLOR AND RESOLVED THAT:
The following BE REAPPOINTED TO THE ROADS ADVISORY
COMMITTEE for a further two year term expiring December 31st,
1998:

John W. Chew Hans Waelti

subsequent to a report from the Administrator dated December 31st,
1998.

CARRIED

- d) Letter from the Program Planning Officer, Ministry
of Transportation and Highways Re: Capital
Rehabilitation Program for Newly Incorporated
Territory Fiscal Year 1999/2000:

The Administrator advised that the Roads Consultant had indicated there
may be some rationale for downgrading the work proposed for Millstream
Road between Finlayson Arm Road and Millstream Lake Road to
approximately \$250,000.00 and that there may be some rationale for spending
additional funds on Ross-Durrance Road.

MOTION 729/98 MOVED BY COUNCILLOR VOGEL
SECONDED BY COUNCILLOR CARDINAL AND RESOLVED THAT:
The Regular Council meeting CONTINUE PAST 11:00 P.M.

CARRIED

MOTION 730/98 MOVED BY COUNCILLOR VOGEL
SECONDED BY COUNCILLOR CARDINAL AND RESOLVED THAT:
STAFF BE DIRECTED TO PREPARE THE FOLLOWING
APPLICATIONS under the Capital Rehabilitation Program for Newly
Incorporated Territory for the Fiscal Year 1999/2000, FOR
PRESENTATION AT THE REGULAR COUNCIL MEETING
SCHEDULED FOR JANUARY 18TH, 1999,

| | |
|----------------------|------------|
| - Millstream Road | \$250,000. |
| - Ross-Durrance Road | \$500,000. |
| - Munns Road | \$250,000. |

| | |
|-------|--------------|
| TOTAL | \$1,000,000. |
|-------|--------------|

as recommended in a report from the Administrator dated December 21st, 1998 subsequent to a letter from the Program Planning Officer, Ministry of Transportation and Highways dated October 2nd, 1998 (referred to the Administration and Finance and Roads Advisory Committees at the Regular Council meeting held October 19th, 1998).

CARRIED

- e) Western Forest Products Ltd. Rezoning Application RZ-06-98
LOCATION: Highlands South Re: Summary of the Joint Advisory
Committee Meeting Held December 15th, 1998:

MOTION 731/98 MOVED BY COUNCILLOR VOGEL
SECONDED BY COUNCILLOR CARDINAL AND RESOLVED THAT:

1. the summary of the Joint Advisory Committee meeting held December 15th, 1998 regarding rezoning application RZ-06-98 submitted by Western Forest Products Ltd. pertaining to the Highlands South proposal, BE RECEIVED FOR INFORMATIONAL PURPOSES; AND THAT,
2. the summary of the Joint Advisory Committee meeting held December 15th, 1998 regarding rezoning application RZ-06-98 submitted by Western Forest Products Ltd. pertaining to the Highlands South proposal, BE DISTRIBUTED TO ADVISORY COMMITTEES FOR INFORMATIONAL PURPOSES,

as recommended in a report from the Planning Technician dated December 15th, 1998.

Members of Council expressed concern since, in their opinion, the summary did not reflect the flavour of the meeting and the answers to questions indicated in the summary were not as accurate as they could have been.

CARRIED

9. ADJOURNMENT

MOTION 732/98 MOVED BY COUNCILLOR CARDINAL
SECONDED BY COUNCILLOR VOGEL AND RESOLVED THAT:
The Regular Council meeting held Monday, December 21st, 1998, BE
ADJOURNED AT 11:10 P.M.

CARRIED

R.G. (Bob) McMinn, Mayor

Bruce Woodbury, Administrator