

DISTRICT OF HIGHLANDS  
REGULAR COUNCIL MEETING

Minutes of the Regular Council meeting held Monday, December 18, 2000 at the Caleb Pike House, 1589 Millstream Road at 7:30 p.m.

PRESENT: Mayor Karel Roessingh, Chair  
Councillor Cardinal  
Councillor Faris (arr. 7:42 p.m.)  
Councillor McLellan  
Councillor Mendum  
Councillor McPherson  
Councillor Vogel

IN ATTENDANCE: Bruce Woodbury, Administrator  
Loranne Hilton, Deputy Clerk

PETITIONS AND DELEGATIONS

Nil

2. ADOPTION OF THE MINUTES

Minutes of the Regular Council Meeting held December 4, 2000

MOTION 735/00 MOVED BY COUNCILLOR VOGEL  
SECONDED BY COUNCILLOR MCPHERSON AND RESOLVED  
THAT: The minutes of the Regular Council meeting held December 4, 2000 BE ADOPTED as circulated.

CARRIED

3. BUSINESS ARISING FROM THE MINUTES

Council Policies Review

There was discussion regarding Council Policies, and suggestions for future additional policies or amendments to existing policies were noted.

4. REPORTS

Committee Reports

Administration and Finance

Administration and Finance Advisory Committee  
Re: Minutes of the Meeting held December 12, 2000

Councillor McPherson provided information regarding the Administration and Finance Advisory Committee's recommendations to the Advisory Planning

Commission regarding Rezoning Application RZ-02-99 (Western Forest Products Highlands South).

MOTION 736/00 MOVED BY COUNCILLOR MCPHERSON  
SECONDED BY COUNCILLOR MENDUM AND RESOLVED  
THAT: The minutes of the Administration and Finance Advisory Committee meeting held December 12, 2000 BE RECEIVED FOR INFORMATION.

CARRIED

Environment

Environment Advisory Committee  
Re: Minutes of the Meeting held December 11, 2000

MOTION 737/00 MOVED BY COUNCILLOR FARIS  
SECONDED BY COUNCILLOR MCLELLAN AND RESOLVED THAT: That the minutes of the Environment Advisory Committee meeting held December 11, 2000 BE RECEIVED FOR INFORMATION.

There was discussion regarding the Environment Advisory Committee's comments in the December 11, 2000 minutes regarding Rezoning Application RZ-02-99 (Western Forest Products Highlands South).

CARRIED

Councillor Faris advised that the next meeting of the Environment Advisory Committee is scheduled for January 8, 2000 at 7:30 p.m. at Pike House.

Parks and Recreation

Parks and Recreation Advisory Committee  
Re: Minutes of the Meeting held December 11, 2000

MOTION 738/00 MOVED BY COUNCILLOR CARDINAL  
SECONDED BY COUNCILLOR FARIS AND RESOLVED  
THAT: The minutes of the Parks and Recreation Advisory Committee meeting held November 13, 2000 BE RECEIVED FOR INFORMATION.

Concern was expressed that some Advisory Committees provide comment on issues outside the scope of the Committee's mandate when providing comments/recommendations to the Advisory Planning Commission with respect to items referred to Committees by Council.

CARRIED

Councillor Cardinal noted provided members of Council with information regarding quotes received for the chain link fencing at the West Fire Hall.

MOTION 739/00 MOVED BY COUNCILLOR CARDINAL  
SECONDED BY COUNCILLOR VOGEL AND RESOLVED

THAT: An expenditure from the Fire Equipment Reserve Fund BE AUTHORIZED in the amount of \$4800.00 plus G.S.T. for chain link fencing at the West Fire Hall, as noted on the quote by Tower Fence Products Ltd. dated December 8, 2000.

CARRIED

Councillor Cardinal advised that the Santa Run was a great success, and extended thanks to the Volunteer Fire Fighters and the Ratepayers Association for a job well done.

Protective Services

Councillor McLellan also extended thanks to all the volunteers involved in the recent Santa Run.

Councillor McLellan noted that the next meeting of the Protective Services Advisory Committee is scheduled for January 22, 2001 at the East Fire Hall at 7:30 p.m.

Transportation and Public Works

Councillor Mendum noted that a recommendation from the Roads Advisory Committee regarding the Millstream Road/Millstream Lake Road intersection would be placed before Council in the near future, pending receipt of information from the Insurance Corporation of BC.

Discussion ensued regarding the placement of stop signs at the intersection of Millstream Road/Millstream Road and varying views and opinions were noted.

Councillor Mendum noted that the next Roads Advisory Committee meeting is scheduled for January 18, 2001 at 7:30 p.m. at Pike House.

Trails

Trails Advisory Committee

Re: Minutes of the Meeting held November 28, 2000

MOTION 740/00 MOVED BY COUNCILLOR FARIS

SECONDED BY COUNCILLOR MENDUM AND RESOLVED THAT: The minutes of the Trails Advisory Committee meeting held November 28, 2000 BE RECEIVED FOR INFORMATION.

CARRIED

Councillor Faris noted that the next meeting of the Trails Advisory Committee is scheduled for January 23, 2001 at 7:30 p.m. at Pike House.

Planning and Zoning

Nil

Mayor's Report

Mayor Roessingh noted that there will be an increase in the Capital Regional District 2001 property tax requisition.

Mayor Roessingh expressed his thanks to the volunteer Fire Fighters and the Ratepayers Association for a very successful Santa Run and wished everyone a happy holiday season.

5. CORRESPONDENCE

Letter from the District of Langford

Re: Financial Support for the Western Community Arts Council

MOTION 741/00 MOVED BY COUNCILLOR MCPHERSON

SECONDED BY COUNCILLOR FARIS AND RESOLVED

THAT: The letter from the District of Langford, dated November 30, 2000, encouraging all Municipal Councils in the western communities to give financial support to the Western Community Arts Council BE RECEIVED FOR INFORMATION.

There was discussion regarding regional arts funding, funding for the Western Community Arts Council and the Grants-In-Aid budget.

CARRIED

6. BYLAWS

Bylaw No. 151, "Five Year Financial Plan Amendment Bylaw No. 151, 2000"

MOTION 742/00 MOVED BY COUNCILLOR MCPHERSON

SECONDED BY COUNCILLOR VOGEL AND RESOLVED

THAT: Bylaw No. 151, "Five Year Financial Plan Amendment Bylaw No. 151, 2000" BE ADOPTED.

CARRIED

7. NEW BUSINESS

Memorandum from the Deputy Clerk

Re: Advisory Committee Re-appointments/New Appointments

MOTION 743/00 MOVED BY COUNCILLOR MCPHERSON

SECONDED BY COUNCILLOR FARIS AND RESOLVED

THAT: The following BE RE-APPOINTED to the Administration and Finance Advisory Committee for a further two-year term expiring December 2002.

R. J. Palamarek

CARRIED

MOTION 744/00 MOVED BY COUNCILLOR FARIS

SECONDED BY COUNCILLOR VOGEL AND RESOLVED  
THAT: The following BE RE-APPOINTED to the Environment Advisory  
Committee for a further two-year term expiring December 2002.

Marcie McLean

CARRIED

MOTION 745/00 MOVED BY COUNCILLOR FARIS  
SECONDED BY COUNCILLOR MCPHERSON AND RESOLVED  
THAT: The following BE RE-APPOINTED to the Environment Advisory  
Committee for a further two-year term expiring December 2002.

Kerry Joy

CARRIED

MOTION 746/00 MOVED BY COUNCILLOR CARDINAL  
SECONDED BY COUNCILLOR FARIS AND RESOLVED  
THAT: The following BE RE-APPOINTED to the Parks and Recreation Advisory  
Committee for a further two-year term expiring December 2002.

Sally Gose                      Marian Taylor

CARRIED

MOTION 747/00 MOVED BY COUNCILLOR MCLELLAN  
SECONDED BY COUNCILLOR MCPHERSON AND RESOLVED  
THAT: The following BE RE-APPOINTED to the Protective Services Advisory  
Committee for a further two-year term expiring December 2002.

Mandy Schuttinga

CARRIED

MOTION 748/00 MOVED BY COUNCILLOR MENDUM  
SECONDED BY COUNCILLOR FARIS AND RESOLVED  
THAT: The following BE RE-APPOINTED to the Roads Advisory Committee for  
a further two-year term expiring December 2002.

John Chew                              Tim Whitfield

CARRIED

MOTION 749/00 MOVED BY COUNCILLOR FARIS  
SECONDED BY COUNCILLOR MCLELLAN AND RESOLVED  
THAT: The following BE RE-APPOINTED to the Trails Advisory Committee for  
a further two-year term expiring December 2002.

Joe Taylor                              Kathy Gose

AND FURTHER THAT the following BE RE-APPOINTED to the Trails Advisory  
Committee for a one-year term expiring December 2001.

Sheila Herbert

CARRIED

Memorandum from the Administrator

Re: Draft Council Policy re Fire Protection Assistance to the Ministry of Forests

The Administrator provided the rationale for the proposed Policy, noting that its purpose is to authorize our Fire Department to take fire suppression action for fires outside of the Specified Fire Protection Area, but within the boundaries of the District of Highlands in accordance with the Ministry of Forests Operating Guideline #1.06.01 Wildfire Suppression and Local Government.

MOTION 750/00 MOVED BY COUNCILLOR VOGEL

SECONDED BY COUNCILLOR CARDINAL AND RESOLVED

THAT: The draft Council Policy V - 3601, Fire Protection Assistance to the Ministry of Forests BE ADOPTED.

CARRIED

Union of BC Municipalities

Re: Invoice for 2001 Annual Dues

MOTION 751/00 MOVED BY COUNCILLOR FARIS

SECONDED BY COUNCILLOR MCPHERSON AND RESOLVED

THAT: Payment for the Union of BC Municipalities 2001 Annual Dues, in the amount of \$856.28, BE AUTHORIZED.

CARRIED

Staff Vacation Time Carried Forward

MOTION 752/00 MOVED BY COUNCILLOR MENDUM

SECONDED BY COUNCILLOR FARIS AND RESOLVED

THAT: The following employee be entitled to carry forward the respective vacation days from 2000 to 2001:

Brigitte Lapierre 3.5 days

CARRIED

Letter from the Greater Victoria Film Commission

Re: Grant-In-Aid Request

MOTION 753/00 MOVED BY COUNCILLOR VOGEL

SECONDED BY COUNCILLOR MCLELLAN AND RESOLVED

THAT: The letter from the Greater Victoria Film Commission, dated November 30, 2000, requesting a Grant-in-aid in the amount of \$2,500.00 BE DEFERRED for consideration in conjunction with 2001 budget deliberations.

CARRIED

OTHER BUSINESS

Memorandum from the Planning Technician  
Re: Status Report for Rezoning Applications

MOTION 754/00 MOVED BY COUNCILLOR MENDUM  
SECONDED BY COUNCILLOR VOGEL AND RESOLVED  
THAT: The Summary of Rezoning Applications report dated December 14,  
2000 BE RECEIVED FOR INFORMATION.

CARRIED

9. ADJOURNMENT

MOTION 755/00 MOVED BY COUNCILLOR MCPHERSON  
SECONDED BY COUNCILLOR VOGEL AND RESOLVED  
THAT: The Regular Council meeting BE ADJOURNED at 8:30 p.m. AND THAT,  
pursuant to Section 242.2 of the Local Government Act a meeting in camera  
be convened to discuss:

Labour relations or employee negotiations

CARRIED

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Karel Roessingh, Mayor  
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Bruce Woodbury, Administrator  
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