

DISTRICT OF HIGHLANDS
REGULAR COUNCIL MEETING

Minutes of the Regular Council meeting held Monday, January 15, 2001 at
the Caleb
Pike House, 1589 Millstream Road at 7:30 p.m.

PRESENT: Mayor Karel Roessingh, Chair
Councillor Cardinal
Councillor Faris
Councillor McLellan
Councillor Mendum
Councillor McPherson
Councillor Vogel

IN ATTENDANCE: Bruce Woodbury, Administrator
Loranne Hilton, Deputy Clerk

AGENDA

MOTION 1/01 MOVED BY COUNCILLOR MCPHERSON
SECONDED BY COUNCILLOR VOGEL AND RESOLVED
THAT: The Agenda BE AMENDED as follows:

1. By ADDING the following items:

Item 1 b) Development Variance Permit Application DVP-02-01
Development Permit Application DP-02-01
APPLICANT/OWNER: Todd & Kathryn Borthwick
LOCATION: 677 Stewart Mountain Road

Item 7 e) Memorandum from the Administrator
Re: Heritage Alteration Permit - Caleb Pike House

AND THAT THE AGENDA AS AMENDED BE APPROVED.

CARRIED

1. PETITIONS AND DELEGATIONS

a) Development Variance Permit Application DVP-01-01
Development Permit Application DP-01-01
APPLICANT/OWNER: Valery Izbicki/Kingco 2000 Developments Ltd.
LOCATION: 1054 River Road

Mr. Izbicki was in attendance to answer queries of members of Council.

MOTION 2/01 MOVED BY COUNCILLOR MCPHERSON
SECONDED BY COUNCILLOR FARIS AND RESOLVED

THAT:

1. Public notification BE ISSUED for Development Variance Permit DVP-01-01 relating to proposed Strata Lot 6 on Lot E, VIP70021, Section 4, Range 4 West, Highland District that would vary Zoning Bylaw 100 in Section 3.3(1)(d) by reducing the required setback of a building from a watercourse from 30.0 metres to those distances (but no less than 22.0 metres), and substantially in those locations for a proposed residence as shown on Site Plan A; AND

2. That consideration of Development Permit DP-01-01 relating to proposed Strata Lot 6 on Lot E, VIP70021, Section 4, Range 4 West, Highland District BE TABLED until final consideration of DVP-01-01.

CARRIED

b) Development Variance Permit Application DVP-02-01
Development Permit Application DP-02-01
APPLICANT/OWNER: Todd & Kathryn Borthwick
LOCATION: 677 Stewart Mountain Road

Mr. Borthwick was in attendance and answered queries of members of Council regarding his applications.

MOTION 3/01 MOVED BY COUNCILLOR FARIS

SECONDED BY COUNCILLOR MCPHERSON AND RESOLVED

THAT: Development Permit DP-02-01 BE ISSUED to amend Development Permit DP -11-99 for Lot 26, Plan VIP66845, Section 34, Highland District for tree cutting and land alteration for driveway improvements, and power pole and waterline installation, and for the siting of a garage and necessary

soil deposit (both subject to issuance of an appropriate variance), all as

substantially shown on Plan A with the conditions that no cutting and clearing of trees or removal of vegetation and site disturbances shall be permitted within the Environmental Protection Area for water and riparian as shown as "to be retained" on Site Plan A.

CARRIED

MOTION 4/01 MOVED BY COUNCILLOR CARDINAL

SECONDED BY COUNCILLOR FARIS AND RESOLVED

THAT: Public notification BE ISSUED for the proposed issuance of Development Variance Permit DVP-02-01 for Lot 26, Plan VIP66845, Section 34, Highland District that would vary Zoning Bylaw 100:

a) In Section 3.3(1)(c) by reducing the required setback of a building

from a watercourse from 30.0 metres to those distances (but no less than 25.0 metres) and substantially in those locations for a proposed garage as shown on site Plan A; AND

b) In Section 6.5.3(8) by increasing the maximum floor area of a single accessory building on a lot from 100 square metres to 140 square metres as substantially shown on Site Plan A as "proposed garage" and in substantial accordance with Floor Plan A.

CARRIED

2. ADOPTION OF THE MINUTES

a) Minutes of the Regular Council Meeting held December 18, 2000

MOTION 5/01 MOVED BY COUNCILLOR VOGEL

SECONDED BY COUNCILLOR MCLELLAN AND RESOLVED

THAT: The minutes of the Regular Council meeting held December 18, 2000 BE ADOPTED as circulated.

AMENDED MOTION 6/01 MOVED BY COUNCILLOR MENDUM

SECONDED BY COUNCILLOR MCPHERSON AND RESOLVED

THAT: The minutes of the Regular Council meeting held December 18, 2000 BE AMENDED on Page 4, Section 4 v) by adding the words "and the RCMP" following the words "Insurance Corporation of BC".

CARRIED

The MAIN MOTION was put.

CARRIED

3. BUSINESS ARISING FROM THE MINUTES

4. REPORTS

a) Committee Reports

i) Administration and Finance

Councillor McPherson noted that the Administration and Finance Advisory Committee is scheduled to meet on February 13, 2001 at Caleb Pike House at 7:30 p.m., to begin work on the Five Year Financial Plan.

In an update regarding the Intermunicipal Committee on Disability issues, Councillor McPherson noted that the Victoria Tetra Society, composed of retired volunteers who design equipment for the disabled,

will be making a presentation at the next Committee meeting. She also noted that the Intermunicipal Committee on Disability issues is still pursuing HandyDART service for the District of Highlands

ii) Environment

Councillor Faris noted that the Environment Advisory Committee met January 8, 2001 to discuss Bylaw No. 149 regarding South Highlands. He also noted that the Committee has scheduled an additional meeting for Thursday, January 18, 2001 to discuss Rezoning Application RZ-02-99 (Western Forest Products Highlands South).

iii) Parks and Recreation

Councillor Cardinal noted that the Parks and Recreation Advisory Committee has no meeting scheduled for January.

In an update regarding Twinflower Park, Councillor Cardinal noted that installation of the fencing is underway and that the sand for the playground will be arriving on Monday, January 22. He also noted that any volunteers for spreading the sand would be welcome. Councillor Cardinal thanked Ken Petrini and Bob McMinn for their contributions to Twinflower Park.

iv) Protective Services

Councillor McLellan noted that the Protective Services Advisory Committee would be meeting January 22, 2001 at the East Fire Hall at 7:30 p.m.

v) Transportation and Public Works

Councillor Mendum advised that the Roads Advisory Committee would be meeting Thursday, January 18, 2001 at Caleb Pike House at 7:30 p.m.

Councillor Mendum noted that she is still waiting for information from the Insurance Corporation of BC and the RCMP regarding incidents that have occurred at the Millstream Lake Road/Millstream Road intersection.

Councillor Mendum noted that she recently attended a retreat for the Greater Victoria Public Library Board, where members worked on a one-year and five-year workplan.

vi) Trails

Councillor Faris noted that the next meeting of the Trails Advisory Committee is scheduled for January 23, 2001 at 7:30 p.m. at Caleb Pike House.

vi) Planning and Zoning

Councillor Vogel advised that the Advisory Planning Commission is tentatively scheduled to meet on January 25, 2001 at Caleb Pike House.

b) Mayor's Report

Mayor Roessingh extended congratulations to Dean Ford and Stephanie Creamer for the recent birth of their son Liam, noting that Liam was the first baby of 2001 in the Capital Region.

With respect to Capital Regional District business, Mayor Roessingh noted that the CRD Board will be dealing with issues regarding the Sooke Hills land acquisition, and with the Source Control Program, which attempts to control what is discharged into sewers.

5. CORRESPONDENCE

a) Letter from the Executive Director, Provincial Capital Commission
Re: Greenways Grant Applications

MOTION 7/01 MOVED BY COUNCILLOR MCPHERSON
SECONDED BY COUNCILLOR MCLELLAN AND RESOLVED
THAT: The letter from the Executive Director, Provincial Capital Commission, dated January 3, 2001 BE RECEIVED FOR INFORMATION.

CARRIED

b) Letter from the Chair, CREST Project
Re: Update on Status of CREST Radio Network Initiative

MOTION 8/01 MOVED BY COUNCILLOR MCLELLAN
SECONDED BY COUNCILLOR VOGEL AND RESOLVED
THAT: The letter from the Chair, CREST Project, dated December 15, 2000, regarding an update on the status of the CREST Radio Network Initiative BE RECEIVED FOR INFORMATION.

CARRIED

c) Letter from the Chief Executive Officer, Tourism Victoria
Re: Arts Funding

MOTION 9/01 MOVED BY COUNCILLOR FARIS
SECONDED BY COUNCILLOR MENDUM AND RESOLVED

THAT: The letter from the Chief Executive Officer, Tourism Victoria, dated January 2, 2001 regarding arts funding BE RECEIVED FOR INFORMATION.

CARRIED

6. BYLAWS

a) Bylaw No. 152 "District of Highlands Business Licence Bylaw No. 152, 2001"

There was discussion regarding the draft Business Licence Bylaw, and the Administrator answered queries of members of Council in this regard.

MOTION 10/01 MOVED BY COUNCILLOR VOGEL
SECONDED BY COUNCILLOR FARIS AND RESOLVED
THAT: Bylaw No. 152, "District of Highlands Business Licence Bylaw No. 152, 2001" BE GRANTED FIRST READING.

CARRIED

MOTION 11/01 MOVED BY COUNCILLOR VOGEL
SECONDED BY COUNCILLOR MCPHERSON AND RESOLVED
THAT: Bylaw No. 152, "District of Highlands Business Licence Bylaw No. 152, 2001" BE GRANTED SECOND READING.

CARRIED

MOTION 12/01 MOVED BY COUNCILLOR CARDINAL
SECONDED BY COUNCILLOR MENDUM AND RESOLVED
THAT: Bylaw No. 152, "District of Highlands Business Licence Bylaw No. 152, 2001" BE GRANTED THIRD READING.

CARRIED

b) Bylaw No. 153, "District of Highlands Intermunicipal Business Licence Agreement Authorization Bylaw No. 153, 2001"

MOTION 13/01 MOVED BY COUNCILLOR FARIS
SECONDED BY COUNCILLOR MENDUM AND RESOLVED
THAT: The Intermunicipal Business Licence Agreement attached to Bylaw No. 152, "District of Highlands Intermunicipal Business Licence Agreement Authorization Bylaw No. 153, 2001" BE AMENDED on page 3 by deleting the words "adopted by at least 2/3 of its members" and replacing them with the words "adopted by a simple majority of its members".

CARRIED

MOTION 14/01 MOVED BY COUNCILLOR FARIS
SECONDED BY COUNCILLOR MENDUM AND RESOLVED
THAT: Bylaw No. 153, "District of Highlands Intermunicipal Business
Licence Agreement Authorization Bylaw No. 153, 2001" BE GRANTED
FIRST READING.

CARRIED

MOTION 15/01 MOVED BY COUNCILLOR MCLELLAN
SECONDED BY COUNCILLOR VOGEL AND RESOLVED
THAT: Bylaw No. 153, "District of Highlands Intermunicipal Business
Licence Agreement Authorization Bylaw No. 153, 2001" BE GRANTED
SECOND READING.

CARRIED

MOTION 16/01 MOVED BY COUNCILLOR MENDUM
SECONDED BY COUNCILLOR MCPHERSON AND RESOLVED
THAT: Bylaw No. 153, "District of Highlands Intermunicipal Business
Licence Agreement Authorization Bylaw No. 153, 2001" BE GRANTED
THIRD READING.
CARRIED

7. NEW BUSINESS

a) Memorandum from the Deputy Clerk
Re: Don Benn - Request for Re-appointment to the Parks and Recreation
Advisory Committee

MOTION 17/01 MOVED BY COUNCILLOR CARDINAL
SECONDED BY COUNCILLOR MCLELLAN AND RESOLVED
THAT: Don Benn BE RE-APPOINTED to the Parks and Recreation
Advisory Committee for a further two-year term expiring December 31,
2002.
CARRIED

b) Capital Regional District, Building Inspection Division
Re: Permits Issued for the District of Highlands - November 2000

MOTION 18/01 MOVED BY COUNCILLOR MCPHERSON
SECONDED BY COUNCILLOR FARIS AND RESOLVED
THAT: The report from the Capital Regional District, Building Inspection
Division, received December 20, 2000, regarding permits issued for the
District of Highlands in November 2000 BE RECEIVED FOR
INFORMATION.

CARRIED

c) Capital Regional District, Bylaw Enforcement Division
Re: District of Highlands Summary of Enforcement Hours - 2000

MOTION 19/01 MOVED BY COUNCILLOR MENDUM
SECONDED BY COUNCILLOR MCLELLAN AND RESOLVED
THAT: The report from the Capital Regional District, Bylaw Enforcement Division, received January 9, 2001 regarding District of Highlands Summary of Enforcement Hours - 2000 BE RECEIVED FOR INFORMATION.

CARRIED

d) Letter from the Juan de Fuca Cadet Youth Society
Re: Request for Grant-in-aid

MOTION 20/01 MOVED BY COUNCILLOR VOGEL
SECONDED BY COUNCILLOR MENDUM AND RESOLVED
THAT: The letter from the Juan de Fuca Cadet Youth Society, dated December 18, 2000, requesting a grant-in-aid BE DEFERRED for consideration in conjunction with 2001 budget deliberations.

CARRIED

e) Memorandum from the Administrator
Re: Heritage Alteration Permit - Caleb Pike House

MOTION 21/01 MOVED BY COUNCILLOR VOGEL
SECONDED BY COUNCILLOR MCLELLAN AND RESOLVED
THAT: The issuance of a Heritage Alteration Permit, pursuant to Section 972 of the Local Government Act that permits alterations to the doors on Caleb Pike House to enable them to open towards the outside of the building
BE AUTHORIZED.

CARRIED

8. OTHER BUSINESS

a) Memorandum from the Administrator
Re: Municipal Liability Insurance

MOTION 22/01 MOVED BY COUNCILLOR MCPHERSON
SECONDED BY COUNCILLOR FARIS AND RESOLVED
THAT: The municipal liability insurance quotation received from McTavish Insurance Agencies, dated December 21, 2000 BE ACCEPTED AND THAT

payment of the \$8,565.00 2001 premium BE AUTHORIZED.

There was discussion regarding the municipal liability insurance coverage being offered by McTavish Insurance Agencies compared to that offered by the Municipal Insurance Association.

CARRIED

b) Letter from Michael Carson
Re: Blue Box Recycling Service on Ross-Durrance Road

MOTION 23/01 MOVED BY COUNCILLOR VOGEL
SECONDED BY COUNCILLOR MENDUM AND RESOLVED
THAT: Staff BE DIRECTED to send a letter to Alpine Disposal and the Capital Regional District expressing Council's concerns regarding the lack of blue box service to residents of Ross-Durrance Road.

CARRIED

c) Memorandum from the Planning Technician
Re: Highlands Parks Master Plan

MOTION 24/01 MOVED BY COUNCILLOR VOGEL
SECONDED BY COUNCILLOR FARIS AND RESOLVED
THAT: The memorandum from the Planning Technician, dated January 10, 2001 and both the current workplan and Request for Proposals for the Parks Master Plan BE REFERRED to the Parks Plan Steering Committee for information.

CARRIED

9. ADJOURNMENT

MOTION 25/00 MOVED BY COUNCILLOR CARDINAL
SECONDED BY COUNCILLOR MENDUM AND RESOLVED
THAT: The Regular Council meeting BE ADJOURNED at 8:30 p.m. AND THAT, pursuant to Section 242.2 of the Local Government Act a meeting in camera be convened to discuss:

? Labour relations or employee negotiations

CARRIED

Karel Roessingh, Mayor
District of Highlands - Regular Council Meeting

Bruce Woodbury, Administrator

Monday, January 15, 2000
10

Pg.