

DISTRICT OF HIGHLANDS
REGULAR COUNCIL MEETING

Minutes of the Regular Council meeting held Tuesday, April 17, 2001 at Caleb Pike House, 1589 Millstream Road at 7:30 p.m.

PRESENT: Mayor Roessingh, Chair
Councillor Cardinal
Councillor Faris
Councillor McLellan
Councillor McPherson
Councillor Mendum
Councillor Vogel

IN ATTENDANCE: Bruce Woodbury, Administrator
Loranne Hilton, Deputy Clerk

AGENDA

MOTION 202/01 MOVED BY COUNCILLOR MCPHERSON
SECONDED BY COUNCILLOR VOGEL AND RESOLVED
THAT: The Agenda BE AMENDED as follows:

1. By ADDING the following items:

Item 1 b) Planning and Land Use Group (P.L.U.G.)
Re: South Highlands Planning Project Public Forum

Item 1 c) DEVELOPMENT VARIANCE PERMIT APPLICATION
DVP-05-01
DEVELOPMENT PERMIT DP-07-01
APPLICANT/OWNER: Todd and Kathryn Borthwick
LOCATION: 677 Stewart Mountain Road

Item 4 a) i) Administration and Finance Advisory Committee
Re: Minutes of the Meeting held April 10, 2001

Item 4 a) v) Memorandum from Councillor Mendum
Re: Public Consultation Sessions re: Millstream Road between Caleb Pike and Emma Dixon; Munn Road at Woodridge Intersection; and Munn Road at Switchback

Item 7 f) Subdivision or Development of Land Bylaw No. 154

Item 7 g) Memorandum from the Planning Technician
Re: Canadian Institute of Planners Annual Conference

Item 8 a) Letter from Kerry and Lynne Joy
Re: Proposed Re-routing of Millstream Lake Public Road

AND THAT THE AGENDA AS AMENDED BE APPROVED.

CARRIED

1. PETITIONS AND DELEGATIONS

- a) Community Social Planning Council of Greater Victoria
Re: Quality of Life Programme

Sandy Bjola was in attendance for this item, and gave an overview of the work the Community Council has been involved in.

Ms. Bjola noted that the Community Council is currently implementing the Quality of Life Programme, and provided details of that Programme as outlined in the information package included with the agenda.

In response to queries of members of Council, Ms. Bjola noted that the Community Council is still in the planning stages of the Programme, and the exact roles of the Founding Partners are yet to be defined.

The Mayor, on behalf of Council, expressed thanks to Ms. Bjola for the information she provided.

- b) Planning and Land Use Group (P.L.U.G.)
Re: South Highlands Planning Project Public Forum

This item was deferred at the request of Mayor Roessingh until such time as another member of P.L.U.G. arrived.

- c) DEVELOPMENT VARIANCE PERMIT APPLICATION
DVP-05-01
DEVELOPMENT PERMIT DP-07-01
APPLICANT/OWNER: Todd and Kathryn Borthwick
LOCATION: 677 Stewart Mountain Road

Todd Borthwick was in attendance in support of his applications, and answered queries of Council in this regard.

MOTION 203/01 MOVED BY COUNCILLOR VOGEL
SECONDED BY COUNCILLOR CARDINAL AND RESOLVED
THAT:

1. Public notification BE DISTRIBUTED for the proposed issuance of Development Variance Permit DVP-05-01 for Lot 26, Plan VIP66845, Section 34, Highland District that would vary Zoning Bylaw 100:

A. in Section 3.3(1)(c) by reducing the required setback of a building from a wetland from 30.0 metres to those distances (but no less than 11.0 metres), and substantially in those locations for a proposed house as shown on Site Plan A;

B. in Section 6.5.3(7) by requiring that the total floor area of a

dwelling unit shall not exceed 400 square metres, only over the general area shown as "house" on Site Plan A and in substantial accordance with Floor Plans A and B; and

C. in Section 6.5.3(8) by requiring that the total combined floor area of all accessory buildings shall not exceed 200 square metres; AND

2. That consideration of the proposed issuance of Development Permit DP-07-01 for Lot 26, Plan VIP66845, Section 34, Highland District BE DEFERRED until the consideration of the issuance of Development Variance Permit DVP-05-01.

CARRIED

(Councillors Faris and McPherson recorded as opposed)

2. ADOPTION OF THE MINUTES

a) Minutes of the Regular Council Meeting held April 2, 2001

MOTION 204/01 MOVED BY COUNCILLOR FARIS

SECONDED BY COUNCILLOR MCPHERSON AND RESOLVED

THAT: The minutes of the Regular Council meeting held April 2, 2001 BE ADOPTED as circulated.

CARRIED

b) Minutes of the Public Hearing held April 9, 2001

MOTION 205/01 MOVED BY COUNCILLOR MCPHERSON

SECONDED BY COUNCILLOR FARIS AND RESOLVED

THAT: The minutes of the Public Hearing held April 9, 2001 BE ADOPTED as circulated.

CARRIED

3. BUSINESS ARISING FROM THE MINUTES

4. REPORTS

a) Committee Reports

i) Administration and Finance

- Administration and Finance Advisory Committee

Re: Minutes of the Meeting held April 10, 2001

MOTION 206/01 MOVED BY COUNCILLOR MCPHERSON

SECONDED BY COUNCILLOR MENDUM AND RESOLVED
THAT: The minutes of the Administration and Finance
Advisory Committee meeting held April 10, 2001 BE
RECEIVED FOR INFORMATION.

Councillor McPherson noted that the Administration and
Finance Advisory Committee recently met with the
Administrator to discuss the Five-Year Financial Plan. She
noted that the public newsletter will be mailed by April 19,
2001, and that the open house regarding the Five-Year
Financial Plan will be held on April 29, 2001 at 2:00 p.m. at
Pike House.

CARRIED

Councillor McPherson noted that the Administration and Finance
Advisory Committee is scheduled to meet on May 8, 2001.

ii) Environment

- Environment Advisory Committee
Re: Minutes of the Meeting held March 29, 2001

MOTION 207/01 MOVED BY COUNCILLOR FARIS
SECONDED BY COUNCILLOR MENDUM AND RESOLVED
THAT: The minutes of the Environment Advisory Committee
meeting held March 29, 2001 BE RECEIVED FOR
INFORMATION.

CARRIED

Councillor Faris noted that the Environment Advisory Committee is
scheduled to meet on May 14, 2001 at Pike House at 7:30 p.m.

iii) Parks and Recreation

Councillor Cardinal noted that the next meeting of the Parks and
Recreation Advisory Committee is scheduled for May 14, 2001 at 7:30
p.m. at the West Fire Hall. It was also noted that there will be two
open houses held with respect to the Parks Master Plan. The first
will be held April 21 from 1:00 p.m. to 4:00 p.m. at Caleb Pike House,
and the second on April 22 from 1:00 p.m. to 4:00 p.m. at the East Fire
Hall.

iv) Protective Services

- Protective Services Advisory Committee
Re: Minutes of the Meeting held March 26, 2001

MOTION 208/01 MOVED BY COUNCILLOR MCLELLAN

SECONDED BY COUNCILLOR MCPHERSON AND
RESOLVED THAT: The minutes of the Protective Services
Advisory Committee meeting held March 26, 2001 BE
RECEIVED FOR INFORMATION.

CARRIED

Councillor McLellan noted that Police Week is being held from May
14 to 20, and that activities are planned for each day at the Can West
Shopping Centre and the new RCMP detachment.

- Protective Services Advisory Committee
Re: Recommendation re Road Upgrades

MOTION 209/01 MOVED BY COUNCILLOR MCLELLAN
SECONDED BY COUNCILLOR FARIS AND RESOLVED
THAT: The recommendation from the Protective Services
Advisory Committee regarding road upgrades, and dated March
30, 2001, BE RECEIVED FOR INFORMATION.

CARRIED

v) Transportation and Public Works

Councillor Mendum noted that the Roads Advisory Committee is
scheduled to meet on April 19, 2001 at Pike House at 7:30 p.m.

Councillor Mendum also noted that a walkthrough with respect to the
proposed roadwork on Millstream Lake Road will be held on April 22,
2001 at 9:00 a.m.

- Memorandum from Councillor Mendum
Re: Public Consultation Sessions re: Millstream Road between
Caleb Pike and Emma Dixon; Munn Road at Woodridge
Intersection; and Munn Road at Switchback

MOTION 210/01 MOVED BY COUNCILLOR MENDUM
SECONDED BY COUNCILLOR FARIS AND RESOLVED
THAT: The following roadwork consultation sessions be held:

Millstream Road between Caleb Pike and Emma Dixon
Tuesday, May 1, 2001
6:00 - 8:00 p.m.
meet at Caleb Pike House

Munn Road at Woodridge Intersection
Saturday, April 28, 2001
9:15 - 10:15 a.m.
meet at intersection

Munn Road at Switchback
Saturday, April 28, 2001

10:30 - noon
meet just east of switchback

CARRIED

vi) Trails

Councillor Faris advised that the Trails Advisory Committee recently met with the Parks Master Plan Steering Committee and the Administrator to discuss the relationship between the Parks Master Plan and the Trails Master Plan, noting that it was a productive meeting.

Councillor Faris noted that the Trails Advisory Committee is scheduled to meet on April 24, 2001 at Pike House at 7:30 p.m.

vii) Planning and Zoning

Nil.

b) Mayor's Report

Mayor Roessingh noted a job well done with respect to the Easter Egg Hunt held on Easter Weekend. He expressed thanks to the Highland District Community Association and, in particular, Marcie McLean for their hard work in organizing the event.

5. CORRESPONDENCE

6. BYLAWS

a) "Highlands Official Community Plan Amendment Bylaw No. 149, 2001"

There was discussion regarding possible amendments to Bylaw No. 149.

MOTION 211/01 MOVED BY COUNCILLOR MCPHERSON
SECONDED BY COUNCILLOR VOGEL AND RESOLVED
THAT: "Highlands Official Community Plan Amendment Bylaw No. 149, 2001" BE GRANTED THIRD READING.

CARRIED

MOTION 212/01 MOVED BY COUNCILLOR VOGEL
SECONDED BY COUNCILLOR MCLELLAN AND RESOLVED
THAT: "Highlands Official Community Plan Amendment Bylaw No. 149, 2001" BE ADOPTED.

CARRIED

b) Chief Election Officer's Report

"Road Reconstruction Loan Authorization Bylaw No. 157, 2001"

MOTION 213/01 MOVED BY COUNCILLOR VOGEL

SECONDED BY COUNCILLOR FARIS AND RESOLVED

THAT: The Chief Election Officer's report on the results of the 2001 Referendum regarding "Road Reconstruction Loan Authorization Bylaw No. 157, 2001" BE RECEIVED FOR INFORMATION.

CARRIED

MOTION 214/01 MOVED BY COUNCILLOR VOGEL

SECONDED BY COUNCILLOR MENDUM AND RESOLVED

THAT: "Road Reconstruction Loan Authorization Bylaw No. 157, 2001" BE ADOPTED.

CARRIED

c) "District of Highlands Building Regulation Amendment Bylaw No. 158, 2001"

MOTION 215/01 MOVED BY COUNCILLOR MENDUM

SECONDED BY COUNCILLOR VOGEL AND RESOLVED

THAT: "District of Highlands Building Regulation Amendment Bylaw No. 158, 2001" BE ADOPTED.

CARRIED

1. PETITIONS & DELEGATIONS

b) Planning and Land Use Group (P.L.U.G.)

Re: South Highlands Planning Project Public Forum

Eric Bonham, P.L.U.G. representative, was in attendance for this item and gave an overview of P.L.U.G.'s proposed public forum and budget for the South Highlands Planning Project, as provided in a handout.

Mr. Bonham noted that P.L.U.G. is seeking funding of up to \$2,000.00 from

the District of Highlands for the proposed forum and answered queries of Council in this regard.

There was discussion regarding P.L.U.G.'s request for funding and varying views and opinions were noted. The Administrator advised that the proposed Five-year Financial Plan would have to be adjusted if Council chose to provide funding as requested.

MOTION 216/01 MOVED BY COUNCILLOR MCLELLAN

SECONDED BY COUNCILLOR MCPHERSON AND RESOLVED

THAT: Approval in principle be given to provide funding to the Planning and Land Use Group (P.L.U.G.) for a public forum for the South Highlands Planning Project as proposed in a letter from P.L.U.G. dated April 12, 2001.

Further discussion ensued regarding the requested funding and the issue of public perception in this regard. There was also discussion regarding the inclusion of other members of the public in the process for the proposed

public forum. Various points of view were noted.

CARRIED

(Councillor Cardinal recorded as opposed)

The need for communication with the public regarding the proposed public forum was discussed, and various views and opinions were noted.

7. NEW BUSINESS

a) Revenue and Expense Summary Report - March 31, 2001

MOTION 217/01 MOVED BY COUNCILLOR MCPHERSON

SECONDED BY COUNCILLOR MENDUM AND RESOLVED

THAT: The Revenue and Expense Summary Report for the month ended March 31, 2001 BE RECEIVED FOR INFORMATION.

CARRIED

b) Recycling Coordinator's 2001 First Quarter Summary Report

MOTION 218/01 MOVED BY COUNCILLOR MCLELLAN

SECONDED BY COUNCILLOR MENDUM AND RESOLVED

THAT: The Recycling Coordinator's 2001 First Quarter Summary Report, dated March 2, 2001, BE RECEIVED FOR INFORMATION.

The Mayor noted that there is a possibility that changes to the CRD Recycling Coordinator's Program will be forthcoming.

CARRIED

c) Letter from the Greater Victoria Public Library

Re: Addendum to the Library Operating Agreement - Admission of the District of Central Saanich.

MOTION 219/01 MOVED BY COUNCILLOR MENDUM

SECONDED BY COUNCILLOR FARIS AND RESOLVED

THAT: The Mayor and the Administrator BE AUTHORIZED to sign the addendum to the Library Operating Agreement, as received with the letter from the Greater Victoria Public Library Board dated April 3, 2001, to authorize the admission of the District of Central Saanich as a new party to the Agreement.

CARRIED

d) Letter from the Greater Victoria Public Library

Re: Proposed Five Year Financial Plan

MOTION 220/01 MOVED BY COUNCILLOR MENDUM

SECONDED BY COUNCILLOR FARIS AND RESOLVED
THAT: The Greater Victoria Public Library Five-Year Financial Plan, dated
March 2001, BE RECEIVED FOR INFORMATION.

CARRIED

e) Letter from the Capital Regional District
Re: CRD Bylaw No. 2885, Capital Regional District Service of Emergency
Communications Service Establishment Bylaw No. 1, 2001

There was discussion regarding the implications of CRD Bylaw No. 2885
that would allow the CRD to enter an agreement with Telus for a call
answer levy to provide funding for the operation of an integrated radio
communications network to serve the needs of all of the emergency service
provider organizations within the Capital Regional District. The
Administrator answered queries of Council in this regard.

MOTION 221/01 MOVED BY COUNCILLOR MCPHERSON
SECONDED BY COUNCILLOR VOGEL AND RESOLVED
THAT: Council GIVE CONSENT to the adoption of CRD Bylaw No. 2885,
Capital Regional District Service of Emergency Communications Service
Establishment Bylaw No. 1, 2001, as requested in a letter from the Capital
Regional District dated April 11, 2001.

CARRIED

f) Subdivision or Development of Land Bylaw No. 154

MOTION 222/01 MOVED BY COUNCILLOR MENDUM
SECONDED BY COUNCILLOR FARIS AND RESOLVED
THAT: The Subdivision or Development of Land Bylaw No. 154 BE
DEFERRED for consideration at the Regular Meeting scheduled for May 7,
2001.

CARRIED

g) Memorandum from the Planning Technician
Re: Canadian Institute of Planners Annual Conference

The Administrator answered queries of Council with respect to the direct
and indirect benefits of the Planning Technician attending the Canadian
Institute of Planners Annual Conference.

MOTION 223/01 MOVED BY COUNCILLOR MCPHERSON
SECONDED BY COUNCILLOR VOGEL AND RESOLVED
THAT: The Planning Technician's attendance at the Canadian Institute of
Planners Annual Conference to be held in the second week of July 2001 and
the associated fees of approximately \$1735.00 BE AUTHORIZED.

CARRIED

8. OTHER BUSINESS

a) Letter from Kerry and Lynne Joy
Re: Proposed Re-routing of Millstream Lake Public Road

MOTION 224/01 MOVED BY COUNCILLOR MENDUM
SECONDED BY COUNCILLOR VOGEL AND RESOLVED
THAT: The letter from Kerry and Lynne Joy, dated April 10, 2001,
regarding the proposed re-routing of Millstream Lake Public Road BE
REFERRED to staff for a report to Council.

CARRIED

9. ADJOURNMENT

MOTION 225/01 MOVED BY COUNCILLOR CARDINAL
SECONDED BY COUNCILLOR VOGEL AND RESOLVED
THAT: The Regular meeting of Council be adjourned at 9:45 p.m. AND THAT,
pursuant to Section 242.2 of the Local Government Act, a meeting in camera be
convened to discuss:

? Labour relations or employee negotiations.

CARRIED

Karel Roessingh, Mayor

Bruce Woodbury, Administrator

District of Highlands - Regular Council Meeting
Tuesday, April 17, 2001

Pg. 9