

DISTRICT OF HIGHLANDS
REGULAR COUNCIL MEETING

Minutes of the Regular Council meeting held Monday, July 15, 2002, at the Caleb Pike House, 1589 Millstream Road at 7:30 p.m.

PRESENT: Mayor Roessingh, Chair
Councillor Cardinal
Councillor Faris
Councillor McLellan
Councillor McPherson
Councillor Mendum

IN ATTENDANCE: Bruce Woodbury, Administrator
Loranne Hilton, Deputy Clerk

AGENDA:

MOTION 235/02 MOVED BY COUNCILLOR FARIS
SECONDED BY COUNCILLOR MCLELLAN AND RESOLVED
THAT: The Agenda BE AMENDED as follows:

1. By moving item 8 a) Memorandum from the Administrator
Re: Proposed Regional Growth Strategy

to Item 3 a), AND THAT THE AGENDA AS AMENDED BY APPROVED.

CARRIED

1. PETITIONS AND DELEGATIONS

2. ADOPTION OF THE MINUTES

- a) Minutes of the Public Hearing held July 2, 2002

MOTION 236/02 MOVED BY COUNCILLOR MCLELLAN
SECONDED BY COUNCILLOR FARIS AND RESOLVED
THAT: The minutes of the Public Hearing held July 2, 2002 BE
ADOPTED AS CIRCULATED.

CARRIED

- b) Minutes of the Regular Council Meeting held July 2, 2002

MOTION 237/02 MOVED BY COUNCILLOR MCPHERSON
SECONDED BY COUNCILLOR FARIS AND RESOLVED
THAT: The minutes of the Regular Council meeting held July 2, 2002 BE
ADOPTED as circulated.

CARRIED

- c) Minutes of the Special Council Meeting held July 8, 2002

MOTION 238/02 MOVED BY COUNCILLOR MCLELLAN
SECONDED BY COUNCILLOR MCPHERSON AND RESOLVED
THAT: The minutes of the Special Council meeting held July 8, 2002 BE
ADOPTED AS CIRCULATED.

CARRIED

3. BUSINESS ARISING FROM THE MINUTES

- a) Memorandum from the Administrator
Re: Proposed Regional Growth Strategy

Mayor Roessingh noted that Tracy Corbett, Senior Planner for the Capital Regional District was in attendance should Council have any questions with respect to the proposed Regional Growth Strategy.

MOTION 239/02 MOVED BY COUNCILLOR MCPHERSON
SECONDED BY COUNCILLOR FARIS AND RESOLVED
THAT: Regarding Capital Regional District Bylaw No. 2952, the Capital Regional District Board BE ADVISED that the District of Highlands refuses to accept the regional growth strategy for the following reasons:

1) Initiative 2.1 Protect Regional Green and Blue Space

Reason for refusal: The wording regarding targets and timelines for protection of lands within the Unprotected Greenspace Policy Area has been deleted from the March 2001 version of the Proposed Regional Growth Strategy.

2) **Map 3: Growth Management Plan**

Regional Urban Containment and Servicing Policy Area.

Reason for refusal: The Urban Containment and Servicing Policy Area with respect to the north west corner of the District of Langford (Finlayson Arm) has been changed from that contained in the March 2001 version of the Proposed Regional Growth Strategy.

CARRIED

4. **REPORTS**

a) **Committee Reports**

i) Administration and Finance

- Recommendations from the Administration and Finance Advisory Committee
Re: 2002 Funding for the Highland Heritage Park Society and 2002 Grant-in-aid Distribution

MOTION 240/02 MOVED BY COUNCILLOR MCPHERSON
SECONDED BY COUNCILLOR FARIS AND RESOLVED
THAT: The recommendation from the Administration and Finance Advisory Committee meeting held July 9, 2002 regarding 2002 funding for the Highland Heritage Park Society BE RECEIVED FOR INFORMATION, and further, that the Highland Heritage Park Society BE ADVISED that Council is prepared to consider approval of \$2,000.00 in capital expenditures for work by the Society at the Caleb Pike Homestead.

CARRIED

MOTION 241/02 MOVED BY COUNCILLOR MCPHERSON
SECONDED BY COUNCILLOR MCLELLAN AND
RESOLVED THAT: Grants-in-aid to the following BE
APPROVED:

Intermunicipal Advisory Committee on Disability Issues	\$200.00
Westshore RCMP Annual Crime Prevention/Community Policing/Bike Patrol	\$800.00
Westshore RCMP Community Safety Watch Patrol	\$600.00
Westshore Community Resources	\$400.00
Capital Regional District Arts and Cultural Support Service	\$500.00
Western Communities Arts Council	\$400.00
Parks Canada (Canada Day Celebrations)	\$100.00
TOTAL	\$3,000.00

As previously recommended by the Administration and Finance Advisory
Committee on June 13, 2002.

CARRIED

Councillor McPherson advised that she recently attended the
Vancouver Island and Coastal Communities Community Charter
Workshop in Nanaimo, noting that the workshop was well attended
and useful.

ii) Environment

- Memorandum from the Environment Advisory Committee
Re: Millstream Creek Watershed Detention Study

MOTION 242/02 MOVED BY COUNCILLOR FARIS
SECONDED BY COUNCILLOR MENDUM AND
RESOLVED THAT: The memorandum from the
Environment Advisory Committee, dated July 9, 2002,
regarding the Millstream Creek Watershed Detention Study
BE RECEIVED FOR INFORMATION.

CARRIED

The next meeting of the Environment Advisory Committee is
scheduled for July 21, 2002 at Pike House at 7:30 p.m.

iii) Parks and Recreation

The Chair of the Parks and Recreation Advisory Committee
advised that the Committee recently met regarding the Parks
Master Plan priorities and management plan for Twinflower Park.

It was noted that Laurain Mills would be resigning from the Committee, leaving only four members on the Committee.

iv) Protective Services

The next meeting of the Protective Services Advisory Committee is scheduled for July 22, 2002 at 7:30 p.m. at the East Fire Hall.

v) Transportation and Public Works

There are no scheduled meetings for the Roads Advisory Committee.

vi) Trails

The next meeting of the Trails Advisory Committee is scheduled for July 22, 2002 at 7:30 p.m. at Pike House.

It was noted that two work bees have been held for work on the Munn Road roadside trail.

vii) Planning and Zoning

- Advisory Planning Commission
Re: Minutes of the Meeting held July 9, 2002

MOTION 243/02 MOVED BY COUNCILLOR MCPHERSON
SECONDED BY COUNCILLOR FARIS AND RESOLVED
THAT: The minutes of the Advisory Planning Commission
meeting held on July 9, 2002 BE RECEIVED FOR
INFORMATION.

CARRIED

b) Mayor's Report

The Mayor noted that the Province will not be providing the 60% capital funding for the Capital Health Region as in the past.

The Mayor provided an update regarding the West Shore Recreation arena proposal, noting that further information is not yet available.

Mayor Roessingh presented the Deputy Clerk with an Intermediate Certificate in Local Government Administration, awarded by the Board of Examiners.

5. CORRESPONDENCE

- a) Letter from the Greater Victoria Public Library Board to the District of Langford
Re: Admission of the Town of View Royal to Greater Victoria Public Library

MOTION 244/02 MOVED BY COUNCILLOR MCPHERSON
SECONDED BY COUNCILLOR MENDUM AND RESOLVED
THAT: The letter from the Greater Victoria Public Library Board to the District of Langford dated July 3, 2002, regarding the admission of the Town of View Royal to the Greater Victoria Public Library BE RECEIVED FOR INFORMATION.

CARRIED

- b) Letter from the Attorney General
Re: Legal Aid Funding

MOTION 245/02 MOVED BY COUNCILLOR MENDUM
SECONDED BY COUNCILLOR FARIS AND RESOLVED
THAT: The letter from the Attorney General dated July 2, 2002 regarding legal aid funding BE RECEIVED FOR INFORMATION.

CARRIED

6. BYLAWS

- a) “Highlands Zoning Amendment Bylaw No. 182, 2002”

MOTION 246/02 MOVED BY COUNCILLOR MCLELLAN
SECONDED BY COUNCILLOR MCPHERSON AND RESOLVED
THAT: “Highlands Zoning Amendment Bylaw No. 182, 2002” BE GRANTED THIRD READING.

CARRIED

(Councillor Cardinal recorded as opposed)

MOTION 247/02 MOVED BY COUNCILLOR MCPHERSON
SECONDED BY COUNCILLOR FARIS AND RESOLVED
THAT: “Highlands Zoning Amendment Bylaw No. 182, 2002” BE ADOPTED.

CARRIED

(Councillor Cardinal recorded as opposed)

- b) “Highlands Zoning Bylaw Amendment Bylaw No. 185, 2002”

MOTION 248/02 MOVED BY COUNCILLOR CARDINAL
SECONDED BY COUNCILLOR FARIS AND RESOLVED
THAT: “Highlands Zoning Bylaw Amendment Bylaw No. 185, 2002” BE
GRANTED FIRST READING.

CARRIED

MOTION 249/02 MOVED BY COUNCILLOR MENDUM
SECONDED BY COUNCILLOR FARIS AND RESOLVED
THAT: “Highlands Zoning Bylaw Amendment Bylaw No. 185, 2002” BE
GRANTED SECOND READING.

CARRIED

MOTION 250/02 MOVED BY COUNCILLOR MENDUM
SECONDED BY COUNCILLOR FARIS AND RESOLVED
THAT: A Public Hearing regarding “Highlands Zoning Bylaw Amendment
Bylaw No. 185, 2002” BE SCHEDULED for August 6, 2002 at 7:30 p.m. at
the East Fire Hall.

CARRIED

7. NEW BUSINESS

- a) Letter from the Administrator, West Shore Parks and Recreation Society
Re: Arena Proposal

MOTION 251/02 MOVED BY COUNCILLOR MENDUM
SECONDED BY COUNCILLOR FARIS AND RESOLVED
THAT: The letter from the Administrator, West Shore Parks and
Recreation Society, dated July 4, 2002 regarding the Arena Proposal BE
RECEIVED FOR INFORMATION.

CARRIED

- b) Memorandum from the Administrator
Re: Establishing Advisory Committees Policy – Standard Advisory
Committee Terms of Reference

MOTION 252/02 MOVED BY COUNCILLOR MENDUM
SECONDED BY COUNCILLOR FARIS AND RESOLVED
THAT: Staff BE DIRECTED to draft amendments to Establishing Advisory
Committees Policy – Standard Advisory Committee Terms of Reference
and existing Terms of Reference as follows:

- i) By deleting the reference to a Council Liaison being a non-voting member of an Advisory Committee.
- ii) By deleting section 3.0(4).

CARRIED

- c) Memorandum from the Administrator
Re: District of Langford Referral – Bear Mountain Estates
Development Permit Application DP-02-15

MOTION 253/02 MOVED BY COUNCILLOR FARIS
SECONDED BY COUNCILLOR MCPHERSON AND RESOLVED
THAT: The District of Langford BE ADVISED that as a significant portion of the LGB9 lands in Langford drain northwards into the Highlands it is imperative that the highest level of attention be paid to the required stormwater management plan and the science behind it when considering issuance of Development Permit DP-02-15 regarding the Bear Mountain Golf Course.

CARRIED

MOTION 254/02 MOVED BY COUNCILLOR FARIS
SECONDED BY COUNCILLOR MCPHERSON AND RESOLVED
THAT: The District of Langford BE REQUESTED to provide the District of Highlands with a copy of the detailed stormwater management plan for the Bear Mountain Golf Course.

CARRIED

- d) Highlands Bulletin Board System (BBS) Status Report
Re: January 1, 2002 to June 30, 2002

MOTION 255/02 MOVED BY COUNCILLOR MENDUM
SECONDED BY COUNCILLOR FARIS AND RESOLVED
THAT: The status report for the Highlands Bulletin Board System (BBS) dated July 3, 2002 BE RECEIVED FOR INFORMATION.

CARRIED

- e) Memorandum from Captain Peter Schuttinga, Highlands Volunteer Fire Department
Re: Proposed New Route for Millstream Road

MOTION 256/02 MOVED BY COUNCILLOR MCLELLAN
SECONDED BY COUNCILLOR MENDUM AND RESOLVED
THAT: The memorandum from Captain Peter Schuttinga, Highlands Volunteer Fire Department, dated July 10, 2002 re: proposed alternate route for Millstream Lake Road BE RECEIVED FOR INFORMATION.

CARRIED

It was the consensus of Council that a walkthrough be arranged.

- f) Building Report – June and July 2002

MOTION 257/02 MOVED BY COUNCILLOR
SECONDED BY COUNCILLOR AND RESOLVED
THAT: The Building Report for June and July 2002 BE RECEIVED FOR INFORMATION.

CARRIED

8. OTHER BUSINESS

- a) Memorandum from the Administrator
Re: Regional Growth Strategy

See Item 3 a).

- b) Memorandum from the Administrator
Re: Proposed Disposition of Land (That Part of Section 36, Highland District Shown as Closed Road on Plan VIP72852)

MOTION 258/02 MOVED BY COUNCILLOR MCLELLAN
SECONDED BY COUNCILLOR MCPHERSON AND RESOLVED
THAT: Pursuant to Section 187 of the *Local Government Act*, the disposition of land legally described as That Part of Section 36, Highland District shown as Closed Road on Plan VIP72852 to Duncan Kerkham, of 1419 Thurlow Road, at the appraised market value of \$17,500.00 BE AUTHORIZED, AND FURTHER that it be a requirement that the lands be consolidated with Lot 1, Section 36, Highland District.

CARRIED

MOTION 259/02 MOVED BY COUNCILLOR MENDUM
SECONDED BY COUNCILLOR CARDINAL AND RESOLVED
THAT: The money received by the District of Highlands from Duncan Kerkham for the sale of That Part of Section 36, Highland District shown as Closed Road on Plan VIP72852, be placed to the credit of the Capital Works and Equipment Reserve Fund AND FURTHER, that staff be directed to prepare an amendment to the 5 Year Financial Plan to include the above funds and to allocate them as an expenditure for road capital with a corresponding decrease in revenue from borrowing.

CARRIED

- c) Memorandum from the Administrator
Re: Rezoning Application for 1943 Millstream Road (Highwest Waste Recycler Ltd.)

MOTION 260/02 MOVED BY COUNCILLOR
SECONDED BY COUNCILLOR AND RESOLVED
THAT: The letter from Highwest Waste Recycler Ltd. dated July 10, 2002, and other available background materials and reports BE REFERRED to the Advisory Planning Commission for consideration and a recommendation to Council.

CARRIED

- d) Memorandum from the Administrator
Re: Official Community Plan Review Task Force

MOTION 261/02 MOVED BY COUNCILLOR MENDUM
SECONDED BY COUNCILLOR MCLELLAN AND RESOLVED
THAT: Kevin Key BE REMOVED from the Official Community Plan Review Task Force.

CARRIED

9. ADJOURNMENT

MOTION 262/02 MOVED BY COUNCILLOR CARDINAL
SECONDED BY COUNCILLOR MCPHERSON AND RESOLVED
THAT: The Regular meeting of Council BE ADJOURNED at 8:50 p.m. AND THAT, pursuant to Section 242.2 of the *Local Government Act* a meeting *in camera* be convened to discuss:

- Personnel