

**DISTRICT OF HIGHLANDS**  
**REGULAR COUNCIL MEETING**

Minutes of the Regular Council meeting held Monday, May 5, 2003, at the East Highlands Firehall, 3613 Woodridge Place at 7:30 p.m.

**PRESENT:** Mayor Roessingh, Chair  
Councillor K. Brotherston  
Councillor M. Brotherston  
Councillor Cardinal  
Councillor Kadar  
Councillor McPherson  
Councillor Mendum

**IN ATTENDANCE:** Bruce Woodbury, Administrator  
Loranne Hilton, Deputy Clerk  
Sandi Chesley, Administrative Assistant

The Mayor noted that the Five Year Financial Plan was on the agenda and invited input from the public. The Administrator answered questions and responded to comments from the public.

**AGENDA**

MOTION 260/03 MOVED BY COUNCILLOR CARDINAL  
SECONDED BY COUNCILLOR MENDUM AND RESOLVED  
THAT: The agenda BE AMENDED by adding the following item:

Item 3c) Letter from Vicky Husband  
Re: Disrespectful Behaviour by a Councillor in a Council Meeting

AND THAT the agenda as amended BE APPROVED.

**CARRIED**

**1. PETITIONS AND DELEGATIONS**

a) Development Variance Permit Application DVP-10-03  
OWNER/APPLICANT: Trudy Miller and Sean Maruca  
LOCATION: Lot 1, Section 13, Highland District, Plan 35785

MOTION 361/03 MOVED BY COUNCILLOR MCPHERSON  
SECONDED BY COUNCILLOR MENDUM AND RESOLVED  
THAT: Development Variance Permit DVP-10-03 BE ISSUED pertaining to Lot 1, Section 13, Highland District, Plan 35785, that would vary Zoning Bylaw No. 100:

a) In Section 7.3.3(3) by decreasing the required setback from the front lot line from 7.5 metres to 4.0 metres; AND

- b) in Section 7.3.3(6) by decreasing the required setback from the rear lot line from 10 metres to 2.87 metres.

for the purpose of building a boat cover onto the existing single family dwelling on the lot as shown generally on the Plan attached as Schedule 1.

CARRIED

- b) Development Variance Permit Application DVP-11-03  
OWNER/APPLICANT: David and Cheryl Bennett  
LOCATION: Lot 23, Section 29 and 35, Highland District, Plan 39439

Mr. Bennett was in attendance in support of the application and answered queries of Council in this regard.

MOTION 362/03 MOVED BY COUNCILLOR CARDINAL  
SECONDED BY COUNCILLOR M. BROTHERSTON AND RESOLVED  
THAT: Notification BE ISSUED for the proposed issuance of Development Variance Permit DVP-11-03 pertaining to Lot 23, Sections 29 and 35, Highland District, Plan 39439 that would vary Zoning Bylaw No. 100:

1. Section 6.1.3(2) from “the *height* of an *accessory building* or *structure* shall not exceed 6 metres (19.68 feet),” to “the *height* of an *accessory building* or *structure* shall not exceed 7.62 metres (25 feet);”

CARRIED

(Councillor McPherson recorded as opposed)

Discussion ensued regarding the proposed variance.

MOTION 363/03 MOVED BY COUNCILLOR CARDINAL  
SECONDED BY COUNCILLOR K. BROTHERSTON AND RESOLVED  
THAT: Notification BE ISSUED for the proposed issuance of Development Variance Permit DVP-11-03 pertaining to Lot 23, Sections 29 and 35, Highland District, Plan 39439 that would vary Zoning Bylaw No. 100:

2. Section 6.1.3(7) from “the total *floor area* of all *accessory buildings* on a *lot* shall not exceed 325 square metres and no single *accessory building* shall exceed 200 square metres in *floor area*,” to “the total *floor area* of all *accessory buildings* on a *lot* shall not exceed 421.39 square metres (4536 square feet) and no single *accessory building* shall exceed 278.98 square metres (3003 square feet) in *floor area*.”

CARRIED

- c) Development Variance Permit Application DVP-12-03  
OWNER/APPLICANT: George Fisher  
LOCATION: Lot 19, Section 30 and 31, Highland District, Plan VIP74674

Mr. Fisher was in attendance in support of the application.

MOTION 364/03 MOVED BY COUNCILLOR CARDINAL  
SECONDED BY COUNCILLOR K. BROTHERSTON AND RESOLVED  
THAT: Notification BE ISSUED for the proposed issuance of Development  
Variance Permit DVP-12-03 pertaining to Lot 19, Sections 30 and 31,  
Highland District Plan VIP74674 that would vary Zoning Bylaw No. 100:

1. Section 6.4.3(7) from “the total *floor area* of a *dwelling unit* shall not exceed 322 square metres,” to “the total *floor area* of a *dwelling unit* shall not exceed 355.34 square metres (3825 square feet).”

CARRIED

## 2. ADOPTION OF THE MINUTES

- a) Minutes of the Regular Council Meeting held April 22, 2003

MOTION 365/03 MOVED BY COUNCILLOR MCPHERSON  
SECONDED BY COUNCILLOR MENDUM AND RESOLVED  
THAT: The minutes of the Regular Council meeting held April 22, 2003 BE  
ADOPTED AS CIRCULATED.

CARRIED

- b) Minutes of the Committee of the Whole Meeting held April 23, 2003

MOTION 366/03 MOVED BY COUNCILLOR MCPHERSON  
SECONDED BY COUNCILLOR KADAR AND RESOLVED  
THAT: The minutes of the Committee of the Whole meeting held April 23,  
2003 BE ADOPTED AS CIRCULATED.

CARRIED

**3. BUSINESS ARISING FROM THE MINUTES**

- a) Memorandum from the Planning Technician  
Re: Delegation of Authority to the Approving Officer –  
Exemption of Lot Frontage Requirements

MOTION 367/03 MOVED BY COUNCILLOR MCPHERSON  
SECONDED BY COUNCILLOR CARDINAL AND RESOLVED  
THAT: Council delegate its powers under Section 944(2) of the *Local  
Government Act* to the Approving Officer, to permit lot frontage exemptions to  
be made by the Approving Officer.

CARRIED

- b) Memorandum from the Deputy Clerk  
Re: Saving Small Towns: Low Impact Development Solutions  
Conference

MOTION 368/03 MOVED BY COUNCILLOR CARDINAL  
SECONDED BY COUNCILLOR MENDUM AND RESOLVED  
THAT: The registration fees and expenses associated with the attendance of  
five members of Council at the Saving Small Towns: Low Impact  
Development Solutions, scheduled for June 19 to 20, 2003 BE  
AUTHORIZED.

CARRIED

- c) Letter from Vicky Husband  
Re: Disrespectful Behaviour by a Councillor in a Council Meeting

There was discussion regarding Ms. Husband's letter with varying opinions  
being noted.

**4. REPORTS**

**a) Committee Reports**

- i) Administration and Finance

The next meeting of the Administration and Finance Committee is  
scheduled for May 13, 2003 at 7:30 p.m. at Pike House.

ii) Environment

Environment Advisory Committee

Re: Minutes of the Meetings held March 12 and April 9, 2003

MOTION 369/03 MOVED BY COUNCILLOR MCPHERSON  
SECONDED BY COUNCILLOR M. BROTHERSTON AND  
RESOLVED THAT: The minutes of the Environment Advisory  
Committee meetings held March 12 and April 9, 2003 BE RECEIVED  
FOR INFORMATION.

CARRIED

Councillor McPherson noted that the regular Environment Advisory  
Committee meeting scheduled for May 14 may be moved to May 15,  
2003.

iii) Parks and Recreation

Parks and Recreation Advisory Committee

Re: Minutes of the Meeting held April 23, 2003

MOTION 370/03 MOVED BY COUNCILLOR K. BROTHERSTON  
SECONDED BY COUNCILLOR M. BROTHERSTON AND  
RESOLVED THAT: The minutes of the Parks and Recreation  
Advisory Committee meeting held April 23, 2003 BE RECEIVED FOR  
INFORMATION.

CARRIED

Parks and Recreation Advisory Committee recommendation

Re: BC Hydro Tree Replacement Program

MOTION 371/03 MOVED BY COUNCILLOR MENDUM  
SECONDED BY COUNCILLOR M. BROTHERSTON AND  
RESOLVED THAT: The Recommendation from the Parks and  
Recreation Advisory Committee regarding potential projects to expend  
the \$10,000.00 donation from BC Hydro's Tree Replacement Program  
BE DEFERRED until the receipt of recommendations from the  
Environment Advisory Committee and the Roads Advisory Committee.

CARRIED

Parks and Recreation Advisory Committee recommendation  
Re: Committee Name

MOTION 372/03 MOVED BY COUNCILLOR K. BROTHERSTON  
SECONDED BY COUNCILLOR M. BROTHERSTON AND  
RESOLVED THAT: The name of the amalgamated Trails and Parks  
and Recreation Advisory Committees be changed to the Parks, Trails  
and Recreation Advisory Committee.

CARRIED

The next meeting of the Parks, Trails and Recreation Advisory  
Committee is scheduled for May 28, 2003 at 7:30 p.m. at Pike House.

iv) Protective Services

Protective Services Advisory Committee  
Re: Minutes of the Meeting held March 24, 2003

MOTION 373/03 MOVED BY COUNCILLOR M. BROTHERSTON  
SECONDED BY COUNCILLOR K. BROTHERSTON AND  
RESOLVED THAT: The minutes of the Protective Services Advisory  
Committee meeting held April 28, 2003 BE RECEIVED FOR  
INFORMATION.

CARRIED

The next meeting of the Protective Services Advisory Committee is  
scheduled for May 26, 2003 at 7:30 p.m. at the West Fire Hall.

v) Roads

Councillor Mendum noted that the Roads Advisory Committee met on  
April 17, 2003 and there was discussion regarding potential road  
projects for 2003.

The next meeting of the Roads Advisory Committee is scheduled for  
May 21, 2003 at 7:30 p.m. at Pike House.

vi) Planning and Zoning

Nil.

**b) Mayor's Report**

Mayor Roessingh commended the Administration and Finance Advisory Committee on an excellent job in the preparation and bulk mail out of the Five-Year Financial Plan.

The Mayor reported that the transfer of the Roler property to CRD Parks has now been complete and extended a thank you to Jon Roler.

**5. CORRESPONDENCE**

Nil.

**6. BYLAWS**

a) "Five Year Financial Plan Bylaw No. 202, 2003"

MOTION 374/03 MOVED BY COUNCILLOR MCPHERSON  
SECONDED BY COUNCILLOR MENDUM AND RESOLVED  
THAT: "Five Year Financial Plan Bylaw No. 202, 2003" BE GRANTED  
FIRST READING.

CARRIED

"Five Year Financial Plan Bylaw No. 202, 2003"

MOTION 375/03 MOVED BY COUNCILLOR MCPHERSON  
SECONDED BY COUNCILLOR M. BROTHERSTON AND RESOLVED  
THAT: "Five Year Financial Plan Bylaw No. 202, 2003" BE GRANTED  
SECOND READING.

CARRIED

"Five Year Financial Plan Bylaw No. 202, 2003"

MOTION 376/03 MOVED BY COUNCILLOR MCPHERSON  
SECONDED BY COUNCILLOR KADAR AND RESOLVED  
THAT: "Five Year Financial Plan Bylaw No. 202, 2003" BE GRANTED  
THIRD READING.

CARRIED

“Tax Rates Bylaw No. 203, 2003”

MOTION 377/03 MOVED BY COUNCILLOR MENDUM  
SECONDED BY COUNCILLOR MCPHERSON AND RESOLVED  
THAT: “Tax Rates Bylaw No. 203, 2003” BE GRANTED FIRST READING.

CARRIED

“Tax Rates Bylaw No. 203, 2003”

MOTION 378/03 MOVED BY COUNCILLOR MENDUM  
SECONDED BY COUNCILLOR MCPHERSON AND RESOLVED  
THAT: “Tax Rates Bylaw No. 203, 2003” BE GRANTED SECOND  
READING.

CARRIED

“Tax Rates Bylaw No. 203, 2003”

MOTION 379/03 MOVED BY COUNCILLOR MENDUM  
SECONDED BY COUNCILLOR MCPHERSON AND RESOLVED  
THAT: “Tax Rates Bylaw No. 203, 2003” BE GRANTED THIRD READING.

CARRIED

MOTION 380/03 MOVED BY COUNCILLOR CARDINAL  
SECONDED BY COUNCILLOR MENDUM AND RESOLVED  
THAT: A Special Council meeting BE SCHEDULED for Wednesday, May 14,  
2003 at 7:15 p.m. at the Pike House to consider adoption of “Five Year  
Financial Plan Bylaw No. 202, 2003” and “Tax Rates Bylaw No. 203, 2003”.

CARRIED

**7. NEW BUSINESS**

- a) Building Report for April 2003

MOTION 381/03 MOVED BY COUNCILLOR CARDINAL  
SECONDED BY COUNCILLOR MENDUM AND RESOLVED  
THAT: The Building Report for April 2003 BE RECEIVED FOR  
INFORMATION.

CARRIED

- b) Rezoning Application RZ-04-03  
OWNER/APPLICANT: LGB9- Bear Mountain Partnership  
LOCATION: Section 16, Highland District, Except that Part In Plan VIP72555

Mr. Les Bjola was in attendance in support of the application and answered queries of Council in this regard.

MOTION 382/03 MOVED BY COUNCILLOR MCPHERSON  
SECONDED BY COUNCILLOR MENDUM AND RESOLVED  
THAT: The rezoning application RZ-04-03 made by LGB9-Bear Mountain Partnership pertaining to Section 16, Highland District Except that Part in Plan VIP72555, BE REFERRED TO ADVISORY COMMITTEES for a recommendation to the Advisory Planning Commission and a subsequent recommendation from the APC to Council at the Regular meeting of June 16, 2003.

CARRIED

**8. OTHER BUSINESS**

- a) Thetis Lake, Francis/King, and Mill Hill Regional Parks Draft Management Plan

There was discussion regarding the Draft management Plan and the recommendations received from the Parks, Trails and Recreation Advisory Committee and varying views were noted.

MOTION 383/03 MOVED BY COUNCILLOR MCPHERSON  
SECONDED BY COUNCILLOR KADAR AND RESOLVED  
THAT: The following comments be forwarded to the Capital Regional District regarding the Thetis Lake, Francis/King, and Mill Regional Parks Draft Management Plan:

- Council supports a general east-west trail connector;
- Council supports on-leash regulations, with designated off-leash areas for dogs throughout the parks included in the Draft Management Plan, as well as region wide.

CARRIED

- b) Memorandum from the Deputy Clerk  
Re: Public Hearing Scheduled for May 7, 2003  
“Highlands Official Community Plan Amendment Bylaw No. 194, 2003”  
“Highlands Zoning amendment Bylaw No. 195, 2003” (Kingco 2000 Ltd.)

MOTION 384/03 MOVED BY COUNCILLOR CARDINAL  
SECONDED BY COUNCILLOR MCPHERSON AND RESOLVED  
THAT: The Public Hearing on “Highlands Official Community Plan  
amendment Bylaw No. 194, 2003” and “Highlands Zoning Amendment Bylaw  
No. 195, 2003” scheduled for May 7, 2003 at 7:30 p.m. at Pike House BE  
CANCELLED; AND FURTHER that the Public Hearing on these Bylaws BE  
RESCHEDULED to May 14, 2003 at 7:30 p.m. at Pike House.

CARRIED

- c) Memorandum from the Planning Technician  
Re: OCP Review – Structuring the Public Consultation Process

There was discussion regarding the OCP review with respect to the Public  
Consultation process with various opinions being noted.

MOTION 385/03 MOVED BY COUNCILLOR MENDUM  
SECONDED BY COUNCILLOR M. BROTHERSTON AND RESOLVED  
THAT: The memorandum from the Planning Technician, dated April 30, 2003  
regarding the OCP Draft Review – Structuring the Public Consultation  
Process BE RECEIVED FOR INFORMATION.

CARRIED

**9. ADJOURNMENT**

MOTION 386/03 MOVED BY COUNCILLOR CARDINAL  
SECONDED BY COUNCILLOR MENDUM AND RESOLVED  
THAT: The Regular meeting of Council BE ADJOURNED at 9:35 p.m.

CARRIED