

**DISTRICT OF HIGHLANDS
REGULAR COUNCIL MEETING**

Minutes of the Regular Council meeting held Monday, December 15, 2003, at Caleb Pike House, 1589 Millstream Road at 7:00 p.m.

PRESENT: Mayor Roessingh, Chair
Councillor K. Brotherston
Councillor M. Brotherston
Councillor Cardinal
Councillor McPherson
Councillor Mendum

ABSENT Councillor Kadar

IN ATTENDANCE: Bruce Woodbury, Administrator
Laurie Taylor, Deputy Clerk

AGENDA

MOTION 659/03

MOVED BY COUNCILLOR MCPHERSON

SECONDED BY COUNCILLOR MENDUM

THAT the agenda order be altered by moving:

1. Item 8(b) – CRD Appointment to Item 1(d);
2. Item 4(a)(vii)(A) – Paul Weyer’s letter re APC to Item 6(a) – APC Bylaw

AND THAT the agenda be amended by adding the following items:

1. Item 1(b) - letter from Marcie McLean
2. Item 6(a) – letter from Bill Vogel

AND THAT the agenda, as altered and amended, be approved.

CARRIED

1. PETITIONS AND DELEGATIONS

a) *Rezoning Application No. RZ03-97*

OWNER: John Chew (Highwest Waste Recyclers Ltd.)

LOCATION: Section 15, Highland District except those parts in Plans 7077, 7599 and 16010

CIVIC ADDRESS: 1943 Millstream Road

- ? Application for OCP and Zoning bylaw amendments to permit a construction and demolition waste disposal site including related recycling and contaminated soil remediation facility.

(i) Highlands Official Community Plan Amendment Bylaw No. 216

MOTION 660/03

MOVED BY COUNCILLOR CARDINAL

SECONDED BY COUNCILLOR K. BROTHERSTON

THAT Highlands Official Community Plan Bylaw No. 216, 2003 be granted first reading.

CARRIED

MOTION 661/03

MOVED BY COUNCILLOR MENDUM

SECONDED BY COUNCILLOR MCPHERSON

THAT Highlands Official Community Plan Bylaw No. 216, 2003 be granted second reading

CARRIED

(ii) Highlands Zoning Amendment Bylaw No. 217

MOTION 662/03

MOVED BY COUNCILLOR MCPHERSON

SECONDED BY COUNCILLOR K. BROTHERSTON

THAT Highlands Zoning Amendment Bylaw No. 217, 2003 be granted first reading.

CARRIED

MOTION 663/03

MOVED BY COUNCILLOR MCPHERSON

SECONDED BY COUNCILLOR K. BROTHERSTON

THAT Highlands Zoning Amendment Bylaw No. 217, 2003 be granted second reading

CARRIED

MOTION 664/03

MOVED BY COUNCILLOR MCPHERSON

SECONDED BY COUNCILLOR MENDUM

THAT prior to scheduling a Public Hearing for consideration of the bylaws for rezoning application RZ-03-97, Highwest Waste Recyclers Ltd, part Section 15, Highlands District except those parts in Plans 7077, 7599 and 16010, located on Millstream Road, that the information be requested from the Capital Regional District on the status of the air quality monitoring for the site.

CARRIED

MOTION 665/03
MOVED BY COUNCILLOR MCPHERSON
SECONDED BY COUNCILLOR MENDUM

THAT prior to scheduling a Public Hearing for consideration of the bylaws for rezoning application RZ-03-97, Highwest Waste Recyclers Ltd, part Section 15, Highlands District except those parts in Plans 7077, 7599 and 16010, located on Millstream Road, that the Capital Regional District be requested to provide suitable draft language to amend the CRD's Solid Waste Management Plan

CARRIED

MOTION 666/03
MOVED BY COUNCILLOR MCPHERSON
SECONDED BY COUNCILLOR MENDUM

THAT prior to scheduling a Public Hearing for consideration of the bylaws for rezoning application RZ-03-97, Highwest Waste Recyclers Ltd, part Section 15, Highlands District except those parts in Plans 7077, 7599 and 16010, located on Millstream Road, that the applicant be requested to provide confirmation from the Ministry of Water, Land and Air Protection that the site operations comply with the Contaminated Sites Regulations of the Waste Management Act.

CARRIED

- b) ***Rezoning Application No. RZ06-02***
OWNER: Millstream Industrial Park Ltd.
LOCATION: Section 4 Range 3 West Highland District
CIVIC ADDRESS: 2015 Millstream Road

? Application to rezone the subject property to permit the development of a business park.

MOTION 667/03
MOVED BY COUNCILLOR CARDINAL
SECONDED BY COUNCILLOR K. BROTHERSTON

THAT Council receive, for information, the following correspondence and documents attached to the report from the Planning Technician dated December 8, 2003 regarding Rezoning Application RZ-06-02 for the Millstream Industrial Park property legally described as Section 4, Range 3 West, Highland District, except Part shown coloured red on Plan attached to DD13124, except part shown outlined in red on Plan 626R, and except Part in Plan 18272 located on Millstream Road:

- (a) Correspondence and plans from Richard Irwin dated December 1, 2003 (attachment 1);
- (b) Letter and attachments dated April 19, 2002 from the Millstream Industrial Park owners to adjacent property owners, advising that human consumption of on-site well water was being curtailed (attachment 2);
- (c) A site survey certificate of building locations, dated May 13, 1993 (attachment 3);
- (d) Memo from Richard Irwin dated September 10, 2003 providing

- (e) recent traffic count tables (attachment 4);
- (e) Letter dated November 3, 2003, from Boulevard Transportation Group, providing the terms of reference for a traffic/access impact assessment (attachment 5);
- (f) Phase I and II Site Assessment report dated July 6, 1993 from CB Research International Corp. concerning site contamination (attachment 6);
- (g) Current Provincial Contaminated Site Registry Forms (attachment 7);
- (h) Assessment Report by ENKON Environmental Ltd dated September 8, 2003 (attachment 8)
- (i) Field Survey Form by ENKON Environmental Ltd dated August 11, 2003 (attachment 9) identifying a rare plant occurrence within the property;
- (j) Annual Gas Permits for Eagle Propane and CanWest propane dated June 23, 2003 (attachment 10);
- (k) Rough sketch of the Entrance Information identifying the extent of the treed buffer along Millstream Road (attachment 11);
- (l) Orca and McCall Environmental monitoring reports relevant to groundwater and emissions from the property (attachment 12); and
- (m) Letter dated October 22, 2003 from the District of Langford Clerk-Administrator, Geoff Pearce, in response to the District of Highlands' referral (attachment 13).

AND THAT Council receive the following for information:

- (a) Draft General Industrial (M1) Zone "APC-Option 2 December 08, 2003" (attachment 14)
- (b) Draft General Industrial (M2) Zone labeled "APC-Option 2 December 08, 2003" (attachment 15),
- (c) Draft Zoning standards labeled "Part ZZZ Zoning Standards: Parking/Loading; Landscaping and Screening" dated December 8, 2003 (attachment 16); and
- (d) Draft Development Permit Area Guidelines entitled "Area 4 – Highlands Commercial/Industrial Gateway Area;" (attachment 17).

CARRIED

MOTION 668/03

MOVED BY COUNCILLOR MCPHERSON
SECONDED BY COUNCILLOR MENDUM

THAT the applicant be requested to provide the following reports pertaining to Rezoning Application RZ-06-02 prior to reading consideration the OCP and Zoning Amendment Bylaws:

1. Traffic Impact Assessment
2. Septic Disposal Assessment and Report on Alternate Septic Disposal Options including percolation data provided by CRD Health.

CARRIED

MOTION 669/03

MOVED BY COUNCILLOR MCPHERSON

SECONDED BY COUNCILLOR K. BROTHERSTON

THAT the applicant be requested to provide the following pertaining to Rezoning Application RZ-06-02:

1. draft zoning definitions as intended for the development, for review by staff, in order to have suitable definitions incorporated into a Bylaw for presentation to Council at a subsequent meeting;
2. a Certificate of Compliance, or equivalent, for the site as required by the Waste Management Act prior to the adoption of the bylaws;

AND THAT staff be directed to prepare the draft Official Community Plan and Zoning Amendment Bylaws for consideration by Council.

CARRIED

MOTION 670/03

MOVED BY COUNCILLOR MCPHERSON

SECONDED BY COUNCILLOR K BROTHERSTON

THAT Council support, in principle, the Millstream Industrial Park property, Section 4, Range 3 West, Highland District, except Part shown coloured red on Plan attached to DD13124, except part shown outlined in red on Plan 626R, and except Part in Plan 18272 located on Millstream Road, being serviced by piped water systems (or an alternative method of servicing) as a condition of rezoning;

AND THAT staff be directed to prepare the necessary amendments to the Subdivision or Development of Land Bylaw, for consideration by Council.

CARRIED

MOTION 671/03

MOVED BY COUNCILLOR MCPHERSON

SECONDED BY COUNCILLOR MENDUM

THAT consideration of the servicing of the Millstream Industrial Park property, Section 4, Range 3 West, Highland District, except Part shown coloured red on Plan attached to DD13124, except part shown outlined in red on Plan 626R, and except Part in Plan 18272 located on Millstream Road, by sanitary sewer systems as a condition of rezoning be deferred pending receipt of the Septic Disposal Assessment and Report requested from the applicant.

CARRIED

Councillors K. Brotherston and Cardinal opposed.

- c) ***Rezoning Application No. RZ03-00***
OWNER: Land and Water British Columbia
LOCATION: Lot 1 Plan VIP70242
CIVIC ADDRESS: Millstream Road

? Proposal to rezone the property to a new Commercial/Light Industrial Zone

**MOTION 672/03
MOVED BY COUNCILLOR MCPHERSON
SECONDED BY COUNCILLOR MENDUM**

THAT Council receive the correspondence dated December 8, 2003, from Garry Martin, consultant for Land and Water British Columbia, attached to the report from the Planning Technician dated December 4, 2003 In regards to OCP amendment application and rezoning application RZ03-00 pertaining to Lot 1, Plan VIP70242, Section 5, Range 3W, Highlands District, located on Millstream Road.

CARRIED

**MOTION 673/03
MOVED BY COUNCILLOR MCPHERSON
SECONDED BY COUNCILLOR K. BROTHERSTON**

THAT further consideration of rezoning application RZ03-00 pertaining to Lot 1, Plan VIP70242, Section 5, Range 3W, Highlands District, located on Millstream Road be deferred pending the completion of the Official Community Plan review and Regional Context Statement.

CARRIED

Councillor Cardinal opposed

**d) *CRD Appointment*
*Report dated December 10, 2003 from Deputy Clerk***

The Mayor reminded the public that a two-thirds majority vote of the Council members present is required in order to have the matter reconsidered and that unless the reconsideration motion is successful there will be no Council debate on the issue.

The following members of the public spoke on the issue of the Council's appointment of Councillor Marie Brotherston as the District's representative to the CRD Board:

- ? Marcie McLean, 1321 Millstream Road
- ? Anne-Marie Hart, 3837 Blue Valley Road
- ? Bill Vogel, 614 Tammy Place
- ? Ken Faris, 1201 Millstream Road
- ? Mark Montgomery, 3223 Woodridge Place
- ? Paul Weyer, 3702 Blue Valley Road
- ? Ambrose Marsh, 360 Hazlitt Creek Road
- ? Debra Meeks, 574 Corry Road
- ? Al Pellett, 3975 Munns Road
- ? Fred York, 743 Finlayson Arm Road
- ? Tara Parkinson, 3702 Blue Valley Road
- ? Eric Bonham, 5216 Stag Road
- ? Rebecca King, 861 Finlayson Arm Road
- ? Evelyn Samuel, 405 Hazlitt Creek Road
- ? Vicky Husband, 301 Ross-Durrance Road
- ? Michael Bocking, 405 Hazlitt Creek Road

- ? Alex Provan, 2656 Bukin Drive East
- ? Carol Lester, 787 Finlayson Arm Road
- ? Bob Flitten, 680 Stewart Mountain Road
- ? Paul Brownsey, 708 Timberglen Place
- ? Kent Wilner, 889 Finlayson Arm Road
- ? Gary Stride, 834 Finlayson Arm Road
- ? Peter Talvas, 690 Rockridge Place
- ? Jan Middleton, 3620 Munns Road
- ? Janet Williams, 2281 Bukin Place
- ? Andrew Fall, 220 Old Mossy Road
- ? Norm Pass, 4303 Munns Road
- ? Rod Glover, 368 Millstream Lake Road
- ? Sheila Kennedy, 130 Ross-Durrance Road
- ? Marnie Essery, 506 Lone Tree Place
- ? Russ Trace
- ? Rick Lester, 787 Finlayson Arm Road

MOTION 674/03

MOVED BY COUNCILLOR MCPHERSON
SECONDED BY COUNCILLOR MENDUM

THAT Motion 638/03 adopted by Council on December 1, 2003 appointing Councillor Marie Brotherston as the District of Highlands' Director on the Board of the Capital Regional District be reconsidered.

DEFEATED

Mayor Roessingh, Councillors McPherson and Mendum in favour
Councillors, M. Brotherston, K. Brotherston and Cardinal opposed.

2. ADOPTION OF THE MINUTES

a) *Minutes of the Regular Council Meeting – December 1, 2003*

MOTION 675/03

MOVED BY COUNCILLOR CARDINAL
SECONDED BY COUNCILLOR MCPHERSON

THAT the minutes of the Regular Council meeting held December 1, 2003 be adopted as circulated.

CARRIED

3. BUSINESS ARISING FROM THE MINUTES

Nil

4. REPORTS

a) Committee Reports

- i) Administration and Finance – Councillor Cardinal

- ii) Environment – Councillor McPherson
 - ? Next Environment Advisory Committee meeting has been scheduled for January 14, 2004 at 7:30 p.m. at Pike House
- iii) Parks, Trails and Recreation - Councillor K. Brotherston
- iv) Protective Services - Councillor M. Brotherston
 - ? Next Protective Services Advisory Committee meeting is tentatively scheduled for January 12, 2004 at 7:30 p.m. at the West Fire Hall.
- v) Roads – Councillor Mendum
 - ? Next scheduled Roads Advisory Committee meeting is December 18, 2003 at 7:30 p.m. at the Pike House.
- vii) Planning and Zoning
 - A) Advisory Planning Commission (0360-21)
 - B) OCP Planning Coordinating Team (6480-06)

***OCP Survey Results
Report dated December 10, 2003 from Deputy Clerk***

MOTION 676/03

MOVED BY COUNCILLOR MPHERSON

SECONDED BY COUNCILLOR K. BROTHERSTON

THAT Council receive the following for information:

- ? November 8, 2003 Open House Comments and Summary
- ? October November 2003 OCP Survey Results
- ? October November 2003 OCP Survey Attachments

CARRIED

Letter from Paul Weyer re: OCP PCT & Conflict of Interest

MOTION 677/03

MOVED BY COUNCILLOR MCPHERSON

SECONDED BY COUNCILLOR K. BROTHERSTON

THAT Council receive, for information, the letter dated December 9, 2003 from Paul Weyer, 3702 Blue Valley Road pertaining to the OCP Planning Coordinating Team and the perception of Conflict of Interest.

CARRIED

OCP Social Topic Group – Minutes November 25 & December 3, 2003

MOTION 678/03

MOVED BY COUNCILLOR MCPHERSON

SECONDED BY COUNCILLOR K. BROTHERSTON

THAT the minutes of the OCP Social Topic Group meeting held November 25, 2003 and December 3, 2003 be received for information.

CARRIED

OCP Economic Topic Group – Minutes November 18, 2003

MOTION 679/03

MOVED BY COUNCILLOR K. BROTHERSTON

SECONDED BY COUNCILLOR M. BROTHERSTON

THAT the minutes of the OCP Economic Topic Group meeting held November 18, 2003 be received for information.

CARRIED

b) **Mayor's Report (0570-04)**

Nil

5. **CORRESPONDENCE**

a) ***CGI Information Systems and Management Consultants dated October 31, 2003***

Re: Municipal Insurance Association of BC – 2003 Liability Risk Program Survey

MOTION 680/03

MOVED BY COUNCILLOR MENDUM

SECONDED BY COUNCILLOR M. BROTHERSTON

THAT the correspondence dated October 31, 2003 from CGI Information Services and Management Consultants, regarding the Liability Risk Program Survey be received for information:

AND THAT the correspondence be referred to the Highlands Parks and Recreation Association;

AND THAT staff be instructed to work with the Highlands Parks and Recreation Association to implement the recommendations included in the report.

CARRIED

6. **BYLAWS**

a) ***Advisory Planning Commission Bylaw No. 209, 2003***
Memo from Deputy Clerk dated November 26, 2003

- ? Michael Bocking, 405 Hazlitt Creek Road – spoke against the proposed conflict of issue provisions in the proposed bylaw and submitted alternate language
- ? Bill Vogel, 614 Tammy Place – submitted correspondence
- ? Dave Mackas, 746 Caleb Pike Road – submitted correspondence
- ? Paul Weyer, 3702 Blue Valley Road – submitted correspondence

MOTION 681/03

MOVED BY COUNCILLOR MCPHERSON
SECONDED BY COUNCILLOR MENDUM

THAT Advisory Planning Commission Bylaw No. 209, 2003 be granted first reading.

CARRIED

Councillors K. Brotherston and Cardinal opposed

MOTION 682/03

MOVED BY COUNCILLOR MCPHERSON
SECONDED BY COUNCILLOR MENDUM

THAT Advisory Planning Commission Bylaw No. 209, 2003 be granted second reading

CARRIED

Councillors K. Brotherston and Cardinal opposed

MOTION 683/03

MOVED BY COUNCILLOR MCPHERSON
SECONDED BY COUNCILLOR MENDUM

THAT Advisory Planning Commission Bylaw No. 209, 2003 be granted third reading

CARRIED

Councillors K. Brotherston and Cardinal opposed

b) ***Parks Reserve Fund Expenditure Bylaw No. 215, 2003***

MOTION 684/03

MOVED BY COUNCILLOR MCPHERSON
SECONDED BY COUNCILLOR K. BROTHERSTON

THAT Parks Reserve Fund Expenditure Bylaw No. 215, 2003 be adopted.

CARRIED

7. **NEW BUSINESS**

- a) ***Staff Christmas Bonus***
Memo from Deputy Clerk dated December 2, 2003

MOTION 685/03

**MOVED BY COUNCILLOR MCPHERSON
SECONDED BY COUNCILLOR CARDINAL**

THAT Council approve a \$100 gift certificate from Thrifty Foods be given to each staff member as a Christmas bonus.

CARRIED

- b) ***Cancel January 5, 2004 Council meeting***

MOTION 686/03

**MOVED BY COUNCILLOR K. BROTHERSTON
SECONDED BY COUNCILLOR M. BROTHERSTON**

THAT the regular Council meeting scheduled for January 5, 2004 be cancelled.

CARRIED

- c) ***Priority Agreement over Rent Charges***
George & Janice Fisher – 601 Highlands Park Terrace

MOTION 687/03

**MOVED BY COUNCILLOR K. BROTHERSTON
SECONDED BY COUNCILLOR MCPHERSON**

THAT Council approve the request from Peter Vaartnou of Jones Emery Hargraves Swan dated December 3, 2003 that priority be granted to the Royal Bank of Canada over rent charges registered against the title to Lot 19 Sections 30 and 71 Highland District Plan VIP74674 by instruments EV44278 and EV44279 in favour of the District of Highlands:

AND THAT the Mayor and Administrator be authorized to execute the priority agreement on behalf of the District of Highlands;

AND THAT the agreement be returned to Peter Vaartnou of Jones Emery Hargraves Swan for registration in the Land Titles Office subject to the following:

1. The owner complying with any conditions by The Land Conservancy for their authorization of the Priority Agreement;
2. All expenses for the preparation and registration of the Priority Agreement be paid by the owner;
3. A copy of the registered covenant with priority agreement being submitted to the District of Highlands and The Land Conservancy.

CARRIED

- d) ***Capital Regional District Monthly Bylaw Enforcement Summary – October 2003 (655-20)***

MOTION 688/03

MOVED BY COUNCILLOR M. BROTHERSTON

SECONDED BY COUNCILLOR MCPHERSON

THAT the Capital Regional District Bylaw Enforcement Summary report dated November 18, 2003, for the month of October 2003, be received for information.

CARRIED

- e) ***Request to work within Road Allowance
Caleb Pike & Millstream Road intersection
Highlands 2 Holdings Ltd.***

MOTION 689/03

MOVED BY COUNCILLOR MCPHERSON

SECONDED BY COUNCILLOR CARDINAL

THAT the request by Highlands 2 Holdings Ltd to construct a fountain and entrance sign in a rock outcrop, located within the road allowance at the Caleb Pike Road and Millstream Road intersection, as an entrance feature for the proposed 18-lot subdivision of Lot 2 Plan VIP59526 Section 28,35 & 70 Highland District (Highlands Estates Phase 4) be denied.

CARRIED

- f) ***Advisory Committee Re-Appointments
Report from Deputy Clerk dated December 10, 2003***

MOTION 690/03

MOVED BY COUNCILLOR MENDUM

SECONDED BY COUNCILLOR MCPHERSON

THAT the following residents be re-appointed to the District of Highlands Advisory Committees as follows:

Environment

Ken Faris	two-year term expiring December 2005
Warren Lee	two-year term expiring December 2005
Leslie Anderson	two-year term expiring December 2005

Parks, Trails and Recreation

Alan Philip	two-year term expiring December 2005
David Mackas	two-year term expiring December 2005

Protective Services

Diana MacLaren	two-year term expiring December 2005
Peter Talvas	two-year term expiring December 2005

Administration and Finance

R.G. (Bob) McMinn two-year term expiring December 2005
Kathy Chopik two-year term expiring December 2005
Rose Stanton two-year term expiring December 2005

Roads

Jan Hoel two-year term expiring December 2005
Paul Curtis two-year term expiring December 2005
Stan Bukin two-year term expiring December 2005

CARRIED

Councillors K. Brotherston and Cardinal opposed.

? The balance of the new appointments outlined in the report from the Deputy Clerk will be held until January 2004 to permit additional applications for the committees to be received.

EXTENSION OF TIME

**MOTION 691/03
MOVED BY COUNCILLOR K. BROTHERSTON
SECONDED BY COUNCILLOR MCPHERSON
THAT the Council meeting continue past 10:30 p.m.**

CARRIED

g) *Budget Variance Report – to November 30, 2003 (1700-10)*

**MOTION 692/03
MOVED BY COUNCILLOR MENDUM
SECONDED BY COUNCILLOR MCPHERSON
THAT the Budget Variance report for the period ending November 30, 2003 be received for information.**

CARRIED

8. OTHER BUSINESS

**a) *Relax Roadside Trail Standards (property file)
Colleen Robertson – 6-Lot Subdivision
Memo from Planning Technician dated December 4, 2003***

? Marcie McLean, 1321 Millstream Road – submitted a letter

**MOTION 693/03
MOVED BY COUNCILLOR K. BROTHERSTON
SECONDED BY COUNCILLOR MCPHERSON
THAT the following recommendations be made to the Approving Officer in relation to the 6-lot subdivision of part of Lot 2 Section 34 Highland District, Plan 9340 except parts included within the boundaries of Plans 16984, 17727 and 39300, Colleen Robertson, located on Millstream Road:**

1. the roadside trail requirement be relaxed, but that a trail route be identified within the road right-of way for possible future construction.
2. That, in consultation with the Fire Department, gates be erected at both ends of the fire access road as soon as possible.

CARRIED

b) CRD Appointment
Report dated December 10, 2003 from Deputy Clerk

MOTION 694/03

MOVED BY COUNCILLOR CARDINAL
SECONDED BY COUNCILLOR K. BROTHERSTON

THAT Council receive, for information the following correspondence circulated with the agenda packages, pertaining to the Capital Regional District representative appointment:

- ? Bill Vogel, 614 Tammy Place
- ? Tara Parkinson, 3702 Blue Valley Road
- ? Paul Weyer, 3702 Blue Valley Road
- ? Debra Meeks, 574 Corry Road
- ? Julia Robbins, 80 Ross-Durrance Road
- ? Peter Robbins, 80 Ross-Durrance Road
- ? Andrew Fall, 220 Old Mossy Road
- ? Patrick Pothier, 301 Ross-Durrance Road
- ? Jill Sarginson, 695 Millstream Lake Road
- ? Sheila Kennedy, 130 Ross-Durrance Road
- ? Henry Kennedy, 130 Ross Durrance Road
- ? Vicky Husband, 301 Ross-Durrance Road
- ? Ken Faris, 1201 Millstream Road
- ? Sally Gose, 320 Ross-Durrance Road
- ? Rob Justice, 398 Millstream Lake Road
- ? Jane Eert, 368 Millstream Lake Road
- ? Rod Glover, 368 Millstream Lake Road
- ? Kerry & Lynne Joy, 598 Millstream Lake Road
- ? Al & Georgina Zilinsky, 3975 Munns Road
- ? Scott Richardson
- ? Anne-Marie Hart, 3837 Blue Valley Road
- ? Peter Carrilho, Ross- Durrance Road
- ? Muriel Sibley, 178 Ross-Durrance Road

AND THAT Council receive, for information, the following correspondence submitted at the Council meeting, pertaining to the Capital Regional District representative appointment:

- ? 16-name petition
- ? Evelyn Samuel, 405 Hazlitt Creek Road
- ? Eric Bonham, 5216 Stag Road
- ? Carolyn Black, 864 Finlayson Arm Road
- ? Ron Black, 864 Finlayson Arm Road

- ? Dale Cotton, 868 Finlayson Arm Road
- ? Wendie Blackburn, 5327 Munn Road
- ? Shayne Brotherston, 5328 Munns Road
- ? Mike Hunter, 5149 Munns Road
- ? Diana Hunter, 5149 Munns Road
- ? Diane Bemister, 5287 Munns Road
- ? Dan Brotherston, 5325 Munns Road
- ? Leeanne Metters, 5325 Munn Road
- ? G. Bernister, 5287 Munn Road
- ? Lorraine Brotherston, 5247 Munn Road
- ? Janette Woodruff, 5181 Munn Road
- ? Nicola Brotherston, 5247 Munn Road
- ? Valerie Culliton, 1624 Millstream Road
- ? Rod Brotherston, 5247 Munn Road
- ? Roy Brotherston, 5247 Munn Road
- ? Trevor Standish, 5181 Munn Road
- ? Jacy Standish, 5181 Munns Road
- ? Mick Woodruff, 5181 Munn Road
- ? Michael Volk, 708 Skyview Place
- ? Daryl Sage, 725 Martlet Drive
- ? Gayle Sage, 725 Martlet Drive
- ? Bev York, 743 Finlayson Arm Road
- ? Lila York, 1786 Millstream Road
- ? Dan York, 1786 Millstream Road
- ? Bob Flitton, 680 Stewart Mountain Road
- ? P.L. Sheppard, 680 Stewart Mountain Road
- ? Colleen Robertson, 1835 Millstream Road
- ? Fred York, 743 Finlayson Arm Road
- ? Sheila Taylor, 1783 Millstream Road
- ? H.L. Rayner, 600 Stewart Mountain Road
- ? Tracy Petrini, 607 Stewart Mountain Road
- ? Ken Petrini, 607 Stewart Mountain Road
- ? Stephen Ward, 615 Stewart Mountain Road
- ? Teresa Ward, 615 Stewart Mountain Road
- ? Jim Bilach, 1783 Rowntree Road
- ? Linda Bilach, 1783 Rowntree Road
- ? Randy Kuvich
- ? Eleanor Rayner, 600 Stewart Mountain Road
- ? B. Ganford, 636 Stewart Mountain Road
- ? David Schramm, 660 Stewart Mountain Road
- ? Lela Muir, 1776 Rowntree Road
- ? Art Liebeman, 1776 Rowntree Road
- ? Gary Willner, 1791 Rowntree Road
- ? Gerry Willner, 1791 Rowntree Road
- ? Irene Petursson, 889 Finlayson Arm Road
- ? Avis King, 861 Finlayson Arm Road
- ? Kent Willner, 889 Finlayson Arm Road
- ? Rosa Willner, 889 Finlayson Arm Road
- ? Paul King, 861 Finlayson Arm Road
- ? Rebecca King, 861 Finlayson Arm Road
- ? Shane Blyth, 1791 Rowntree Road
- ? Debra Sharpe, 1791 Rowntree Road
- ? Dale Gesbriand, 1791 Rowntree Road
- ? K. Blyth, 1791 Rowntree Road

- ? David Lees, Patricia Lees, Andrew Lees & Tammi Walsh, 512 Crestwood Court
- ? Wendy Cardinal, 1350 Millstream Road
- ? Gary & Lois Plant, 645 Caleb Pike Road
- ? Curtis & Heather Belanger, 689 Rockridge Place
- ? Marcie McLean, 1321 Millstream Road
- ? Michael Bocking, 405 Hazlitt Creek Road
- ? 91-name Petition
- ? Donna Williams, 613 Millstream Lake Road

CARRIED

c) ***CRD Proposed Regional Housing Affordability Strategy
Memo from Planning Technician dated December 7, 2003***

MOTION 695/03

MOVED BY COUNCILLOR CARDINAL

SECONDED BY COUNCILLOR MCPHERSON

THAT Council receive the correspondence and attached documentation from Chris Goldburn, Project Manager, CRD Regional Planning Services dated November 26, 2003 regarding the CRD Proposed Regional Housing Affordability Strategy and refer it to staff for comments;

AND THAT the correspondence, report from the Planning Technician dated December 7, 2003 and a copy of "Final Consultant's Report – A Proposed Housing Affordability Strategy for the Capital Region" be referred to the OCP Planning Coordinating Team, OCP Social Topic Group and CitySpaces for review and consideration of policy implementation during the OCP review;

AND THAT the report from the report dated December 7, 2003 from the Planning Technician be received for information as to the status of staff's review of the Housing Affordability Strategy;

AND THAT a letter be sent to the CRD Board confirming the District of Highland's general support for the strategy's vision "*to improve housing affordability for residents of the CRD with the goal of ensuring availability of a reasonable choice of housing by type, tenure, price and location especially for low and moderate income households, the elderly, youth, those with special health and other needs, and the homeless, over both the short and long term*" and that detailed comments and recommendations will be provided subject to the completion of the OCP review now underway.

CARRIED

- d) ***Greater Victoria Public Library
– Library Operating Agreement – renewal of agreement***

MOTION 696/03

MOVED BY COUNCILLOR CARDINAL

SECONDED BY COUNCILLOR K. BROTHERSTON

THAT Council approve a new operating agreement with the Greater Victoria Public Library Board for the period January 1, 2004 to and including December 31, 2005;

AND THAT staff be instructed to prepare the necessary bylaw.

CARRIED

- e) ***Appointment - Greater Victoria Library Board Representative (7960-05)***

MOTION 697/03

MOVED BY COUNCILLOR M. BROTHERSTON

SECONDED BY COUNCILLOR K. BROTHERSTON

THAT Mayor Karel Roessingh be appointed as the District of Highlands Representative on the Greater Victoria Public Library Board for a one-year term expiring December 2004;

AND THAT Councillor Jane Mendum be appointed as the District of Highlands alternate Representative on the Greater Victoria Public Library Board for a one-year term expiring December 2004.

CARRIED

- f) ***Corporate Priorities Session***

MOTION 698/03

MOVED BY COUNCILLOR K. BROTHERSTON

SECONDED BY COUNCILLOR M. BROTHERSTON

THAT Wednesday, January 7, 2004 at 7:00 p.m. be set as an In-Camera Committee of the Whole meeting to discuss Corporate and Operational Priorities.

CARRIED

9. **ADJOURNMENT**

a) ***Resolution to Convene In-Camera Meeting***

MOTION 699/03

MOVED BY COUNCILLOR CARDINAL

SECONDED BY COUNCILLOR K. BROTHERSTON

THAT: That the regular meeting of Council be adjourned at 11:00 p.m.;

AND THAT, pursuant to Section 242.2 of the *Local Government Act* an *in-camera* meeting be convened to discuss:

- ? Third Party Business Interests
- ? Litigation

Karel Roessingh, Mayor

Bruce Woodbury, Administrator