

**DISTRICT OF HIGHLANDS  
REGULAR COUNCIL MEETING**

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Minutes of the Regular Council meeting held on April 18<sup>th</sup>, 2005 at Caleb Pike House, 1589 Millstream Road at 7:05 p.m.

PRESENT: Councillor McPherson, Acting Mayor  
Councillor K. Brotherston  
Councillor M. Brotherston  
Councillor Cardinal  
Councillor Kadar

ABSENT: Mayor Karel Roessingh  
Councillor Mendum

IN ATTENDANCE: Scott Coulson, Administrator  
Terry Trace, Municipal Clerk  
Heniz Burki, Building Inspector  
Laura Beckett, Municipal Planner

**1. APPROVAL OF THE AGENDA**

**MOTION NO. 153/05**

**MOVED BY: COUNCILLOR K. BROTHERSTON**

**SECONDED: COUNCILLOR M. BROTHERSTON**

**THAT** Council approve the agenda as amended: ADD:

Under Section 4 – Petitions and Delegations

- a) Marcie McLean
- b) Sheila Taylor
- c) Vicki Husband

CARRIED.

**2. ADOPTION OF THE MINUTES**

- a) Minutes of the Regular Council Meeting held on April 4, 2005

**MOTION NO. 154/05**

**MOVED BY: COUNCILLOR M. BROTHERSTON**

**SECONDED: COUNCILLOR K. BROTHERSTON**

**THAT** Council adopt the April 4, 2005 Minutes of the Regular Council Meeting.

CARRIED.

- b) Minutes of the Committee of the Whole Meeting (Policies and Priorities) held on April 11, 2005

**MOTION NO. 155/05**

**MOVED BY: COUNCILLOR M. BROTHERSTON**

**SECONDED: COUNCILLOR K. BROTHERSTON**

**THAT** Council adopt the April 11, 2005 Committee of the Whole Minutes.

CARRIED.

**3. INTRODUCTION OF LATE ITEMS**

**4. PETITIONS AND DELEGATIONS**

- a) Ingo Lambrecht and Sylvia Kenny  
Re: Groundwater Baseline Study – District of Highlands

The Acting Mayor introduced Ms Sylvia Kenny to make a presentation to Council.

Ms Kenny made a presentation with respect to the factors related to variable well yield in a fractured metamorphic bedrock aquifer. Ms. Kenny provided Council with an overview of the project she conducted on behalf of the District with respect to well yields. She noted that there are 620 houses in the Highlands and 655 wells.

Ms. Kenny then noted that fractured bedrock makes up the principle aquifer. She further noted that there was low aquifer production, high dependence on resources and increasing aquifer development.

Ms. Kenny noted that she examined the correlation between well yield and well setting characteristics and then estimated the well yield. She explained the correlation between wells and lineaments and noted that wells located near lineaments produce more water.

Ms. Kenny then proceeded to compare lineaments and fractures and noted that with respect to the bedrock type:

- a) Leech River produced 10 gal per minutes and is 18% of Highlands wells;
- b) Wark Colquitz Complex produced 4 gal per minute and is 74% of Highlands wells;
- c) Wells constructed in limestone in isolated areas produce 10 gal per minute and are 8% of Highlands wells.

Ms. Kenny then explained the recharge zones as good collection areas and explained that the discharge areas have a low water level and are shallow.

Ms. Kenny offered the following recommendations:

- a) continue programs to promote water conservation and well head protection;
- b) monitor wells;
- c) consider further studies such as:

- i) water budget analysis; and
- ii) water chemistry.

The Acting Mayor thanked Ms. Kenny for her presentation.

The Acting Mayor then introduced Mr. Ingo Lambrecht to make a presentation with respect to the Groundwater Baseline Study he conducted for the District in June, 2004.

Mr. Lambrecht advised Council that the study consisted of three (3) components:

- a) well owner survey;
- b) field well survey; and
- c) compilation and evaluation of existing ground water reports in possession of the District of Highlands.

Mr. Lambrecht noted that the survey showed that 133 households responded to the survey, with 65 of the 133 expressing quality concerns, 69 expressing quantity concerns and 20 noted that they had their well tested every two (2) years. He further noted that some survey findings were:

Mr. Lambrecht noted that 101 residents wanted a visit by staff. He noted that all were contacted, their wells were located, the sanitary condition of the well were assessed and static waste level was measured.

Mr. Lambrecht noted that some of his findings were:

- well heads were not properly secured;
- hazardous substances were stored too close to wells;
- wells were not properly abandoned and were not capped or properly identified;
- wells ran dry;
- water quality was marginal in some new wells, as they contained iron, manganese and bacteria; and
- exceedances of ground water quality were identified – but there is a lack of follow-up.

Mr. Lambrecht noted that this can be treated through a filter system. He further noted that a well should provide the average household with 4,000 L/day and that some wells don't meet this demand. He further noted that wells are very dependent on precipitation to recharge wells and in dry periods the wells are completely dependant upon stored water in the aquifers. He then noted that only 2.2% of annual rainfall can be stored and expressed concern with respect to sustainable yield from aquifers.

Mr. Lambrecht then illustrated demand and availability of water, based on existing data. He noted that for:

- 30 acre lot - 23% Maximum demand and availability
- 10 acre lot - 72% Maximum demand and availability
- 5 acre lot - 144% Maximum demand and availability
- 1 acre lot - 712% Maximum demand and availability

He recommended that there be a continued network of monitoring wells and suggested that the District review their bylaws.

The Acting Mayor thanked Mr. Lambrecht for his presentation.

**MOTION NO. 156/05**

**MOVED BY: COUNCILLOR M. BROTHERSTON**

**SECONDED: COUNCILLOR K. BROTHERSTON**

**THAT** the Groundwater Baseline Study be referred to a Committee of the Whole (Policies and Priorities) meeting for further review.

CARRIED.

- b) Darren Hutchinson  
Re: Wild land Urban Interface Hazard Mapping Pilot Project

The Acting Mayor introduced Mr. Darren Hutchinson to make a presentation on Wildland Urban Interface for the District of Highlands.

Mr. Hutchinson described a proposed pilot project for the District of Highlands with respect to Wildland Urban Interface Hazard Mapping. He noted that his organization, Quintech Fire Services Ltd. and the Institute for Catastrophic Loss Reduction has joined forces to address community based Wildland Urban Interface Hazard Mapping issue to assist the local government and insurance industry to better prepare the community against wild fires, and that they were seeking out a small community to assess and prepare Hazard Mapping for. He noted that this mapping will show where the homes are and what level of hazard they are at and what level of protection is needed to protect them during a Wildland Urban Interface incident.

He stipulated the importance of carrying out this project in the Highlands due to the potential high risk areas in the area. He noted that one area of concern is the level of preparedness of not only the residents living in the community but also the emergency responders.

He noted that the time line for such a project will include include the following steps prior to completion:

- a) introduction and acceptance of the pilot project to the District of Highlands, Mayor, Council, Fire Chief and Emergency Coordinator;
- b) Total costs determined;
- c) Securing of total funding (ICLR, UBCM grant and any other funding needed);
- d) Public notification;
- e) Community meetings;
- f) Data gathering; and
- g) Project completion.

He noted that the ICLR (Institute for Catastrophic Loss Reduction) have agreed to providing \$10,000 to this pilot project and the UBCM funding that is available should cover half of the total cost of the project. He noted that the anticipated cost for the project would be between \$20,000 and \$25,000.

Mr. Hutchinson noted that Quintech Fire Services prides itself with being a pro-active fire service company and work well with clients to design, implement and maintain fire hazard mapping, mitigation and risk management program that meets their specific needs, increases the safety of their community and is targeted at reducing their liability.

Mr. Hutchinson concluded by indicating that he would like to work with the District of Highlands to help educate the community to be better prepared if such a disaster occurs.

The Acting Mayor thanked Mr. Hutchinson for his presentation.

**MOTION NO. 157/05**

**MOVED BY: COUNCILLOR CARDINAL**

**SECONDED: COUNCILLOR K. BROTHERSTON**

**THAT** the Quintech Fire Services Ltd. proposal to start and complete Hazard Mapping for the community to the next Committee of the Whole (Policies and Priorities) Meeting for further discussion.

CARRIED.

Marcie McLean, 1321 Millstream Road, addressed Council expressing a concern that the Regular Council Minutes of April 4, 2005 did not reflect all her comments expressed at that meeting.

Council advised Ms. McLean that minutes are not taken verbatim and if she would like to submit her letter read at the Council meeting, it will be attached to the minutes.

Ms. McLean then questioned whether or not Petitions and Delegations could be moved to the second item on the Agenda.

The Municipal Clerk advised that this would require an amendment to the District's Procedure Bylaw.

Sheila Taylor, 1783 Millstream Road, questioned Council as to whether or not Council would be providing information with respect to the Greater Victoria Library Board's budget and what it will cost the District of Highlands.

Vicki Husband, 301 Ross-Durrance Road, expressed concern with the Five Year Financial Projection Plan not yet being completed.

The Administrator advised that his time has been consumed with preparing the District's Five Year Financial Plan.

**5. UNFINISHED BUSINESS**

- a) Report – Building Inspector  
Re: Development Variance Permit Application No. DVP-02-05

Mr. Greg Miller, Applicant, advised Council that his application was based on a garage and shop large enough to work out of. He noted that the shop would be cottage style with 3 shop doors. He noted that his goal was to have a workable space and blend in nicely with the surroundings and noted that the neighbours would not be able to see the structure from the road.

**MOTION NO. 158/05**

**MOVED BY: COUNCILLOR CARDINAL**

**THAT** Council authorize the issuance of Development Variance Permit DVP-02-05 for Lot 3, Section 30, Highland District, Plan VIP77741 (625 Lorimer Place) as shown in Schedule A, that would vary Zoning Bylaw 100 as follows::

- a) Section 6.14.3(7) by increasing the total floor area of all buildings on as lot from 600 square metres to 705 metres; and  
b) Section 6.14.3(2) by increasing the height of an accessory building from 6 metres to 6.5 metres.

MOTION LOST DUE TO LACK OF SECONDER.

**MOTION NO. 159/05**

**MOVED BY: COUNCILLOR M. BROTHERSTON**

**SECONDED: COUNCILLOR K. BROTHERSTON**

**THAT** Council deny the issuance of Development Variance Permit DVP-02-05 for Lot 3, Section 30, Highland District, Plan VIP77741 (625 Lorimer Place) as shown in Schedule A, that would vary Zoning Bylaw 100 as follows::

- c) Section 6.14.3(7) by increasing the total floor area of all buildings on as lot from 600 square metres to 705 metres; and  
d) Section 6.14.3(2) by increasing the height of an accessory building from 6 metres to 6.5 metres.

CARRIED.  
OPPOSED COUNCILLOR CARDINAL.

- b) Report – Building Inspector  
Re: Development Variance Permit Application DVP-03-05

Mr. Lineham addressed Council to advise that he proposed to build a four bedroom home with a attached garage with a bonus room above garage for his children to play in. He noted that his profession as pilot now requires to him work out of his home at times and therefore he requires an office and storage space. He noted that it makes more sense to build extra space on the same footprint, rather than cut more trees down.

**MOTION NO. 160/05**  
**MOVED BY: COUNCILLOR M. BROTHERSTON**  
**SECONDED: COUNCILLOR K. BROTHERSTON**

**THAT** Council authorize the issuance of Development Variance Permit DVP-03-05 for Lot 16, Section 35, Highland District, Plan VIP76681 (1453 White Pine Terrace), as shown in Schedule A, that would vary Zoning Bylaw 100 as follows:

- a) Section 6.4.3(8) by increasing the floor area of a single accessory building from 100 square metres to 190 metres; and
- b) Section 6.4.3(2) by increasing the height of an accessory building from 6 metres to 7 metres.

CARRIED.

- c) Report – Building Inspector  
Re: Development Variance Permit Application DVP-04-05

Mr. Mark Stevenson, neighbour (Lot 23 – Stewart Mountain Road) expressed concern that the proposed structure would be too close to his kitchen window and would therefore affect his viewscape. He further expressed concern with respect to the conservancy on the property.

**MOTION NO. 161/05**  
**MOVED BY: COUNCILLOR M. BROTHERSTON**  
**SECONDED: COUNCILLOR K. BROTHERSTON**

**THAT** Council authorize the issuance of Development Variance Permit DVP-04-05, for Lot 22, Section 34, Highland District, Plan VIP 66845 (655 Stewart Mountain Road) as shown in Schedule A, that would vary Zoning Bylaw 100 as follows:

- a) Section 3.3(1)(d) by decreasing the required setback from the natural boundary of watercourses from 100 feet to 50 feet, to permit the construction of a single family dwelling.

CARRIED.

- d) Letter – Kevin and Mary-Jayne Smith  
Re: Request for New Road Name

**MOTION NO. 162/05**  
**MOVED BY: COUNCILLOR M. BROTHERSTON**  
**SECONDED: COUNCILLOR CARDINAL**

**THAT** Council approve the Name “Talon Ridge” for the use in the subdivision of Sections 78 and 79 West.

CARRIED.  
OPPOSED: COUNCILLOR K. BROTHERSTON.

- e) Letter – Greater Victoria Public Library  
Re: Preliminary Five-Year Financial Plan for the Greater Victoria Public Library

**MOTION NO. 163/05**  
**MOVED BY: COUNCILLOR CARDINAL**  
**SECONDED: COUNCILLOR KADAR**

**THAT** Council accept the Greater Victoria Library Board’s Budget for the year 2005.

CARRIED.

## **6. REPORTS OF COMMITTEES, COMMITTEE OF THE WHOLE & COMMISSIONS**

- a) Committee Reports
  - i) Advisory Planning Commission – Nothing to Report
  - ii) Capital Regional Board

Councillor Marie Brotherston advised that the CRD had approved the Travel Choices: A Long-Term Transportation Strategy for the Capital Region. She further noted that she will be meeting with the CRD on April 20<sup>th</sup> with respect to media releases and publications for the Pizza Boxes initiative and that she would be meeting the CRD on April 22<sup>nd</sup> to go over an agenda with respect to Hartland Landfill’s expected increase in volume.

- iii) CREST – next meeting will be on April 27<sup>th</sup> at 4:00 p.m.
- iv) Emergency Planning Committee – Nothing to Report
- v) Greater Victoria Family Court Committee – Nothing to Report

vi) Inter-Municipal Committee on Disability Issues

Councillor McPherson noted that the Westshore Information and Services Fair held at Juan de Fuca Seniors Centre on Saturday, April 16, 2005 was a great success and that residents were able to attend from Sooke via the Handi-dart.

vii) Solid Waste Advisory Committee – Nothing to Report.

viii) Western Communities Policing Advisory Committee

Councillor Kadar noted that the District of Metchosin had to shoot a cougar that was attacking farmer's sheep. He noted that the committee discussed getting requests for Grants-in-Aid in earlier next year. He further noted that the Western Communities is having problems with Gazette with respect to their community events announcements not being placed in the Gazette, as they are bumped to paid perscribers. He then advised that car thefts have gone up and that 23 cars were stolen last month, with Langford having the most stolen. He then noted that there is a real increase in drugs in the school and that teenage prostitution is taking place in Langford, particularly on Jacklin Road.

ix) West Shore Parks and Recreation Society's Board of Directors – Nothing to Report.

b) Mayor's Report

- i) Greater Victoria Public Library Board
- ii) CRD Arts Committee

Councillor McPherson, as Acting Mayor, presented the Mayor's Report as follows:

a) Island Corridor Foundation:

For over three(3) years now, a board of diligent and dedicated representatives of regional districts (CRD rep Mayor Graham Hill of View Royal) and thirteen (13) First Nations bordering on the railway corridor have been working to take possession of the E & N Railway Corridor from CPRail and Rail America. ICF has just achieved foundation status, and may now accept donations in return for tax credits. The Board is in the final stages of negotiations with CPR and RA to take all property (rail right-of-ways, stations etc) in exchange for tax receipts. Plan include optimizing the use of the line for freight, tourism, and commuter transportation.

On Wednesday, April 13, 2005, the ICF held a press conference to publicly announce their intentions and to gather support for their vision of a locally-owned and controlled rail system.

b) Municipal Office Weed-Out

Thanks to those who dedicated part of their weekend (April 9/10) at the municipal office site pulling out weeds in preparation for planting a native garden and further landscaping improvements. Thanks especially to Marcie McLean who organized the event and the food.

c) Library Board News

Budget – the 2005 budget is before Council for approval. The 4.9% overall increase affects Highlands more than most municipalities because of increases in population and assessment, but overall increases are largely due to negotiated staff salary increases and inflation. The library has seen well over 20% increases in borrowing over three (3) years, with no increase in staffing levels. Two questions raised at Highlands Council: an increase in central library costs because of the need to repair and replace portions of the skylight over the courtyard, a serious safety and liability issue. An increase in communications costs was to allow for contingency funds in case the strategic plan required extra public consultation. Already the Board is making plans to use the funds for an enhancement survey for library users.

Five-Year Financial Plan (also before Council) – over the next couple of years, increases because of operating costs of the new Tillicum branch. This points out the need for a long-range strategic plan, and the problem that every time a municipality gets a new branch, all members pay (sometimes significant) increases in operating expenses, based on their respective percentage contributions to the budget.

Strategic Plan – a consultant has been hired to do a strategic plan for the library, and has already begun reviewing material and creating a survey. Though the original intent was for a five-year plan, the consultant recommended a twenty-year outlook so that members will know how their communities will benefit over the long run. When, for example, the new branch is built in Saanich, Oak Bay or Western Communities municipal members will see an increase in operating expenses without necessarily seeing direct service benefits (though cardholders use the system widely). The plan is expected to be complete in September.

Governance Review – The review is essentially complete, and Library Operating Agreement Committee members will now be making recommendations to the Greater Victoria Library Board, and municipal Councils will be having discussions about the future library governance. Some of these recommendations could be implemented fairly quickly, but some could require changes in provincial legislation, because legislation currently allows for a municipal library, and a regional library, but not an inter-municipal library such as ours (ours is under legislation still the Great Victoria Public Library). The province has expressed a willingness to review and change their legislation, but it would take some time.

c) New Fire Truck

Many thanks to Fire Chief, Barry Ford and Gary Shade for spending their week (April 4<sup>th</sup> – 8<sup>th</sup>) flying to Ontario and driving back with the District's new fire truck. They flew to Toronto and were picked up by a service rep and driven to Norwood (near Peterborough) where they made sure the truck conformed to ordered specs before leaving for home, Tuesday morning and arriving Friday at 6 p.m., braving icy roads in Ontario, heat sufficient for them to activate the air-conditioning in Saskatchewan, and fog, rain and very poor visibility in the Rogers Pass. Barry describes the new truck as "awesome" with a 2500 gallon water capacity, a 1050 gallon per minute pump, and plumbing for a cannon which could be mounted on top.

d) Millstream Meadows

The Capital Regional District and the Provincial Government continue to negotiate towards the clean-up and ownership of the Millstream Meadows Property.

**7. CORRESPONDENCE**

**MOTION NO. 164/05**

**MOVED BY: COUNCILLOR M. BROTHERSTON**

**SECONDED: COUNCILLOR CARDINAL**

**THAT** Council receive the following letters for information:

- a) Letter – Dr. Keith Martin  
Re: Support for Highlands' application for BC Water Improvement Program Funding
- f) Letter – Municipal Finance Authority of BC  
Re: Municipal Finance Authority (MA) Spring Debenture Issue
- g) Letter - District of Metchosin  
Re: Preservation of Significant Green Space with the District of Metchosin
- h) Letter - CRD (Mark Hornell, Director – Regional Planning Services)  
Re: Housing Trust Fund Grant in Aid
- i) Letter – D.G. Regan and Associates Ltd. – Environment Services  
Re: 2005 West Nile Virus Prevention Initiative
- j) Letter – Royal Canadian Mounted Police  
Fallen Members' Condolences
- k) Letter – Western Communities Youth Centre Society  
Re: Thanks for Support

CARRIED.

- l) Letter – Canadian Association of Home & Property Inspectors  
Re: BC Home and Property Inspection Industry Standards, Request  
For Letter of Support

**MOTION NO. 165/05**

**MOVED BY: COUNCILLOR CARDINAL**

**SECONDED: COUNCILLOR M. BROTHERSTON**

**THAT** Council instruct staff to write a letter of support to the Premier, urging the BC Government to establish standards for the BC home and property inspection industry and

1. remind the Premier that the decision to purchase a home is one of the most important decisions people make;
2. tell the Premier that as existing BC legislation simply offers recourse after a purchase, not protection in advance of it, it is no help to people when they need protection the most – when they're making the biggest spending decision of their lives, and are seeking expert advice to aid them in making an informed decision; and
3. ask the Premier to take action to put standards in place so that the only people who can call themselves home inspectors in BC communities are those who achieve prescribed levels of training and education.

as per the Canadian Association of Home and Property Inspectors (BC) request.

CARRIED.

- m) Report – Municipal Clerk  
Re: Amateur Radio Field Day in the Highlands

**MOTION NO. 166/05**

**MOVED BY: COUNCILLOR K. BROTHERSTON**

**SECONDED: COUNCILLOR M. BROTHERSTON**

**THAT** Council permit the Highlands Emergency Program to hold an Amateur Radio Field Day in Twinflower Park on June 25 and June 26, 2005, as outlined in their request letter dated April 11, 2005.

CARRIED.

**8. BYLAWS**

- a) Board of Variance Bylaw No. 248, 2005

**MOTION NO. 167/05**

**MOVED BY: COUNCILLOR M. BROTHERSTON**

**SECONDED: COUNCILLOR CARDINAL**

**THAT** Council adopt "Board of Variance Bylaw No. 248, 2005"

CARRIED.

- b) Report – Municipal Clerk (File No. 0655-20)  
Re: CRD Amendment Bylaw “Animal Regulation and Impounding  
Bylaw No. 1, 1986, Amendment Bylaw No. 3, 2004”

**MOTION NO. 168/05**  
**MOVED BY: COUNCILLOR CARDINAL**  
**SECONDED: COUNCILLOR M. BROTHERSTON**

**THAT** Council grant their approval of CRD Amendment Bylaw “Animal Regulation and Impounding Bylaw No.1, 1986, Amendment bylaw No. 3, 2004”.

CARRIED.

OPPOSED: COUNCILLOR K. BROTHERSTON

- c) “The District of Highlands General Local Government Election  
Bylaw No. 253, 2005”

**MOTION NO. 169/05**  
**MOVED BY: COUNCILLOR M. BROTHERSTON**  
**SECONDED: COUNCILLOR K. BROTHERSTON**

**THAT** Council adopt “The District of Highlands General Local Government Election Bylaw No. 253, 2005”.

CARRIED.

- d) Report – Municipal Clerk  
“Highlands Zoning Amendment Bylaw No. 255, 2005” (Swimming Pool Definition)

**MOTION NO. 170/05**  
**MOVED BY: COUNCILLOR M. BROTHERSTON**  
**SECONDED: COUNCILLOR CARDINAL**

**THAT** Council give first reading to “Highlands Zoning Amendment Bylaw No. 255, 2005” (Swimming Pool Definition).

CARRIED.

**MOTION NO. 171/05**  
**MOVED BY: COUNCILLOR K. BROTHERSTON**  
**SECONDED: COUNCILLOR CARDINAL**

**THAT** Council give second reading to “Highlands Zoning Amendment Bylaw No. 255, 2005” (Swimming Pool Definition).

CARRIED.

**MOTION NO. 172/05**

**MOVED BY: COUNCILLOR CARDINAL**

**SECONDED: COUNCILLOR M. BROTHERSTON**

**THAT** “Highlands Zoning Amendment Bylaw No. 255, 2005 (Swimming Pool Definition) proceed to public hearing.

CARRIED.

- e) Report – Municipal Clerk  
“District of Highlands Bylaw No. 36 to Regulate Roads and Traffic Amendment Bylaw No. 256, 2005”

**MOTION NO. 173/05**

**MOVED BY: COUNCILLOR KADAR**

**SECONDED: COUNCILLOR K. BROTHERSTON**

**THAT** Council give first reading to “District of Highlands Bylaw No. 36 to Regulate Roads and Traffic Amendment Bylaw No. 256, 2005”

CARRIED.

**MOTION NO. 174/05**

**MOVED BY: COUNCILLOR M. BROTHERSTON**

**SECONDED: COUNCILLOR KADAR**

**THAT** Council give second reading to “District of Highlands Bylaw No. 36 to Regulate Roads and Traffic Amendment Bylaw No. 256, 2005”

CARRIED.

**MOTION NO. 175/05**

**MOVED BY: COUNCILLOR M. BROTHERSTON**

**SECONDED: COUNCILLOR K. BROTHERSTON**

**THAT** Council give third reading to “District of Highlands Bylaw No. 36 to Regulate Roads and Traffic Amendment Bylaw No. 256, 2005”

CARRIED.

**9. NEW BUSINESS**

- a) Report - Building Inspector  
Re: Development Variance Permit Application No. DVP-05-05  
Strata Lot 6, Plan VIS5080, Section 4, Range 4 West, Highland District

**MOTION NO. 176/06**

**MOVED BY: COUNCILLOR CARDINAL**

**SECONDED: COUNCILLOR M. BROTHERSTON**

**THAT** Council authorize the issuance of notification for Development Variance Permit DVP-05-05, relating to Strata Lot 6, Plan VIS5080, Section 4, Range 4 West, Highland District that would vary Zoning Bylaw No. 100 as follows:

- a) Section 3.3(1)(d) by reducing the required setback of a building from a watercourse from 30 metres to 23 metres as shown on the attached site plan,

for the purpose of constructing a Single Family Dwelling.

CARRIED.

- b) Report – Building Inspector  
Re: Development Variance Permit Application No. DVP-06-05  
Lot 18, Section 28/35, Plan VIP76681 (1469 Red Cedar Court)

**MOTION NO. 177/05**

**MOVED BY: COUNCILLOR CARDINAL**

**SECONDED: COUNCILLOR M. BROTHERSTON**

**THAT** Council authorize the issuance of notification of Development Variance Permit DVP-06-05 pertaining to Lot 18, Section 28/35, Highland District, Plan VIP76681 (1469 Red Cedar Court) as shown in Schedule A, that would vary Zoning Bylaw 100 as follows:

- a) Section 6.4.3(8) by increasing the floor area of a single accessory building from 100 square metres to 134 square metres,

for the purpose of increasing the total floor area to allow for a garage on the main floor and an office on the upper floor.

CARRIED.

- c) Report - Building Inspector  
Re: Building report for March 2005

**MOTION NO. 178/05**

**MOVED BY: COUNCILLOR M. BROTHERSTON**

**SECONDED: COUNCILLOR KADAR**

**THAT** Council receive the Building Report for March, 2005 for information.

CARRIED.

- d) Report – Municipal Clerk  
Re: Required Repair Work – Highlands' Bridges  
**Recommended Action:** Authorization

**MOTION NO. 179/05**

**MOVED BY: COUNCILLOR CARDINAL**

**SECONDED: COUNCILLOR K. BROTHERSTON**

**THAT** Council authorize staff to instruct Victoria Contracting and Municipal Maintenance Corporation to proceed with the repair work on Bellamy Bridge, Corry Bridge and Edwards Bridge as per their quote in the amount of \$2,255.00.

CARRIED.

- n) Report - CRD Monthly Animal Control Reports  
**Recommended Action:** Receive for Information

**MOTION NO. 180/05**

**MOVED BY: COUNCILLOR CARDINAL**

**SECONDED: COUNCILLOR**

**THAT** Council receive the CRD Monthly Animal Control Report for the month ending March 31, 2005.

CARRIED.

10. **ADJOURNMENT**

**MOTION NO. 181/05**

**MOVED BY: COUNCILLOR CARDINAL**

**SECONDED: COUNCILLOR M. BROTHERSTON**

**THAT** the Regular Meeting of Council be adjourned at 10:15 p.m. and

**FURTHER THAT**, pursuant to Section 90(a) of the Community Charter, a Special "In-Camera" Council Meeting be convened to discuss a legal issue.

CARRIED.

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MAYOR

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MUNICIPAL CLERK