

**DISTRICT OF HIGHLANDS**  
**COMMITTEE OF THE WHOLE MEETING**  
**(POLICIES AND PRIORITIES)**

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Minutes of the Committee of the Whole Meeting held on April 25, 2005 at Caleb Pike House, 1589 Millstream Road at 7:00 p.m.

PRESENT: Mayor Roessingh, Chair  
Councillor K. Brotherston  
Councillor Cardinal  
Councillor Kadar  
Councillor Mendum  
Councillor McPherson

ABSENT: Councillor M. Brotherston

IN ATTENDANCE: Scott Coulson, Administrator  
Sandi Chesley, Administrative Assistant

**1. Approval of the Agenda**

**MOVED BY: COUNCILLOR KADAR**  
**SECONDED: COUNCILLOR CARDINAL**

**THAT** the Agenda be approved as presented.

CARRIED.

**2. Five Year Financial Projection**

The Administrator, Scott Coulson, presented to Council his explanation on the analysis of the five year financial projection with respect to Mr. Andrew Fall's letter of February 19, 2005 to Council referring to three errors in the projection.

**MOVED BY: COUNCILLOR MCPHERSON**  
**SECONDED BY: COUNCILLOR MENDUM**

**THAT** the memo from the Administrator dated April 19, 2005, regarding the Five Year Projection be forwarded to the next regular Council meeting on April 25, 2005 to be received for information.

CARRIED.  
(Councillor Kadar opposed)

**3. Presentation – Mitra Shojania**  
**Re: Proposed Entrance into Highlands Estates Phase 4**

Ms. Shojania explained to Council that she had sold all the property in Highlands Estates Phase 4 and had advised the residents in that area that with Council's approval, she would like to put an entrance at Red Cedar Court. Various options were discussed and Council supported the project but on a smaller scale. Ms. Shojania would bring back another proposal regarding the entrance to a future Council meeting.

**4. Budget Review - the following two items were considered in conjunction with the budget review and applied to the grant in ad portion of the budget.**

- a) Letter - RCMP  
Request for Annual Crime Prevention and Bike Patrol Budget-to receive \$500.
- b) Letter – Fort Rodd Hill and Fisgard Lighthouse  
Request for Funding for Canada Day Celebrations - to receive \$150.

The letter from Val Fletcher requesting compensation as Provincial Emergency Coordinator was deferred to the In Camera portion of the meeting.

Mr. Coulson answered questions from Council with regards to the 2005 Municipal Budget. The Five Year Financial Plan Budget will be presented to Council at its next Regular meeting to be held on May 2, 2005 for first three readings.

**4. Report – Municipal Planner – OCP Time Line**

There was discussion regarding the OCP timelines and varying views and opinions were noted.

**MOVED BY: COUNCILLOR CARDINAL**  
**SECONDED BY: COUNCILLOR KADAR**

**THAT** the OCP timeline be accepted at the next regular Council meeting to be held on May 2, 2005.

CARRIED.  
(Councillor Mendum opposed)

**5. Adjournment**

**MOVED BY: COUNCILLOR MCPHERSON**  
**SECONDED: COUNCILLOR K. BROTHERSTON**

**THAT** the committee of the Whole Meeting be adjourned at 9:15 p.m.

**AND FURTHER THAT**, pursuant to Section 90(a) of the *Community Charter*, a Special “In-Camera” Council meeting be convened to discuss legal and personnel issues.

CARRIED.