

**DISTRICT OF HIGHLANDS
REGULAR COUNCIL MEETING**

Minutes of the Regular Council meeting held on July 4th, 2005 at Caleb Pike House, 1589 Millstream Road at 7:00 p.m.

PRESENT: Mayor Roessingh, Chair
Councillor K. Brotherston
Councillor M. Brotherston
Councillor Cardinal
Councillor Kadar
Councillor Mendum
Councillor McPherson

IN ATTENDANCE: Scott Coulson, Administrator
Terry Trace, Municipal Clerk
Heniz Burki, Building Inspector
Laura Beckett, Municipal Planner

1. APPROVAL OF THE AGENDA

MOTION NO. 316/05

MOVED BY: COUNCILLOR K. BROTHERSTON

SECONDED: COUNCILLOR MCPHERSON

THAT the Agenda be approved as amended:

Add:

1. the following people Item 5 Petitions and Delegations: Marcie McLean, Daphne Williams, Tara Parkinson, Ron Cheeke, Bob McMinn, Colleen Robertson and Dan Dougan;
 2. Item No. 6c – Resolutions from Joint Fiscal & Environmental Advisory Committee Meeting.
 3. Item No. 6d – Finlayson Arm Road Closure and Construction of Goldstream Bridge;
 4. Item No. 6e – OCP Review Process;
 5. Item No. 10f – Financial Statements
- Move: Item No. 10d to Item no. 6f

CARRIED.

2. PUBLIC HEARING – “Highlands Zoning Amendment Bylaw No. 265, 2005”

Report of the Public Hearing regarding “Highlands Zoning bylaw amendment Bylaw No. 265, 2005”, held Monday, July 4, 2005 at Caleb Pike House, 1589 Millstream Road at 7:00 p.m.

Opening Statement by the Chair:

The Chair advised that as required by the *Local Government Act*, the Public Hearing had been convened as an opportunity for all persons who believe that their interest in property is affected by the proposed Bylaw to be heard by Council or to present written submissions respecting matters contained in the Bylaw.

The Chair also noted that the meeting was not for open debate of the issues or for Council to state positions on the merits of the proposed Bylaw, noting that Council will have its opportunity to discuss and debate the Bylaw at a Regular Council meeting.

The Chair advised that anyone wishing to speak to Council is asked to state his or her name and address for the record.

The Chair also advised that anyone could submit letters or briefs to staff at any time including after they had been read, and that all written material would be included in the record of the Public Hearing and would be available for public viewing.

The Mayor Read Out the Following:

In general terms, the bylaw amends "Highlands Zoning Bylaw No. 100, 1998" by deleting the restrictions on subdivision only in the Rural Residential 1 (RR!) zone with respect to electrical transmission rights of way described as Plan 3242 RW and Plan 3270 RW.

Highlands Zoning Amendment Bylaw No. 265, 2005

Bylaw No. 265 would delete sections 6.1.4(2)(a) and (b). Currently, section 6.1.4 reads as follows:

- (1) Subject to section 6.1.4(2), no lot having an area less than 0.4 hectares (1 acre) may be created by subdivision. No subdivision plan may be approved unless lots created by the subdivision have an average area of at least 0.8 hectares (2 acres).
- (2) No lot may be created as prescribed in section 6.1.4(1) if:
 - a) that lot contains part of an electrical transmission right of way described as Plan 3270RW, and if
 - b) that lot contains less than 0.6ha (1.5 acres) of land that does not contain part of such a right of way.

Public Hearing Opens:

The Mayor declared the Public Hearing pertaining to Bylaw No. 265 open at 7:05 p.m.

The Mayor called for presentations.

Marcie McLean, 1321 Millstream Road, spoke against Bylaw No. 265, 2005. She noted that the restrictions were created for a reason and are in the best interest of the community.

Bill Vogel, 614 Tammy Place, spoke against Bylaw No. 265. He noted that B.C. Hydro purchased easements from the owners of raw land, prior to development, to give B.C. Hydro the right to build and maintain a power line in the Highlands. He further noted that B.C. Hydro placed a covenant on each property forbidding the building of any permanent structures on the right of way. He noted that the existing RR1 zone lots were created in 1980 by Transtide Development and First National Properties with a zoning of 2 acre average and 1 acre minimum. In 1998 Council adopted Bylaw 100 with Sections 6.1.(2) (a) and (b) in their current form. This section provided a solution that dealt with most of Council's concerns with respect to

further development of 2 acre lots. Mr. Vogel noted that the majority of the residents will gain no benefit from having more lots in the RR1 Zone.

Michael Bocking, 405 Hazlitt Creek Road, spoke against Bylaw No. 265. He noted that the primary principle is water supply and that the majority of lots are remainder lots and the intent was that remainder lots were not to be subdivided.

Joe Szauer, 716 Timberland Road, noted that he did not see a problem with the Bylaw.

Les Allen, 641 Millstream Lake Road, noted that he has an excellent building site and can see no reason why he shouldn't be able to build. He noted that if you have enough water and perk, you should be able to subdivide.

The Mayor called three times for further representation. There being none, he declared the public hearing closed at 7:20 p.m.

3. ADOPTION OF THE MINUTES

- a) Public Hearing Report of June 21, 2005

MOTION NO. 317/05

MOVED BY: COUNCILLOR M. BROTHERSTON

SECONDED: COUNCILLOR MCPHERSON

THAT the Public Hearing Report of June 21, 2005 be adopted.

CARRIED.

- b) Minutes of the Regular Council Meeting held on June 20, 2005

MOTION NO. 318/05

MOVED BY: COUNCILLOR MCPHERSON

SECONDED: COUNCILLOR M. BROTHESTON

THAT the minutes of the Regular Council Meeting held on June 20, 2005 be adopted.

CARRIED.

- c) Minutes of the Committee of the Whole Meeting held on June 13, 2005

MOTION NO. 319/05

MOVED BY: COUNCILLOR MCPHERSON

SECONDED: COUNCILLOR K. BROTHERSTON

THAT the Minutes of the Committee of the Whole Meeting held on June 13, 2005 be amended: Show Councillor Kadar as absent.

CARRIED.

- d) Minutes of the Fiscal & Environmental Advisory Committee

MOTION NO. 320/05

MOVED BY: COUNCILLOR KADAR

SECONDED: COUNCILLOR MCPHERSON

THAT the Minutes of the Fiscal & Environmental Advisory Committee be received.

CARRIED.

4. INTRODUCTION OF LATE ITEMS

5. PETITIONS AND DELEGATIONS

Marcie McLean, 1321 Millstream Road, read a letter expressing a desire to have a letter dated June 6, 2005 attached to form part of Council minutes. Ms. McLean then noted that she supported a speed limit reduction at the 661 location of Millstream Lake Road and did not approve of the District only receiving one quote for the removal of trees for site improvement. Ms. McLean then expressed a concern with respect to soil placed at Twinflower Park next to a riparian area and in a Development Permit Area.

Daphne Williams, 3422 Verona Crescent, spoke in opposition to the proposed Woodridge Subdivision. She noted that she doesn't agree with the proposed density of eight (8) lots and noted that she would support no more than four (4) lots.

Tara Parkinson, 3702 Blue Valley Road, began to speak with respect to the Bear Mountain Bylaws and was called out of order due to the topic being closed following the public hearing process.

Ron Cheeke, applicant for Woodridge Rezoning, spoke with respect to his proposed development. He noted that the process has taken fifteen (15) months to date and the original submission proposal of fifteen (15) lots has been reduced to eight (8) lots, providing less density. He noted that he has been working with the community and Council to try to make the community happy with respect to his development. He noted that he tried to please the community by reducing to eight (8) lots on the 32 acre parcel to 6 lots. He noted that there was a recommendation to proceed to six (6) lots on 32 acres of the land and decided to look at the whole parcel of 77 acres to come up with a reasonable plan that would please everyone. He noted that he is proposing a maximum of thirteen (13) lots on 77 acres and will dedicate one (1) lot to the Highlands for Park or resale purposes. He further noted that he would provide the District with 50% of amenity money amounting to \$10,000 per lot equaling approximately \$116,000 to the Highlands in addition to the \$300,000 value of a lot given to the District. Mr. Cheeke requested support of a twelve (12) Residential lots on the 77 acre parcel.

Bob McMinn, 499 Millstream Lake Road, spoke as the Chair of the Parks and Recreation Association. He thanked Terry Trace, Municipal Clerk for bringing to his attention liability and insurance issues that needed to be addressed. He noted that it was difficult to get insurance on the Riding Ring but has managed to do so. He noted that it was impressive that so many youngsters were at the meeting with respect to the Bike Jump park.

Colleen Robertson, 1835 Millstream Road, spoke in support of the bike jump park and suggested for land adjacent to Twinflower Park. She encouraged Council to help the kids, as they are the ones who are left out of decisions made by community.

Mr. Dan Dougan, 693 Caleb Pike Road, spoke in support of the bike jump park and noted that his son really enjoys the bike jumps. He noted that he was astounded by the work that the kids have done with the construction of jumps and entertainment that they provide for themselves. He then thanked Mr. Bob McMinn for all of his hard work and support.

6. UNFINISHED BUSINESS

a) Resolutions of the Committee of the Whole Meeting held on June 13, 2005

1. Policy 3103 – Safety Concerns related to Millstream Lake/Ross Durrance Road

MOTION NO. 321/05

MOVED BY: COUNCILLOR M. BROTHERSTON

SECONDED: COUNCILLOR K. BROTHERSTON

THAT staff ensure that the writer of the policy receives:

- a) a list of current signage on the road;
- b) Copy of Bylaw No. 36 and amendments;
- c) Copy of Resolution for Three step Action Plan;
- d) Map showing alternate route for Fire Access.

AND FURTHER THAT Council instruct staff to research the possibility of access road control devices and the feasibility and possible cost for emergency vehicles during an emergency.

AND FURTHER THAT Policy No. 3103 “Safety Concerns related to the Millstream Lake/Ross-Durrance Road Region” be amended to include a consultation process with Highland residents once all studies have been done and the information has been gathered, prior to the commencement of work on the road.

AND FURTHER THAT the word “continue” in Section 2(vi) of Policy 3103 “Safety Concerns related to the Millstream Lake/Ross-Durrance Road Region” be replaced with the word “embark”.

CARRIED.

2. Wildland Urban Interface Hazard Mapping Pilot Project
(Referred by Council – May 16, 2005)

MOTION NO. 322/05

MOVED BY: COUNCILLOR MCPHERSON

SECONDED: COUNCILLOR KADAR

THAT staff be instructed to proceed to determine funding availability for engaging Quintech Fire services Ltd. to carry out a wildland urban interface hazard mapping pilot project for the District of Highlands, educate the community with respect to the gathering of the information for this project and come back to Council.

CARRIED.

OPPOSED: COUNCILLORS CARDINAL AND K. BROTHERSTON.

- b) Report – Municipal Planner
Re: Woodridge Summary (Report to Follow)

MOTION NO. 323/05

MOVED BY: COUNCILLOR MENDUM

SECONDED: COUNCILLOR MCPHERSON

THAT Council refer the Woodridge Summary report to a Committee of the Whole Meeting July 11, 2005.

CARRIED.

OPPOSED: COUNCILLOR CARDINAL.

MOTION NO. 324/05

MOVED BY: COUNCILLOR M. BROTHERSTON

SECONDED: COUNCILLOR MCPHERSON

THAT Council vary the time period to nine (9) months for re-application RZ-03-04 and that the applicant be requested to prepare a concept plan.

CARRIED.

OPPOSED: COUNCILLOR CARDINAL.

- c) Resolutions resulting from the Joint Fiscal & Environmental Advisory Committee and the Community Infrastructure and Services Advisory Committee Meeting of June 15, 2005.

- 1. Parks and Trails Priority Items:

MOTION NO. 325/05

MOVED BY: COUNCILLOR M. BROTHERSTON

SECONDED: COUNCILLOR MCPHERSON

THAT Council receive the minutes of the Joint Fiscal & Environmental Advisory Committee and the Community Infrastructure and Services Advisory Committee Meeting of June 15, 2005.

CARRIED.

MOTION NO. 326/05

MOVED BY: COUNCILLOR MCPHERSON

SECONDED: COUNCILLOR CARDINAL

THAT the partially completed roadside trail from Fork Lake to Woodridge Place be reviewed by a trails expert to provide an idea of costing to complete the trail.

CARRIED.

MOTION NO. 327/05

MOVED BY: COUNCILLOR M. BROTHERSTON

SECONDED: COUNCILLOR KADAR

THAT once information is obtained from the trails expert, with respect to costing for completion of the trail from Fork Lake to Woodridge Place, that it be referred to Committee of the Whole for consideration, prior to completion of the trail.

CARRIED.

MOTION NO. 328/05

MOVED BY: COUNCILLOR CARDINAL

SECONDED: COUNCILLOR M. BROTHERSTON

AND FURTHER THAT the Fiscal and Environmental Services Committee, with staff's assistance, seek outside funding for the consultant to write the management plan for Twinflower Park.

CARRIED.

- d) Closure of Finlayson arm Road and Construction of Goldstream Bridge

MOTION NO. 329/05

MOVED BY: COUNCILLOR MCPHERSON

SECONDED: COUNCILLOR MENDUM

THAT Council receive the report from the Building Inspector, with respect to the Closure of Finlayson Arm Road and the Construction of Goldstream Bridge, dated July 4, 2005, for information.

CARRIED.

- e) OCP Review Process – Verbal Update

The Municipal Planner explained the proposed timeline for the District's Official Community Plan. She noted that 2nd draft will be provided to Council on Monday, July 11, 2005 at a Committee of the Whole Meeting. She indicated that after Council considers the 2nd draft on July 11, 2005, that Council may wish to direct staff to send out the referrals to the appropriate agencies and arrange for an "Open House" for the last week in July, 2005. She then suggested that all the information provided through the consultation process would be gathered and presented to Council in early September with a Public Hearing mid September and adoption of the Official Community Plan by the end of September.

MOTION NO. 330/05

MOVED BY: COUNCILLOR KADAR

SECONDED: COUNCILLOR K. BROTHERSTON

THAT Council hold a Special Council Meeting on Monday, July 11, 2005 to discuss the Official Community Plan.

CARRIED.

- f) Report – Municipal Clerk
Re: Bike Jump at Twinflower Park

MOTION NO. 331/05

MOVED BY: COUNCILLOR CARDINAL

SECONDED: COUNCILLOR KADAR

THAT Council instruct staff to move forward with setting up a meeting with Mr. Jay Krantz, Council, staff, Bob McMinn and the user group to meet onsite and come up with ideas for a design for a Bike Jump Park and once Mr. Krantz has prepared the design of the park, that it be presented to Council for their consideration.

CARRIED.

7. REPORTS OF COMMITTEES, COMMITTEE OF THE WHOLE & COMMISSIONS

a) Committee Reports

- i) Advisory Planning Commission – Nothing to Report
- ii) Capital Regional Board

Councillor M. Brotherston reported that Mr. Kelly Daniels has agreed to be the CRD's Chief Administrative Officer to replace Mr. Bill Jordan.

- iii) Community Energy Planning Steering Committee – Nothing to Report
- iv) CREST

Councillor M. Brotherston reported that she took part in a workshop with Board and that she attended a stakeholders Meeting on June 22, 2005 with respect to the independent review of the operations and governance of CREST. She noted that the meeting was extremely productive and a well managed meeting, whereby all the participants had the ability to work well together. She noted that CREST will have a 1.2 million dollar shortfall this year and that Highland's share of that shortfall will be \$55,000. Councillor M. Brotherston noted that the stakeholder's committee will deal with governance and structure and will try to mitigate the financial burden. She noted that a CREST Community Plan needs to be in place to deal with this.

Councillor M. Brotherston noted that two major issues are:

- a) The lack of business plan and strategic plan;
- b) Conflict of Interest issues with respect to representation on the Board. It is difficult to sit on the Board as a member and be a Director.

Councillor M. Brotherston noted that Planet Works has a well rounded view of the CREST operational and governance issues and will be forwarded a document for review. She noted that only one person has the capability to run the system for CREST and is on call 24 hours a day – seven days a week. She noted that this is a major concern, as 300,000 people depend upon this person if there were to be a major disaster.

- v) Emergency Planning Committee – Nothing to Report
- vi) Greater Victoria Family Court Committee – Nothing to Report
- vii) Inter-Municipal Committee on Disability Issues

Councillor McPherson noted that she attended a very successful picnic hosted by the District of Metchosin.

- viii) Solid Waste Advisory Committee

Councillor M. Brotherston reported that the draft composting bylaw has been sent for approval. She noted that the Solid Waste Advisory Committee will meet September 8th, 2005 and at that time will discuss the disposal of paper beverage containers – such as coffee cups.

- ix) Western Communities Policing Advisory Committee – Nothing to Report
- x) West Shore Parks and Recreation Society's Board of Directors

Councillor M. Cardinal noted that he attended a ribbon cutting for the new West Shore Parks and Recreation child's play area.

b) Mayor's Report

The Mayor noted that the Fire Chief has reported fittings are being stolen from Dry Hydrants. He noted that he would write something in the newsletter to this effect.

The Mayor wished everyone a belated Happy Canada Day.

- i) Greater Victoria Public Library Board

The Mayor noted that the Greater Victoria Public Library Board is dealing with governance issues and that he will be meeting with the West Shore representatives Tuesday Morning to discuss the hiring of a consultant to review library needs and services for the WestShore.

- ii) CRD Arts Committee – Nothing to Report

8. CORRESPONDENCE

Correspondence to receive for Information:

- a) Human Resources Development Canada
Re: HireAStudent – Casual Labour Weeks

MOTION NO. 332/05

MOVED BY: COUNCILLOR MCPHERSON

SECONDED: COUNCILLOR K. BROTHERSTON

THAT Council receive the letter from Human Resource Development Canada, with respect to Hiring a Student, for information.

CARRIED.

Correspondence requiring Action:

- a) Letter – Ministry of Health Services
Re: Letter of Approval to Apply Larvicide for Mosquito Control

MOTION NO. 333/04

MOVED BY: COUNCILLOR K. BROTHERSTON

SECONDED: COUNCILLOR CARDINAL

THAT Council receive the letter for information and instruct staff to request that D.G. Regan and Associates submit the advertisement to the local paper on behalf of the District and that the notice be placed on the District's web-site.

DEFEATED 5 -2

OPPOSED: MAYOR ROESSING, COUNCILLORS M. BROTHERSTON, KADAR, MENDUM
AND MCPHERSON.

MOTION NO. 334/05

MOVED BY: COUNCILLOR M. BROTHERSTON

SECONDED: COUNCILLOR MCPHERSON

THAT Council receive the letter from the Ministry of Health Services, with respect to applying Larvicide for Mosquito control, and instruct staff to request information with respect to the rationale for the application of pesticide and that staff be instructed to contact the Regional Medical Health Officer to obtain information on the chemical makeup of the pesticide and possible side affects to humans and the wildlife and to request that they advise the District of what other communities are taking part with this service.

CARRIED.

- b) Letter – Canadian Association of Home & Property Inspectors (BC)
Re: Standards for the BC Home & Property Inspection Industry

MAIN MOTION NO. 335/05

MOVED BY: COUNCILLOR MCPHERSON

SECONDED: COUNCILLOR MENDUM

THAT Council receive the letter from the Canadian Association of Home & Property Inspectors (BC) with respect to the Standards for the BC Home & Property Inspection Industry for information.

CARRIED.

AMENDING MOTION NO. 336/05

MOVED BY: COUNCILLOR M. BROTHERSTON

SECONDED: COUNCILLOR K. BROTHERSTON

THAT Council support UBCM Resolutions that offer consumer protection and consumer confidence through establishment of standards for the BC home and property inspection industry.

DEFEATED 7 – 0
Following Discussion.

- c) Letter – Highlands 2 Holdings Ltd.
Re: Proposed Subdivision of Section 74 – Highlands Estates – Phase 3
Recommended Action: That Council provide direction to staff.

MOTION NO. 337/05

MOVED BY: COUNCILLOR K. BROTHERSTON

SECONDED: COUNCILLOR M. BROTHERSTON

THAT Council refer the Proposed Subdivision of Section 74 – Highlands Estates – Phase 3 to a future Committee of the Whole Meeting and request the applicant to submit a proper application.

CARRIED.
OPPOSED: COUNCILLORS CARDINAL, KADAR AND MCPHERSON

9. BYLAWS

- b) “Juan de Fuca Recreation Centre Fees and Charges Amendment Bylaw No. 273, 2005”

MOTION NO. 338/05

MOVED BY: COUNCILLOR MCPHERSON

SECONDED: COUNCILLOR CARDINAL

THAT Council adopt “Juan de Fuca Recreation Centre Fees and Charges Amendment Bylaw No. 273, 2005”.

CARRIED.

- c) "Highlands Zoning Amendment Bylaw No. 265, 2005"

MOTION NO. 339/05

MOVED BY: COUNCILLOR CARDINAL

SECONDED: COUNCILLOR K. BROTHERSTON

THAT Council give "Highlands Zoning Amendment Bylaw No. 265, 2005" Third Reading.

CARRIED.

OPPOSED: MAYOR ROESSINGH, COUNCILLORS MENDUM AND MCPHERSON.

MOTION NO. 340/05

MOVED BY: COUNCILLOR M. BROTHERSTON

SECONDED: COUNCILLOR MENDUM

THAT Council table the adoption of "Highlands Zoning Amendment Bylaw No. 265, 2005".

CARRIED.

OPPOSED: COUNCILLOR CARDINAL.

- d) "Highlands Official Community Plan Amendment Bylaw No. 261, 2005"

MOTION NO. 341/05

MOVED BY: COUNCILLOR CARDINAL

SECONDED: COUNCILLOR K. BROTHERSTON

THAT Council give "Highlands Official Community Plan Amendment Bylaw No. 261, 2005" Third Reading.

CARRIED.

OPPOSED: MAYOR ROESSINGH, COUNCILLORS MENDUM AND MCPHERSON.

MOTION NO. 342/05

MOVED BY: COUNCILLOR CARDINAL

SECONDED: COUNCILLOR M. BROTHERSTON

THAT Council adopt "Highlands Official Community Plan Amendment Bylaw No. 261, 2005".

CARRIED.

OPPOSED: MAYOR ROESSINGH, COUNCILLORS MENDUM AND MCPHERSON.

- d) "District of Highlands Zoning Bylaw Amendment Bylaw No. 262 (Bear Mountain), 2005"

MOTION NO. 343/05

MOVED BY: COUNCILLOR CARDINAL

SECONDED: COUNCILLOR K. BROTHERSTON

THAT Bylaw No. 262 cited as "District of Highlands Zoning Bylaw Amendment Bylaw No. 262 (Bear Mountain) 2005", be amended at third reading to correct a typo by changing the reference to "234" in clause (1) to "237" and that the Bylaw be read a third time as amended on this 4th day of July, 2005.

CARRIED.

MOTION NO. 344/05

MOVED BY: COUNCILLOR KADAR

SECONDED: COUNCILLOR M. BROTHERSTON

THAT Council give "District of Highlands Zoning Bylaw Amendment Bylaw No. 262 (Bear Mountain), 2005 Third Reading.

CARRIED.

OPPOSED: MAYOR ROESSINGH, COUNCILLORS MENDUM AND MCPHERSON.

MOTION NO. 345/05

MOVED BY: COUNCILLOR K. BROTHERSTON

SECONDED: COUNCILLOR KADAR

THAT Council adopt "District of Highlands Zoning Bylaw Amendment Bylaw No. 262 (Bear Mountain), 2005".

CARRIED.

OPPOSED: MAYOR ROESSINGH, COUNCILLORS MENDUM AND MCPHERSON.

10. NEW BUSINESS

- a) Building Report for June, 2005

MOTION NO. 346/05

MOVED BY: COUNCILLOR MENDUM

SECONDED: COUNCILLOR KADAR

THAT Council receive the Building Report for June, 2005 for information.

CARRIED.

- b) Development Variance Permit Application DVP-07-05

MOTION NO. 347/05

MOVED BY: COUNCILLOR KADAR

SECONDED: COUNCILLOR CARDINAL

THAT notification be issued for the proposed issuance of Development Variance Permit DVP-07-05 pertaining to:

Lot 14, Section 30/72, Highland District, Plan VIP74674 (720 Skyview Place), as shown on Schedule "A" of the Development Variance Permit and that would vary Zoning Bylaw 100 as follows:

1. Section 6.4.3(3) by reducing the front yard setback requirement from 20 meters to 17 meters; and
2. Section 6.4.3(8) by increasing the floor area of a single accessory building from 100 square meters to 112 square meters.

CARRIED.

- c) Report – Municipal Clerk
Re: Santa Run and Hallowe'en Bonfire

MOTION NO. 348/05

MOVED BY: COUNCILLOR CARDINAL

SECONDED: COUNCILLOR K. BROTHERSTON

THAT Council direct the District of Highlands Firefighters Association to proceed with the annual Hallowe'en Bonfire and Santa Run for 2005, on behalf of the District of Highlands, subject to:

- a) No persons other than Fire Department Staff and/or volunteers ride in the Fire Department's vehicles;
- b) Other vehicles participating in the Santa Run will be responsible for their own independent vehicle insurance;
- c) That the use of Quads be eliminated due to safety reasons; and
- d) That Council approve of insuring individual volunteers (excluding their vehicles) for the Santa Run at a cost of \$2.50 per volunteer.

CARRIED.

- d) Report – Municipal Clerk
Re: Riding Ring – Insurance

MOTION NO. 349/05

MOVED BY: COUNCILLOR K. BROTHERSTON

SECONDED: COUNCILLOR CARDINAL

THAT Council reimburse Mr. McMinn, who paid on behalf of the Highland Horse Club, for insurance coverage for the District's Riding Ring, so long as the insurance for the Highland Horse Club names the District of Highlands as an additional insured party.

CARRIED.

- e) 2004, Financial Statements, 2004 Public Bodies Report and
2004 Statement of Remuneration and Expense

MOTION NO. 350/05

MOVED BY: COUNCILLOR MCPHERSON

SECONDED: COUNCILLOR KADAR

THAT THE 2004 Audited Financial Statements be received for information;

AND THAT the 2004 Public bodies Report pursuant to the *Financial Information Act* be received for information;

AND THAT the Remuneration and Expense Report dated June 29, 2005, reporting the remuneration for Council Members' indemnity and expenses incurred during the calendar year 2004, pursuant to Section 329.1 of the Local Government Act, be received for information.

CARRIED.

OPPOSED: COUNCILLOR MENDUM.

11. ADJOURNMENT

MOTION NO. 350/05

MOVED BY: COUNCILLOR MCPHERSON

SECONDED: COUNCILLOR K. BROTHERSTON

THAT the Regular Meeting of Council adjourn and move to an "In-Camera" Special Council Meeting at 10:35 p.m., pursuant to Section 90 (1)(k) of the *Community Charter*, to discuss a proposed provision of a municipal service.

CARRIED.

MAYOR

MUNICIPAL CLERK