

**DISTRICT OF HIGHLANDS  
REGULAR COUNCIL MEETING**

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Minutes of the Regular Council meeting held on November 21, 2005 at Caleb Pike House, 1589 Millstream Road at 7:00 p.m.

**PRESENT:** Mayor Roessingh, Chair  
Councillor K. Brotherston  
Councillor M. Brotherston  
Councillor Cardinal  
Councillor Kadar  
Councillor Mendum  
Councillor McPherson

**IN ATTENDANCE:** Heinz Burki, Administrator  
Laura Beckett, Municipal Planner  
Sandi Chesley, Administrative Assistant

Mayor Roessingh congratulated the newly elected Council and thanked the outgoing Council for all their time and hard work on Council. The Mayor also thanked the community for allowing him to serve the community for the past nine years.

**1. APPROVAL OF THE AGENDA**

**MOTION NO. 512/05**

**MOVED BY: COUNCILLOR MCPHERSON**

**SECONDED: COUNCILLOR MENDUM**

**THAT** Council approve the agenda as amended.

By adding to 7b) a letter dated November 17, 2005 from Kelly Daniels to the City of Langford regarding Dispatch Proposal and Agreement.

By adding to Correspondence as 7e) a letter dated November 2, 2005 from Carol Lester regarding the CRD Regional Growth Strategy.

By adding to Petitions and Delegations – Elaine Limbrick, Eric Bonham and Vicky Husband.

CARRIED.

**2. ADOPTION OF THE MINUTES**

- a) Minutes of the Regular Council Meeting held November 7, 2005

**MOTION NO. 513/05**

**MOVED BY: COUNCILLOR M. BROTHERSTON**

**SECONDED: COUNCILLOR MCPHERSON**

**THAT** the Minutes of the Regular Council Meeting held November 7, 2005 BE ADOPTED as circulated.

CARRIED.

**3. INTRODUCTION OF LATE ITEMS**

**4. PETITIONS AND DELEGATIONS**

Elaine Limbrick, 3836 Munn Road – Thanked Councillor Sandy McPherson and Councillor Marie Brotherston for their time on Council and dedication to the community and presented them with a bouquet of flowers.

Eric Bonham, 5216 Stag Road – Congratulated the candidates who were successful in the local municipal election and thanked Mayor Roessingh, Councillor Marie Brotherston and Councillor McPherson for their service and contributions to the community.

Vicky Husband, 301 Ross Durrance Road – Congratulated the new Council and thanked Mayor Roessingh for his 9 years of commitment and outstanding service to the community. Ms. Husband also thanked both Councillor Marie Brotherston and Councillor Sandy McPherson for their commitment to the community.

**5. UN-FINISHED BUSINESS**

- a) Development Variance Permit Application DVP-10-05  
Lot A, Plan VIP75811, Section 78 (5033 Stag Road)

**MOTION NO. 514/05**

**MOVED BY: COUNCILLOR M. BROTHERSTON**

**SECONDED: COUNCILLOR K. BROTHERSTON**

**THAT** Development Variance Permit No DVP-10-05, and Development Permit No. DP-10-05 relating to Lot A, Plan VIP75811, Section 78, Highland District BE ISSUED.

CARRIED.

## **6. REPORTS OF COMMITTEES, COMMITTEE OF THE WHOLE & COMMISSIONS**

### **a) Committee Reports**

- i) Advisory Planning Commission – nothing to report
- ii) Capital Regional Board – Councillor M. Brotherston reported that she will be attending the Environment Committee Budget meeting on November 28<sup>th</sup>. The Parks Committee had their budget meeting and will be asking for Board approval for an increase for Parks.
- iii) Community Energy Planning Steering Committee – nothing to report
- iv) CREST – Councillor M. Brotherston announced that Planet Works is holding a meeting on November 24<sup>th</sup> for Councils and Administrators to go through the report.
- v) Emergency Planning Committee – nothing to report
- vi) Greater Victoria Family Court Committee – Councillor McPherson gave an update on the Youth Mental Health Initiative. There was a presentation given to representatives of all four school districts and was well received.
- vii) Inter-Municipal Committee on Disability Issues – nothing to report
- viii) Solid Waste Advisory Committee – Councillor M. Brotherston reported that a UVic Student will be presenting a report at the University the first week in December on ways to deal with disposable cups at coffee shops.
- ix) Western Communities Policing Advisory Committee – nothing to report
- x) West Shore Parks and Recreation Society's Board of Directors – nothing to report.

### **b) Mayor's Report**

- i) Greater Victoria Public Library Board – Mayor Roessingh reported that the Chief Administrative Officer will be retiring and the Board will be in the process of replacing her shortly.
- ii) CRD Arts Committee – The last meeting will be December 2, 2005 to be issue Grants before the end of the year.

**7. CORRESPONDENCE**

- a) Media Release from CRD Environmental Services, dated November 9, 2005  
Re: Minister of Environment Approves CRD Composting Bylaw

**MOTION NO. 515/05**  
**MOVED BY: COUNCILLOR M. BROTHERSTON**  
**SECONDED: COUNCILLOR MCPHERSON**

**THAT** the Media Release from CRD Environmental Services, dated November 9, 2005 regarding - Minister of Environment Approves CRD Composting Bylaw BE RECEIVED for information.

CARRIED.

- b) Letter – Corporation of the Township of Esquimalt, dated November 14, 2005 regarding the withdrawal from the CRD 911 Dispatch Agreement.

**MOTION NO. 516/05**  
**MOVED BY: COUNCILLOR KADAR**  
**SECONDED: COUNCILLOR MCPHERSON**

**THAT** Council direct staff to contact the CRD and request to be kept involved in the ongoing discussions around the withdrawal of Esquimalt from the 911 service.

CARRIED.

- c) Letter – Capital Regional District, dated November 10, 2005  
Re: CRD Yard and Garden Materials Landfill Ban

**MOTION NO. 517/05**  
**MOVED BY: COUNCILLOR M. BROTHERSTON**  
**SECONDED: COUNCILLOR MCPHERSON**

**THAT** Council supports the ban on yard and garden materials from disposal as garbage at the Hartland landfill.

CARRIED.

- d) Letter – Capital Regional District, dated November 10, 2005  
Re: Model Pesticide Use Control Bylaw

Councillor McPherson suggested staff compare the Model Pesticide Use Control Bylaw to the Bylaw that the Environment Advisory Committee drafted and perhaps educational material could be available to the residents of Highlands. The Planner advised Council that the summer student has reviewed the model bylaw and has prepared a report which will be forwarded to Council.

**MOTION NO. 518/05**

**MOVED BY: COUNCILLOR MCPHERSON**

**SECONDED: COUNCILLOR M. BROTHERSTON**

**THAT** the Model Pesticide Use Control Bylaw from the Capital Regional District and the staff report BE REFERRED to the new Council and the Fiscal and Environment Advisory Committee.

CARRIED.

- e) Letter from Carol Lester, dated November 2, 2005  
Re: “Mayor’s vote questioned”

**MOTION NO. 519/05**

**MOVED BY: COUNCILLOR K. BROTHERSTON**

**SECONDED: COUNCILLOR M. BROTHERSTON**

**THAT** the letter from Carol Lester, dated November 2, 2005 BE RECEIVED for information.

CARRIED.

**8. BYLAWS**

- a) Highlands Zoning Amendment Bylaw No. 275, 2004 (Woodridge)

The Highlands Zoning Amendment Bylaw No. 275, 2004 (Woodridge) was deferred to this Council meeting pending staff discussions with the proponent to request a reduction in the density and the effect of that reduction on amenities including land, trail and cash amenity. The Administrator advised Council that he had spoke with both proponents and asked the question about reducing the density. Both proponents advised that they would like the application to stay as *status quo*. Council had various concerns regarding the adoption of the bylaw.

**MOTION NO. 520/05**

**MOVED BY: COUNCILLOR MENDUM**

**SECONDED: COUNCILLOR K. BROTHERSTON**

**THAT** the Highlands Zoning Amendment Bylaw No. 275, 2004 (Woodridge) BE DEFERRED until staff seeks a legal opinion on the following items:

1. Is there a set time requirement between public hearing and third reading?
2. There was public/Council discussions during campaigning of the municipal election, does this constitute new information?
3. There was public discussion during the Council meeting, does this affect the process?
4. Would changes to the Development Agreement affect the process?

CARRIED.

(COUNCILLORS CARDINAL AND MCPHERSON OPPOSED)

**9. NEW BUSINESS**

- a) Monthly Building Report for October 2005

**MOTION NO. 521/05**

**MOVED BY: COUNCILLOR MENDUM**

**SECONDED: COUNCILLOR MCPHERSON**

**THAT** the Monthly Building Report for October 2005 BE RECEIVED for information.

CARRIED.

- b) Memo – Municipal Administrator, dated November 18, 2005  
Re: Council Orientation Session

The Administrator presented to Council some options to attend orientation sessions for the elected officials. In the past, Council has attended a two day UBCM session in Nanaimo.

**MOTION NO. 522/05**

**MOVED BY: COUNCILLOR CARDINAL**

**SECONDED: COUNCILLOR MENDUM**

**THAT** Council approve the funds for any of the newly elected officials to attend the G. Cuff and Associates sessions on November 28 and/or November 29, 2005 **AND FURTHER** that at the December 5, 2005 Council meeting discussions take place regarding the UBCM session in Nanaimo.

CARRIED.

**10. ADJOURNMENT**

**MOTION NO. 523/05**

**MOVED BY: COUNCILLOR M. BROTHERSTON**

**SECONDED: COUNCILLOR MCPHERSON**

**THAT** the Regular Meeting of Council adjourn and move into an "In-Camera" Special Council Meeting at 8:50 p.m., pursuant to Section 90(a) of the *Community Charter*, to discuss personnel issues.

CARRIED.

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MAYOR

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ADMINISTRATOR