

DISTRICT OF HIGHLANDS
INAUGURAL COUNCIL MEETING

Minutes of the Inaugural Council meeting held Monday, December 5, 2005 at the Caleb Pike House, 1589 Millstream Road at 7:00 p.m.

PRESENT: Mayor Cardinal, Chair
Councillor K. Brotherston
Councillor Fall
Councillor Kadar
Councillor Mahovlich
Councillor Mendum
Councillor Williams

IN ATTENDANCE: Heinz Burki, Administrator
Terry Trace, Municipal Clerk
Sandi Chesley, Administrative Assistant
Don Kitchen, Building Official

1. **Approval of the Agenda**

MOTION NO. 524/05

MOVED BY: COUNCILLOR KADAR

SECONDED: COUNCILLOR BROTHERSTON

THAT the agenda been approved as circulated.

CARRIED.

2. **Oaths of Office**

Terry Trace, Municipal Clerk administered the oaths of office to the Council-Elect who then assumed their chairs of office.

3. **Mayor's Inaugural Address**

Mayor Cardinal gave his Inaugural Address. Mayor Cardinal spoke of his appreciation for the confidence that the Highlands' residents showed in electing him as Mayor. He thanked his wife and family for their support and thanked Karel Roessingh, Sandy McPherson and Marie Brotherston for their dedication and contribution to the community and wished them well in their future endeavours. Mayor Cardinal extended congratulations to the elected Council and looked forward to working with all of them. The Mayor touched on some of the priorities that lie ahead for this Council which included the resolution of the Regional Growth Strategy issue, amendment to the Official Community Plan, the diversification and expansion of the Highlands tax base with the industrial, commercial and residential lands in the south Highlands and the continuing efforts to protect the natural, rural and environmental integrity of other areas of the Highlands.

In closing, Mayor Cardinal stated he looked forward to serving as Mayor and working with the residents of the Highlands. Mayor Cardinal felt that it is now time for our community to unite in the pursuit of a Highlands that is environmentally, socially and economically sustainable. Only then will we be able to fully protect the future integrity of this treat community for our children and generations to come.

4. **Mayor's Appointments**

A. **Appointment of Acting Mayor**

**MOTION NO. 525/05
MOVED BY COUNCILLOR KADAR
SECONDED BY COUNCILLOR MENDUM**

THAT Councillor Brotherston BE APPOINTED as Acting Mayor from December 2005 to June 2006

AND FURTHER THAT Councillor Kadar BE APPOINTED as Acting Mayor from July 2006 to December 2006.

CARRIED.

B. **GREATER VICTORIA PUBLIC LIBRARY BOARD REPRESENTATIVE**

**MOTION NO. 526/05
MOVED BY COUNCILLOR MENDUM
SECONDED BY COUNCILLOR BROTHERSTON**

THAT the appointment to the Greater Victoria Public Library Board BE DEFERRED to the Regular Council meeting to be held on January 9, 2006 **AND FURTHER** that staff advertise for in the local newspaper for resident interest in sitting on the GVPL Board.

CARRIED.

(COUNCILLORS BROTHERSTON AND KADAR OPPOSED)

C. **INTER-MUNICIPAL COMMITTEE ON DISABILITY ISSUES REPRESENTATIVE**

**MOTION NO. 527/05
MOVED BY COUNCILLOR MENDUM
SECONDED BY COUNCILLOR BROTHERSTON**

THAT Councillor Kadar BE APPOINTED as the District of Highlands representative on the Inter-Municipal Committee on Disability Issues for a one-year term expiring December, 2006.

THAT Councillor Williams BE APPOINTED as the District of Highlands Alternate Representative on the Inter-Municipal Committee on Disability Issues for a one-year term expiring December, 2006.

THAT Marnie Essery BE APPOINTED as the District of Highlands community representative on the Inter-Municipal Committee on Disability Issues for a one-year term expiring December, 2006.

CARRIED.

D. GREATER VICTORIA FAMILY COURT COMMITTEE REPRESENTATIVE

MOTION NO. 528/05
MOVED BY COUNCILLOR FALL
SECONDED BY COUNCILLOR BROTHERSTON

THAT Councillor Mahovlich BE APPOINTED as the District of Highlands Representative to the Greater Victoria Family Court Committee for a one-year term expiring December, 2006.

THAT Sandy McPherson BE APPOINTED as the District of Highlands Citizen Representative to the Greater Victoria Family Court Committee until March 2006

THAT Councillor Williams BE APPOINTED as the District of Highlands Alternate Representative to the Greater Victoria Family Court Committee in April 2006 expiring December, 2006.

CARRIED.

**E. CAPITAL REGION EMERGENCY SERVICE TELECOMMUNICATIONS INC. (CREST)
BOARD OF DIRECTORS REPRESENTATIVE**

MOTION NO. 529/05
MOVED BY COUNCILLOR KADAR
SECONDED BY COUNCILLOR BROTHERSTON

THAT Mayor Cardinal BE APPOINTED as the District of Highlands Director on the CREST (Capital Region Emergency Service Telecommunications Inc.) Board of Directors for a one-year term expiring December, 2006.

THAT Councillor Mahovlich BE APPOINTED as the District of Highlands Alternate Director on the CREST (Capital Region Emergency Service Telecommunications Inc.) Board of Directors for a one-year term expiring December, 2006.

CARRIED.

F. WESTERN COMMUNITIES POLICING ADVISORY COMMITTEE REPRESENTATIVE

MOTION NO. 530/05
MOVED BY COUNCILLOR BROTHERSTON
SECONDED BY COUNCILLOR KADAR

THAT Councillor Mendum BE APPOINTED to the Western Communities Community Policing Advisory Committee for a one-year term expiring December, 2006.

THAT Councillor Fall BE APPOINTED as an Alternate to the Western Communities Community Policing Advisory Committee for a one-year term expiring December, 2006.

CARRIED.

G. WEST SHORE PARKS AND RECREATION SOCIETY'S BOARD OF DIRECTORS REPRESENTATIVE.

**MOTION NO. 531/05
MOVED BY COUNCILLOR KADAR
SECONDED BY COUNCILLOR BROTHERSTON**

THAT Mayor Cardinal BE APPOINTED as the District of Highlands representative on the West Shore Parks and Recreation Society's Board of Directors for a one-year term expiring December, 2006.

THAT Councillor Brotherston BE APPOINTED as the District of Highlands Alternate Representative on the West Shore Parks and Recreation Society's Board of Directors for a one-year term expiring December, 2006.

CARRIED.

H. EMERGENCY PLANNING COMMITTEE APPOINTMENTS

**MOTION NO. 532/05
MOVED BY COUNCILLOR KADAR
SECONDED BY COUNCILLOR BROTHERSTON**

THAT Councillor Fall BE APPOINTED to the District of Highlands Emergency Planning Committee.

THAT Councillor Mendum BE APPOINTED as an Alternate to the District of Highlands Emergency Planning Committee.

THAT Fire Chief Barry Ford BE APPOINTED to the District of Highlands Emergency Planning Committee.

CARRIED.

I. CAPITAL REGIONAL BOARD DIRECTOR

**MOTION NO. 533/05
MOVED BY COUNCILLOR FALL
SECONDED BY COUNCILLOR BROTHERSTON**

THAT Mayor Cardinal BE APPOINTED as the District of Highland's Director on the Capital Regional District Board.

THAT Councillor Mendum BE APPOINTED as the District of Highland's Alternate Director on the Capital Regional District Board.

CARRIED.

J. ADVISORY PLANNING COMMISSION LIAISON

**MOTION NO. 534/05
MOVED BY COUNCILLOR KADAR
SECONDED BY COUNCILLOR BROTHERSTON**

THAT Councillor Brotherston BE APPOINTED as Council Liaison to the District of Highland's Advisory Planning Commission.

THAT Councillor Williams BE APPOINTED as Council Alternate Liaison to the District of Highland's Advisory Planning Commission.

CARRIED.

K. COMMUNITY ENERGY PLANNING STEERING COMMITTEE

**MOTION NO. 535/05
MOVED BY COUNCILLOR MENDUM
SECONDED BY COUNCILLOR FALL**

THAT Councillor Williams BE APPOINTED as Council Liaison to the Community Energy Planning Steering Committee.

THAT Sandy McPherson BE APPOINTED as a Citizen Alternate Liaison to the Community Energy Planning Steering Committee

CARRIED.

L. SOLID WASTE ADVISORY COMMITTEE

**MOTION NO. 536/05
MOVED BY COUNCILLOR BROTHERSTON
SECONDED BY COUNCILLOR MENDUM**

THAT Councillor Kadar BE APPOINTED as Council Liaison to the Solid Waste Advisory Committee.

THAT Councillor Fall BE APPOINTED as Council Alternate Liaison to the Solid Waste Advisory Committee.

CARRIED.

5. **Re- Appointment of Bankers**

MOTION NO. 537/05

MOVED BY: COUNCILLOR MENDUM

SECONDED: COUNCILLOR KADAR

THAT Council RE-APPOINT the Royal Bank of Canada as Bankers for District of Highlands for the year 2006.

CARRIED.

6. **Re-appointment of Auditor**

MOTION NO. 538/05

MOVED BY: COUNCILLOR KADAR

SECONDED: COUNCILLOR MENDUM

THAT Council RE-APPOINT the firm of KPMG as Auditor for the District of Highlands for the year 2006

CARRIED.

7. **Re-appointment of Municipal Lawyers**

MOTION NO. 539/05

MOVED BY: COUNCILLOR

SECONDED: COUNCILLOR

THAT Council RE-APPOINT Lidstone Young and Anderson, Barristers and Solicitors for the District of Highlands for the year 2006.

CARRIED.

8. **Bank Signing Authorities**

MOTION NO. 540/05

MOVED BY: COUNCILLOR

SECONDED: COUNCILLOR

THAT Heinz Burki, Administrator/Treasurer of the District of Highlands (the "Corporation") be and is hereby authorized for and on behalf of the Corporation to negotiate with, deposit with, or transfer to ROYAL BANK OF CANADA (the "Bank"), for credit to the Corporation's account only all or any cheques and other orders for the payment of money, and for that purpose to endorse the same on behalf of the Corporation either in writing or by rubber stamp.

THAT all cheques of the Corporation be drawn in the name of the Corporation and be signed on its behalf by Heinz Burki, Administrator/Treasurer OR Terry Trace, Municipal Clerk, and signed/counter signed by Mark Cardinal, Mayor OR Ken Brotherston, Councillor.

THAT any one of them be and are hereby authorized for and on behalf of the Corporation from time to time to receive from the said Bank a statement of the account of the Corporation together with all relative vouchers and all unpaid bills lodged for collection by the Corporation and all items returned unpaid and charged to the account of the Corporation, and to sign and deliver to the Bank the Bank's form of verification, settlement of balance and release.

THAT Heinz Burki, Administrator/Treasurer OR Terry Trace, Municipal Clerk, together with Mark Cardinal, Mayor OR Ken Brotherston, Councillor be and are hereby authorized for and on behalf of the Corporation to obtain delivery from the Bank of all or any stocks, bonds and other securities held by the Bank in safekeeping or otherwise for the account of the Corporation and to give valid and binding receipts therefor.

THAT this resolution be communicated to the Bank and remain in force until written notice to the contrary shall have been given to the manager for the time being of the branch of the Bank at which the account of the Corporation is kept and receipt of such notice duly acknowledged in writing.

CARRIED.
(COUNCILLOR MENDUM OPPOSED)

REGULAR COUNCIL MEETING

9. Adoption of the Minutes

- a) Minutes of the Regular Council Meeting Held November 21, 2005

MOTION NO. 541/05

MOVED BY: COUNCILLOR BROTHERSTON

SECONDED: COUNCILLOR KADAR

THAT the minutes of the Regular Council meeting held November 21, 2005 BE ADOPTED as circulated.

CARRIED.

10. NEW BUSINESS

- a) Mayor Cardinal presented to Terry Trace, Municipal Clerk, her Intermediate Certificate in Local Government Administration

- b) Chief Election Officer's Report

MOTION NO. 542/05

MOVED BY: COUNCILLOR BROTHERSTON

SECONDED: COUNCILLOR FALL

THAT The Chief Election Officer's Report for the 2005 General Local Election BE RECEIVED for information.

CARRIED.

- c) Report from the Municipal Clerk, dated December 5, 2005
Re: Twinflower Park Maintenance Contract

MOTION NO. 543/05

MOVED BY: COUNCILLOR BROTHERSTON

SECONDED: COUNCILLOR MAHOVLICH

THAT Council approve the Agreement between the District of Highlands and Kelvin Van Den Bos for another one year term (to expire December 31, 2006) to carry out repairs, maintenance and inspection of Twinflower Park.

CARRIED.

- d) Report from the Municipal Clerk, dated December 5, 2005
Re: Highlands Parks and Recreation Association Agreement

MOTION NO. 544/05

MOVED BY: COUNCILLOR BROTHERSTON

SECONDED: COUNCILLOR MAHOVLICH

THAT the Highlands Parks and Recreation Association Agreement and the 2006 Master Plan BE DEFERRED to the Regular Council meeting to be held January 9, 2006

CARRIED.

- e) Report from the Municipal Clerk
Re: Highland Heritage Park Society – 2006 Annual Master Plan

MOTION NO. 545/05

MOVED BY: COUNCILLOR KADAR

SECONDED: COUNCILLOR BROTHERSTON

THAT Highland Heritage Park Society 2006 Master Plan BE DEFERRED to the Regular Council meeting to be held January 9, 2006.

CARRIED.

- f) Budget Variance Report for November 2005

MOTION NO. 546/05

MOVED BY: COUNCILLOR FALL

SECONDED: COUNCILLOR BROTHERSTON

THAT the Budget Variance Report for November 2005 BE RECEIVED for information.

CARRIED.

- g) The RCMP Monthly Mayors Report – October 2005

MOTION NO. 547/05

MOVED BY: COUNCILLOR MENDUM

SECONDED: COUNCILLOR BROTHERSTON

THAT the RCMP Monthly Mayors Report for October 2005 BE RECEIVED for information.

CARRIED.

- h) Report from D.G. Regan and Associates Ltd., dated October 25, 2005

MOTION NO. 548/05

MOVED BY: COUNCILLOR BROTHERSTON

SECONDED: COUNCILLOR KADAR

THAT the report from D.G. Regan and Associates Ltd., dated October 25, 2005 BE RECEIVED for information.

CARRIED.

- i) Letter from CRD Environmental Services, dated November 25, 2005
Change of Recycle Collection Day

MOTION NO. 549/05

MOVED BY: COUNCILLOR BROTHERSTON

SECONDED: COUNCILLOR KADAR

THAT the letter from CRD Environmental Services, dated November 25, 2005 regarding the change of recycle collection day BE RECEIVED for information.

CARRIED.

11. **ADJOURNMENT**

MOTION NO. 550/05

MOVED BY: COUNCILLOR MENDUM

SECONDED: COUNCILLOR BROTHERSTON

THAT the Regular Meeting of Council adjourn and move into an "In-Camera" Special Council Meeting at 8:00 p.m. pursuant to Section 90(a) of the *Community Charter*, to discuss personnel and legal issues.

CARRIED.

Mark Cardinal, Mayor

Heinz Burki, Administrator