

**DISTRICT OF HIGHLANDS
REGULAR COUNCIL MEETING**

Minutes of the Regular Council meeting held on February 6, 2006 at Caleb Pike House, 1589 Millstream Road at 7:00 p.m.

PRESENT: Mayor Cardinal, Chair
Councillor K. Brotherston
Councillor Fall
Councillor Kadar
Councillor Mahovich
Councillor Mendum
Councillor Williams

IN ATTENDANCE: Heinz Burki, Administrator
Sandi Chesley, Administrative Assistant

1. APPROVAL OF THE AGENDA

MOTION NO. 32/06

MOVED BY: COUNCILLOR MENDUM

SECONDED: COUNCILLOR BROTHERSTON

THAT Council approves the agenda as amended,

By Adding to Petitions and Delegations:

- Sheila Taylor
- Alan Philip
- Mara Dhillon
- Vicky Husband
- Michael Bocking

CARRIED.

2. ADOPTION OF THE MINUTES

a) Minutes of the Regular Council Meeting held January 16, 2006

MOTION NO. 33/06

MOVED BY: COUNCILLOR BROTHERSTON

SECONDED: COUNCILLOR KADAR

THAT the Minutes of the Regular Council Meeting held January 16, 2006 BE ADOPTED as circulated.

CARRIED.
(Councillor Mendum Opposed)

MOTION NO. 34/06

MOVED BY: COUNCILLOR MENDUM

SECONDED: COUNCILLOR WILLIAMS

THAT discussions regarding the Regional Context Statement be added to the Committee of the Whole agenda for February 13, 2006.

CARRIED.

- b) Minutes of the Committee of the Whole Meeting held January 23, 2006

MOTION NO. 35/06

MOVED BY: COUNCILLOR MENDUM

SECONDED: COUNCILLOR MAHOVLICH

THAT the Minutes of the Committee of the Whole Meeting held January 23, 2006 BE ADOPTED as circulated.

CARRIED.

3. INTRODUCTION OF LATE ITEMS

Adding to New Business:

- 9f) West Shore Economic Development Association
9g) CRD Regional Housing Trust Fund

4. PETITIONS AND DELEGATIONS

- a) Brian Gracie, Chairperson, Building Committee,
Royal Roads Air Cadet Sponsoring Association
Re: 848 Royal Canadian Air Cadet Squadron Home Needed

Mr. Gracie introduced himself along with the President, Allison Stewart and one of the cadets, Thomas Gracie. Mr. Gracie stated that the 848 RCA Cadet Squadron has been in the Western Communities for the past 30 years. The Royal Roads Air Cadet Sponsoring Association is looking for a long term facility for the Cadets. They are looking for a municipality willing to donate a minimum of 1 to 2 acres of land to build a facility that would be beneficial to both parties.

MOTION NO. 36/06

MOVED BY: COUNCILLOR MENDUM

SECONDED: COUNCILLOR MAHOVLICH

THAT the 848 Royal Roads Air Cadet Sponsoring Association presentation be sent to the Advisory Committees and the Community Hall Task Force for recommendations and report back to Council AND FURTHER that staff advise Brian Gracie when the next Advisory Committee meetings will be held.

CARRIED.

- b) Colleen Robertson, email dated February 2, 2006
Re: Community News Letter

Colleen Robertson, 1835 Millstream Road - read a letter regarding the Highlands Community News. At that time Mayor Cardinal advised that he would be adding that item to the In-Camera agenda.

- c) Evelyn Samuel
Re: Subdivision Process

Evelyn Samuel, 405 Hazlitt Creek Road – read a letter about subdivision process and her concerns about procedure regarding the subdivision on her property. Mayor Cardinal advised that he would be addressing this item at the In-Camera session.

- d) Sheila Taylor, email dated February 5, 2006
Re: January Newsletter

Sheila Taylor, 1783 Millstream Road – read a letter reading the Highlands News, December 2005 issue.

- e) Alan Philip, 671 Millstream Lake Road – spoke about an article in the February 2, 2006 edition of the Times Colonist regarding the Regional Growth Strategy and the Context Statement and the difficulties getting past CRD. Of particular concern, there is a quote at the end of the article from Mayor Cardinal which read: “There are several other properties with housing development potential aside from Bear Mountain inside the expanded urban area.” Mr. Philip would like to know specifically which properties the Mayor was referring to. Mayor Cardinal advised that the statement was incorrect and was not printed the way he said it which was: “There are other areas within the urban containment boundary that the development potential is already been achieved.”

- f) Mara Dhillon, 3813 Munn Road, read a letter reading the format and content of the Highlands Community News.

- g) Vicky Husband, 301 Ross Durance Road, spoke in support of a Community Newsletter Ms. Husband commented on the Woodridge Public Hearing and how disappointed she was with the decision that was made.

- h) Michael Bocking, 405 Hazlitt Creek Road, spoke regarding the similarities between the two newsletters and encouraged Council to seek a legal opinion regarding the copy write issue.

5. UNFINISHED BUSINESS

- a) Development Variance Permit Application No. DVP 01-06
Re: Lot 6, Section 30, Plan VIP75435 (642 Southwood Drive)

MOTION NO. 37/06

MOVED BY: COUNCILLOR MAHOVLICH

SECONDED: COUNCILLOR BROTHERSTON

THAT Development Variance Permit DVP 01-06 pertaining to Lot 6, Section 30, Highland District, Plan VIP75435 (642 Southwood Drive) BE ISSUED that would vary Zoning Bylaw 100: Section 6.4.3(8) by increasing the floor area of a single accessory building from 100 square metres to 135 square metres for the purpose of increasing the total floor area to allow for a garage/storage/workshop on the main floor and an office/artist's studio on the upper level.

CARRIED.

- b) Email from Michelle Mahovlich, dated February 3, 2006
Re: Millstream Meadows

MOTION NO. 38/06

MOVED BY: COUNCILLOR MAHOVLICH

SECONDED: COUNCILLOR KADAR

THAT Council submit a letter to the Ministry of Agriculture and Lands, Crown Contaminated Sites Branch request that the Ministry of Agriculture and Lands rank the Millstream Meadows as a High Priority/High Risk Contaminated Site.

CARRIED.

6. REPORTS OF COMMITTEES, COMMITTEE OF THE WHOLE & COMMISSIONS

a) Committee Reports

- i) Advisory Planning Commission – (Councillor Brotherston) – nothing to report
- ii) Arts Committee (CRD) – (Councillor Fall) – Next meeting Wednesday, February 8, 2006.

- iii) Community Energy Planning Steering Committee – Councillor Williams stated that the Committee is looking at proposals for public outreach programs. The Committee is looking at an energy project which is examining air emissions, air quality, touching on green house gas and energy reduction.
 - iv) Emergency Planning Committee – (Councillor Fall) – nothing to report
 - v) Environment Committee (CRD) – (Councillor Mendum) – next meeting February 22, 2006
 - vi) Greater Victoria Family Court Committee – (Council Mahovlich) – next meeting February 15, 2006
 - vii) Greater Victoria Public Library Board – Councillor Kadar reported that he had his orientation on January 31, 2006, Trustee training will be on February 25 and the next meeting will be held on February 28, 2006.
 - viii) Inter-Municipal Committee on Disability Issues – Councillor Kadar reported that their next meeting will be February 9, 2006. The Committee is hoping to change venues with each meeting date to get more communities involved. The Committee is focusing on one project this year which is affordable/accessible housing for the disabled.
 - ix) Solid Waste Advisory Committee – (Councillor Kadar) – next meeting, Thursday, February 9, 2006
 - x) Western Communities Policing Advisory Committee – Councillor Mendum advised that there have been a number of day time break-ins and at one time there was a program via email / phone tree to advise the community of break-ins in their area. Councillor Mendum along with the HDCA will set up a program through the Municipal Office in conjunction with the West Shore RCMP Detachment to be able to relay this information to the Community.
- b) Mayor's Report
- i) Capital Regional District Board – Mayor Cardinal advised that he attended the Planning Committee meeting regarding the District's Regional Context Statement. Both Colwood and View Royal Regional Context Statements were accepted. The District of Highland's Regional Context Statement was tabled pending more information. District of Highlands staff will be doing a power point presentation for February 22, 2006 to the CRD Planning Committee. The CRD Board now meets once a month.
 - ii) CREST – the next meeting will be February 9, 2006.
 - iii) West Shore Parks and Recreation Society's Board of Directors – the next meeting will be Thursday, February 9, 2006.

7. CORRESPONDENCE

- a) Letter from Robert Justice, dated November 17, 2005
Re: Woodridge Rezoning

MOTION NO. 39/06

MOVED BY: COUNCILLOR BROTHERSTON

SECONDED: COUNCILLOR KADAR

THAT the letter from Robert Justice, dated November 17, 2005 regarding the Woodridge Rezoning BE RECEIVED for information.

CARRIED.

- b) Letter from Bob Flitton, dated February 2, 2006
Re: Highlands Community News – February 2006

MOTION NO. 40/06

MOVED BY: COUNCILLOR KADAR

SECONDED: COUNCILLOR BROTHERSTON

THAT the letter from Bob Flitton, dated February 2, 2006 regarding the Highlands Community News – February 2006 BE RECEIVED for information.

CARRIED.

- c) Letter from Evelyn Samuel, dated January 11, 2006
Re: HDCA Activities to be covered under MIA Insurance

MOTION NO. 41/06

MOVED BY: COUNCILLOR FALL

SECONDED: COUNCILLOR MAHOVLICH

THAT Council direct the Highland District Community Association to carry on the following activities annually on behalf of the municipality:

- a) Easter Egg Hunt, held Easter Sunday at Caleb Pike House and Homestead, 1589 Millstream Road.
- b) Highlands Community Clean Up of Public Lands (main road rights of way & municipal parkland), operating from Caleb Pike House and grounds, 1589 Millstream Road held annually either the first or second Saturday in May each year.
- c) Weed Out/Plan In held annually in the Spring (April/May) at the Municipal Office, 1980 Millstream Road.
- d) Kid's Halloween Party, held annually on October 31 at Caleb Pike House, 1589 Millstream Road
- e) Coordination of the HELP (Highlands Emergency Local Preparedness) Groups and training of leaders under the director of Val Fletcher, emergency Preparedness Coordinator;

CARRIED

- d) Letter from the Schwalbe Cycling Club, dated January 29, 2006
Re: Request for Use of Roadways for Bicycle Events

MOTION NO. 42/06

MOVED BY: COUNCILLOR MENDUM

SECONDED: COUNCILLOR FALL

THAT Council authorize the Schwalbe Cycling Club to hold events on Caleb Pike/Millstream Road, in accordance with their letter dated January 29, 2006 as follows:

Sunday	March 12, 2006	8:30 a.m.	-	12:00 noon
Wednesday	April 5, 2006	6:00 p.m.	-	8:00 p.m.
Wednesday	April 26, 2006	6:00 p.m.	-	8:00 p.m.
Wednesday	May 17, 2006	6:00 p.m.	-	8:00 p.m.
Wednesday	June 28, 2006	6:00 p.m.	-	8:00 p.m.
Wednesday	July 5, 2006	6:00 p.m.	-	8:00 p.m.
Wednesday	July 19, 2006	6:00 p.m.	-	8:00 p.m.
Wednesday	August 2, 2006	6:00 p.m.	-	8:00 p.m.

CARRIED.

8. BYLAWS

9. NEW BUSINESS

- a) Twinflower Park – Inspection and Maintenance Record

MOTION NO. 43/06

MOVED BY: COUNCILLOR FALL

SECONDED: COUNCILLOR KADAR

THAT the Inspection and Maintenance Record for Twinflower Park BE RECEIVED for information.

CARRIED.

- b) CRD-Monthly Animal Control Report for the Month Ending December 21, 2005

MOTION NO. 44/06

MOVED BY: COUNCILLOR MENDUM

SECONDED: COUNCILLOR FALL

THAT the CRD Monthly Animal Control Report for the Month Ending December 21, 2005 BE RECEIVED for information.

CARRIED.

- c) RCMP – Monthly Mayors Report for December 2005

MOTION NO. 45/06

MOVED BY: COUNCILLOR BROTHERSTON

SECONDED: COUNCILLOR FALL

THAT the RCMP Monthly Mayors Report for December 2005 BE RECEIVED for information.

CARRIED.

- d) Monthly Building Report – January 2006

MOTION NO. 46/06

MOVED BY: COUNCILLOR KADAR

SECONDED: COUNCILLOR BROTHERSTON

THAT the Monthly Building Report for January 2006 BE RECEIVED for information.

CARRIED.

- e) Budget Variance Report – January 2006

MOTION NO. 47/06

MOVED BY: COUNCILLOR BROTHERSTON

SECONDED: COUNCILLOR MAHOVLICH

THAT the Budget Variance Report for January 2006 BE RECEIVED for information.

CARRIED.

- f) Letter from Mike Adamek, President of West Shore Economic Development Association, dated January 5, 2006

MOTION NO. 48/06

MOVED BY: COUNCILLOR MENDUM

SECONDED: COUNCILLOR KADAR

THAT the letter from Mike Adamek, President, West Shore Economic Development Association, dated January 5, 2006 BE RECEIVED FOR INFORMATION and further that Mr. Adamek be invited to speak to Council at a Regular Council meeting.

CARRIED.

- g) Email from Dean Fortin, dated February 5, 2006
Re: CRD Regional Housing Trust Fund

MOTION NO. 49/06

MOVED BY: COUNCILLOR FALL

SECONDED: COUNCILLOR MENDUM

THAT the email from Dean Fortin, dated February 5, 2006 regarding the CRD Regional Housing Trust Fund be deferred until Budget deliberations and **FURTHER** that staff inquire as to how the 2005 CRD Regional Housing Trust Fund was spent.

CARRIED.

10. ADJOURNMENT

MOTION NO. 50/06

MOVED BY: COUNCILLOR FALL

SECONDED: COUNCILLOR BROTHERSTON

THAT the Regular Meeting of Council adjourn and move into an "In-Camera" Special Council Meeting at 8:35 p.m., pursuant to Section 90(a) of the *Community Charter*, to discuss land issues.

CARRIED.

MAYOR

ADMINISTRATOR