

**DISTRICT OF HIGHLANDS  
COMMITTEE OF THE WHOLE MEETING**

Minutes of the Committee of the Whole Meeting held April 10, 2006 at Caleb Pike House, 1589 Millstream Road at 7:15 p.m.

**PRESENT:** Mayor Cardinal, Chair  
Councillor K. Brotherston  
Councillor Fall  
Councillor Kadar  
Councillor Mahovlich  
Councillor Mendum  
Councillor Williams

**IN ATTENDANCE:** Heinz Burki, Administrator  
Terry Trace, Municipal Clerk

**1. APPROVAL OF THE AGENDA**

**MOVED BY: COUNCILLOR KADAR  
SECONDED: COUNCILLOR BROTHERSTON**

**THAT** the agenda be approved as presented.

CARRIED.

**2. BUDGET DISCUSSIONS**

- a) Working Budget
- b) Tax Implications
- c) 5 Year Projection
- d) Utilities – request for more information
- e) Line Item – Fee for Service – Economic Development Business Group - \$2,000

As per the Community Charter, the Budget is being discussed at an open public meeting.

The Administrator announced that the budget before Council is based on existing assessment and does not include Bear Mountain. If increased assessment comes through from Bear Mountain in this calendar year, then the monies will be added to reserves or surplus funds.

The Administrator walked Council through the budget line by line and Council made the following changes:

Remove \$10,000 from Transfer from Own Reserves.

Council reviewed the Grants in Aids requests. The Greater Victoria Film Commission Council amount was changed to \$200 and the Lakewood Elementary School was changed to \$500. The allotted amount of \$10,500 for Grants in Aid was reduced to \$5,250.

Legal Fees were increased from \$40,000 to \$50,000  
Hiring/Relocation costs were decreased from \$20,000 to \$10,000  
Property Tax Notices indicates no budget amount and staff advised this cost comes out of Stationary

Council asked staff to check with the Fire Chief on the following items:

- Why office supplies and printing has jumped from \$250 to \$750
- Why training has jumped from \$6,225 to \$20,000
- Why equipment repairs and maintenance has jumped from \$14,000 to \$25,000
- Why Langford contract shows zero and it should show an amount.

The Library was changed from \$69,000 down to \$67,976.

Council discussed a letter from Janet Williams requesting completion of trails along Munn Road. An estimated \$25,000 was inserted in the budget and will come from Parks Reserve. Accordingly, the contributions from Reserve Funds will increase from \$10,000 to \$45,000 and the Parks Budget will increase from \$10,000 to \$45,000.

The potential budget increase is approximately \$55 per average household.

- f) FEAC's offer to prepare a leaflet for the 2006-2010, 5 Year Financial Plan
  - for discussion and direction

**MOVED BY: COUNCILLOR MENDUM**  
**SECONDED: COUNCILLOR BROTHERSTON**

**THAT** the Financial and Environmental Advisory Committee be authorized to prepare a leaflet for the 2006 – 2010, 5 Year Financial Plan and distribute to the public once the Budget has been approved.

CARRIED.

## 2. ADJOURNMENT

**MOVED BY: COUNCILLOR MENDUM**  
**SECONDED: COUNCILLOR MAHOVLICH**

**THAT** the meeting be adjourned at 8:50 p.m.

CARRIED.

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MAYOR

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ADMINISTRATOR