

**DISTRICT OF HIGHLANDS
SPECIAL COUNCIL MEETING**

Minutes of the Special Council meeting held on August 21, 2006 at Caleb Pike House, 1589 Millstream Road at 7:05 p.m.

PRESENT: Mayor Cardinal, Chair
Councillor K. Brotherston
Councillor Kadar
Councillor Mahovlich

ABSENT: Councillor Fall
Councillor Mendum
Councillor Williams

IN ATTENDANCE: Sandi Chesley, Administrative Assistant

1. APPROVAL OF THE AGENDA

MOTION NO. 329/06

MOVED BY: COUNCILLOR MAHOVLICH

SECONDED: COUNCILLOR KADAR

THAT Council approves the agenda as circulated.

CARRIED.

2. PETITIONS AND DELEGATIONS

3. ADOPTION OF THE MINUTES

a) Minutes of the Regular Council Meeting dated July 4, 2006

MOTION NO. 330/06

MOVED BY: COUNCILLOR MAHOVLICH

SECONDED: COUNCILLOR BROTHERSTON

THAT the Minutes of the Regular Council Meeting of July 4, 2006 be adopted as circulated.

CARRIED.

b) ADOPTED Minutes of the Community Infrastructure and Services Select Committee dated April 26, 2006

MOTION NO. 331/06

MOVED BY: COUNCILLOR MAHOVLICH

SECONDED: COUNCILLOR BROTHERSTON

THAT the Adopted Minutes of the Community Infrastructure and Services Select Committee dated April 26, 2006 be received for information.

CARRIED.

- c) DRAFT Minutes from the Community Infrastructure and Services Select Committee meeting dated June 28, 2006.

MOTION NO. 332/06

MOVED BY: COUNCILLOR KADAR

SECONDED: COUNCILLOR MAHOVLICH

THAT the DRAFT minutes of the Community Infrastructure and Services Select Committee meeting dated June 28, 2006 be received for information.

CARRIED.

- d) DRAFT Minutes of the Special Fiscal and Environment Select Committee meeting dated July 26, 2006

MOTION NO. 333/06

MOVED BY: COUNCILLOR MAHOVLICH

SECONDED: COUNCILLOR BROTHERSTON

THAT the DRAFT minutes of the Special Fiscal and Environmental Select Committee meeting dated July 26, 2006 be received for information.

CARRIED.

4. REPORTS OF COMMITTEES, COMMITTEE OF THE WHOLE & COMMISSIONS

a) Committee Reports

- i) Advisory Planning Commission – (Councillor Brotherston) - nothing to report
- ii) Arts Committee – (Councillor Fall) - absent
- iii) Community Energy Planning Steering Committee – (Councillor Williams) - absent
- iv) Emergency Planning Committee – (Councillor Fall) - absent
- v) CRD Environment Committee – (Councillor Mendum) - absent
- vi) Greater Victoria Family Court Committee – (Councillor Mahovlich) – nothing to report
- vii) Greater Victoria Public Library Board- (Councillor Kadar) – nothing to report
- viii) Inter-Municipal Committee on Disability Issues– (Councillor Kadar) - nothing to report
- ix) Solid Waste Advisory Committee – (Councillor Kadar) - nothing to report
- x) Western Communities Policing Advisory Committee- (Councillor Mendum) - absent

b) Mayor's Report

- i) Capital Regional Board – Mayor Cardinal advised that he was not able to attend the last CRD meeting and will give an update at the next Council meeting regarding the Malahat Corridor Study and the South Island Transportation System Plan in partnership with the CRD and CERV as well as the Regional Growth Strategy Interim Update Project Charter.

- ii) CREST – The next meeting will be August 30, 2006. The Mayor advised that he will be soliciting all of Council to find an alternate or a replacement due to the timing of the meetings and work commitments.
- iii) West Shore Parks and Recreation Society's Board of Directors – nothing to report.

5. RATIFICATION OF COMMITTEE RECOMMENDATIONS

- a) Recommendations of Fiscal & Environment Select Committee dated July 26, 2006

Financial Plan Leaflet – The Mayor advised he will be meeting with Mr. McMinn to discuss the leaflet and that Council should forward their questions or concerns to the Mayor.

MOTION NO. 334/06

MOVED BY: COUNCILLOR MAHOVLICH

SECONDED: COUNCILLOR KADAR

THAT Council defer the Recommendation from the Fiscal & Environment Select Committee meeting dated July 26, 2006 regarding the distribution of the Financial Plan Leaflet to the Regular Council meeting to be held on September 5, 2006.

CARRIED.

Adam Sullivan's position on the Fiscal and Environment Select Committee

MOTION NO. 335/06

MOVED BY: COUNCILLOR KADAR

SECONDED: COUNCILLOR BROTHERSTON

THAT Mr. Adam Sullivan's position on the Fiscal and Environment Committee be declared vacant due to his declared absence for the remainder of the term to December 31, 2006 AND FURTHER that the Committee membership be reduced by one member for the balance of 2006.

CARRIED.

6. INTRODUCTION OF LATE ITEMS

7. UNFINISHED BUSINESS

- a) Memo from Planner, dated July 10, 2006
Re: Public Feedback Regarding Regional Context Statement and Possibility of Water and Sewer Services

MOTION NO. 336/06

MOVED BY: COUNCILLOR BROTERSTON

SECONDED: COUNCILLOR KADAR

THAT the report from the Planner, dated July 10, 2006 regarding Public Feedback on the Regional Context Statement and Possibility of Water and Sewer Services be deferred to the Regular Council meeting on September 5, 2006.

CARRIED.

- b) Memo from Planner, dated July 20, 2006
Re: UBCM Crystal Meth Funding

MOTION NO. 337/06

MOVED BY: COUNCILLOR KADAR

SECONDED: COUNCILLOR BROTHERSTON

THAT Council request staff to forward the Community Responses to Crystal Methamphetamine Funding Grant money of \$10,000 to the Crystal Meth Victoria Society for use in their educational and harm reduction programs AND that Council be copied on all reporting to the Province AND FURTHER that a letter be written to the West Shore Society to invite them to apply for a Grants In Aid in 2007.

CARRIED.

8. CORRESPONDENCE

Correspondence to Receive for Information:

- a) Letter from Ministry of Transportation, dated July 4, 2006
Re: Malahat Traffic Study Public Consultation
- b) Letter from Capital Regional District, Water Services, dated July 31, 2006
Re: Update on Application for Water Services
- c) Letter from Ida Chong, Minister of Community Services, dated July 14, 2006
Re: Update on the Small Community Grant Program
- d) Letter from Canadian Association of Home & Property Inspectors, dated June 27, 2006
Re: Update on Campaign to bring standards to the home and property inspection industry in BC
- e) Letter from Max Wyman, Mayor of the Village of Lions Bay, received July 10, 2006
Re: Recovery of Small Community Policing Costs
- f) Letter from Dale Mumford, Business & Community Relations Officer
Fort Rodd Hill & Fisgard Lighthouse National Historic Sites of Canada, dated July 21, 2006
Re: Thank you letter for support Canada Day Celebrations
- g) Newsletter from UBCM, dated July 28, 2006
Highlights of the July 20-21, 2006 UBCM Executive Meeting
- h) Tidbits Exchange from Municipal Insurance Association – June/July 2006
- i) Newsletter from FASD Community Circle Society – Victoria – July/July 2006
- j) Report from West Shore RCMP
Monthly Mayors Report for June 2006

MOTION NO. 338/06

MOVED BY: COUNCILLOR BROTHERSTON

SECONDED: COUNCILLOR MAHOVLICH

THAT Council receive for information correspondence numbered 8a) to 8j).

CARRIED.

Correspondence Requiring Action:

- k) Letter from the members of the Yellowhead Ecological Association (YEA)
Re: Support Letter Request for the immediate stop of all Uranium Exploration and Mining
In BC (Foghorn Polymetallic Project North Thompson Valley, Blizzard Project-Kelowna-
Beaverdell Areas)

MOTION NO. 339/06

MOVED BY: COUNCILLOR KADAR

SECONDED: COUNCILLOR MAHOVLICH

THAT Council receive for information the letter from the members of the Yellowhead Ecological Association (YEA), dated July 21, 2006.

CARRIED.

- l) Email from David Stott,
Capital Families Association & the Western Communities Food Coalition
Re: Request for Council Presentation

MOTION NO. 340/06

MOVED BY: COUNCILLOR BROTHERSTON

SECONDED: COUNCILLOR MAHOVLICH

THAT Council direct staff to contact Mr. David Stott from the Capital Families Association and the Western Communities Food Coalition to set up a Council presentation as per his request of July 17, 2006.

CARRIED.

- m) Letter from Sea Breeze Victoria, dated June 29, 2006
Re: Juan de Fuca Cable Project: NEB Hearing
Request for Council Presentation to give update

MOTION NO. 341/06

MOVED BY: COUNCILLOR BROTHERSTON

SECONDED: COUNCILLOR KADAR

THAT Council direct staff to contact Mike Wise, P. Eng. Project Engineer of Sea Breeze Victoria Converter Corporation to set up a Council presentation to give an update regarding the Juan de Fuca Cable Project: NEB Hearing as per their request of June 29, 2006.

CARRIED.

- n) Letter from Premier Gordon Campbell, dated July 31, 2006
Re: Meeting Request at the UBCM Annual Convention – October 23 -27, 2006

MOTION NO. 341/06

MOVED BY: COUNCILLOR MAHOVLICH

SECONDED: COUNCILLOR KADAR

THAT Council direct staff to set up meetings with the Minister of Transportation and the Minister of Environment at the UBCM Annual Convention.

CARRIED.

- o) Notice from the Municipal Finance Authority of BC, received July 26, 2006
Re: 2006 Semi-Annual Meeting of the Members

MOTION NO. 342/06

MOVED BY: COUNCILLOR MAHOVLICH
SECONDED: COUNCILLOR KADAR

THAT Council receive for information the Notice from the Municipal Finance Authority of BC regarding the 2006 Semi-Annual Meeting of the Members.

CARRIED.

- p) Email from CASH Society
(Consumer Advocacy and Support for Homeowners Society), dated July 23, 2006
Re: Request for support for two motions at the upcoming 2006 UBCM convention
- leaky condos and marijuana/crystal meth operations.

MOTION NO. 343/06

MOVED BY: COUNCILLOR BROTHERSTON
SECONDED: COUNCILLOR MAHOVLICH

THAT Council defer the email, dated July 23, 2006 from the CASH Society to the September 5, 2006 Regular Council meeting.

CARRIED.

9. BYLAWS

10. NEW BUSINESS

- a) Memo from Administrator, dated August 1, 2006
Re: Financial Plan Revisions

MOTION NO. 344/06

MOVED BY: COUNCILLOR KADAR
SECONDED: COUNCILLOR BROTHERSTON

THAT Council approve amendments to the Financial Plan to provide for the inclusion of Lost Lake Road Paving and Edwards Bridge Repair in Roads Capital and that staff proceed with implementation of the projects as soon as practical.

MOTION WITHDRAWN

MOTION NO. 345/06

MOVED BY: COUNCILLOR MAHOVLICH
SECONDED: COUNCILLOR BROTHERSTON

THAT Council direct staff to move forward with the Lost Lake Road Paving project.

CARRIED.

MOTION NO. 346/06

MOVED BY: COUNCILLOR MAHOVLICH
SECONDED: COUNCILLOR BROTHERSTON

THAT Council defer the Edwards Bridge Repair to the September 5, 2006 Regular Council meeting AND FURTHER staff reconfirm that the cost of \$12,394 from Kato Construction meets current standards and if not what was the cost difference.

CARRIED.

- b) Email from Val Fletcher, dated July 31, 2006
Re: Request for a Motion from Council for UBCM Grant
- Community Wildfire Protection Plan

MOTION NO. 347/06

MOVED BY: COUNCILLOR BROTHERSTON
SECONDED: COUNCILLOR KADAR

THAT Council approve an application to UBCM for funding to develop a Community Wildfire Protection Plan for the District of Highlands. The Plan will include detailed community hazard assessment mapping based on improved forest fuel information and analysis.

CARRIED.

- c) Report from Jack Hull, General Manager, Water Services
CRD Water Services – Monthly Report for June 2006

MOTION NO. 348/06

MOVED BY: COUNCILLOR MAHOVLICH
SECONDED: COUNCILLOR BROTHERSTON

THAT Council receive for information the CRD Water Services, Monthly Report for June 2006.

CARRIED.

- d) Memo from Administrator, dated August 16, 2006
Re: Road Name – Woodridge Subdivision

MOTION NO. 349/06

MOVED BY: COUNCILLOR MAHOVLICH
SECONDED: COUNCILLOR KADAR

THAT Council direct staff to forward a list of historical names to the developer, Mr. Ed Wheeler, and request that he submit three names, in order of preference and forward to the Regular Council meeting to be held September 5, 2006.

CARRIED.

10. **ADJOURNMENT**

MOTION NO. 350/06

MOVED BY: COUNCILLOR KADAR

SECONDED: COUNCILLOR MAHOVLICH

THAT the Special Meeting of Council adjourn at 7:37 p.m. and move into an "In-Camera" Special Council Meeting pursuant to Section 90(a) of the *Community Charter*, to discuss Labour Relations.

CARRIED.

MAYOR

ADMINISTRATOR