

**DISTRICT OF HIGHLANDS
REGULAR COUNCIL MEETING**

Minutes of the Regular Council meeting held on November 6, 2006 at Caleb Pike House, 1589 Millstream Road at 7:05 p.m.

PRESENT: Mayor Cardinal, Chair
Councillor K. Brotherston
Councillor Fall
Councillor Mahovlich
Councillor Mendum
Councillor Williams

ABSENT: Councillor Kadar

IN ATTENDANCE: Christopher Coates, Chief Administrative Officer
Sandi Chesley, A/Corporate Officer

1. APPROVAL OF THE AGENDA

MOTION NO. 418/06

MOVED BY: COUNCILLOR BROTHERSTON

SECONDED: COUNCILLOR FALL

THAT Council approves the agenda as circulated.

CARRIED.

2. PETITIONS AND DELEGATIONS

Monique Stevenson, Consultation Manager and Sara Mitchell, Project Coordinator from Sea Breeze Pacific gave an overview and update to Council on the Juan de Fuca Cable project. Sea Breeze Pacific website is www.jdfcable.com for further information. Councillor Fall suggested that Sea Breeze forward information to the Municipal Office so that it may be available to Council and the public.

Ms. Stevenson answered questions from Council.

3. ADOPTION OF THE MINUTES

a) Minutes of the Regular Council Meeting dated October 16, 2006

MOTION NO. 419/06

MOVED BY: COUNCILLOR MAHOVLICH

SECONDED: COUNCILLOR BROTHERSTON

THAT the Minutes of the Regular Council Meeting of October 16, 2006 be adopted as circulated.

CARRIED.

- b) Minutes from the Community Hall Task Force Adhoc Committee Meeting dated June 27, 2006

MOTION NO. 420/06
MOVED BY: COUNCILLOR BROTHERSTON
SECONDED: COUNCILLOR MAHOVLICH

THAT the Minutes of the Community Hall Task Force Adhoc Committee Meeting dated June 27, 2006 be received for information.

CARRIED.

- c) Minutes from the Community Hall Task Force Adhoc Committee Meeting dated May 30, 2006

MOTION NO. 421/06
MOVED BY: COUNCILLOR FALL
SECONDED: COUNCILLOR MAHOVLICH

THAT the Minutes from the Community Hall Task Force Adhoc Committee Meeting dated May 30, 2006 be received for information.

CARRIED.

4. REPORTS OF COMMITTEES, COMMITTEE OF THE WHOLE & COMMISSIONS

a) Committee Reports

- i) Advisory Planning Commission – (Councillor Brotherston) - nothing to report
- ii) Arts Committee – (Councillor Fall) – nothing to report
- iii) Community Energy Planning Steering Committee – (Councillor Williams) – nothing to report
- iv) Emergency Planning Committee – (Councillor Fall) – nothing to report. Councillor Mendum mentioned her concern that the Committee has not formally met and requested staff to contact Val Fletcher, the Emergency Planning Coordinator to see when a meeting could be held.
- v) CRD Environment Committee – (Councillor Mendum) – nothing to report.
- vi) Greater Victoria Family Court Committee – (Councillor Mahovlich) – Councillor Mahovlich noted that she attended the Annual General Meeting held October 18, 2006.
- vii) Greater Victoria Public Library Board- (Councillor Kadar) – nothing to report
- viii) Inter-Municipal Committee on Disability Issues– (Councillor Kadar) – nothing to report.
- ix) Solid Waste Advisory Committee – (Councillor Kadar) – nothing to report
- x) Western Communities Policing Advisory Committee- (Councillor Mendum) – Councillor Mendum reported that there is concern regarding acts of violence that are taking place in the Sooke School District. There will be further discussion at their next meeting.

- b) Mayor's Report
 - i) Capital Regional Board – nothing to report
 - ii) CREST – Next meeting will be early November
 - iii) West Shore Parks and Recreation Society's Board of Directors – Next meeting will be early November.

Mayor Cardinal reported that the UBCM Conference was well attended by Council. Two Ministerial meetings were attended. One meeting was with the Ministry of Transportation regarding the Malahat Corridor Study. The Mayor's conversation with Tracy Cooper, Regional Director, led him to believe that the bridge option through Highlands was not an alternative.

The other meeting was with the Honourable Pat Bell, Minister of Agriculture and Lands to discuss Millstream Meadows. Councillor Mahovlich stated she had concerns that the use of the land had not yet been decided and that a possibility could be a solid waste disposal site. There was further discussion and it was suggested that staff write to the CRD to request further information.

MOTION NO. 422/06
MOVED BY: COUNCILLOR MENDUM
SECONDED: COUNCILLOR FALL

THAT Council direct staff to write to Kelly Daniels, Chief Administrative Officer, Capital Regional District to request further information on the status of Millstream Meadows.

CARRIED.

5. RATIFICATION OF COMMITTEE RECOMMENDATIONS

- a) Rise and Report from August 2, 2006 In-Camera Meeting
Re: Acting Corporate Officer and Deputy Corporate Officer Appointments

MOTION NO. 423/06
MOVED BY: COUNCILLOR FALL
SECONDED: COUNCILLOR MAHOVLICH

THAT Council rise and report, to make public the following appointments:

THAT Sandi Chesley be appointed as Acting Corporate Officer for the District of Highlands.

THAT Chris Coates be appointed as Deputy Corporate Officer for the District of Highlands.

CARRIED.

- b) Excerpt from the Community Hall Task Force Adhoc Committee Meeting dated October 24, 2006 and the Summary Report

"The Community Hall Task Force requests Council to provide a budget of \$3,000 within the 2006 Fiscal Year to cover the costs of preparing materials, including architectural concept sketches and other information required for a Community Hall Open House and Survey."

Michael Bocking, Chair was present to answer questions from Council.

MOTION NO. 424/06
MOVED BY: COUNCILLOR BROTHERSTON
SECONDED: COUNCILLOR FALL

THAT Council approve a budget of \$3,000 within the 2006 Fiscal Year to cover the costs of preparing materials, including architectural concept sketches and other information required for a Community Hall Open House and a Survey.

CARRIED.

MOTION NO. 425/06
MOVED BY: COUNCILLOR BROTHERSTON
SECONDED: COUNCILLOR MENDUM

THAT Council receive for information the Community Hall Task Force Summary Report dated October 31, 2006.

CARRIED.

- c) Memo from Bob McMinn, Chair of Fiscal & Environment Select Committee, November 2, 2006
Re: Draft Amended 5 Year Plan Leaflet

MOTION NO. 426/06
MOVED BY: COUNCILLOR MAHOVLICH
SECONDED: COIUNCILLOR MENDUM

THAT Council approve the following changes to the Draft Amended 5 Year Plan Leaflet:

First page, second paragraph, second sentence:

Changed from: Although assessments set by the provincial Assessment Commission for 2006 were considerably higher than in the previous year, the Residential Tax Rate was reduced by the District of Highland council to produce a zero increase in taxes collected to provide municipal services.

To: Although assessments set by the provincial Assessment Commission for 2006 were considerably higher than in the previous year, council reduced the Residential Tax Rate to produce a zero increase in taxes collected to provide municipal services.

Add: During budget discussions in May 2006, council agreed to work on a long term fiscal strategy prior to introducing the next Five Year Plan rather than raising taxes in 2006 by the amount of the increase in Consumer Price Index.

First page, third paragraph:

Remove: During budget discussions in May 2006, council decided not to raise taxes by the amount of the consumer price index, even though this meant that some projects would be deferred until 2007. However, the increased revenues resulting from reassessment to commercial of some Bear Mountain lands following termination of the court cases and an increase in the Small Communities Protection Grant allowed adoption of an amended Five Year Plan on 6 November 2006.

Add: Council's decision in May 2006 not to raise taxes meant that some projects would be deferred until 2007. However, the subsequent increase in revenues resulting from reassessment of some of the Bear Mountain lands and an increase in the Small Communities Protection Grant enabled adoption of an amended Five Year Plan on November 6, 2006.

Page four – Taxes Paid on Typical Highlands Residential Property – 1997 through 2006

First paragraph:

Change from: During the first few years following incorporation in 1993, costs for road maintenance, major road upgrades and other municipal services were partially paid by provincial start-up grants. These grants were intended to help bring services up to generally accepted municipal standards..

To: During the first few years following incorporation in 1993, the District received significant start-up grants from Senior Governments for road maintenance and other municipal services including a grant from the Province of 75% of the capital cost of upgrading the District's major roads. These grants were intended to help the new municipality bring services up to generally accepted municipal standards.

Third paragraph, 5th sentence:

Change from: Highlands did incur long term debt....

To: Highlands has incurred long term debt...

Remove: Apart from debt incurred for these collective endeavours, the District could be debt free 3 years from now.

CARRIED.

6. INTRODUCTION OF LATE ITEMS

7. UNFINISHED BUSINESS

8. CORRESPONDENCE

Correspondence Receive for Information:

- a) Letter from Minister Richard Neufeld, Ministry of Energy Mines and Petroleum Resources
Re: Section 56 of the second *Miscellaneous Statutes Amendment Act* of 2006.
- b) Letter from Marvin Hunt, President, UBCM, dated October 20, 2006
Re: General Strategic Priorities Fund and Innovations Fund Programs
- c) Letter from the Greater Victoria Public Library, dated October 31, 2006
Re: Greater Victoria Public Library 2007 Provisional Operating Budget
- d) Notice from UBCM dated November 1, 2006
Re: Community Health Promotion Fund – Round 2 Announcement

MOTION NO. 427/06

MOVED BY: COUNCILLOR MAHOVLICH

SECONDED: COUNCILLOR BROTHERSTON

THAT Council receives for information correspondence a) to d).

CARRIED.

Correspondence Requiring Action:

- e) Letter from Derek Corrigan, Mayor, City of Burnaby
Re: Polybrominated Diphenyl Ethers (PBDE's)

MOTION NO. 428/06

MOVED BY: COUNCILLOR FALL

SECONDED: COUNCILLOR MENDUM

THAT Council refer the letter and report from Derek Corrigan, Mayor, City of Burnaby regarding Polybrominated Diphenyl Ethers (PBDE'S) to the Fiscal and Environment Select Committee.

CARRIED.

- f) Update from The Coalition for Licensing and Registration of Off Road Vehicles
Re: Update on Registration, Licensing and Management of Off Road Vehicles in British Columbia – October 2006

MOTION NO. 429/06
MOVED BY: COUNCILLOR MAHOVLICH
SECONDED: COUNCILLOR WILLIAMS

THAT Council receive for information the Update from The Coalition for Licensing and Registration of Off Road Vehicles, received October 18, 2006, regarding an Update on Registration, Licensing and Management of Off Road Vehicles in British Columbia – October 2006.

CARRIED.

- g) Letter from the Canadian Union of Postal Works, dated October 20, 2006
Re: Moratorium on Post Office Closures and Rural Delivery

MOTION NO. 430/06
MOVED BY: COUNCILLOR MENDUM
SECONDED: COUNCILLOR MAHOVLICH

THAT Council receive for information the letter from the Canadian Union of Postal Workers, dated October 20, 2006 regarding a Moratorium on Post Office Closures and Rural Delivery.

CARRIED.

- h) Letter from the West Shore Christmas Hamper Fund, dated October 15, 2006
Re: Christmas Hamper Fund

MOTION NO. 431/06
MOVED BY: COUNCILLOR MENDUM
SECONDED: COUNCILLOR FALL

THAT Council request staff to write a letter to the West Shore Service Club, Christmas Hamper Fund Society to advise that the District of Highlands will continue to contribute as in the past with a food/gift hamper located at the Municipal Office.

AND FURTHER that the Mayor put a notice in the next Council Newsletter advising of the Food / Gift Hamper at the Municipal Hall.

CARRIED.

- i) Letter from Valerie Thom, Pitch-In British Columbia, received October 12, 2006
Re: Pitch-In Week

MOTION NO. 432/06
MOVED BY: COUNCILLOR MAHOVLICH
SECONDED: COUNCILLOR WILLIAMS

THAT Council receive for information the letter from Valerie Thom, Pitch-In British Columbia regarding Pitch-In Week

AND FURTHER that a copy of the letter be given to the Highlands District Community Association.

CARRIED.

9. BYLAWS

- a) District of Highlands Bylaw No. 36 to Regulate Roads and Traffic,
Amendment Bylaw No. 293, 2006
Traffic Bylaw Amendment to Establish Sight Lines for New Driveways

MOTION NO. 433/06

MOVED BY: COUNCILLOR MAHOVLICH

SECONDED: COUNCILLOR MENDUM

THAT Council move adoption of District of Highlands Bylaw No. 36 to Regulate Roads and Traffic, Amendment Bylaw No. 293, 2006.

CARRIED.

- b) Financial Plan Amendment Bylaw No. 294, 2006

MOTION NO. 434/06

MOVED BY: COUNCILLOR FALL

SECONDED: COUNCILLOR MAHOVLICH

THAT Council move adoption of Financial Plan Amendment Bylaw No. 294, 2006.

CARRIED.

10. NEW BUSINESS

- a) Memo from Building Official
Re: Building Report for the Month of October 2006

MOTION NO. 435/06

MOVED BY: COUNCILLOR MAHOVLICH

SECONDED: COUNCILLOR MENDUM

THAT Council receive for information the Building Report for the Month of October 2006.

CARRIED.

11. ADJOURNMENT

MOTION NO. 436/06

MOVED BY: COUNCILLOR MENDUM

SECONDED: COUNCILLOR BROTHERSTON

THAT the Regular Meeting of Council adjourn at 8:45 p.m.

CARRIED.

MAYOR

ACTING CORPORATE OFFICER