



DISTRICT OF HIGHLANDS
MINUTES OF THE
REGULAR COUNCIL MEETING

Monday, February 18, 2008 @ 7:07 p.m.
SCHOOL HOUSE, 1589 MILLSTREAM ROAD

PRESENT:

Mayor M Cardinal, Chair
Councillor K Brotherston
Councillor A Fall
Councillor Kadar
Councillor M Mahovlich
Councillor J Mendum
Councillor K Williams

To Council March 3, 2008 Item # 3, a)

IN ATTENDANCE:

Chris Coates, CAO
Laura Beckett, Planner
Tina Neurauter, Deputy Corporate Officer

1. Approval of the Agenda

MOTION: 52 / 2008
MOVED BY: COUNCILLOR MAHOVLICH
SECONDED: COUNCILLOR BROTHERSTON

THAT the agenda be approved as amended:

Under item No. 2 PETITIONS AND DELEGATIONS add:

Pattie Whitehouse
Colleen Robertson

2. PETITIONS AND DELEGATIONS

- a) Mr. Bob McMinn
RE: Highlands Heritage Park Society
Potential Towns for Tomorrow Grant Application

Bob McMinn, was in attendance at the meeting and addressed Council regarding a Towns for Tomorrow Grant Application. He hopes that Council will support this application for \$30, 000 to covert a partially completed building into a museum and archive. The Society estimates that the cost to complete a museum building to LEED standards is \$30,000. If the application is

successful the District could receive an amount up to \$24, 000 from the Towns for Tomorrow grants and the Highlands Heritage Park Society would contribute the remaining \$6,000 for the project. There would be no cost to the District.

MOTION: 53 / 2008
MOVED BY: COUNCILLOR MAHOVLICH
SECONDED: COUNCILLOR WILLIAMS

THAT the District of Highlands endorse the Highlands Heritage Park Society applying for a \$30,000 Towns for Tomorrow Grant to convert a partially completed building into a Museum and archive for the District of Highlands, and that the Chief Administrative Officer work with the Society to complete and submit the application.

CARRIED

Pattie Whitehouse, 635 Lost Lake Road, addressed Council and read a prepared statement. This statement addressed comments made at the last Council meeting by a member of the public regarding the split in the community. She suggested ways that the community could work together and sees the proposed new Community Centre as one way to come together. She stated Council should work together through the upcoming mediation regarding the RGS Amendment.

Colleen Robertson, 1835 Millstream Road, addressed Council regarding specific recommendations that came forward from the Advisory Planning Commission. She stated she no longer supported certain recommendations until the community as a whole decides if they support the project.

3. ADOPTION OF THE MINUTES

- a) Regular Meeting of Council – February 4, 2008

MOTION: 54/ 2008
MOVED BY: COUNCILLOR MAHOVLICH
SECONDED: COUNCILLOR BROTHERSTON

THAT the minutes of the regular meeting of Council dated February 4, 2008 be adopted.
CARRIED

- b) Committee of the Whole – February 11, 2008

MOTION: 55 / 2008
MOVED BY: COUNCILLOR MAHOVLICH
SECONDED: COUNCILLOR BROTHERSTON

THAT the minutes of the Committee of the Whole meeting dated February 11, 2008 be adopted.

CARRIED

c) DRAFT Advisory Planning Commission - January 28, 2008

MOTION: 56 / 2008
MOVED BY: COUNCILLOR MAHOVLICH
SECONDED: COUNCILLOR MENDUM

THAT the DRAFT minutes of the Advisory Planning Commission dated January 28, 2008 be received.

CARRIED

d) DRAFT Community Infrastructure and Services Committee - January 30, 2008

MOTION: 57 / 2008
MOVED BY: COUNCILLOR BROTHERSTON
SECONDED: COUNCILLOR WILLIAMS

THAT the DRAFT minutes of the Community Infrastructure and Services Committee - January 30, 2008 be received.

CARRIED

e) DRAFT Fiscal and Environmental Select Committee - February 6, 2008

MOTION: 58 / 2008
MOVED BY: COUNCILLOR WILLIAMS
SECONDED: COUNCILLOR BROTHERSTON

THAT the DRAFT minutes of the Fiscal and Environmental Select Committee - February 6, 2008 be received.

CARRIED

f) Community Centre Task Force Adhoc Committee - January 8, 2008

MOTION: 59 / 2008
MOVED BY: COUNCILLOR WILLIAMS
SECONDED: COUNCILLOR BROTHERSTON

THAT the minutes of the Community Centre Task Force Adhoc Committee - January 8, 2008 be received.

CARRIED

g) DRAFT Community Centre Task Force Adhoc Committee - January 22, 2008

MOTION: 60/ 2008
MOVED BY: COUNCILLOR FALL
SECONDED: COUNCILLOR MENDUM

THAT the DRAFT minutes of the Community Centre Task Force Adhoc Committee - January 22, 2008 be received.

CARRIED

4. REPORTS OF COMMITTEES, COMMITTEE OF THE WHOLE & COMMISSIONS

a) Committee Reports

- i) Advisory Planning Commission (Cllr. Brotherston) – Councillor Brotherston thanked Ellie Rayner for volunteering to be the Chair for the Advisory Planning Commission and Colleen Robertson for volunteering to be Vice Chair. He thanked all the Commission members for their support through the APC.
- d) CRD Arts Committee (Cllr. Fall) – The CRD Art Committee met February 13 and handed out project funding (first intake, about 70% of funding). Councillor Fall also commented that the Arts Advisory Council is seeking new membership.
- ii) Emergency Planning Committee (Cllr. Fall) – Councillor Fall commented that the Emergency Planning video from Shaw is now available and he will supply the office with a copy.
- iii) Greater Victoria Family Court Committee (Cllr. Mahovlich) – Meeting scheduled for February 19, at which time there will be a presentation on the Youth Forum. Councillor Mahovlich asked if Councillor Williams would become the regular attendee for this meeting.

MOTION: 61/ 2008
MOVED BY: COUNCILLOR FALL
SECONDED: COUNCILLOR MENDUM

THAT Councillor Williams be appointed to the Greater Victor Family Court Committee with Councillor Mahovlich be appointed as the alternate.

CARRIED

- iv) Greater Victoria Public Library Board (Cllr. Kadar) – Libraries have been locked out. Library Operating agreement will be looked at at the next meeting and brought back to Council shortly.
- v) Inter-Municipal Committee on Disability Issues (Cllr. Kadar) – nothing to report.

- vi) Solid Waste Advisory Committee (Cllr. Kadar) – nothing to report.
- vii) Western Communities Policing Advisory Committee (Cllr. Mendum) – Last met on February 13, 2008, short meeting. Informed Council that the “black camera like object” installed at Millstream and Trainer is a motion sensor.
- viii) Groundwater Task Force (Cllr. Mahovlich) – The task force met on February 14 and Golder supplied the task force with an update stating they would have a formal update ready in late spring and would bring back to a Committee of the Whole meeting.
- ix) CREST (Cllr. Fall) - The meetings will now be regularly scheduled on the 3rd Wednesday of each month.
- x) CRD Water (Cllr. Brotherston) - nothing to report.
- xi) Juan de Fuca Water (Cllr. Brotherston) – nothing to report.

b) Mayor’s Report

xiv) CRD Board

The CRD Board met Wednesday, February 13, 2008 to discuss the 2008 and 10 year projections. These documents will be left in the District office for review. CRD have become signatories to the Climate Action Charter and adopted the Climate Action Plan, this plan will come with cost implications.

Councillor Mendum noted that View Royal is hosting a Sustainability Event regarding the Climate Action Charter. Information should be available on their website.

xv) CRD Committees

Parks – meeting on Wednesday, February 20 discussion will be on comprehensive management plan for invasive species and preliminary trail design input for the E & N rail trail system.

Environment – Meet on February 27. Councillor Mahovlich is hoping to attend the meeting with direction from Council regarding the likely remediation options for the Millstream Meadow site. Based on her knowledge of these situations, her view would be to encourage the CRD to undertake excavation and off site remediation of any contaminated soils on the site.

MOTION: 62/ 2008
MOVED BY: COUNCILLOR MENDUM
SECONDED: COUNCILLOR KADAR

THAT Councillor Mahovlich attend the February 27, 2008 CRD Environment meeting and bring forward a motion that Council support the option of excavating and removing all contaminants from the Millstream Meadows site.

CARRIED

West Shore Parks and Recreation – The facility has welcomed the new CAO. A number of issues will be brought forward in the future; one of these issues will be the budgeting process.

5. RATIFICATION OF COMMITTEE RECOMMENDATIONS

a) COMMITTEE OF THE WHOLE - February 11, 2008

Roger Parry was in attendance and supplied further information regarding the project which will be summarized in a letter to staff.

MOTION: 63 / 2008
MOVED BY: COUNCILLOR MAHOVLICH
SECONDED: COUNCILLOR BROTHERSTON

THAT Council support the concept of:

- i) Land transfer of 10 metres of property on either side of each watercourse to the District of Highlands.
- ii) That the next 10 metre strip of land on either side of each watercourse be retained under private ownership subject to a Section 219 Covenant for maintenance and windthrow protection.
- iii) That the 20 metres either side of each watercourse be subject to the establishment of a local area service, by petition of the landowner to cover the costs of maintenance, and windthrow protection including inspection.
- iv) That Council support the concept of a connectivity corridor as shown on the drawing provided to Council members at the Committee of the Whole meeting of February 11, 2008.

CARRIED

MOTION: 64 / 2008
MOVED BY: COUNCILLOR MAHOVLICH
SECONDED: COUNCILLOR KADAR

THAT the applicant provide:

- i) Information to Council regarding the riparian area lost through the establishment of setback reductions in the proposed development variance permit.
- ii) High level plans for the proposed development concept for the remainder of the property including a gift back of a comparable land mass based on the size of the proposed setback reductions.
- iii) That Council give consideration to the proposed development variance permit at the March 4, 2008 regular Council meeting to enable the required provision of Notice.

CARRIED

MOTION: 65 / 2008
MOVED BY: COUNCILLOR FALL
SECONDED: COUNCILLOR MENDUM

THAT staff provide feedback on the local service area issues respecting maintenance and windthrow protection. Further that staff research the opportunity with the Habitat Acquisition Trust regarding management, monitoring and ownership.

CARRIED

6. INTRODUCTION OF LATE ITEMS

7. UNFINISHED BUSINESS

- 1) West Shore Parks and Recreation Society
RE: 2008 PROPOSED BUDGET

MOTION: 66 / 2008
MOVED BY: COUNCILLOR FALL
SECONDED: COUNCILLOR MAHOVLICH

THAT staff invite the new CAO of the West Shore Parks and Recreation Society to a future meeting of Council.

CARRIED

- 2) Memo- Chief Administrative Officer – January 22, 2008
RE: CITY OF LANGFORD TIGHT PIPE SEWER

MOTION: 67/ 2008
MOVED BY: COUNCILLOR KADAR
SECONDED: COUNCILLOR BROTHERSTON

THAT staff be authorized to sole source an engineering consultant to review design drawings and provide inspection services for the proposed Hanington Road Siphon.

CARRIED

8. CORRESPONDENCE

- a) LETTER – CITY OF VICTORIA - January 10, 2008
RE: 2008 CANADA DAY CELEBRATION
- b) LETTER – UBCM – February 1, 2008
RE: COMMUNITY TOURISM PROGRAMS (PHASE 2) CALEB PIKE HERITAGE PARK

MOTION: 68 / 2008
MOVED BY: COUNCILLOR MAHOVLICH
SECONDED: COUNCILLOR BROTHERSTON

THAT correspondence a) AND b) be received for information.

CARRIED

9. BYLAWS

- 1) Memo – Chief Administrative Officer – January 28, 2008
BYLAW – DISTRICT OF HIGHLANDS BYLAW NO. 300 TO REGULATE ROADS AND TRAFFIC
RE: PROPOSED ROADS AND TRAFFIC REGULATION BYLAW NO. 300

MOTION: 69 / 2008
MOVED BY: COUNCILLOR FALL
SECONDED: COUNCILLOR MENDUM

THAT Bylaw No. 300, being the District of Highlands By-Law No. 300 to Regulate Roads and Traffic be given FIRST READING.

CARRIED

MOTION: 70 / 2008
MOVED BY: COUNCILLOR WILLIAMS
SECONDED: COUNCILLOR MENDUM

THAT Bylaw No. 300, being the District of Highlands By-Law No. 300 to Regulate Roads and Traffic be given SECOND READING.

CARRIED

MOTION: 71 / 2008
MOVED BY: COUNCILLOR MENDUM
SECONDED: COUNCILLOR WILLIAMS

THAT Bylaw No. 300, being the District of Highlands By-Law No. 300 to Regulate Roads and Traffic be given THIRD READING.

CARRIED

10. NEW BUSINESS

- 1) Memo – Building Inspector – February 5, 2008
RE: JANUARY 2008 BUILDING REPORT

MOTION: 72 / 2008
MOVED BY: COUNCILLOR MAHOVLICH
SECONDED: COUNCILLOR BROTHERSTON

THAT the January 2008 Building Report be received for information.

CARRIED

- 2) MEMO – Deputy Corporate Officer – February 8, 2008
RE: HIGHLANDS HERITAGE PARK MASTER PLAN - 2008

MOTION: 73 / 2008
MOVED BY: COUNCILLOR MAHOVLICH
SECONDED: COUNCILLOR MENDUM

THAT the 2008 Highlands Heritage Park Master Plan be approved.

CARRIED

- 3) MEMO – Deputy Corporate Officer – January 28, 2008
RE: RISE AND REPORT

MOTION: 74 / 2008
MOVED BY: COUNCILLOR MAHOVLICH
SECONDED: COUNCILLOR MENDUM

THAT all items being considered under “In Camera” have a recommendation to Rise and Report if warranted.

CARRIED

11. ADJOURNMENT

MOTION: 75 / 2008
MOVED BY: COUNCILLOR KADAR
SECONDED: COUNCILLOR BROTHERSTON

THAT the Council meeting of February 18, 2008 adjourn at 8: 35 p.m.

CARRIED

Mayor

Deputy Corporate Officer