



DISTRICT OF HIGHLANDS
MINUTES OF THE
REGULAR COUNCIL MEETING

Monday, June 2, 2008 @ 7:00 p.m.
SCHOOL HOUSE, 1589 MILLSTREAM ROAD

PRESENT:

Mayor M Cardinal
Councillor A Fall
Councillor M Mahovlich
Councillor K Williams

ABSENT

Councillor K Brotherston
Councillor Kadar
Councillor Mendum

IN ATTENDANCE:

Chris Coates, CAO
Laura Beckett, Planner
Tina Neurauter, D/Corporate Officer
17 members of the public were present

1. Approval of the Agenda

MOTION: 213/ 2008
MOVED BY: COUNCILLOR FALL
SECONDED: COUNCILLOR WILLIAMS

THAT the agenda be approved as amended:

THAT Bob McMinn, Marci McLean and Michael Bocking be added under **Petitions and Delegations; and**

THAT the agenda be approved as amended.

CARRIED

2. PETITIONS AND DELEGATIONS

Jeff Ward of CRD Regional Parks was in attendance at the meeting and updated Council regarding the Open House the CRD hosted regarding Mt. Work Park. All responses received at the open house were positive. Mr. Ward also showed a display of the proposed parking lot which could accommodate 24 vehicles.

Bob McMinn addressed Council regarding the proposed Twinflower Park upgrade. He discussed the results of the May 29, 2008 Parks and Recreation Association meeting. The Association would like to move forward with the upgrade. They are requesting that Council decide on the amount of matching funding provided by the District.

Marci McLean addressed Council regarding amenity zoning.

Michael Bocking stated he and other members of the Community Centre Task Force were present if Council had any questions regarding the proposed Newsletter and also available to answer any questions regarding Item 7.c).

3. ADOPTION OF THE MINUTES

a) Council – May 20, 2008

MOTION: 214 / 2008
MOVED BY: COUNCILLOR WILLIAMS
SECONDED: COUNCILLOR FALL

THAT the minutes of Council dated May 20, 2008 be adopted.

CARRIED

b) DRAFT Community Centre Task Force – May 27, 2008

MOTION: 215 / 2008
MOVED BY: COUNCILLOR FALL
SECONDED: COUNCILLOR WILLIAMS

THAT the DRAFT minutes Community Centre Task Force dated May 27, 2008 be received.

CARRIED

4. REPORTS OF COMMITTEES, COMMITTEE OF THE WHOLE & COMMISSIONS

a) Committee Reports

- i) Advisory Planning Commission (Cllr. Brotherston) – Nothing to report.
- ii) CRD Arts Committee (Cllr. Fall) – The Committee would like a governance review prior to the election. A sub-committee has been struck to review over summer. Recommendation to Art Committee in September.
- iii) Emergency Planning Committee (Cllr. Fall) – Nothing to report.
- d) Greater Victoria Family Court Committee (Cllr. Williams) – Dan Alexander, Youth Justice Consultant, reported on how high risk youth are dealt with on Vancouver Island. Discussion also on the Victoria Court Registry. Also discussion around the restorative justice system.
- iv) Greater Victoria Public Library Board (Cllr. Kadar) – Nothing to report.
- v) Inter-Municipal Committee on Disability Issues (Cllr. Kadar) – Nothing to report.

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- vi) Solid Waste Advisory Committee (Cllr. Kadar) – Nothing to report.
 - vii) Western Communities Policing Advisory Committee (Cllr. Mendum) – Nothing to report.
 - viii) Groundwater Task Force (Cllr. Mahovlich) – annual insert sent out with the tax notices. Task Force Meeting expected in June. Will have more information to Council after that.
 - ix) CREST (Cllr. Fall) – Nothing to report. - AGM has taken place. Funding formula ratified which includes rural membership reduction. Annual report produced and distributed
 - x) CRD Water (Cllr. Brotherston) – Nothing to report.
 - xi) Juan de Fuca Water (Cllr. Brotherston) – Nothing to report.

b) Mayor's Report

CRD Board – Nothing to report.

CRD Committees

Parks – CRD Parks discussed the proposed Wildlife Protection Plan. Request that this plan be shared with Highlands.

Environment – Hartland tipping fees increase and management of landfill discussed, and the ongoing plastic bag issues.

West Shore Parks and Recreation – Mayor Cardinal attended a Velodrome redevelopment meeting. Conceptual drawings be retained.

5. RATIFICATION OF COMMITTEE RECOMMENDATIONS

a) Community Centre Task Force – May 27, 2008

1) RE: Sports Field Grant

MOTION: 216 / 2008
MOVED BY: COUNCILLOR MAHOVLICH
SECONDED: COUNCILLOR FALL

THAT Council receive the recommendation from the CCTF regarding the sports field grant.

CARRIED

2) RE: Newsletter

MOTION: 217 / 2008
MOVED BY: COUNCILLOR MAHOVLICH
SECONDED: COUNCILLOR FALL

THAT Council receive the recommendation for the CCTF regarding the proposed Newsletter and authorize the issuance of the Newsletter.

CARRIED

6. INTRODUCTION OF LATE ITEMS

7. UNFINISHED BUSINESS

a) Survey Results – Community Centre Task Force Survey

MOTION: 218/ 2008
MOVED BY: COUNCILLOR FALL
SECONDED: COUNCILLOR MAHOVLICH

THAT Council receive the survey results.

CARRIED

b) Memo – B. McMinn, Vice-Chair
Fiscal and Environmental Select Committee
RE: 2008 – 2012 FIVE YEAR FINANCIAL PLAN LEAFLET, DRAFT 2

MOTION: 219 / 2008
MOVED BY: COUNCILLOR FALL
SECONDED: COUNCILLOR MAHOVLICH

THAT Council authorize the leaflet produced by FESC to be circulated by the District.

Councillor Fall noted a couple of corrections needed.

c) Report – L. Beckett, Planner Chair
RE: UPDATE ON REZONING APPLICATIONS RZ-01-08 AND RZ-02-08

MOTION: 220/ 2008
MOVED BY: COUNCILLOR MAHOVLICH
SECONDED: COUNCILLOR WILLIAMS

THAT this report be received and deferred to an appropriate meeting.

CARRIED

8. CORRESPONDENCE

Correspondence to Receive for Information

- a) LETTER – B. McMinn,
Chair, Highlands Parks and Recreation Association- May 28, 2008.
RE: UTILIZATION OF GRANT TO UPGRADE TWINFLOWER BALL FIELD

- b) LETTER – Jason Parks, Parks Manager – City of Langford – May 29, 2008
RE: OLYMPIC LIVE SITES GRANT

- c) LETTER – Marcie McLean - May 27, 2008 pg. 34
RE: PUBLIC CONSULTATION AND POTENTIAL FUTURE COMMUNITY PROJECTS
INVOLVING APPLICATIONS FROM THE DISTRICT OF HIGHLANDS FOR GRANT FUNDING

- d) LETTER – Marci McLean – May 27, 2008 pg. 35-39
RE: OCP POLICY/PROCEDURE, DENSITY BONUSING, FULL MARKET VALUE OF AMENITIES,
PUBLIC AMENITY REQUIREMENTS ETC.

MOTION: 221/ 2008
MOVED BY: COUNCILLOR MAHOVLICH
SECONDED: COUNCILLOR WILLIAMS

THAT correspondence a, b, c, and d be received.

CARRIED

MOTION: 222/ 2008
MOVED BY: COUNCILLOR MAHOVLICH
SECONDED: COUNCILLOR WILLIAMS

THAT Council direct staff to bring forward to Council information on grant application guidelines.

CARRIED

MOTION: 223/ 2008
MOVED BY: COUNCILLOR MAHOVLICH
SECONDED: COUNCILLOR WILLIAMS

THAT amenity policy discussion be forwarded to a future Committee of the Whole meeting where potential work items from the new OCP will be reviewed.

CARRIED

9. BYLAWS

1) **BYLAW NO. 302**

RE: DISTRICT OF HIGHLANDS GENERAL LOCAL GOVERNMENT ELECTION BYLAW NO. 302, 2008

MOTION: 224 / 2008
MOVED BY: COUNCILLOR MAHOVLICH
SECONDED: COUNCILLOR WILLIAMS

THAT Bylaw No. 302, being the “District of Highlands Election and Voting Procedure Bylaw No. 302, 2008” be given FINAL READING.

CARRIED

10. NEW BUSINESS

a) **MEMO – Councillor Mahovlich - May 26, 2008**

RE: OLYMPIC LIVE SITE GRANT – TWINFLOWER PARK

MOTION: 225 / 2008
MOVED BY: COUNCILLOR MAHOVLICH
SECONDED: COUNCILLOR FALL

THAT the District contact the agency that is responsible for the Olympic Live Site Grant and request if they would allow the District to reallocate all or a portion of the funds to the West Shore Parks and Recreation Society and/ or Sooke School District No. 62 for the Lakewood soccer pitch.

CARRIED

OPPOSED: COUNCILLOR WILLIAMS

MOTION: 226 / 2008
MOVED BY: COUNCILLOR FALL
SECONDED: COUNCILLOR MAHOVLICH

THAT Council requests from the Highlands Parks and Recreation Association bring forward to Council a detailed budget regarding this project (Twinflower Park upgrade).

CARRIED

b) **MEMO – C.D. Coates, Chief Administrative Officer - May 26, 2008**

RE: 2010 LEGACIES NOW – MEASURING UP PROGRAM FUNDING

MOTION: 227 / 2008
MOVED BY: COUNCILLOR MAHOVLICH
SECONDED: COUNCILLOR WILLIAMS

THAT Council approve the Contribution Agreement and authorize the Chief Administrative Officer to execute the agreement on behalf of the District.

CARRIED

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- c) MEMO – C.D. Coates, Chief Administrative Officer - May 28, 2008
RE: OPINION REFERENDUM TIMELINES

MOTION: 228 / 2008
MOVED BY: COUNCILLOR FALL
SECONDED: COUNCILLOR MAHOVLICH

THAT this item be referred to the next Committee of the Whole for discussion on a possible referendum question regarding the proposed Community Centre and for the Community Centre Task Force members to be invited.

CARRIED

- d) MEMO – Tina Neurauter, D/ Corporate Officer - May 26, 2008
RE: TRAVEL COST POLICY AMENDMENT AND COUNCIL INDEMNITY BYLAW AMENDMENT
(regarding mileage)

MOTION: 229 / 2008
MOVED BY: COUNCILLOR MAHOVLICH
SECONDED: COUNCILLOR WILLIAMS

THAT Bylaw No. 306, being the “Council Indemnity Amendment Bylaw No. 306, 2008” be given FIRST READING.

CARRIED

MOTION: 230 / 2008
MOVED BY: COUNCILLOR MAHOVLICH
SECONDED: COUNCILLOR WILLIAMS

THAT Bylaw No. 306, being the “Council Indemnity Amendment Bylaw No. 306, 2008” be given SECOND READING.

CARRIED

MOTION: 231 / 2008
MOVED BY: COUNCILLOR MAHOVLICH
SECONDED: COUNCILLOR WILLIAMS

THAT Bylaw No. 306, being the “Council Indemnity Amendment Bylaw No. 306, 2008” be given THIRD READING.

CARRIED

MOTION: 232 / 2008
MOVED BY: COUNCILLOR FALL
SECONDED: COUNCILLOR MAHOVLICH

THAT Council authorize the current Travel Cost Policy to be amended to read under section 1. g) Where person automobiles are used for transportation, the District shall pay \$0.52 per kilometer.

CARRIED

e) IN CAMERA MEETING

MOTION: 233/ 2008
MOVED BY: COUNCILLOR MAHOVLICH
SECONDED: COUNCILLOR FALL

THAT Council move In Camera to discuss an item pursuant to Community Charter section: 90(1) (c) labour relations or other employee relations

CARRIED

11. ADJOURNMENT

MOTION: 234/ 2008
MOVED BY: COUNCILLOR MAHOVLICH
SECONDED: COUNCILLOR FALL

THAT the Regular Council Meeting adjourn at 8:15 p.m. and that the meeting be closed to the public and convene In-Camera under the authority of the *Community Charter* Section 90 (1) (c) labour relations or other employee relations

CARRIED

Mayor

Deputy Corporate Officer