



DISTRICT OF HIGHLANDS  
MINUTES OF THE  
REGULAR COUNCIL MEETING

Monday, June 16, 2008 @ 7:00 p.m.  
SCHOOL HOUSE, 1589 MILLSTREAM ROAD

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**PRESENT:**

Mayor M Cardinal  
Councillor A Fall  
Councillor Kadar  
Councillor M Mahovlich  
Councillor Mendum  
Councillor K Williams

**ABSENT**

Councillor K Brotherston

**IN ATTENDANCE:**

Chris Coates, CAO  
Tina Neurauter, A/Corporate Officer  
7 members of the public were present

**1. Approval of the Agenda**

**MOTION:** 235 / 2008  
**MOVED BY:** COUNCILLOR MAHOVLICH  
**SECONDED:** COUNCILLOR FALL

THAT the agenda be approved as amended:

ADD under **Introduction of Late Items:**

- 1) Summer Meeting Schedule
- 2) Alternate to CRD Water and Juan de Fuca Water; and

ADD under **Petitions and Delegations; and**

Patti Whitehouse, Elaine Limbrick and Marcie McLean; and

THAT the agenda be approved as amended.

CARRIED

## 2. PETITIONS AND DELEGATIONS

Patti Whitehouse, 635 Lost Lake Road, addressed Council regarding the Capital Regional District's letter regarding a Spay/ Neuter Action Committee and the Fiscal Environmental Select Committee recommendation to Council regarding adopting a spay and neuter bylaw for cats as well as mandatory identification. She stated that perhaps this is not what the District needs.

Elaine Limbrick, 3836 Munn Road addressed Council regarding the 2008 Grant in Aid request form. She found the form very complicated and found it took a very long time to fill out. On behalf of the West Shore Art Council she also requested additional grant in aid money to assist with the West Shore Studio Tour.

Marcie McLean, 1321 Millstream Road, addressed Council regarding her submission to Council regarding Twinflower Park and future upgrading, future uses, and grant funding applications. Ms. McLean stated grant applications should have more community input at the beginning of the grant process. Ms. McLean also commented on various aspects of current grant applications.

## 3. ADOPTION OF THE MINUTES

a) Council – June 2, 2008

**MOTION:** 236 / 2008  
**MOVED BY:** COUNCILLOR MAHOVLICH  
**SECONDED:** COUNCILLOR KADAR

THAT the minutes of Council dated June May 2, 2008 be adopted.

CARRIED

b) Committee of the Whole – June 9, 2008

**MOTION:** 237/ 2008  
**MOVED BY:** COUNCILLOR MAHOVLICH  
**SECONDED:** COUNCILLOR KADAR

THAT the minutes of Committee of the Whole dated June 9, 2008 be adopted.

CARRIED

c) DRAFT Community Infrastructure and Services - May 28, 2008

**MOTION:** 238 / 2008  
**MOVED BY:** COUNCILLOR KADAR  
**SECONDED:** COUNCILLOR MAHOVLICH

THAT the DRAFT Community Centre Task Force minute of May 28, 2008 be received.

CARRIED

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d) DRAFT Fiscal and Environmental - June 4, 2008

**MOTION:** 239/ 2008  
**MOVED BY:** COUNCILLOR FALL  
**SECONDED:** COUNCILLOR MAHOVLICH

THAT the DRAFT Community Centre Task Force minutes of June 4, 2008 be received.

CARRIED

**4. REPORTS OF COMMITTEES, COMMITTEE OF THE WHOLE & COMMISSIONS**

**a) Committee Reports**

- i) Advisory Planning Commission (Cllr. Brotherston) – Nothing to report.
- ii) CRD Arts Committee (Cllr. Fall) – Governance review taking place over summer with recommendations to the Committee in September.
- iii) Emergency Planning Committee (Cllr. Fall) – Nothing to report.
- d) Greater Victoria Family Court Committee (Cllr. Williams) – Nothing to report.
- iv) Greater Victoria Public Library Board (Cllr. Kadar) – Nothing to report.
- v) Inter-Municipal Committee on Disability Issues (Cllr. Kadar) – Nothing to report.
- vi) Solid Waste Advisory Committee (Cllr. Kadar) – Nothing to report.
- vii) Western Communities Policing Advisory Committee (Cllr. Mendum) – There is currently a campaign on traffic safety in the West Shore.
- viii) Groundwater Task Force (Cllr. Mahovlich) – Nothing to report.
- ix) CREST (Cllr. Fall) – Nothing to report.
- x) CRD Water (Cllr. Brotherston) – Nothing to report.
- xi) Juan de Fuca Water (Cllr. Brotherston) – Nothing to report.

**b) Mayor's Report**

CRD Board – The Mayor reported on a proposed rezoning application in Sooke which required the board approving a servicing extension for water.

CRD Committees  
Parks – Nothing to report.

Environment – Nothing to report.

West Shore Parks and Recreation – Mayor Cardinal spoke regarding the proposed all weather stadium.

**5. RATIFICATION OF COMMITTEE RECOMMENDATIONS**

**a) Community Infrastructure and Services – May 28, 2008**

1. Letter – D. Brown, CRD C/ Bylaw Officer  
Re: Spay/ Neuter Action Committee - referred from Council – April 7, 2008

**MOTION: 240/ 2008**  
**MOVED BY: COUNCILLOR FALL**  
**SECONDED: COUNCILLOR MAHOVLICH**

THAT Council supports the notion of a spaying/neutering bylaw and identification system for cats, but feels providing the residents of the District of Highlands with education is favourable.

CARRIED

**b) Fiscal and Environmental Select Committee – June 4, 2008**

- 1) Letter – D. Brown, CRD – March 11, 2008  
RE: Spay/Neuter Action Committee  
Referred from April 7, 2008 Council Meeting for comment

Please refer to the above motion.

- 2) Memo – C.D. Coates, CAO – June 12, 2008  
2008 Grant in Aid Requests

**MOTION: 241 / 2008**  
**MOVED BY: COUNCILLOR MENDUM**  
**SECONDED: COUNCILLOR FALL**

THAT the Grant in Aid advertisement be published in the Highland News January and February issues for next year.

THAT Grant in Aid in the amount of \$2000 be approved for Highlands Heritage Park Society.

THAT Grant in Aid in an amount of \$500 be approved for BCSPCA Wild Arc.

THAT Grant in Aid in the amount of \$200 be approved for Fort Rodd Hill and Fisgard Lighthouse.

THAT Grant in Aid in the amount of \$200 be approved for Greater Victoria Film Commission.

THAT Grant in Aid in the amount of \$200 be approved for Intermunicipal Advisory Committee on Disability Issues.

THAT as written, we do not have enough information to accept the application from Intrepid Theatre, but this does not exclude them from making future applications.

THAT Grant in Aid in the amount of \$200 be approved for Juan de Fuca Arts and Crafts Guild.

THAT Grant in Aid in the amount of \$951.50 be approved for Pacific Centre Family Services Association.

THAT Grant in Aid in the amount of \$250 be approved for Kids Help Phone.

THAT Grant in Aid in the amount of \$500 be approved for Tourism Victoria.

THAT Grant in Aid in the amount of \$1500 be approved for West Shore Arts Council.

CARRIED

**MOTION:** 242 / 2008  
**MOVED BY:** COUNCILLOR FALL  
**SECONDED:** COUNCILLOR KADAR

THAT staff solicit comments and feedback from successful grant in aid recipients regarding the new grant in aid applications.

CARRIED

**c) Committee of the Whole - June 9, 2008**

1. Twinflower Park Field Upgrade

**MOTION:** 243/ 2008  
**MOVED BY:** COUNCILLOR WILLIAMS  
**SECONDED:** COUNCILLOR MAHOVLICH

THAT Council reaffirms the District's funding commitment to the Twinflower Park Upgrade to the maximum of \$150,000.

CARRIED

**OPPOSED:** COUNCILLOR MENDUM

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**MOTION:** 244 / 2008  
**MOVED BY:** COUNCILLOR MENDUM  
**SECONDED:** COUNCILLOR FALL

That the Highlands Park and Recreation Association and the Community Centre Task Force provide an opportunity for an on-site public information session on the Twinflower Park upgrade as soon as possible.

CARRIED

**MOTION:** 245 / 2008  
**MOVED BY:** COUNCILLOR MENDUM  
**SECONDED:** COUNCILLOR FALL

That the Highland Park and Recreation Association be advised that Council strongly encourages ongoing consultation with the neighbours to Twinflower Park around the proposed Park redevelopment.

CARRIED

2. Opinion referendum for potential community centre

**MOTION:** 245 / 2008  
**MOVED BY:** COUNCILLOR FALL  
**SECONDED:** COUNCILLOR WILLIAMS

THAT the Community Centre Task Force continue their efforts to gather information and consult with the Community and consider and report back to Council on the concept of a referendum question at the November general election.

CARRIED

**MOTION:** 246 / 2008  
**MOVED BY:** COUNCILLOR MENDUM  
**SECONDED:** COUNCILLOR FALL

THAT the motion include “the Committee reporting on the pros and cons around asking this question at the time of election.”

CARRIED

Question was called on the main motion as amended to read as follows:

**MOTION:** 247 / 2008  
**MOVED BY:** COUNCILLOR MENDUM  
**SECONDED:** COUNCILLOR FALL

THAT the Community Centre Task Force continue their efforts to gather information and consult with the Community, consider and report back to Council on the concept of a referendum question, including in the reports should be pros and cons on asking this type of question at the November general election.

CARRIED

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3. Planners memo – Highlands Housing Task Force report

**MOTION:** 248 / 2008  
**MOVED BY:** COUNCILLOR MENDUM  
**SECONDED:** COUNCILLOR FALL

THAT staff report on the options of area municipality's secondary suite policies.

CARRIED

4. Contractor sourcing for 2008 road work

**MOTION:** 249 / 2008  
**MOVED BY:** COUNCILLOR MENDUM  
**SECONDED:** COUNCILLOR FALL

THAT staff be authorized to sole source Victoria Contracting for 2008 road works.

CARRIED

6. INTRODUCTION OF LATE ITEMS

1) Meeting Schedule for summer 2008

**MOTION:** 250 / 2008  
**MOVED BY:** COUNCILLOR FALL  
**SECONDED:** COUNCILLOR WILLIAMS

THAT the July meeting be rescheduled to July 21 and the August meeting be held as scheduled on August 18, 2008.

CARRIED

2) CRD and Juan de Fuca Alternate

**MOTION:** 251 / 2008  
**MOVED BY:** COUNCILLOR MAHOVLICH  
**SECONDED:** COUNCILLOR KADAR

THAT Councillor Kadar be appointed as alternate to both the CRD Water and Juan de Water Commission.

CARRIED

OPPOSED: COUNCILLOR MENDUM

7. UNFINISHED BUSINESS

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**8. CORRESPONDENCE**

- a) LETTER – Union of BC Municipalities – May 23, 2008  
RE: 2008 WEST NILE VIRUS RISK REDUCTION INITIATIVE – 2008 WEST NILE CROWN APPLICATIONS

**MOTION:** 252 / 2008  
**MOVED BY:** COUNCILLOR FALL  
**SECONDED:** COUNCILLOR KADAR

THAT this correspondence be received.

CARRIED

- b) LETTER – Minister Chong - May 30, 2008  
RE: SMALL COMMUNITY GRANTS

**MOTION:** 253 / 2008  
**MOVED BY:** COUNCILLOR FALL  
**SECONDED:** COUNCILLOR MENDUM

THAT this correspondence be received.

CARRIED

- c) LETTER – Premier Campbell and Minister Chong – June 2, 2008  
RE: LOCALMOTION AND TOWNS FOR TOMORROW INITIATIVES

**MOTION:** 254 / 2008  
**MOVED BY:** COUNCILLOR MENDUM  
**SECONDED:** COUNCILLOR WILLIAMS

THAT this correspondence be received.

CARRIED

- d) LETTER – James Lam, Manager CRD Arts Development – June 9, 2008  
RE: PROPOSED COMMUNITY ARTS MATCHING GRANT PROGRAM

**MOTION:** 255 / 2008  
**MOVED BY:** COUNCILLOR FALL  
**SECONDED:** COUNCILLOR WILLIAMS

THAT Council support this item in principle, and that staff be asked to provide information on how this program could be implemented and this letter be forwarded to the Select Committees for feedback.

CARRIED

- e) LETTER – Chris Anstey, President, G.V. Velodrome Association – June 10, 2008  
RE: JUAN DE FUCA VELODROME

**MOTION:** 256 / 2008  
**MOVED BY:** COUNCILLOR MAHOVLICH  
**SECONDED:** COUNCILLOR KADAR

THAT this correspondence be received.

CARRIED

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- f) LETTER – Marcie McLean – June 11, 2008  
RE: TWINFLOWER PARK AND FUTURE UPGRADING, AND FUTURE USE, AND GRANT FUNDING APPLICATION

**MOTION:** 257 / 2008  
**MOVED BY:** COUNCILLOR MAHOVLICH  
**SECONDED:** COUNCILLOR KADAR

THAT this correspondence be received.

CARRIED

**MOTION:** 258 / 2008  
**MOVED BY:** COUNCILLOR FALL  
**SECONDED:** COUNCILLOR MENDUM

THAT Council ask the Fiscal and Environmental Committee to make recommendations on environmental monitoring of Pike Marsh, identify, minimize and mitigate the impacts of constructing the field.

DEFEATED

OPPOSED: COUNCILLOR KADAR  
COUNCILLOR MAHOVLICH  
MAYOR CARDINAL

## 9. BYLAWS

- a) BYLAW NO. 306  
RE: COUNCIL INDEMNITY AMENDMENT BYLAW, BYLAW NO. 306, 2008

**MOTION:** 259 / 2008  
**MOVED BY:** COUNCILLOR MAHOVLICH  
**SECONDED:** COUNCILLOR KADAR

THAT Bylaw No. 306, being the “District of Highlands Council Indemnity Amendment Bylaw, 208” be given FINAL READING.

CARRIED

## 10. NEW BUSINESS

- a) Regional Growth Strategy Facilitation Process

**MOTION:** 260 / 2008  
**MOVED BY:** COUNCILLOR MENDUM  
**SECONDED:** COUNCILLOR MAHOVLICH

THAT this item be referred to the July 21, 2008 Council meeting.

CARRIED

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- b) MEMO – C.D. COATES, Chief Administrative Officer – June 11, 2008  
RE: TRAIL PLANNING

**MOTION:** 261 / 2008  
**MOVED BY:** COUNCILLOR MAHOVLICH  
**SECONDED:** COUNCILLOR KADAR

THAT Council authorize staff to source a Trail Planning Proposal from M. Bocking, Landscape Architect.

CARRIED

- c) MEMO – C.D. COATES, Chief Administrative Officer – June 11, 2008  
RE: PROPOSED GVPL OPERATING AGREEMENT

**MOTION:** 262 / 2008  
**MOVED BY:** COUNCILLOR MAHOVLICH  
**SECONDED:** COUNCILLOR KADAR

THAT Council advise the Greater Victoria Public Library of its consent to the new Operating Agreement and that the Mayor and Acting Corporate Officer be authorized to execute the agreement on behalf of the District.

CARRIED

- d) MEMO – J. Cameron, Admin. Assistant – June 3, 2008  
RE: BUILDING REPORT MAY 2008

**MOTION:** 263 / 2008  
**MOVED BY:** COUNCILLOR FALL  
**SECONDED:** COUNCILLOR MAHOVLICH

THAT the May, 2008 Building Report be received for information.

CARRIED

- e) IN CAMERA MEETING

**MOTION:** 264 / 2008  
**MOVED BY:** COUNCILLOR MAHOVLICH  
**SECONDED:** COUNCILLOR MENDUM

That Council move In Camera to discuss an item pursuant to Community Charter section: 90(1) (e) the acquisition, disposition or expropriation of land or improvements; AND 90 (1) (c) labour relations or other employee relations

CARRIED

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**11. ADJOURNMENT**

**MOTION:** 265 / 2008  
**MOVED BY:** COUNCILLOR MAHOVLICH  
**SECONDED:** COUNCILLOR MENDUM

To adjourn the Regular Council Meeting of Council at 9:15 p.m. and that the meeting be closed to the public and convene In-Camera under the authority of the *Community Charter* Sections 90(1) (e) the acquisition, disposition or expropriation of land or improvements; AND 90 (1) (c) labour relations or other employee relations.

CARRIED

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Mayor

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Deputy Corporate Officer