



## DISTRICT OF HIGHLANDS

### MINUTES OF THE INAUGURAL COUNCIL MEETING

Monday, December 1, 2008 @ 7:00 p.m.  
School House, 1589 Millstream Road

---

#### **PRESENT:**

Mayor  
Councillors

Jane Mendum  
Allen Dobb  
Diane Gill  
Sigurd Johannesen  
Marcie McLean  
Karel Roessingh  
Ken Williams

#### **IN ATTENDANCE:**

Chief Administrative Officer  
Planner  
Corporate Officer  
62 members of the public

Chris Coates  
Laura Beckett  
Tina Neurauter

Constable Harrison Teed of the Western Communities RCMP escorted Council-Elect into the School House. Accompanying Council-Elect were Roger McGuire who played the bag pipes and Tyler Carson, who played the fiddle for all in attendance.

#### **1. CALL TO ORDER**

The Chief Administrative Officer called the meeting to order at 7:04 p.m.

#### **2. ADMINISTRATION OF OATHS OF OFFICE**

Chris Coates, Chief Administrative Officer administered the oaths of office to the Council-Elect who then assumed their chairs of office.

#### **3. MAYOR'S INAUGURAL ADDRESS**

Good evening, everyone, and welcome to the inaugural meeting of Highlands' sixth council.

I am most honoured to serve as your mayor for the next three years, and I am thrilled to be working with your new council members, each of whom will bring a unique and meaningful perspective to issues within our district.

I would like to congratulate the new councillors on their success, and to thank all those who ran for office; diverse views are important, and the many issues that have been spoken of over the past seven weeks are of note to your new council.

I would like to pay respect to all those who have served in office since Highlands' amalgamation. Their contributions are sincerely valued, and this council has the important task of building on the foundations put in place by those who served before us.

I would also like to pay deep respect to all of our community volunteers. Highlands Fire Department, Highlands District Community Association, Highlands Heritage Park Association; these organizations are well known to Highlanders, and encompass a significant number of dedicated volunteers. These organizations make important contributions to our safety, our peace of mind, and to community-building within the district. Council's advisory committees and task forces are also well served by a number of residents who come together regularly to discuss and put forth recommendations on important issues to council. Lesser known are the innumerable volunteers who regularly pick up litter, keep a close eye on their neighbour in times of need, who bring ideas forward to staff and council; these folk, too deserve recognition for their community mindedness. Thank you, one and all, for your meaningful contributions to the Highlands community. I encourage your continued involvement.

At this time, I would like to acknowledge the dedicated work of our district staff. They are the people who make Highlands tick; they are generous with both their skills and knowledge, and are constantly striving to improve the quality of operations in Highlands.

The next three years will see a number of new residents in Highlands. I encourage each of you to join me in welcoming them as new Highlanders, and to extend invitation to the many community functions and groups that exist within the district.

There are a number of transitional issues that council members will become familiar with in the next week or so. They include:

- The completion of the cleanup of the contaminated site known as Millstream Meadows is of the highest priority, and CRD staff is currently in the process of updating information for the public.
- We are momentarily expecting to learn of the provincially imposed arbitration decision, that will determine where the Urban Containment boundary will be located in the district, and once that is known, council will embark on quality planning in South Highlands.
- In the very near future, the province will be involving Highlands in the Treaty Negotiation process; this is an issue that will be of high interest to all Highlanders.
- Last but not least, the welfare of Suzy the tiger will be an issue that your new council will be considering.

Early in the New Year, council will be holding a facilitated priorities session, and residents will be welcome to provide input to the various initiatives that come forward.

Highlands' OCP was updated in September, 2007, and a number of policies will need to be created in order to fully support this important document. This council will be working on those policies, in full consultation with residents and stakeholders.

As well, council and the district will continue with the next phase of the Groundwater Study, a progressive plan to learn more about the quality and quantity of aquifer water throughout the Highlands.

Soon, council will turn its' mind to improving communication with residents, in fact staff is currently looking at the logistics required to upload entire council agendas to the district website in order that each of you can review that same material that councillors do in preparation of decision-making. Please, let us know how to best communicate with you.

During this term, I will be inviting each council member to champion causes that are important to them. In this way, and many more, I will support council members in fulfilling their individual roles and respective mandates.

I invite each of you to feel welcome, always, at council, to communicate your ideas, opinions, and concerns with us throughout the next three years. This will be a term to continue to build community, to establish good working relationships both within and outside of the district, to solidify Highlands' core values, and to demonstrate Highlands' sustainability as a small municipality.

Highlands will turn 15 years old on Dec 6<sup>th</sup>, and I invite all of you to join us in a reception, complete with birthday cake, immediately following the meeting.

Thank you once again for attending as we commence District of Highlands sixth term!

#### **4. APPOINTMENTS TO AGENCIES, BOARDS AND COMMITTEES**

##### **a. Appointment of Acting Mayor**

**MOTION: 406/ 2008**  
**MOVED BY: COUNCILLOR JOHANNESEN**  
**SECONDED: COUNCILLOR MCLEAN**

THAT Councillor Roessingh be appointed as Acting Mayor from December 2, 2008 to May 31, 2009.

CARRIED

**MOTION: 407/ 2008**  
**MOVED BY: COUNCILLOR JOHANNESEN**  
**SECONDED: COUNCILLOR ROESSINGH**

THAT Councillor Williams be appointed as Acting Mayor from June 1 to November 30, 2009

CARRIED

**b. Capital Regional District and Regional Hospital District Boards**

**MOTION: 408/ 2008**  
**MOVED BY: COUNCILLOR ROESSINGH**  
**SECONDED: COUNCILLOR WILLIAMS**

THAT Mayor Mendum be appointed as Director to the CRD and Regional Hospital Boards to December 31, 2009.

CARRIED

**MOTION: 409/ 2008**  
**MOVED BY: COUNCILLOR JOHANNESEN**  
**SECONDED: COUNCILLOR DOBB**

THAT Councillor Roessingh be appointed as Alternate Director to the CRD and Regional Hospital Boards to December 31, 2009.

CARRIED

**c. West Shore Parks and Recreation Society Board of Directors**

**MOTION: 410/ 2008**  
**MOVED BY: COUNCILLOR MCLEAN**  
**SECONDED: COUNCILLOR GILL**

THAT Councillor Williams be appointed as the District of Highlands Representative to the West Shore Parks and Recreation Society Board of Directors to December 31, 2009.

CARRIED

**d. Appointment of Greater Victoria Library Board Representative**

**MOTION: 411/ 2008**  
**MOVED BY: COUNCILLOR WILLIAMS**  
**SECONDED: COUNCILLOR MCLEAN**

THAT Councillor Roessingh be appointed as the District of Highlands representative on the Greater Victoria Public Library Board to December 31, 2009.

CARRIED

**e. Inter-Municipal Committee of Disability Issues Representative**

**MOTION: 412/ 2008**  
**MOVED BY: COUNCILLOR JOHANNESEN**  
**SECONDED: COUNCILLOR ROESSINGH**

THAT Councillor McLean be appointed as the District of Highlands representative on the Inter-Municipal Committee on Disability Issues to December 31, 2009.

CARRIED

**MOTION: 413/ 2008**  
**MOVED BY: COUNCILLOR DOBB**  
**SECONDED: COUNCILLOR GILL**

THAT Marnie Essery be appointed as the District of Highlands community representative on the Inter-Municipal Committee on Disability Issues for a one-year term expiring December 31, 2009.

CARRIED

**f. Greater Victoria Family Court Committee Representative**

**MOTION: 414/ 2008**  
**MOVED BY: COUNCILLOR ROESSINGH**  
**SECONDED: COUNCILLOR MCLEAN**

THAT Councillor Johannesen be appointed as the District of Highlands representative on the Greater Victoria Family Court Committee to December 31, 2009.

CARRIED

**MOTION: 415/ 2008**  
**MOVED BY: COUNCILLOR WILLIAMS**  
**SECONDED: COUNCILLOR JOHANNESSEN**

THAT Councillor McLean be appointed as the District of Highlands alternate representative on the Greater Victoria Family Court Committee to December 31, 2009.

CARRIED

**g. Capital Region Emergency Service Telecommunications Inc.(CREST) Board of Directors Representative**

**MOTION: 416/ 2008**  
**MOVED BY: COUNCILLOR MENDUM**  
**SECONDED: COUNCILLOR GILL**

THAT Councillor Roessingh be appointed as the District of Highlands representative on CREST to December 31, 2009.

CARRIED

**h. Western Communities Policing Advisory Committee Representative**

**MOTION: 417/ 2008**  
**MOVED BY: COUNCILLOR DOBB**  
**SECONDED: COUNCILLOR WILLIAMS**

THAT Councillor Johannesen be appointed as the District of Highlands representative on the Western Communities Policing Advisory Committee to December 31, 2009.

CARRIED

**MOTION: 418/ 2008**  
**MOVED BY: COUNCILLOR DOBB**  
**SECONDED: COUNCILLOR JOHANNESSEN**

THAT Councillor McLean be appointed as the District of Highlands alternate representative on the Western Communities Policing Advisory Committee to December 31, 2009.

CARRIED

**i. Capital Regional District Solid Waste Advisory Committee Representative**

**MOTION: 419/ 2008**  
**MOVED BY: COUNCILLOR MCLEAN**  
**SECONDED: COUNCILLOR JOHANNESSEN**

THAT Councillor Gill be appointed as the District of Highlands representative on the CRD Solid Waste Advisory Committee to December 31, 2009.

CARRIED

**MOTION: 420/ 2008**  
**MOVED BY: COUNCILLOR MCLEAN**  
**SECONDED: COUNCILLOR JOHANNESSEN**

THAT Councillor Williams be appointed as the District of Highlands alternate representative on the CRD Solid Waste Advisory Committee to December 31, 2009.

CARRIED

**j. Capital Regional District Arts Committee Representative**

**MOTION: 421/ 2008**  
**MOVED BY: COUNCILLOR WILLIAMS**  
**SECONDED: COUNCILLOR ROESSINGH**

THAT Councillor Dobb be appointed as the District of Highlands representative to the CRD Arts Committee to December 31, 2009.

CARRIED

**k. District of Highlands Emergency Planning Committee Representative**

**MOTION: 422/ 2008**  
**MOVED BY: COUNCILLOR MCLEAN**  
**SECONDED: COUNCILLOR WILLIAMS**

THAT Councillor Johannesen be appointed as the Council representative to the District of Highlands Emergency Planning Committee to December 31, 2009.

CARRIED

**MOTION: 423/ 2008**  
**MOVED BY: COUNCILLOR DOBB**  
**SECONDED: COUNCILLOR MCLEAN**

THAT Councillor Gill be appointed as an alternate Council representative to the District of Highlands Emergency Planning Committee to December 31, 2009.

**I. District of Highlands Advisory Planning Commission Liaison**

**MOTION: 424/ 2008**  
**MOVED BY: COUNCILLOR WILLIAMS**  
**SECONDED: COUNCILLOR ROESSINGH**

THAT Councillor McLean be appointed as Council Liaison to the District of Highlands Advisory Planning Commission to December 31, 2009.

CARRIED

**MOTION: 425/ 2008**  
**MOVED BY: COUNCILLOR MCLEAN**  
**SECONDED: COUNCILLOR GILL**

THAT Councillor Williams be appointed as Alternate Council Liaison to the District of Highlands Advisory Planning Commission to December 31, 2009.

CARRIED

**m. Fiscal and Environmental Select Committee**

**MOTION: 426/ 2008**  
**MOVED BY: COUNCILLOR DOBB**  
**SECONDED: COUNCILLOR GILL**

THAT Councillor McLean be appointed as Council Liaison to the Fiscal and Environmental Select Committee to December 31, 2009.

CARRIED

**n. Community Infrastructure and Services Select Committee**

**MOTION: 427/ 2008**  
**MOVED BY: COUNCILLOR JOHANNESSEN**  
**SECONDED: COUNCILLOR WILLIAMS**

THAT Councillor Gill be appointed as the Council Liaison to the Community Infrastructure and Services Select Committee to December 31, 2009.

CARRIED

**o. Sustainability Task Force**

**MOTION: 428/ 2008**  
**MOVED BY: COUNCILLOR MCLEAN**  
**SECONDED: COUNCILLOR ROESSINGH**

THAT Councillor Dobb be appointed as the Council representative to the Sustainability Task Force to December 31, 2009.

CARRIED

**p. Treaty Advisory Committee**

**MOTION: 429/ 2008**  
**MOVED BY: COUNCILLOR ROESSINGH**  
**SECONDED: COUNCILLOR JOHANNESSEN**

THAT Councillor Williams be appointed as the Council representative to the Treaty Advisory Committee to December 31, 2009.

CARRIED

**MOTION: 430/ 2008**  
**MOVED BY: COUNCILLOR MCLEAN**  
**SECONDED: COUNCILLOR WILLIAMS**

THAT Councillor Dobb be appointed as the alternate Council representative to the Treaty Advisory Committee to December 31, 2009.

CARRIED

**q. Community Centre Task Force**

**MOTION: 431/ 2008**  
**MOVED BY: COUNCILLOR WILLIAMS**  
**SECONDED: COUNCILLOR GILL**

THAT Councillor McLean be appointed as a Council Liaison to the Community Centre Task Force.

CARRIED

**r. Groundwater Task Force**

**MOTION: 432/ 2008**  
**MOVED BY: COUNCILLOR MCLEAN**  
**SECONDED: COUNCILLOR WILLIAMS**

THAT Councillor Roessingh be appointed as Council Liaison to the Groundwater Task Force to December 31, 2009.

CARRIED

**MOTION: 433/ 2008**  
**MOVED BY: COUNCILLOR MCLEAN**  
**SECONDED: COUNCILLOR WILLIAMS**

THAT Michelle Mahovlich be appointed to the Groundwater Task Force as a community representative.

CARRIED

**4. APPOINTMENT OF BANKERS FOR 2009**

**MOTION: 434/ 2008**  
**MOVED BY: COUNCILLOR WILLIAMS**  
**SECONDED: COUNCILLOR MCLEAN**

THAT Council re-appoint the Royal Bank of Canada as Bankers for the District of Highlands.

CARRIED

**5. APPOINTMENT OF AUDITORS FOR 2009**

**MOTION: 435/ 2008**  
**MOVED BY: COUNCILLOR DOBB**  
**SECONDED: COUNCILLOR GILL**

THAT Council re-appoint the firm of KPMG as Auditors for the District of Highlands.

CARRIED

**6. APPOINTMENT OF LAWYERS FOR 2009**

**MOTION: 436/ 2008**  
**MOVED BY: COUNCILLOR MCLEAN**  
**SECONDED: COUNCILLOR ROESSINGH**

THAT Council re-appoint Young, Anderson, Barristers and Solicitors for the District of Highlands

CARRIED

**7. APPOINTMENT OF BANK SIGNING AUTHORITIES FOR 2009**

**MOTION: 437/ 2008**  
**MOVED BY: COUNCILLOR JOHANNESSEN**  
**SECONDED: COUNCILLOR GILL**

THAT Mayor Mendum and Councillor McLean, the Chief Administrative Officer and Finance Clerk be appointed as signing authorities for banking purposes.

CARRIED

**8. ADJOURNMENT**

**MOTION: 434/ 2008**  
**MOVED BY: COUNCILLOR ROESSINGH**  
**SECONDED: COUNCILLOR WILLIAMS**

THAT the meeting adjourned at 7:36 p.m.

CARRIED

---

Mayor

---

Acting Corporate Officer