



**DISTRICT OF HIGHLANDS
MINUTES OF THE
REGULAR COUNCIL MEETING**

**Monday, January 26, 2009 @ 7:03 p.m.
SCHOOL HOUSE, 1589 MILLSTREAM ROAD**

PRESENT:

Mayor
Councillors

Jane Mendum
Allen Dobb
Diane Gill
Sigurd Johannesen
Marcie McLean
Karel Roessingh
Ken Williams

IN ATTENDANCE:

Chief Administrative Officer
Planner
Acting Corporate Officer
9 members of the public

Chris Coates
Laura Beckett
Tina Neurauter

1. APPROVAL OF THE AGENDA

**MOTION: 16/ 2009
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR WILLIAMS**

THAT the agenda be approved as amended:

ADD under Petitions and Delegations:

Bob McMinn and Karen Burns.

CARRIED

2. PETITIONS AND DELEGATIONS

Ms. Gillian Petrini, West Shore Community Literacy Plan Coordinator, was in attendance to present to Council the Literacy Now Campaign and gain support from Council regarding this program through knowledge of what the program offers citizens of the Western communities. The communities associated with this program in the West Shore are Colwood, Highlands, Langford and Metchosin. Ms. Petrini explained that this is a provincially funded project through 2010 Legacies Now. West Shore Literacy Now is a community based planning process designed to address local literacy needs. This initiative aims to gather community members and organizations to converse on literacy issues affecting all ages – infants to senior citizens, and all sectors of the area. It is hoped that these initiatives will lead to the creation of a region specific literacy plan based on local knowledge and insight. The program is hoping that Highlands would be interested in having a volunteer that would liaison between the Literacy Now and the District.

MOTION: 17/ 2009
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR DOBB

THAT information regarding this program and the request for a community representative is included in the next newsletter and also on the website.

CARRIED

Karen Burns, 746 Caleb Pike Road, addressed Council regarding the Fiscal and Environmental Select Services nominee for the Sustainability Task Force. She stated that their nominee, Bob McMinn, declined because he is already representing the Community Centre Task Force, she further stated that given that the terms of reference for the FESC covers both environmental and economic considerations of a triple bottom line concept of sustainability, that the Committee feels it is important to have a representative to liaise with the Sustainability Task Force, therefore the committee respectfully asks the Mayor and Council to grant the FESC an extension until after the meeting on February 4, 2009 so that they may discuss who is willing to represent the committee and nominate another representative.

Bob McMinn, 499 Millstream Lake Road, addressed Council regarding rezoning application RZ-01-08. He is sympathetic to the application but has some concerns. They included: lack of reference to a pro forma; selling of land to non-family members that was rezoned with any family considerations; tenacity of two-party covenants versus three-party covenants; built-in recovery for monitoring costs; how to reconcile the potential \$10,000 endowment with the proposed amenity; and assurance of a road reservation agreement prior to zoning approval.

Michael Bocking, 405 Hazlitt Creek, representative for the applicants of RZ-01-08 stated that the owners and himself were in attendance and available for any questions.

3. ADOPTION OF THE MINUTES

a) Council - January 12, 2009

MOTION: 18 / 2009
Moved by: COUNCILLOR ROESSINGH
Seconded: COUNCILLOR JOHANNESSEN

THAT the minutes of Council dated January 12, 2009 be adopted as amended.

CARRIED

b) Committee of the Whole - January 19, 2009

MOTION: 19 / 2009
Moved by: COUNCILLOR ROESSINGH
Seconded: COUNCILLOR GILL

THAT the minutes of Committee of the Whole dated January 19, 2009 be adopted.

CARRIED

c) Special Council - January 19, 2009

MOTION: 20 / 2009
Moved by: COUNCILLOR ROESSINGH
Seconded: COUNCILLOR WILLIAMS

THAT the minutes of Special Council January 19, 2009 be adopted as amended.

CARRIED

4. REPORTS OF COMMITTEES, COMMITTEE OF THE WHOLE & COMMISSIONS**a) Committee Reports**

- i) Advisory Planning Commission (Cllr. McLean) – Nothing to report.
- ii) Community Infrastructure and Services Committee (Cllr. Gill) – Nothing to report.
- iii) CRD Arts Committee (Cllr. Dobb) – Councillor Dobb reported that at the January 14, 2009 meeting discussions centered on grant application allocation, and the governance of the committee. The CRD Board will be approving the grant allocations at their March meeting.
- iv) CREST (Cllr. Roessingh) – Councillor Roessingh reported that a new Chair (Gordie Logan) and Vice-Chair (Nils Jensen) had been elected. Discussions centered on the 2009 budget and what constitutes an In Camera meeting.
- v) Community Centre Task Force (Cllr. McLean) – Nothing to report.
- vi) Emergency Planning Committee (Cllr. Johannesen) – The committee has not met at this time but Councillor Johannesen reported that student participating in a Master Program in Emergency Planning through Royal Roads University have been assigned to the District of Highlands to do a comprehensive study. The students will be invited to attend a Council meeting at the beginning of this process and then again at the end of the process.

- vii) Fiscal and Environmental Select Committee (Cllr. McLean) – Nothing to report.
- viii) Greater Victoria Family Court Committee (Cllr. Johannesen) – Councillor Johannesen reported that at the Annual General meeting the members received the annual report which will be available for all Council. Councillor Johannesen will sit as Chair on the “Youth Custody Centre Committee”. Alternate McLean discussed the reporting of the committee and sub committees. Youth Mental project getting underway at Rock Heights School and Belmont School at a cost of between \$200, 000 - \$500, 000 per year. These still need support from the Province.
- ix) Greater Victoria Public Library Board (Cllr. Roessingh) – Nothing to report. Councillor Roessingh will put his name forward as Vice-Chair.
- x) Groundwater Task Force (Cllr. Roessingh) – Nothing to report. Some monitoring wells have been put in place.
- d) Inter-Municipal Committee on Disability Issues (Cllr. McLean) – Councillor McLean reported that at the January 15 meeting there was an update from the Chair regarding the Provincial Measuring Up Grant funded by 2010 Legacies Now. The District’s portion of this grant is \$15,000; the total grant for West Shore is \$80,000. A trail guide for the disabled will be produced with this money. Accessibility audits are currently being done by each of the municipalities. Accessible areas for art or art programs are currently being examined. Langford, is seeking a grant proposal for Centennial Park for a more accessible park, this grant request is through the Rick Hansen Foundation. Councillor McLean asked that a link be placed on our website to direct you to the IACDI website.
- xi) Solid Waste Advisory Committee (Cllr. Gill) – Nothing to report.
- xii) Western Communities Policing Advisory Committee (Cllr. Johannesen) – Councillor Johannesen reported that at the January 14 meeting crime statistics were reported, these statistic are down from past years, RCMP traffic enforcement will be attending Millstream Road.
- xiii) West Shore Parks and Recreation (Cllr. Williams) – Councillor Williams reported that at the January 22 meeting a new Chair (Les Bjola) and Vice Chair (David Saunders) were elected. Councillor Williams will be on the Finance Committee. Snow removal was discussed – problem with the roof at the Bear Mountain arena. A strategic planning session will be held shortly.

b) Mayor’s Report

CRD Board – Alternate Roessingh reported that at the meeting of January 14 the Board has decided to purchase part of Haro Woods from the Queen Alexandra Hospital Foundation. This property may be used for sewage treatment.

CRD Environment Committee – Nothing to report.

CRD Planning – Nothing to report.

CRD Regional Water Board – Chair (Nils Jensen) and Vice Chair (Vic Derman) were elected. Orientation will take place shortly and hopefully include a tour of the watershed. A presentation was made from Mr. Stan Orchard regarding the American Bull frogs.

JDF Water – Nothing to report.

5. **RATIFICATION OF COMMITTEE RECOMMENDATIONS**

6. **INTRODUCTION OF LATE ITEMS**

7. **UNFINISHED BUSINESS**

8. **CORRESPONDENCE**

- a) Letter - BC Assessment – January 5, 2009
RE: 2009 Property Assessment Roll (1950 - 33)

MOTION: 21 / 2009
MOVED BY: COUNCILLOR MCLEAN
SECONDED: COUNCILLOR DOBB

That the letter be received.

CARRIED

- b) Member Notice – UBCM – January 9, 2009
RE: REGULATION OF HOME AND PROPERTY INSPECTION (0110-20)

MOTION: 22 / 2009
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR DOBB

That the letter be received.

CARRIED

- c) Letter – Glenn Harris, Senior Manager, Scientific Programs CRD, Jan 14, 2009
RE: NEIGHBOURHOOD ZERO EMISSION VEHICLE MODEL BYLAW (0470 - 02)

MOTION: 23 / 2009
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR MCLEAN

That the letter from Mr. Glenn Harris be referred to the Fiscal and Environmental Select Committee and the Sustainability Task Force.

CARRIED

9. BYLAWS

- a) i) Report – Planner, Laura Beckett
RE: REZONING APPLICATION RZ-01-08 – 889 FINLAYSON ARM ROAD
- ii) BYLAW NO. 313 (Highlands Zoning Bylaw, 1998, Amendment No. 29,
(R5 Zone – 889 Finlayson Arm Road) Bylaw No. 313, 2009)

Mr. Michael Bocking was in attendance and briefly described the current application.

MOTION: 24 / 2009
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR GILL

- 1) That staff set up a site visit to the property;
- 2) That staff clarify if the \$10,000 endowment to The Land Conservancy has any tax implications; and
- 3) That staff bring this application and bylaws back to the February 16 Council meeting.

CARRIED

10. NEW BUSINESS

- a) Email Correspondence – Councillor Dobb, January 21, 2009
RE: TRANSIT REVIEW & 25 YEAR VISIONING PROCESS(8500-01)

MOTION: 25 / 2009
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR JOHANNESSEN

That Councillor Dobb be the BC Transit Liaison for the District of Highlands.

CARRIED

- b) Sustainability Task Force Membership – Councillor McLean (verbal)
RE: FOLLOW UP - HIGHLANDS PARK AND RECREATION ASSOCIATION (0360-43)

MOTION: 26 / 2009
MOVED BY: COUNCILLOR MCLEAN
SECONDED: COUNCILLOR ROESSINGH

That section 1.2 - Task Force Composition and Liaison, in the Terms of Reference for the Sustainability Task Force be amended to include a member of the Highlands Parks and Recreation Association.

CARRIED

c) IN CAMERA MEETING

MOTION: 27 / 2009
MOVED BY: COUNCILLOR JOHANNESSEN
SECONDED: COUNCILLOR ROESSINGH

That Council recess from the Regular meeting of Council and move In Camera at 8:46 p.m. to discuss items pursuant to the Community Charter, specifically Section 90 (1) (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality (Sustainability Task Force Appointments)

CARRIED

At 9:13 p.m. the meeting reconvened from In Camera to the Regular Meeting of Council.

11. RISE AND REPORT FROM IN-CAMERA

The public was advised the following January 26th In Camera Council motion was released from its In Camera status:

RE: SUSTAINABILITY TASK FORCE APPOINTMENTS (0360-43)

THAT Allen Dobb (Council), Eric Bonham (Ground Water Task Force), Bob McMinn (Community Centre Task Force), Ann Baird (Highlands District Community Association), Warren Lee (Highlands Stewardship Foundation), Andrew Fall (community), and Dave Mackas (community) be appointed to the Sustainability Task Force; AND

That this item be referred to the Fiscal and Environmental Select Services Committee, the Community Infrastructure Services Select Committee and to the Highlands Parks and Recreation Association to nominate a representative and that these representatives be forwarded to the In Camera Council meeting of February 16, 2009.

CARRIED

12. ADJOURNMENT

MOTION: 28 / 2009
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR WILLIAMS

That the Regular Council Meeting of Council be adjourned at 9:15 p.m.

CARRIED

Mayor

Acting Corporate Officer