



**DISTRICT OF HIGHLANDS  
MINUTES OF THE  
REGULAR COUNCIL MEETING**

**Monday, March 16, 2009 @ 7:00 p.m.  
SCHOOL HOUSE, 1589 MILLSTREAM ROAD**

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**PRESENT:**

Mayor  
Councillors

Jane Mendum  
Allen Dobb  
Diane Gill  
Sigurd Johannesen  
Marcie McLean  
Karel Roessingh  
Ken Williams

**IN ATTENDANCE:**

Chief Administrative Officer  
A/ Corporate Officer  
10 members of the public

Chris Coates  
Tina Neurauter

**1. APPROVAL OF THE AGENDA**

**MOTION:** 87/ 2009  
**MOVED BY:** COUNCILLOR ROESSINGH  
**SECONDED:** COUNCILLOR WILLIAMS

THAT the agenda be approved as amended:

**ADD: under Introduction of Late Items:**

Item 6. a) **Letter – West Shore Parks and Recreation – Proposed Co-Owners Meeting**

**ADD: under Petitions and Delegations:** Michael Bocking

CARRIED

Inspector Faulkner who is scheduled under Petitions and Delegations has requested that his presentation be fit into the agenda when he arrives.

**2. PETITIONS AND DELEGATIONS**

Michael Bocking, 405 Hazlitt Creek, addressed Council briefly regarding the road-side tree trimming that is currently occurring in the District. He suggested that the contractor be requested that these trees be flush cut.

**3. ADOPTION OF THE MINUTES**

a) Council - March 2, 2009

**MOTION: 88 / 2009**  
**MOVED BY: COUNCILLOR ROESSINGH**  
**SECONDED: COUNCILLOR GILL**

THAT the minutes of Council dated March 2, 2009 be adopted:

Councillor McLean pointed out a correction on page 5 – the Mover should read, Councillor Dobb and the Secunder should read Councillor McLean.

**MOTION: 89 / 2009**  
**MOVED BY: COUNCILLOR ROESSINGH**  
**SECONDED: COUNCILLOR GILL**

That the minutes of Council dated March 2, 2009 be adopted as amended:

Page 5, Motion 69/2009 – the Mover was Councillor Dobb and the Secunder was Councillor McLean.

CARRIED

b) Committee of the Whole – March 9, 2009

**MOTION: 90 / 2009**  
**MOVED BY: COUNCILLOR DOBB**  
**SECONDED: COUNCILLOR JOHANNESSEN**

THAT the minutes of the Committee of the Whole dated March 9, 2009 be adopted.

Councillor McLean pointed out a correction on page 2, item 2 a.) the motion should read:

*That Council authorize the Fiscal and Environmental Select Committee to work with staff to prepare a draft leaflet on the five year financial plan summary for Council’s consideration to be mailed out to the residents with the 2009 tax notice.*

**MOTION: 91 / 2009**  
**MOVED BY: COUNCILLOR DOBB**  
**SECONDED: COUNCILLOR JOHANNESSEN**

THAT the minutes of the Committee of the Whole dated March 9, 2009 be adopted as amended:

Page 2, item 2. a), the motion should read:

That Council authorize the Fiscal and Environmental Select Committee to work with staff to prepare a draft leaflet on the five year financial plan summary for Council's consideration to be mailed out to the residents with the 2009 tax notice.

CARRIED

c) Community Infrastructure and Services Select Committee – February 25, 2009

**MOTION:** 92/ 2009  
**MOVED BY:** COUNCILLOR ROESSINGH  
**SECONDED:** COUNCILLOR GILL

THAT the minutes of the Community Infrastructure and Services Select Committee – February 25, 2009 be received.

CARRIED

d) Fiscal and Environmental Select Committee – March 4, 2009

**MOTION:** 93/ 2009  
**MOVED BY:** COUNCILLOR ROESSINGH  
**SECONDED:** COUNCILLOR DOBB

THAT the minutes of the Fiscal and Environmental Select Committee – March 4, 2009 be received.

CARRIED

#### **4. REPORTS OF COMMITTEES, COMMITTEE OF THE WHOLE & COMMISSIONS**

##### **a) Committee Reports**

- i) Advisory Planning Commission (Cllr. McLean) – the APC met on March 11, 2009 to review Rezoning Application RZ-07-08, recommendation will come forward to Council through the report from the Planner.
- ii) Community Infrastructure and Services Committee (Cllr. Gill) – nothing to report.
- iii) CRD Arts Committee (Cllr. Dobb) – the Committee met on March 11, 2009 and approved appointments to the Arts Advisory Council and also heard back on the Arts requisition funding process.
- iv) CREST (Cllr. Roessingh) – nothing to report.
- v) Community Centre Task Force (Cllr. McLean) – noting to report.
- vi) Emergency Planning Committee (Cllr. Johannesen) – have not met.
- vii) Fiscal and Environmental Select Committee (Cllr. McLean) – FESC met on March 4, 2009 and reviewed the grant in aid requests and Rezoning Application RZ-07-08. A site visit was arranged for RZ-07-08 and further recommendations may be coming forward regarding the application.
- viii) Greater Victoria Family Court Committee (Cllr. Johannesen) – nothing to report.
- ix) Greater Victoria Public Library Board (Cllr. Roessingh) – next meeting is March 31, 2009 – a tour of the various branches will occur prior to that meeting.

- x) Groundwater Task Force (Cllr. Roessingh) – Nothing to report.
- xi) Inter-Municipal Committee on Disability Issues (Cllr. McLean) – The Chair and Councillor McLean met and discussed the proposed trail off of Caleb Pike Road West as a possible project for the Measuring UP Project. The Chair did not feel that this would be a suitable project due to the geography of the land and this project's timelines.
- xii) Solid Waste Advisory Committee (Cllr. Gill)- met on March 12, 2009 the Committee received a presentation on bio-solids. A septic savy workshop will be held at the Caleb Pike School House on April 2, 2009. The information is on the District's website.
- xiii) Sustainability Task Force – First meeting will be held on March 26, 2009 @ 7:30 p.m.
- xiv) Western Communities Policing Advisory Committee (Cllr. Johannesen) – If any member of the community would like to volunteer for the speed watch program please contact Councillor Johannesen.
- xv) West Shore Parks and Recreation (Cllr. Williams) – the last meeting dealt mostly with housekeeping items. On April 2 WSP&R will launch the new "Healthy Choices" Café Fresh. These new food items will consist of fresh fruit, salads and smoothies. The WSP&R are one of only a dozen of BC's 900 recreation centres selected to be mentors for the province's new Healthy Choice Food and Beverage program. A two hour seminar was held on the role of the directors of the society.

**b) Mayor's Report**

- xvi) CRD Board – communicating and reporting of land use decisions and voting of Board members was discussed, further information on this process will be requested. The Board also reviewed a presentation on the proposed airport expansion.
- xvi) CRD Environment Committee – meets on March 25, 2009 – Millstream Meadow will be on that agenda – funding formula will be discussed and options for next steps for the clean up.
- xvii) CRD Planning and Transportation – next meeting on March 25, 2009.
- xviii) CRD Regional Water Board – have not met.
- xix) JDF Water – received a letter of commendation from the City of Langford regarding staff at JDF Water. The Sooke reservoir is presently sitting at 65%.

**5. RATIFICATION OF COMMITTEE RECOMMENDATIONS**

a) ***Fiscal and Environmental Select Committee – March 4, 2009***

- i) Letter – Canadian Wildlife Service – February 12, 2009  
**RE: AN INVITATION TO COMMENT ON THE PROPOSED ADDITION OF SPECIES TO THE SPECIES AT RISK ACT**

**MOTION: 94/ 2009**  
**MOVED BY: COUNCILLOR ROESSINGH**  
**SECONDED: COUNCILLOR WILLIAMS**

That Council support the list as put forward.

CARRIED

- ii) Memo – C.D. Coates, February 25, 2009  
**RE: 2009 GRANT IN AID REQUESTS (1850-02)**

**MOTION: 95/ 2009**  
**MOVED BY: COUNCILLOR DOBB**  
**SECONDED: COUNCILLOR ROESSINGH**

That Council support the following grant in aid requests:

1.	<i>Greater Victoria Film Commission</i>	\$ 200.00
2.	<i>Highlands Heritage Park Society</i>	2000.00
3.	<i>Intermunicipal Advisory Committee on Disability Issues</i>	200.00
4.	<i>Need Crisis &amp; Information Line</i>	540.00
5.	<i>West Shore Arts Council</i>	1000.00
6.	<i>Wescom Medi-Lend</i>	500.00
7.	<i>Pacific Centre Family Services Association</i>	<u>1000.00</u>
	<b>TOTAL</b>	<b>\$ <u>5440.00</u></b>

CARRIED

b) ***Community Infrastructure and Services Select Committee – February 25, 2009***

- i) Community Recognition (0330-21)

**MOTION: 96/ 2009**  
**MOVED BY: COUNCILLOR ROESSINGH**  
**SECONDED: COUNCILLOR WILLIAMS**

That the adopted recognition policy be sent out to the community with the tax notices this spring. Call for nominations should be included. If the award is given this year, it should be given out at a Council meeting.

CARRIED

- ii) Car Co-operative (8310-02)

**MOTION:** 97/ 2009  
**MOVED BY:** COUNCILLOR DOBB  
**SECONDED:** COUNCILLOR ROESSINGH

THAT the Jack Bell Ride-Share for BC website be highlighted in the Council newsletter and on the District of Highlands website with a link to the Ride-Share website. It is believed that this will maximize the effectiveness of the Ride-Share program for Highlanders.

CARRIED

- c) ***Committee of the Whole – March 9, 2009***

- i) DRAFT ONE – 2009 FINANCIAL PLAN (1700-13)

**MOTION:** 98/ 2009  
**MOVED BY:** COUNCILLOR JOHANNESSEN  
**SECONDED:** COUNCILLOR GILL

That Council authorize the Fiscal and Environmental Select Committee to work with staff to prepare a draft leaflet on the five year financial plan summary for Council's consideration to be mailed out to the residents with the 2009 tax notice.

CARRIED

## 6. INTRODUCTION OF LATE ITEMS

- a) Letter – West Shore Parks and Recreation – Proposed Co-Owners Meeting

**MOTION:** 99/ 2009  
**MOVED BY:** COUNCILLOR WILLIAMS  
**SECONDED:** COUNCILLOR ROESSINGH

That Mayor Mendum attend the co-owners meeting at West Shore Parks and Recreation.

CARRIED

## 7. UNFINISHED BUSINESS

- a) Memo – Laura Beckett, March 11, 2009  
**RE: DEVELOPMENT VARIANCE PERMIT – DVP-01-09 - 5247 MUNN ROAD**

**MOTION:** 100/ 2009  
**MOVED BY:** COUNCILLOR DOBB  
**SECONDED:** COUNCILLOR ROESSINGH

That Council ISSUE Development Variance Permit DVP-01-09 pertaining to: Lot 2, Section 36, Highlands District, Plan 45725 (5247 Munn Road) varying section 6.16.3(4) of Zoning Bylaw No. 100 on proposed lots as shown in Attachment 1 to draft DVP-01-09 as follows: *No building or structure shall be sited with 1.7 metres of a side lot line.*

CARRIED

- b) Letter – Ministry of Agriculture and Lands, Minister Ron Cantelon, March 4, 2009  
**RE: MILLSTREAM MEADOWS** (5280-20)

**MOTION:** 101/ 2009  
**MOVED BY:** COUNCILLOR ROESSINGH  
**SECONDED:** COUNCILLOR GILL

That the letter be received.

CARRIED

## 8. **CORRESPONDENCE**

- a) Letter – Ministry of Community Development, Mike Furey – Feb. 24, 2009  
**RE: Trade, Investment Labour Mobility Agreement**

**MOTION:** 102/ 2009  
**MOVED BY:** COUNCILLOR MCLEAN  
**SECONDED:** COUNCILLOR JOHANNESSEN

That the letter be received.

CARRIED

- b) Letter – GVPL, Paul Gerrard, Board Chair – Feb. 26, 2009  
**RE: LIBRARY FINAL FIVE YEAR FINANCIAL PLAN (2009-2013) AND 2009 OPERATING BUDGET**(2240-26)

**MOTION:** 103/ 2009  
**MOVED BY:** COUNCILLOR ROESSINGH  
**SECONDED:** COUNCILLOR JOHANNESSEN

That the letter Greater Victoria Public Library's final Five Year Financial Plan and 2009 Operating Budget be referred to the 2009 Budget Discussions and that staff be asked to contact the GVPL to determine the timeline for approval.

CARRIED

## 2. **PETITIONS AND DELEGATIONS Continued**

Inspector Faulkner arrived and presented to Council the 2008 Crime Statistics for the area. He reported that theft from vehicles is still high. The RCMP is entering its Strategic Planning and asks for input from the municipalities and the community. Last year traffic was looked at for the Highlands, in particular motorcycles. Youth, property, drugs and human resources were part of last year strategic plan.

**MOTION:** 103/ 2009  
**MOVED BY:** COUNCILLOR JOHANNESSEN  
**SECONDED:** COUNCILLOR ROESSINGH

That Council thank Inspector Faulkner for his efforts and hard work during his time at the West Shore Detachment.

CARRIED

Inspector Faulkner offered to the District the use of two speed boards.

- c) Email Correspondence – Bob McMinn – Feb. 27,09  
**RE: MUNICIPAL PARK WASHROOM** (6140-01)

**MOTION:** 104/ 2009  
**MOVED BY:** COUNCILLOR ROESSINGH  
**SECONDED:** COUNCILLOR GILL

That Council supports and agrees in principle with this project (as outlined in the email correspondence from Bob McMinn dated February 27, 2009).

CARRIED

- d) Letter – 848 Royal Canadian Air Cadet Squadron, Janet Young - Feb. 28,2009  
**RE: REQUEST FOR FINANCIAL SUPPORT**(1850-02)

**MOTION:** 105/ 2009  
**MOVED BY:** COUNCILLOR ROESSINGH  
**SECONDED:** COUNCILLOR MCLEAN

That this item be referred to the 2009 budget discussions.

CARRIED

- e) Email Correspondence – Michelle Mahovlich – March 11, 2009 (0490-23)  
**RE: REQUEST FOR SUPPORT IN PRINCIPAL – ADVANCING FUNDS FOR SCHOOL REPLACEMENT**

**MOTION:** 106/ 2009  
**MOVED BY:** COUNCILLOR ROESSINGH  
**SECONDED:** COUNCILLOR JOHANNESSEN

That the District of Highlands support in principal the Ministry of Education advancing funds to replace Belmont High School on the basis of safety and capacity issues and that a letter of support to presented to the Minister of Education, Shirley Bond.

CARRIED

- f) Letter – The Royal Canadian Legion, Leon Thibodeau, President  
**RE: MILITARY SERVICE RECOGNITION BOOK – REQUEST OF ADVERTISEMENT** (0470-49)

**MOTION:** 107/ 2009  
**MOVED BY:** COUNCILLOR ROESSINGH  
**SECONDED:** COUNCILLOR MCLEAN

That this item be referred to the 2009 budget discussions.

CARRIED

**9. BYLAWS**

- a) Memo – C.D. Coates, CAO – March 6, 2009  
RE: PARK RESERVE FUND EXPENDITURE AND BYLAW 314 (1<sup>ST</sup>, 2<sup>ND</sup> & 3<sup>RD</sup> reading request)

**MOTION:** 108/ 2009  
**MOVED BY:** COUNCILLOR ROESSINGH  
**SECONDED:** COUNCILLOR GILL

That Bylaw No. 314, Park Reserve Fund Expenditure Bylaw be given FIRST READING.

CARRIED

**MOTION:** 109/ 2009  
**MOVED BY:** COUNCILLOR ROESSINGH  
**SECONDED:** COUNCILLOR WILLIAMS

That Bylaw No. 314, Park Reserve Fund Expenditure Bylaw be given SECOND READING.

CARRIED

**MOTION:** 110/ 2009  
**MOVED BY:** COUNCILLOR ROESSINGH  
**SECONDED:** COUNCILLOR WILLIAMS

That Bylaw No. 314, Park Reserve Fund Expenditure Bylaw be given THIRD READING.

CARRIED

**10. NEW BUSINESS**

- a) Memo – Laura Beckett, March 10, 2009  
RE: COVENANTS FOR PROPOSED SUBDIVISION OF 5247 MUNN ROAD – PLA-01-09

**MOTION:** 111/ 2009  
**MOVED BY:** COUNCILLOR DOBB  
**SECONDED:** COUNCILLOR WILLIAMS

That Council authorize execution of both covenants as prepared by staff.

CARRIED

**OPPOSED:** COUNCILLOR MCLEAN

- b) Memo – C.D. Coates, CAO, March 11, 2009  
RE: CLIMATE ACTION CHARTER & SUSTAINABILITY (0360-43)

**MOTION:** 112/ 2009  
**MOVED BY:** COUNCILLOR ROESSINGH  
**SECONDED:** COUNCILLOR MCLEAN

That Council receive the report for information.

CARRIED

- c) Memo – T. Neurauter, A/ Corporate Officer, March 11, 2009  
**RE: REQUEST – THE SCHWALBE CYCLING CLUB** (8100-20)

**MOTION:** 113/ 2009  
**MOVED BY:** COUNCILLOR MCLEAN  
**SECONDED:** COUNCILLOR ROESSINGH

That Council approve the request from the Schwalbe Cycling Club, however the cycling club be requested that **all** vehicles associated with these races park on the west side of Caleb Pike Road.

CARRIED

- d) Memo – J. Cameron, Admin. Assistant, March 9, 2009  
**RE: BUILDING REPORT FOR FEBRUARY 2009** (3800-01)

**MOTION:** 114/ 2009  
**MOVED BY:** COUNCILLOR ROESSINGH  
**SECONDED:** COUNCILLOR WILLIAMS

That the February 2009 building report be received.

CARRIED

- e) Budget Meeting Date - Verbal  
**RE: SET DATE FOR NEXT BUDGET DISCUSSION** (1700-13)

**MOTION:** 115/ 2009  
**MOVED BY:** COUNCILLOR ROESSINGH  
**SECONDED:** COUNCILLOR WILLIAMS

That the date of the next budget discussions (Committee of the Whole) be on March 30, 2009 @ 7:00 p.m.

CARRIED

- f) Motion to move In Camera

**MOTION:** 116/ 2009  
**MOVED BY:** COUNCILLOR ROESSINGH  
**SECONDED:** COUNCILLOR WILLIAMS

That Council move In Camera at 8:32 p.m. to discuss items pursuant to the Community Charter, specially Section 90 (1) (e) the acquisition, disposition or expropriation of land or improvements, if the Council considers that disclosure could reasonably be expected to harm the interests of the municipality and that the members of the Community Centre Task Force be invited to attend.

CARRIED

At 9:08 p.m. the meeting reconvened from In Camera to the Regular Meeting of Council.

**11. RISE AND REPORT FROM IN-CAMERA**

There were no items to report on.

**12. ADJOURNMENT**

**MOTION: 117/ 2009**  
**MOVED BY: COUNCILLOR JOHANNESSEN**  
**SECONDED: COUNCILLOR ROESSINGH**

That the Regular meeting of Council adjourn at 9:09 p.m.

CARRIED

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Mayor

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A/ Corporate Officer