



**DISTRICT OF HIGHLANDS
MINUTES OF THE
REGULAR COUNCIL MEETING**

**Monday, December 7, 2009 @ 7:00pm
SCHOOL HOUSE, 1589 MILLSTREAM ROAD**

PRESENT:

Mayor
Councillors

Jane Mendum
Allen Dobb
Diane Gill
Sigurd Johannesen
Marcie McLean
Karel Roessingh
Ken Williams

IN ATTENDANCE:

Chief Administrative Officer
6 members of the public

Chris Coates

1. APPROVAL OF THE AGENDA

MOTION: 429/ 2009
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR WILLIAMS

That the agenda be approved.

CARRIED

2. PETITIONS AND DELEGATIONS

- a) Sustainability Task Force
RE: PRESENTATION OF HIGHLANDS SUSTAINABILITY TASK FORCE FINAL REPORT

Andrew Fall, Chair of the Sustainability Task Force, presented Council with the final version of the Sustainability Task Force Report. The task force met eight times over the year for several hours each time. Mr. Fall reviewed the contents of the documents and discussed the process that took place to create each of the forty-two recommendations, how a rating for each was determined and how the task force envisions implementation of the recommendations.

MOTION: 430 / 2009
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR DOBB

That this report be forwarded to the Committee of the Whole meeting scheduled for January 18, 2010 and that the Sustainability Task Force, Community Infrastructure, Advisory Planning Commission and the Fiscal and Environmental Committees be invited to attend that meeting.

CARRIED

3. ADOPTION OF THE MINUTES

- a) Council - November 16, 2009

MOTION: 431 / 2009
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR DOBB

That the Council minutes dated November 16, 2009 be adopted.

CARRIED

- b) Special Council – December 1, 2009

MOTION: 432 / 2009
MOVED BY: COUNCILLOR WILLIAMS
SECONDED: COUNCILLOR DOBB

That the Special Council minutes of December 1, 2009 be adopted.

CARRIED

- c) Sustainability Task Force - October 7, 2009

MOTION: 433/ 2009
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR JOHANNESSEN

That the Sustainability Task Force minutes of October 7, 2009 be received.

CARRIED

4. REPORTS OF COMMITTEES, COMMITTEE OF THE WHOLE & COMMISSIONS**a) Committee Reports**

- i) **Councillor Allen Dobb**
Nothing to report at this time.
- ii) **Councillor Diane Gill**
Nothing to report at this time.
- iii) **Councillor Sigurd Johannesen**
Greater Victoria Family Court Committee held their Annual General Meeting, excellent presentation on Sexual Exploitation of Youth on the internet, Community Policing update regarding break-ins in the Highlands.
- iv) **Councillor Marcie McLean**
Advisory Planning Commission has not met. Fiscal and Environmental has not met, next meeting is scheduled for January 13, 2010. Inter-municipal Advisory Committee on Disability Issues met November 19, discussion on criteria for Accessible Business Award, future Disability For a Day event (may be held in conjunction with other organized events taking place in Colwood), next meeting January 21, 2010 at Colwood Municipal office at 7pm. Community Centre Task Force met December 3, consultant Donald Gunn attended the meeting and presented some conceptual designs; George Grams

of Eco Arc attended as well to discuss options on building materials and costs; task force member will review drawings individually with suggestions to Michael Bocking, next meeting scheduled for January 7 at 6pm at the School House.

v)

Councillor Karel Roessingh

Ground Water Task Force will meet on Monday morning, Phase II report reviewed and will be forwarded to Council shortly, Capital Region Emergency Service Telecommunications (CREST) reviewed new accounting system which is of some concern and the 2010 budget which will be forwarded to member municipalities for approval; Greater Victoria Public Library Board met and focused discussion on the new facilities plan; concerns with the plan were reviewed (mostly financial).

vi)

Councillor Ken Williams

WSP&R met on December 3 for a brief meeting followed by the annual Christmas gathering. New improvements will be made to paint and signage around the facility.

Mayor's Reports

Board meeting held this Wednesday, Millstream Meadows vote will be before the Board regarding cost sharing for clean up, sale of surplus aggregate, Juan de Fuca resource land and core are liquid waste will be discussed.

RCMP will supply the district with information regarding break and enter and the recent crime spree.

Santa Run will be on Sunday, December 20.

Special Council meeting will be held on Monday, December 14, 2009 following the Committee of the Whole meeting.

Newsletter was just distributed. Mayor thanked Council and staff for a successful year and acknowledged that the Planner will be leaving the district of a one year maternity leave.

West Shore sub-committee was just formed for West Shore waste water plant to deal with sewage treatment options for the West Shore.

5. RATIFICATION OF COMMITTEE RECOMMENDATIONS

6. INTRODUCTION OF LATE ITEMS

7. UNFINISHED BUSINESS

8. CORRESPONDENCE

- a) Letter – Chief Barry Ford, November 17, 2009
RE: RESIGNATION FROM POSITION OF FIRE CHIEF

MOTION: 434/ 2009
 MOVED BY: COUNCILLOR ROESSINGH
 SECONDED: COUNCILLOR DOBB

That the letter from Chief Barry Ford regarding his resignation from the position of Fire Chief be received with extreme regret and commendation

CARRIED

- b) Letter – Linda Barnes, Administrator, WSP&R, November 17, 2009
RE: WEST SHORE PARKS AND RECREATION SOCIETY 2010 BUDGET

MOTION: 435/ 2009
MOVED BY: COUNCILLOR JOHANNESSEN
SECONDED: COUNCILLOR ROESSINGH

That West Shore Parks and Recreation Manager of Finance be invited to attend Council meeting to discuss the 2010 budget proposal.

CARRIED

- c) Letter – Bruce Carter, CEO, GV Chamber of Commerce – November 17, 2009
RE: 2010/ 2011 BUDGET

MOTION: 436/ 2009
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR DOBB

That the letter from Bruce Carter regarding the Great Victoria Chamber of Commerce be received.

CARRIED

- d) Letter – Harry Baines, MLA, Surrey-Newton – November 17, 2009
RE: OPPOSITION CRITICS for TRANSPORTATION AND INFRASTRUCTURE

MOTION: 437/ 2009
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR GILL

That the letter from Harry Baines regarding the Oppositions Critic for Transportation and Infrastructure be received.

CARRIED

- e) Letter – Mayor Darrell Mussatto, City of N. Vancouver – November 20, 2009
RE: PROVINCIAL FUNDING ASSISTANCE TO THE ARTS

MOTION: 438/ 2009
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR DOBB

That the letter from Mayor Mussatto of the City of North Vancouver regarding provincial funding assistance to the arts be received.

CARRIED

- f) Letter – Christopher Causton, Chair Regional Parks Committee – December 1, 2009
RE: REGIONAL PARKS LAND ACQUISITION FUND

MOTION: 439/ 2009
MOVED BY: COUNCILLOR DOBB
SECONDED: COUNCILLOR WILLIAMS

That the letter from Christopher Causton, regarding Regional Parks Land Acquisition Fund be received.

CARRIED

9. BYLAWS
nil

10. NEW BUSINESS

- a) Memo – C.D. Coates, CAO, December 1, 2009
RE: SEWER SERVICE REQUEST – RIVERS CROSSING PROPERTY

MOTION: 440/ 2009
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR JOHANNESSEN

That staff assess options including discussions with the City of Langford on potential sewer connections in the District of Highlands.

CARRIED

OPPOSED: COUNCILLOR MCLEAN

- b) Memo – T. Neurauter, A/Corporate Officer, November 25, 2009
RE: 2010 COUNCIL APPOINTMENTS

MOTION: 441/ 2009
MOVED BY: COUNCILLOR DOBB
SECONDED: COUNCILLOR ROESSINGH

That all recommendations in the report be approved except for recommendation number six (6) which will be discussed separately.

CARRIED

For reference these appointments are as follows:

1. ACTING MAYOR

Appoint **Councillor Dobb** as Acting Mayor from January 2010 to June 30, 2010 and Appoint **Councillor Gill** as Acting Mayor from July 1, 2010 to December 31, 2010.

2. CAPITAL REGION EMERGENCY SERVICE TELECOMMUNICATIONS INC. (CREST) BOARD OF DIRECTORS REPRESENTATIVE

THAT Councillor Roessingh be appointed as the District of Highlands Representative on the Capital Region Emergency Service Telecommunications Inc. (CREST) for 2010.

THAT Councillor Johannesen be appointed as the District of Highlands Alternate representative on the Capital Region Emergency Service Telecommunications Inc. (CREST) for 2010.

Note: This is a non-voting alternate position attending for information gathering only.

3. CAPITAL REGIONAL DISTRICT ARTS COMMITTEE

THAT Councillor Dobb be appointed as the District of Highlands Representative on the CRD Arts Committee for 2010.

4. CAPITAL REGIONAL DISTRICT SOLID WASTE ADVISORY COMMITTEE

THAT Councillor Gill be appointed as the District of Highlands Representative on the Solid Waste Advisory Committee for 2010.

THAT Councillor Dobb be appointed as the District of Highlands Alternate Representative on the Solid Waste Advisory Committee for 2010.

5. DISTRICT OF HIGHLANDS ADVISORY PLANNING COMMISSION LIAISON

THAT Councillor Roessingh be appointed as Council Liaison to the Advisory Planning Commission for 2010.

THAT Councillor Williams be appointed as the Alternate Council Liaison to the Advisory Planning Commission for 2010.

6. (see separate motion to follow)**7. DISTRICT OF HIGHLANDS COMMUNITY INFRASTRUCTURE AND SERVICES SELECT COMMITTEE**

THAT Councillor Gill be appointed as Council Liaison to the Community Infrastructure and Services Select Committee for 2010.

THAT Councillor Dobb be appointed as the Alternate Council Liaison to the Community Infrastructure and Services Select Committee for 2010.

8. DISTRICT OF HIGHLANDS EMERGENCY PLANNING COMMITTEE

THAT Councillor Johannesen be appointed to the District of Highlands Emergency Planning Committee for the 2010.

THAT Councillor Gill be appointed as the District of Highlands Emergency Planning Committee as Alternate Liaison for 2010.

THAT the District of Highlands Fire Chief be appointed to the District of Highlands Emergency Planning Committee.

9. DISTRICT OF HIGHLANDS FISCAL AND ENVIRONMENTAL SELECT COMMITTEE LIAISON

THAT Councillor McLean be appointed as Council Liaison to the Fiscal and Environmental Select Committee for 2010.

THAT Councillor Williams be appointed as the alternate Council Liaison to the Fiscal and Environmental Select Committee for 2010.

10. DISTRICT OF HIGHLANDS GROUNDWATER TASK FORCE

THAT Councillor Roessingh be appointed as Council Liaison to the Ground Water Task Force for 2010.

11. GREATER VICTORIA FAMILY COURT COMMITTEE REPRESENTATIVE

THAT Councillor Johannesen be appointed as the District of Highlands representative on the Greater Victoria Family Court Committee for 2010.

THAT Councillor McLean be appointed as the District of Highlands alternate representative on the Greater Victoria Family Court Committee for 2010.

12. GREATER VICTORIA PUBLIC LIBRARY BOARD REPRESENTATIVE

THAT Councillor Roessingh be appointed as the District of Highlands representative on the Greater Victoria Public Library Board for 2010.

13. INTER-MUNICIPAL COMMITTEE ON DISABILITY ISSUES REPRESENTATIVE

THAT Councillor McLean be appointed as the District of Highlands representative on the Inter-municipal Committee on Disability Issues for 2010.

THAT Councillor Williams be appointed as the District of Highlands alternate representative on the Inter-municipal Committee on Disability Issues for 2010.

THAT Marnie Essery be appointed as the District of Highlands community representative on the Inter-municipal Committee on Disability Issues for a 1-year term expiring December 2010.

14. TREATY ADVISORY COMMITTEE

THAT Councillor Williams be appointed as the District of Highlands representative to the Treaty Advisory Committee for 2010.

THAT Councillor Dobb be appointed as the District of Highlands Alternate representative to the Treaty Advisory Committee for 2010.

15. WEST SHORE PARKS AND RECREATION SOCIETY BOARD OF DIRECTORS

THAT Councillor Williams be appointed as the District of Highlands representative to the West Shore Parks and Recreation Society Board of Directors for 2010.

16. WESTERN COMMUNITIES POLICING ADVISORY COMMITTEE REPRESENTATIVE

THAT Councillor Johannesen be appointed as the District of Highlands representative on the Western Communities Policing Advisory Committee for 2010.

THAT Councillor McLean be appointed as the District of Highlands alternate representative on the Western Communities Policing Advisory Committee for the 2010.

17. APPOINTMENT OF BANKERS FOR 2010

THAT Council re-appoint the Royal Bank of Canada as Bankers for the District of Highlands for 2010.

18. APPOINTMENT OF AUDITORS FOR 2010

THAT Council re-appoint the firm of KPMG as Auditors for the District of Highlands for 2010.

19. APPOINTMENT OF LAWYERS FOR 2010

THAT Council re-appoint the firm Young, Anderson, Barristers and Solicitors for the District of Highlands for 2010.

20. APPOINTMENT OF BANK SIGNING AUTHORITIES FOR 2010

THAT Mayor Mendum and Councillor Williams, the Chief Administrative Officer and Finance Clerk be appointed as signing authorities for banking purposes.

MOTION DEALT WITH SEPARATELY AS REQUESTED

6. DISTRICT OF HIGHLANDS COMMUNITY CENTRE TASK FORCE

MOTION: 442/ 2009
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR WILLIAMS

THAT Councillor Johannesen be appointed as Council Liaison to the Community Centre Task Force for 2010.

THAT Councillor McLean be appointed as Alternate Council Liaison to the Community Centre Task Force for 2010.

CARRIED

11. ADJOURNMENT

MOTION: 443 / 2009
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR WILLIAMS

That the meeting adjourn at 8:47 pm.

CARRIED