



**DISTRICT OF HIGHLANDS
MINUTES OF THE
REGULAR COUNCIL MEETING**

**Monday, January 11, 2010 @ 7:00pm
SCHOOL HOUSE, 1589 MILLSTREAM ROAD**

PRESENT:

Mayor	Jane Mendum
Councillors	Allen Dobb
	Diane Gill
	Sigurd Johannesen
	Marcie McLean
	Karel Roessingh
	Ken Williams

IN ATTENDANCE:

Chief Administrative Officer	Chris Coates
Planner	Laura Beckett
A/ Corporate Officer	Tina Neurauter
6 members of the public	

1. APPROVAL OF THE AGENDA

MOTION: 001/ 2010
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR DOBB

That the agenda be approved with the addition the email correspondence from Chris Causton, CRD Parks Land Acquisition be added as item 6. a) – Late Items and move item 10. a) Development Variance Permit DVP-08-09 to follow item 3. g).

CARRIED

2. PETITIONS AND DELEGATIONS

3. ADOPTION OF THE MINUTES

a) Committee of the Whole - December 14, 2009

MOTION: 002 / 2010
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR GILL

That the Committee of the Whole minutes dated December 14, 2009 be adopted.

CARRIED

b) Special Council – December 14, 2009

MOTION: 003 / 2010
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR DOBB

That the Special Council minutes of December 14, 2009 be adopted.

CARRIED

- c) Capital Regional District Board – November 18, 2009
- d) Capital Regional Hospital District Board – November 18, 2009
- e) Inaugural Capital Regional District Board – December 2, 2009
- f) Inaugural Capital Regional Hospital District Board – December 2, 2009
- g) Capital Regional District Board – December 9, 2009

MOTION: 004/ 2010
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR DOBB

That the above Capital Regional District minutes numbered c) through g) be received.

CARRIED

10. NEW BUSINESS

- a) Memo – L. Beckett, Planner, January 7, 2010
RE: DEVELOPMENT VARIANCE PERMIT DVP-08-09 (771 Hanbury Place)

MOTION: 005 / 2010
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR DOBB

THAT notification be issued for the proposed issuance of Development Variance Permit DVP-08-09 pertaining to:

Strata Lot 9, Sections 4 and 5, Range 4W, Highland District, Strata Plan VIS6034, Together with an Interest in the Common Property in Proportion to the Unit Entitlement of the Strata Lot as Shown on Form V That would vary Section 6.13.3 (10) of Zoning Bylaw 100 as follows:

6.13.3 (10) An *accessory building or structure* is permitted within a “front yard”, and shall not be sited within 25m of the *front lot line* and shall not be sited within 5m of the *side lot line*.

FURTHER THAT Council deny the request to effectively amend Development Variance Permit DVP-02-09 that would increase the total floor area for all accessory buildings or structures to 100m².

MOTION WITHDRAWN

MOTION: 006 / 2010
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR JOHANNESSEN

THAT Development Variance Permit application DVP-08-09 be referred to a Council meeting following an onsite inspection.

CARRIED

4. **REPORTS OF COMMITTEES, COMMITTEE OF THE WHOLE & COMMISSIONS**

a) **Committee Reports**

- i) **Councillor Allen Dobb**
CRD Arts – next meeting scheduled for January 13, 2010
- ii) **Councillor Diane Gill**
CRD Solid Waste – next meeting scheduled for January 14, 2010 with a Blue Box sub-committee meeting prior
- iii) **Councillor Sigurd Johannesen**
CCTF – meeting held on January 7, 2010 – design was well received – task force would like to have designs go out for costs
Youth & Family Court - next meeting is scheduled for Wednesday, January 20, 2010
West Shore Policing – meeting scheduled next week
Emergency Planning – seeking date for 2010
- iv) **Councillor Marcie McLean**
FESC - January 13, 2010 meeting will be cancelled, tentative meeting scheduled for January 20, 2010 – Pike House, 7:30pm
IACDI – next meeting schedule for January 21, 2010 – Colwood City Hall, 7pm
- v) **Councillor Karel Roessingh**
APC – nothing to report
CREST – update later on the agenda
GWTF - Phase 2 report will be coming to the next Committee of the Whole meeting scheduled for Monday, January 18, 2010
Chamber of Commerce intermunicipal sub-committee – the Chamber has developed a intermunicipal sub-committee to address local comments and concerns regarding the West Shore Chamber, they have asked for additional meetings, date unknown at this time
- vi) **Councillor Ken Williams**
WSP&R – the Inaugural meeting of the West Shore Parks and Recreation Board members has been rescheduled from January 14 to January 21. This date conflicts with several members for various reasons. Councillor Williams request support to forward a motion to the WSP&R Board requesting the meeting date change from the 21 to accommodate those members who cannot attend.

MOTION: 007/ 2010
MOVED BY: COUNCILLOR WILLIAMS
SECONDED: COUNCILLOR ROESSINGH

That the Council of the District of Highlands respectfully requests that the West Shore Parks and Recreation Society Board of Directors meeting scheduled for January 21, 2010 be moved to January 28, 2010 to accommodate an important Ministerial meeting on January 21, 2010 that creates a scheduling conflict for several WSP&RS Directors.

CARRIED

vii) **Mayor's Report**

CRD BOARD – next meeting scheduled for Wednesday, January 13, 2010. On the agenda is the Park Acquisition request and the sale of surplus gravel. There have been no water meetings scheduled at this point.

Mayor Mendum wished all a Happy New Year. Mayor Mendum acknowledged and thanked Council members, staff member, volunteers for their hard work over the past year. The Mayor thanks especially the Volunteer Fire Department for their efforts regarding this year's Santa Run, the shelves at the food bank have been restocked with much thanks. Mayor Mendum then touched on the 2009 highlights and the upcoming workload for 2010. Mayor Mendum then wished the best to the Planner who will be leaving the District on a one-year maternity leave.

5. RATIFICATION OF COMMITTEE RECOMMENDATIONSa) *COMMITTEE OF THE WHOLE – December 14, 2009*i) HERITAGE "ROAD MAP"**MOTION: 008 / 2010****MOVED BY: COUNCILLOR MCLEAN****SECONDED: COUNCILLOR JOHANNESSEN**

That the District of Highlands advertise for five to seven positions for a Heritage Task Force with the primary tasks of the group being those outlined in the December 10, 2009 Planner's Report (items two and three), namely establishing heritage values and vision for Highlands, establishing eligibility criteria for community heritage register items, and then making a preliminary list of items to be placed on such a community heritage register, AND that staff make arrangements for the Heritage Task Force members to partake a "Heritage Training Workshop" prior to commencing work.

CARRIED

ii) WINTER ROAD MAINTENANCE**MOTION: 009/ 2010****MOVED BY: COUNCILLOR****SECONDED: COUNCILLOR**

That District staff meet with Mr. Gibbons and review Ross-Durrance/Millstream Lake Road for defined pull out areas with suggestion from members of Council (Councillor Dobb and Gill and Mayor Mendum) who will discuss areas with local residents as well.

CARRIED

6. INTRODUCTION OF LATE ITEMS

- a) Email Correspondence – Christopher Causton, Chair Regional Parks Committee – January 11, 2010

RE: REGIONAL PARKS LAND ACQUISITION FUND

MOTION: 010/ 2010
MOVED BY: COUNCILLOR JOHANNESSEN
SECONDED: COUNCILLOR MCLEAN

That Council respond to Mayor Christopher Causton, Chair, Regional Parks Committee supporting the Regional Parks Committee's recommendation to increase the Land Acquisition Fund as outlined in the December 1, 2009 letter (increase from \$10 to \$20 over the next 5 years with a rate of increase of \$2 per year, and then maintained at \$20 for the following 5 years). Further that Council express support for other socially oriented services such as Arts and Housing as well as noting concern for the cumulative impacts of increases generally.

CARRIED

7. UNFINISHED BUSINESS

- a) Memo – L. Beckett, Planner, January 7, 2010

RE: REGIONAL CONTEXT STATEMENT – OCP AMENDMENT – INPUT RECEIVED TO DATE

MOTION: 011/ 2010
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR WILLIAMS

THAT Council receive the correspondence regarding the proposed regional context statement amendment from School District 62 dated December 7, 2009 for information; and FURTHER THAT staff request more information and clarification from School District 62 in relation to exploring the development of a joint school site with a park and playfield in Highlands.

CARRIED

8. CORRESPONDENCE

- a) Memo – AVICC, November 27, 2009

RE: PLANNING FOR THE 2010 AGM & CONVENTION – RESOLUTION NOTICE

AGM: April 9 – 11 (Powell River), Resolution Deadline: February 26, 2010

MOTION: 012/ 2010
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR WILLIAMS

THAT Council receive the correspondence from AVICC regarding the 2010 AGM and Convention (it is noted that the deadline for resolutions is February 26, 2010).

CARRIED

- b) Letter – Catalyst, December 4, 2009
RE: INTERIM RELIEF AND TAXATION – FOREST COMPANIES IN BC

MOTION: 013/ 2010
MOVED BY: COUNCILLOR JOHANNESSEN
SECONDED: COUNCILLOR GILL

THAT Council receive the correspondence from Catalyst.

CARRIED

- c) Letter – School District No. 62, December 9, 2009
RE: FUNDING REQUEST – COMMUNITY LIAISON OFFICER

MOTION: 014 / 2010
MOVED BY: COUNCILLOR
SECONDED: COUNCILLOR

THAT the correspondence from School District No. 62 regarding a funding request for the Community Liaison Officer be forwarded to 2010 Budget Discussions.

CARRIED

*Council has requested further information regarding the costing of this position.

- d) Letter – Capital Regional District, December 15, 2009
RE: CRD BYLAWS 3662 and 3663 –REQUEST FOR CONSENT

MOTION: 015/ 2010
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR GILL

THAT Council give consent to the adoption of CRD Bylaws 3662, Millstream Site Remediation Cost Service Loan Authorization Bylaw No.1, 2008, Amendment Bylaw No. 1, 2009 and 3663, Millstream Site Remediation Cost Service Establishment Bylaw No.1, 2008, Amendment Bylaw No. 1, 2009

CARRIED

- e) Notice – UBCM, December 15, 2009
RE: BC OCEAN AND COASTAL STRATEGY

MOTION: 016/ 2010
MOVED BY: COUNCILLOR DOBB
SECONDED: COUNCILLOR ROESSINGH

THAT the UBCM Notice regarding BC Ocean and Coastal Strategy be forwarded to the Fiscal and Environmental Select Committee for input and comment.

CARRIED

*Staff are to inquire and report to FESC the timelines for comments.

- f) Letter – UBCM, December 16, 2009
RE: BC HYDRO RESPONSE TO 2009 RESOLUTIONS

MOTION: 017/ 2010
MOVED BY: COUNCILLOR MCLEAN
SECONDED: COUNCILLOR ROESSINGH

THAT Council receive the correspondence from UBCM regarding BC Hydro's response to 2009 Resolutions and that this be referred to the Fiscal and Environmental Select Committee for information.

CARRIED

- g) Notice – UBCM, December 15, 2009
RE: CONTROLLED ALIEN SPECIES REGULATION

MOTION: 018/ 2010
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR DOBB

THAT Council receive the correspondence from UBCM regarding the Controlled Alien Species Regulation.

CARRIED

- h) Letter – District of Sooke, December 18, 2009
RE: RECIPROCAL TRADE RESOLUTION

MOTION: 019/ 2010
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR DOBB

THAT Council receive the correspondence from the District of Sooke regarding the Reciprocal Trade Resolution.

CARRIED

- i) Letter – CREST, December 20, 2009
RE: 2009 UPDATE

MOTION: 020/ 2010
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR JOHANNESSEN

THAT Council receive the correspondence from CREST regarding a 2009 update.

CARRIED

- J) Notice – UBCM, December 21, 2009
RE: COSMETIC PESTICIDE CONSULTATION

MOTION: 021/ 2010
MOVED BY: COUNCILLOR MCLEAN
SECONDED: COUNCILLOR DOBB

THAT Council refer the correspondence from UBCM regarding Cosmetic Pesticide Consultation to the Fiscal and Environmental Select Committee for input and comments by January 27, 2010.

CARRIED

9. BYLAWS
nil

10. NEW BUSINESS

- a) Item has been moved to follow item number 3.
- b) Motion to move In Camera

MOTION: 022/ 2010
MOVED BY: COUNCILLOR DOBB
SECONDED: COUNCILLOR ROESSINGH

That Council move In Camera to discuss items pursuant to the Community Charter, specially Section 90 (1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.

CARRIED

The meeting of Council reconvened from In Camera at 9:32pm.

11. RISE AND REPORT FROM IN CAMERA

The public was advised the following January 11, 2010 In Camera Council motion was released from its In Camera status:

THAT Council re-appoint Warren Lee, Vicky Husband and Elaine Limbrick and Patricia Cummins to the Fiscal and Environmental Select Committee with a term to expire in December, 2011; and

THAT Council re-appoint Fred York, Paul Reynolds and Hans Waelti to the Community Infrastructure and Services Select Committee with a term to expire in December, 2011; and

THAT Council appoint Mr. Allan Roger to the Community Infrastructure and Select Committee for a two year term to expire in December, 2012.

12. ADJOURNMENT

MOTION: 023 / 2010
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR JOHANNESSEN

That the meeting adjourn at 9:33pm.

CARRIED