



**DISTRICT OF HIGHLANDS
MINUTES OF THE
REGULAR COUNCIL MEETING**

**Monday, April 6, 2010 @ 7:00pm
SCHOOL HOUSE, 1589 MILLSTREAM ROAD**

PRESENT:

Mayor	Jane Mendum
Councillors	Allen Dobb
	Sigurd Johannesen
	Marcie McLean
	Karel Roessingh
	Ken Williams

ABSENT

Councillor	Diane Gill
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IN ATTENDANCE:

Chief Administrative Officer	Chris Coates
A/ Corporate Officer	Tina Neurauter
Planner	Jon Munn
3 members of the public	

1. APPROVAL OF THE AGENDA

MOTION: 106/ 2010
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR WILLIAMS

That the agenda be approved as presented.

CARRIED

2. PETITIONS AND DELEGATIONS

3. ADOPTION OF THE MINUTES

a) Council - March 15, 2010

MOTION: 107 / 2010
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR WILLIAMS

That the Council minutes of March 15, 2010 be adopted as amended: Page 2 under Mayor's report change "Emergency Social Services" to "Community Social Services".

CARRIED

b) Special Council - March 29, 2010

MOTION: 108 / 2010
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR DOBB

That the Special Council minutes of March 29, 2010 be adopted.

CARRIED

- c) Special Committee of the Whole - March 29, 2010
- d) Fiscal and Environmental – March 3, 2010
- e) Community Centre Task Force – March 25, 2010
- f) CRD Hospital Board – March 10, 2010
- g) CRD Board – March 10, 2010
- h) West Shore Parks and Recreation – February 11, 2010

MOTION: 109 / 2010
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR WILLIAMS

That the above minutes listed c) through h) be received.

CARRIED

4. REPORTS OF COMMITTEES, COMMITTEE OF THE WHOLE & COMMISSIONS

a) Committee Reports

- i) **Councillor Allen Dobb**
CRD Arts – nothing to report.
- ii) **Councillor Diane Gill - absent**
- iii) **Councillor Sigurd Johannesen**
Community Centre Task Force Councillor Johannesen informed that Mr. Michael Bocking had resigned from the task force; next meeting is scheduled for Thursday, April 8, 2010 at 7:30pm – School House.
Victoria Youth & Family Court recently held a conference for youth entitled “Bright Ideas”.
West Shore Policing Mayor Mendum asked if Councillor Johannesen could give an update on Speed Watch as the issues of speeding motorcycles has again started within the District
Emergency Planning hoping for a meeting later this month
- iv) **Councillor Marcie McLean**
FESC – meeting scheduled for Wednesday, April 7, 2010.
IACDI – meeting scheduled for April 15, 2010, 7pm Colwood City Hall. On April 22 IACDI will be hosting a meeting with BC Transit and HandyDart to discuss access issues. Public comments will be solicited and brought to the meeting.
- v) **Councillor Karel Roessingh**
APC – nothing to report
CREST – It is noted that Victoria Police are still not happy with the current system. A meeting is scheduled on April 7 at 3pm at the CRD to discuss the City of Victoria’s issues with the current system.
GWTF – have not met
Library Board – Finance Committee has met. Lee Teal is the interim CEO.
- vi) **Councillor Ken Williams**
WSP&R – attended a boot camp for board members, very informative session. Mr. Mike Hansen is a new representative on the Board. At the last Board meeting Mr. Mike Anstey of the Velodrome Society requested use of the velodrome for the upcoming season. A new sub-committee has been formed regarding Strategic Planning. It was reported that the last Armageddon Fighting Championship has raised \$30,000 for the society.

vii) **Mayor's Report**

CRD BOARD – nothing to report

Environmental Sustainability Committee – Presentation on Invasive Species. Correspondence from the HDCA was received.

CRD Planning, Transportation & Protective Services

CRD Water – next meeting on April 17, 2010

JDF Water – presentation from Sooke resident regarding the Sooke Allotment garden.

Mayor Mendum thanked the HDCA and Councillor McLean for hosting the successful Easter Egg Hunt.

Due to Friday's weather conditions the Highland Volunteer Fire Department members had to spend the day directing traffic throughout the Highlands. The Blue Box program (recycling) could not pick up on Friday due to the weather as well.

April 2010 is the Canadian Cancer Society's Daffodil Month and April 9 is Daffodil Day.

Mayor Mendum also announced that the District had come in first place in our region regarding Earth Hour!

5. **RATIFICATION OF COMMITTEE RECOMMENDATIONS**

a) **Fiscal and Environmental – March 3, 2010**

RE: LOCAL GOVERNMENT ELECTIONS TASK FORCE - COMMENTS (5280-12)

MOTION: 110 / 2010
MOVED BY: COUNCILLOR WILLIAMS
SECONDED: COUNCILLOR ROESSINGH

That the Fiscal and Environmental Committee submit their comments individually to the Local Government Election Task Force.

CARRIED

MOTION: 111 / 2010
MOVED BY: COUNCILLOR WILLIAMS
SECONDED: COUNCILLOR ROESSINGH

That Council of the District of Highlands supports "No Corporate Vote" under Municipal Elections.

CARRIED

MOTION: 112 / 2010
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR MCLEAN

That the District of Highlands' Council support the following motions from the Fiscal and Environmental Select Committee:

Under Campaign Financing:

THAT the principle of campaign financing limits be based on a per-capita approach, potentially with a sliding scale, which could be modified over time based on experience.

THAT there be a requirement to publish campaign finances online (i.e., through a municipality's web site and/or a central web site such as UBCM or Elections BC).

THAT a municipal tax credit for campaign donations be allowed to be claimed as a provincial tax credit on the federal income tax form.

THAT a limit of \$100 per single donation be put into effect.

Under Enforcement Processes and Outcomes:

THAT the public be informed as to its role in scrutinizing financial disclosure documents and in reporting potential transgressions to the appropriate authorities.

Role of the British Columbia Chief Electoral Officer in local government election:

THAT the office of the British Columbia Chief Electoral Officer play a central role in managing municipal elections , given the resources and mandate of the office , which would lead to greater efficiency and standardization of electoral procedures.

THAT electronic voting machines be used at the discretion of the municipal government in General Municipal Elections.

Election Cycle: [term of office]

THAT the current three-year term of office for mayors and municipal councillors be maintained.

THAT the date of municipal elections be changed to the third Saturday in October.

Eligibility of volunteers:

THAT the UBCM policy paper's recommendation to exclude members of volunteer firefighter brigades, volunteer ambulance services, and volunteer emergency measures organizations from the definition of municipal employees under the *Municipal Act* be supported.

CARRIED

b) Community Centre Task Force – March 3, 2010

RE: REVISED COMMUNITY HALL CONCEPTUAL DESIGN/ QUANTITY SURVEYOR BUILDING COST ESTIMATE/ SITE DEVELOPMENT AND SERVICING (0360-34)

MOTION: 113 / 2010
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR MCLEAN

That Council receive the following recommendations from the Community Centre Task Force:

1. Members are satisfied with the revised floor layout design for the hall.
2. Members believe that a hall as revised could be built within the grant funding amount.
3. Site development and servicing costs will depend on the site selected.
4. Hall funding options through the sale of municipal assets, which might include one of the two lots in the East Highlands, should be pursued.
5. Community hall plan options should be presented to the public at an open house.
6. Alternate proposals for the community hall are welcomed.

CARRIED

MOTION: 114 / 2010
MOVED BY: COUNCILLOR JOHANNESSEN
SECONDED: COUNCILLOR ROESSINGH

That the Community Centre Task Force be requested to provide recommendations on the next steps toward a public consultation for Community Hall Options.

CARRIED

c) **Community of the Whole – March 29, 2010**
RE: DRAFT TWO – FINANCIAL PLAN

MOTION: 115 / 2010
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR DOBB

That staff advise School District 62 that funding requests to local governments should be formula based reflecting the size of the community as opposed to equal dollar amounts regardless of size;

That staff provide details of a 10 year phase in to full participation for both the CRD Housing Trust and CRD Arts Committee. Further that this analysis reflect the 2010 change to the overall requisition for the CRD and other agencies; AND

That the HDCA provide further details in relation to the material and assembly costs of the Notice Boards. Further that staff provide costs for installation.

CARRIED

6. INTRODUCTION OF LATE ITEMS

7. UNFINISHED BUSINESS

8. CORRESPONDENCE

- a) Email correspondence – Michelle Mahovlich, March 4, 2010
RE: TWINFLOWER PARK – SOCCER FIELD (6140-21)

MOTION: 116 / 2010
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR DOBB

That the email correspondence from Michelle Mahovlich be received for information and forwarded to the Highland District Parks and Recreation Association for comment on the future use of the field.

CARRIED

- b) Letter – D. Corrigan, Mayor City of Burnaby, March 11, 2010
RE: POSSIBLE TRADE AGREEMENTS (0470-20)

MOTION: 117 / 2010
MOVED BY: COUNCILLOR JOHANNESSEN
SECONDED: COUNCILLOR DOBB

That the correspondence from Mayor D. Corrigan be received.

CARRIED

- c) Letter – L. Buchanan, Chair, Coalition for Action on Alcohol Reform, March 26, 2010
RE: ALCOHOL REFORM (0110-20)

MOTION: 118 / 2010
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR JOHANNESSEN

That the correspondence from L. Buchanan be received.

CARRIED

9. **BYLAWS**

- a) Memo – T. Neurauter, A/C.O., March 26, 2010
RE: TICKET INFORMATION AUTHORIZATION BYLAW AMENDMENT (4000-00)

MOTION: 119 / 2010
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR DOBB

That the District of Highlands Ticket Information Authorization Bylaw, Amendment No. 3, Bylaw No. 321, 2010 be given FIRST Reading.

CARRIED

MOTION: 120 / 2010
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR MCLEAN

That the District of Highlands Ticket Information Authorization Bylaw, Amendment No. 3, Bylaw No. 321, 2010 be given SECOND Reading.

CARRIED

MOTION: 121 / 2010
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR MCLEAN

That the District of Highlands Ticket Information Authorization Bylaw, Amendment No. 3, Bylaw No. 321, 2010 be given THIRD Reading.

CARRIED

10. **NEW BUSINESS**

- a) Letter – C. Thiel, C.O., CRD, March 12, 2010
RE: CRD BYLAW 3692, REGIONAL PARKS LOAN AUTHORIZATION BYLAW, NO. 1, 2010 (0471-02)

MOTION: 122 / 2010
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR MCLEAN

That Council give assent to the adoption of CRD Bylaw 3692, Regional Parks Loan Authorization Bylaw, No. 1, 2010 in accordance with Section 9802(1)(b) of the Local Government Act.

CARRIED

- b) Memo – T. Neurauter, A/C.O., March 22, 2010
RE: HIGHLANDS HERITAGE PARK MASTER PLAN 2010 (0230-20)

MOTION: 123 / 2010
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR MCLEAN

That Council approve the Highlands Heritage Park Society 2010 Master Plan and receive the 2009 Financial Statements.

CARRIED

- c) Memo – T. Neurauter, A/C.O., April 1, 2010
RE: HIGHLAND PARKS AND RECREATION ASSOCIATION MASTER PLAN 2010 (0230-25)

MOTION: 124 / 2010
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR WILLIAMS

That Council approve the Highland Parks and Recreation Association 2010 Master Plan subject to approval of budget issues.

CARRIED

- d) Memo – T. Neurauter, A/C.O., March 26, 2010
RE: CODE OF ETHICS (2500-01)

MOTION: 125 / 2010
MOVED BY: COUNCILLOR DOBB
SECONDED: COUNCILLOR JOHANNESSEN

That Council approve the Code of Ethics Policy.

CARRIED

- e) Memo – J. Munn, Planner, March 31, 2010
RE: GREENHOUSE GAS OCP AMENDMENT – OPTIONS TO PROCEED (3480-14)

MOTION: 126 / 2010
MOVED BY: COUNCILLOR JOHANNESSEN
SECONDED: COUNCILLOR ROESSINGH

That Council receive the report, request two more options on GHG Targets taking into account the District of Highlands annual growth rate and what that may mean to our inventory, and request that an OCP amending bylaw be drafted to include the new attached Chapter 11 – Greenhouse Gas, and replace the heading of the existing Chapter 11 with Chapter 12 – Plan Implementation; and

That Council call a committee of the whole meeting and invite select committee members and members of the STF to attend; the results of the meeting are to be reported directly back to Council for consideration before first reading of the Greenhouse Gas OCP Amendment bylaw.

CARRIED

11. IN CAMERA

MOTION: 127 / 2010
MOVED BY: COUNCILLOR JOHANNESSEN
SECONDED: COUNCILLOR ROESSINGH

That Council move In Camera at 8:37pm to discuss items pursuant to the Community Charter, specially Section 90 (1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality; and Section 90 (1) (f) law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment.

CARRIED

Council reconvened from In Camera at 9:58pm.

12. RELEASE OF IN CAMERA RESOLUTIONS

The following resolutions are released from their In Camera status.

Highlands Heritage Task Force

That Council appoint Mr. David O'Laney, Mr. Bob McMinn, Ms. Diana McMinn, Ms. Sally Gose, Ms. Daphne Allen, and Ms. Bronwen Duncan as representative on the Highlands Heritage Task Force, AND

Highlands Advisory Planning Commission

That Council re-appoint the three Advisory Planning Commission members, Ms. Mara Dhillon, Ms. Honora Johannesen and Mr. Fred York to serve a two-year term on the District of Highlands Advisory Planning Commission.

14. ADJOURNMENT

MOTION: 128 / 2010
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR JOHANNESSEN

That the meeting adjourn at 9:59 pm.

CARRIED

Mayor

A/ Corporate Officer