



**DISTRICT OF HIGHLANDS  
MINUTES OF THE  
REGULAR COUNCIL MEETING**

**Monday, December 6, 2010 @ 7:00pm  
SCHOOL HOUSE, 1589 MILLSTREAM ROAD**

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**PRESENT:**

Mayor	Jane Mendum
Councillors	Allen Dobb
	Diane Gill
	Sigurd Johannesen
	Marcie McLean
	Karel Roessingh
	Ken Williams

**IN ATTENDANCE:**

Chief Administrative Officer	Chris Coates
Corporate Officer	Tina Neurauter
2 members of the public	

**1. APPROVAL OF THE AGENDA**

**MOTION: 361 / 2010**  
**MOVED BY: COUNCILLOR ROESSINGH**  
**SECONDED: COUNCILLOR MCLEAN**

That the agenda be approved.

CARRIED

**2. PETITIONS AND DELEGATIONS**

- a) Brooks Hogya, Tour de Victoria  
**RE: RYDER HESJEDAL'S TOUR DE VICTORIA**

Mr. Brooks Hogya, Tour de Victoria Representative was in attendance and addressed Council regarding the proposed May 28 Tour de Victoria. The organization is seeking permission to have a section of the District of Highlands road closed to accommodate the bike race. The organization is hoping to have final information available after December 17, 2020.

**3. ADOPTION OF THE MINUTES**

- a) Council Meeting – November 15, 2010

**MOTION: 362 / 2010**  
**MOVED BY: COUNCILLOR ROESSINGH**  
**SECONDED: COUNCILLOR MCLEAN**

That the Council minutes of November 15, 2010 be adopted as presented.

CARRIED

- b) Heritage Task Force – October 6, 2010  
c) Heritage Task Force – November 10, 2010  
d) Capital Regional District Hospital Board – November 10, 2010

- e) Capital Regional District Board – November 10, 2010

**MOTION:** 363/ 2010  
**MOVED BY:** COUNCILLOR ROESSINGH  
**SECONDED:** COUNCILLOR GILL

That the above minutes labeled b) through e) be received.

CARRIED

#### 4. **REPORTS OF COMMITTEES & COMMISSIONS**

##### a) **Committee Reports**

###### i) **Councillor Allen Dobb**

**CRD Arts** – Next meeting on December 8, 2010.

**Intermunicipal Climate Action Steering Committee** – The committee met on November 22 and discussed several items. Update on the CRD Climate Action Program, much work has been done by this group. Alison Baillie from Pembina Institute gave a presentation on new initiatives including the Green Building Leaders Program which is looking at ways communities can more directly regulate green buildings initiatives. Update of the Regional Sustainability Strategy which will include nine policy briefs to be presented to public for input. Update on Climate Action Charter new workbook, looking at achieving carbon neutrality at operations level includes buying offsets, approved programs like solar installations, and the creation of offset programs with the community. Mention in new workbook of options for co-owned facilities (JDF) which owners can assign responsibility to the organization. Discussion on eco systems off-sets.

**Heritage Task Force** – First draft report is hoped to come to Council before Christmas break.

###### ii) **Councillor Diane Gill**

**CISC** – have not met

**Solid Waste Advisory Committee** – have not met

###### iii) **Councillor Sigurd Johannesen**

**CCTF** – Next meeting on January 6, 2011.

**Emergency Planning** – nothing to report

**Greater Victoria Family Court** – nothing to report.

**Community Policing** – nothing to report.

###### iv) **Councillor Marcie McLean**

**FESC** - nothing to report (no meeting held)

**IACDI** - November 18 meeting had a presentation from BC Transit regarding accessibility concerns, new terms of reference for IACDI proposed, CRD Parks staff attended onsite meeting at Mt. Work Park to review potential trial in park – another site visit may be scheduled. CRD committed to one accessible project per year.

- v) **Councillor Karel Roessingh**  
**APC** – nothing to report  
**CREST** – attended budget meeting.  
**GVPL** – Mr. Bob Shaw (Councillor from North Saanich who resigned his position) will be available to the Board as an advisor.  
**GWTF** – nothing to report
- vi) **Councillor Ken Williams**  
**WSPRS** –meeting held on November 18, 7pm. Topics discussed included the RFP for Insurance – granted to AON Reed Stenhouse. The West Shore is currently conducting a full resource recovery review, plan is to be complete by end of November. PERC (Professional Environmental Recreation Consultants Ltd.) have been hired to assist with the Capital Facility Plan.
- vii) **Mayor's Report**
- Santa Run to be held on Saturday, November 18 (information posted on website).
  - Council meeting of December 20, 2010 may be cancelled.
- CRD Board** – The next meeting is scheduled for November 8, 2010.  
**Core Area Liquid Waste and Environmental Sustainability Committee** – could not attend meeting due to weather conditions in town.  
**CRD Planning & Transportation** – Transportation Corridor Study has gone back to staff for updating (original plan out of date). Juan de Fuca Electoral Area is considering a proposal for vacation units (electoral area has no Context Statement – is the keeping with the RGS?)  
**CRD Water** - nothing to report  
**JDF Water** – nothing to report

**5. RATIFICATION OF COMMITTEE RECOMMENDATIONS**

**6. INTRODUCTION OF LATE ITEMS**

**7. UNFINISHED BUSINESS**

**8. CORRESPONDENCE**

- a) Letter – Sheila Malcolmson, Chair, Islands Trust Council, October 20, 2010  
**RE: PROTECTION OF GLASS SPONGE REEFS (0470-20)**

**MOTION:** 364/ 2010  
**MOVED BY:** COUNCILLOR MCLEAN  
**SECONDED:** COUNCILLOR ROESSINGH

That Council receive the letter from Sheila Malcolmson, Chair, Islands Trust Council regarding the protection of glass sponge reefs.

CARRIED

- b) **RE: WEST SHORE PARKS AND RECREATION STRATEGIC PLAN – 2010-2015 (7710-02)**

**MOTION:** 365/ 2010  
**MOVED BY:** COUNCILLOR WILLIAMS  
**SECONDED:** COUNCILLOR ROESSINGH

That Council receive the West Shore Parks and Recreation Strategic Plan.

CARRIED

- c) Letter – Linda Barnes, Administrator, October 23, 2010  
**RE: WEST SHORE PARKS AND RECREATION SOCIETY 2011 BUDGET** (7710-02)

**MOTION:** 366/ 2010  
**MOVED BY:** COUNCILLOR JOHANNESSEN  
**SECONDED:** COUNCILLOR ROESSINGH

That Council authorize staff to invite a staff representative from the West Shore Parks and Recreation to attend a Council meeting in January 2011 to present the 2011 budget.

CARRIED

- d) Letter – Bruce Carter, CEO GV Chamber of Commerce, November 23, 2010  
**RE: CALL FOR A NATIONAL URBAN AGENDA** (0400-13)
- f) Memo – Iris Hesketh-Boles, AVICC Executive Coordinator, November 25, 2010  
**RE: RESOLUTIONS NOTICE & AND REQUEST FOR SUBMISSIONS  
CALL FOR NOMINATIONS FOR AVICC EXECUTIVE**

**MOTION:** 367/ 2010  
**MOVED BY:** COUNCILLOR ROESSINGH  
**SECONDED:** COUNCILLOR MCLEAN

That correspondence d) and f) be received.

CARRIED

- e) Federation of Canadian Municipalities Conference, November 30, 2010  
**RE: CONFERENCE REGISTRATION** (0390-01)

**MOTION:** 368/ 2010  
**MOVED BY:** COUNCILLOR WILLIAMS  
**SECONDED:** COUNCILLOR ROESSINGH

That Council members wishing to attend the FCM Conference contact staff by Friday, December 10, 2010 for registration. (Councillor Dobb and Johannesen were interested in attending)

CARRIED

**9. BYLAWS**

**10. NEW BUSINESS**

- a) Memo – T. Neurauter – December 1, 2010 (8100-20)  
**RE: RYDER HESJEDAL'S TOUR DE VICTORIA**

**MOTION:** 369/ 2010  
**MOVED BY:** COUNCILLOR JOHANNESSEN  
**SECONDED:** COUNCILLOR DOBB

That Council approve in principle the Ryder Hesjedal's Tour de Victoria subject to Council receiving a satisfactory traffic management plan by January 2011 (returned to Council for approval).

CARRIED

- b) Memo – T. Neurauter – December 1, 2010 (0570-01)  
**RE: MEETING SCHEDULE - 2011**

**MOTION:** 370/ 2010  
**MOVED BY:** COUNCILLOR JOHANNESSEN  
**SECONDED:** COUNCILLOR ROESSINGH

That Council approve the proposed Council meeting schedule for 2011.

CARRIED

- c) Memo – T. Neurauter – December 1, 2010 (0530-01)  
**RE: COUNCIL APPOINTMENTS - 2011**

**MOTION:** 371/ 2010  
**MOVED BY:** COUNCILLOR ROESSINGH  
**SECONDED:** COUNCILLOR DOBB

That the Mayor's 2011 Council appointments be approved.

CARRIED

- d) Memo – J. Cameron, Admin. Assistant, December 1, 2010 (3800-01)  
**RE: BUILDING REPORT FOR NOVEMBER, 2010**

**MOTION:** 372/ 2010  
**MOVED BY:** COUNCILLOR WILLIAMS  
**SECONDED:** COUNCILLOR GILL

That Council receive the November, 2010 building report.

CARRIED

## **11. IN CAMERA**

**MOTION:** 373/ 2010  
**MOVED BY:** COUNCILLOR ROESSINGH  
**SECONDED:** COUNCILLOR DOBB

That Council move In Camera at 8:41pm to discuss items pursuant to the Community Charter, specially Section 90 (1)(c) labour relations or other employee relations; and section 90 (1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.

CARRIED

**The meeting reconvened from In Camera at 8:59pm.**

## **12. RELEASE OF INCAMERA RESOLUTIONS**

The public was advised the following December 6, 2010 In Camera Council motions were released from its In Camera status:

### Fire Department

That Council approve the appointment of Guy Brisebois as Fire Chief for the District of Highlands.

Committee Appointments

1. That Council appoint Paul Henry to the Heritage Task Force.
2. That Council appoint Libby McMinn to the Sustainability Strategy Advisory Committee.

**13. ADJOURNMENT**

**MOTION:** 374 / 2010  
**MOVED BY:** COUNCILLOR WILLIAMS  
**SECONDED:** COUNCILLOR ROESSINGH

That Council meeting of December 6, 2010 adjourn at 9pm.

CARRIED

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Mayor

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Corporate Officer

APPROVED - January 10, 2011